

**WILLOW VALLEY CLUB ASSOCIATION
BOARD OF DIRECTORS MEETING**

Meeting held at: 549 E Gordon Dr, Mohave Valley, AZ
On May 3, 2018 – 6:00 PM

The Board of Directors meeting was called to order at 6:07 pm by Chairman Randy Stewart. Bret Welday led the Pledge of Allegiance. 11 out of 12 board members were in attendance making a quorum.

Roll Call

- Present – Randy Stewart, Paula Hopkins, Dee Adcox-Kimberlin, Teresa Brown, Ed Peters, Corinne McMahon, Bret Welday, Vince Nelson, Skip Henderson, Bob Burleson, and John Kinghan.
- Absent –Ryan Lewis
- Number of General Members attending: 17

MINUTES FROM MARCH 31 (GENERAL & REGULAR), and April 24 (SPECIAL MEETING) 2018

- Teresa Brown read the minutes from the past three meetings.
- General meeting. **Vince Nelson made a motion to accept the minutes, Skip Henderson second the motion, motion carried.**
- Regular meeting. **Dee Adcox Kimberlin made a motion to accept the minutes, Corinne McMahon second the motion, motion carried.**
- Special meeting. **Vince Nelson made a motion to accept the minutes, Ed Peters second the motion, motion carried.**

TREASURERS REPORT

- Copies passed out. **Corinne McMahon made a motion to accept the reports. Paula Hopkins second the motion. Motion carried.**
- Authorization request was made to transfer \$12,580.14 from the General account to the Building Fund per the By-Laws and to move remaining previous year unspent budget of \$16,111.25 from the General Fund to the Reserve Fund per the By-Laws. **Vince Nelson made a motion to approve, Corinne McMahon second the motion. Motion carried.**

BOARD OF GOVERNORS REPORT

- By-Laws change - Article II, paragraph 4, section (b). Board of Governors voted to change the By-Laws to read 100% of the Transfer Fees and Assessment Fees collected go in to the Building Fund. **Corinne McMahon made a motion to approve the Governors By-Law change, Paula Hopkins second the motion. Motion carried.**
- By-Laws change - Article II, paragraph 4, section (b). Board of Governors approved a request from the Board of Directors to change the Capital Expenditures limit amount from \$6,000 to \$10,000. Board of Governors approved the change. **Corinne McMahon made a motion to approve the By-Laws change, Paula Hopkins second the motion. Motion carried.**
- Governor's future meeting time changed to 5:00 pm (or 1 hour). Requested building access

for future meetings.

- 2018 Board of Governors members – Gail Peters, John Adams, Kaye Kimberlin, Ed Zdonek.
- Gail Peters was named by the Board of Governors to be the delegate to the Board of Directors.
- Kaye Kimberlin was named Transfer Agent for the Board of Governors; Chairman of the Board of Directors was named to back-up Kaye when needed.

BUILDING AND MAINTENANCE CLUBHOUSE/MARINA REPORT

- Marina Signs – Zubrick T-Shirts and Graphics submitted designs and provided an estimated cost of \$350.00 for new signs. **Motion was made by Corinne McMahon to accept the sign designs and costs, second by Ed Peters. Motion carried.**
- Marina Palapas on schedule.
- Marina summer security - number of days required for security during 4th of July remains undecided.
- Clubhouse sliding door repair – no update.
- Caretaker's search is still underway.
- Marina lawnmower repair completed.

PUBLICITY AND COMMUNICATIONS REPORT

- No report.

RECREATION AND ENTERTAINMENT REPORT

- This year's pancake breakfast was a huge success. Thursday pool night doing well. No other updates for recurring club activities.
- A Rib Cook-Off to be scheduled after Labor Day.

OLD BUSINESS

- Bluetooth for Clubhouse – **Motion was made by Corinne McMahon to purchase a Bluetooth, second by Bret Welday. Motion carried.** Estimated cost around \$125.00.
- Pool tables - repairs postponed indefinitely. **Motion made to purchase protective covers at a price of approximately \$20.00 each made by Corinne McMahon, Vince Nelson second.** Val Morin (member) will take care of the purchase.
- Clubhouse Office Part-Time Employee – Potential candidate going through hiring process.
- Clubhouse Computer Issues – On-going. Still have budget money left to work on issue.
- Clubhouse Flooring – Tabled until next meeting.
- Security - Clubhouse – On-going. Partially completed.
- Marina Launch Ramp – Tabled, more quotes to come.
- Marina Cameras – Vince Nelson will get a quote for camera & set up for the Marina.
- Security Clubhouse Office – Nest System completed.
- Security Clubhouse Office – SW Alarm System completed.
- Financial – CPA change completed.

- Marina Canopy - replacement postponed indefinitely.
- Marina maintenance – Aquatic Harvest, remove from agenda.
- Fire break at Clubhouse – remove from the agenda
- Associate membership rules - remains the same.
- E-meetings - Teresa Brown to check for compliance.

NEW BUSINESS

- District 3 Director - **Gil Angulo was nominated by Corinne McMahon to fill vacancy in District 3, Paula Hopkins second. Vote was unanimous.**
- General Membership Meetings – changed the two General Membership meetings from Thursday. August 2 - 6:00 pm to Saturday August 4 - 10:00 am and Thursday November 1 - 6:00 pm to Saturday November 3 - 10:00 am. **Motion was made by Corinne McMahon to change the two meetings date & time, second by Teresa Brown. Motion carried.**
- Arizona Statutory Agent – Dee Adcox-Kimberlin to replace Gail Peters as the Arizona Statutory Agent to the Arizona Corporation Commission. **Paula Hopkins made a motion to accept, Cori McMahon second. Motion carried.**
- Article of Incorporation cost to update - Bob McMahon (member) volunteered to look into the cost of having an attorney review and modify the Articles of Incorporation.

Corinne McMahon made a motion to adjourn the meeting at 8:10 pm. Paula Hopkins second. Motion carried.

*Minutes approved June 7, 2018
Teresa Brown WVCA Corporate Secretary*