

SPRING CREEK ASSOCIATION  
LEAGUE/COACHES/SPORTS  
MEETING  
TUESDAY, FEBRUARY 28, 2024 / 4:00 PM  
Spring Creek Association Community Center Meeting Room  
AGENDA

PURPOSE: The purpose of this meeting is to review and introduce the requirements for the utilization of all sports fields located within the Spring Creek Association for the year of 2024.

- I. PERMITS
  - a. All paperwork must be filled out
  - b. Paperwork isn't approved until it is signed off by SCA
  
- II. REQUIRED FEES
  - a. Rec/Travel – payment is due 30 days prior to season start
  - b. Teams will need to keep track of players on rec/travel
  
- III. INSURANCE / WAIVERS
  - a. Entire team
  - b. Please check dates on insurance to make sure it is up to date
  - c. SCA waivers – how is it being signed? Online, in person, etc?
  
- IV. FIELD CHECK LIST
  - a. Practice times
  - b. Must be submitted 30 days prior to season start date
  - c. All items need to be initialed
  
- V. RESERVATION SYSTEM
  - a. SCA will block out leagues months/days/times with information given on permit ONLY
  - b. Travel and Rec teams – please work together on individual game and practice times for field use
  - c. Rec leagues have priority
  
- VI. GATE SYSTEM
  - a. Codes
  - b. Will be given code once signed off on all paperwork
    - i. Coaches will need to give out to team

- c. Gates will be open over weekends during regular season play
  - i. Monday-Friday 4pm-8pm
  - ii. Saturdays 8am-8pm
  - iii. If other times are needed, please reach out to Bailey to make arrangements at least one week before

VII. OPEN DISCUSSIN

- a. Reserve Kiosk – see attached form
- b. Reserve fields every day
  - i. must show during reserved times
- c. Field clean up
  - i. Please make sure each team is cleaning up their area/field when game or practice is done.
- d. No dogs allowed
- e. No alcohol or glass bottles
- f. Daily, weekly, monthly from each league
  - i. What do you need from SCA?
  - ii. Field painting – who and when?
  - iii. Parking control?
- g. Volunteer days?
- h. Concessions
  - i. Boys and Girls Club
  - ii. Food trucks
    - 1. Leagues must report food trucks for events and make sure food trucks fill out the private event form for SCA. Insurance from food trucks is needed