

Willow Valley Club Association
Board of Directors Meeting
Saturday, July 11, 2026, 9 a.m.
549 Gordon Drive, Mohave Valley, AZ 86440



1. **Call to Order:** The Board Meeting was called to order by Chris Elvert at 9 a.m.
 - a. Pledge of Allegiance: Chris Elvert led the Pledge of Allegiance: 9 out of 13 board members were present, making it a quorum.
 - b. **Roll Call**
 - i. Present: Chris Elvert, Karen Summitt, Lisa Eilar, Mark Aery, Ken Koch, Ted Martin, Don Martorano, Pat Kerr, Ron Mick.
 - ii. Absent: Randy Burton, Carla Awtry, Sue Steeber, Paul Merz.
 - iii. General Membership in Attendance: 37
 - iv. Zoom: Not Available.
2. **Approve June 6th, 2026, Meeting Minutes -Chris Elvert**
 - a. The meeting minutes are sent to the board of directors to review prior to the next meeting, copies were provided to the members and are available on the website and in the office.
 - b. Discussion – A motion was made by Ted Martin to approve the June 6th, 2026, meeting minutes, 2nd by Karen Summitt and motion carried
3. **Approve May 2026 Treasurers Report – Chris Elvert**
 - a. Carla Awtry is not here, Chris Elvert opened it up for discussion. Karen Summitt made a motion to approve May 2026 Treasurers Report, 2nd by Ted Martin and motion carried.
4. **Standing Committees –**
 - a. **Building and Maintenance – Paul Merz**
 - i. Paul Merz is not here, Chris Elvert gave update on electrical job in the marina grass area that has been completed. We now have lights underneath the patio covers; we also now have electric outlets for members to use to go down there at night.
 - ii. The ice machine is down right now, and we are in the process of getting it evaluated so we can get it fixed.
 - b. **Publicity and Communication – Carla Awtry**
 - i. Chris Elvert gave the update for Carla Awtry. He said that we have about 289 people who have not paid their dues this year. We are almost \$100,000 in the arrears from back dues being owed, when Carla Awtry gets back from vacation we will begin working on it, we want to work on the top 10 that owe about \$30,000 out of the \$100,000. Pat Kerr will also be helping Carla Awtry.

c. Recreation and Entertainment – Carla Awtry

- i. Lisa Eilar asked Kim Michels to explain the new game The Human Pony Races that we are doing on July 29th.
- ii. Lisa Eilar had Christina Earhart give an update on events we have coming up. Which are as follows:
 1. Human Pony Races on Wednesday July 29th open at 5:30 p.m., and the first race starts at 6:00 p.m.
 2. Community Bunco on Saturday August 1st, doors open at 5:30 p.m. game starts at 6:15 p.m.
 3. Live music at Willow Valley beach with Chris Grey on Saturday August 8th at 8 p.m.
 4. Left Right Center on Friday August 21st doors open at 5:30 p.m. games start at 6:30 p.m.
 5. End of summer party at Willow Valley beach Saturday October 10th at 2 p.m.
 6. Trunk or Treat at Willow Valley beach parking area set up starts at 4 p.m., event starts at 5 p.m.
 7. Christmas craft fair at the clubhouse on Saturday November 28th from 9 a.m. – 2 p.m.
 8. Christmas parade starts at dusk in the marina. Saturday November 28th

5. Strategic Planning – Karen Summitt

- a. We are working on strategic planning. We have a policy meeting on Tuesday July 14th at 4 p.m.

6. New Business

a. Complaint receipts sent out and assigned to the complaint Task Team – Karen Summitt

- i. Three separate complaints were received and logged, prompting the formation of a Complaint Investigation Task Team.
- ii. The team will consist of 3 – 5 community members including one board member to ensure independence and fairness.
- iii. The Task Team will review complaints, request additional information if needed, and make recommendations to the board.
- iv. The board retains the final vote on any disciplinary actions.
- v. The process aims to avoid bias and maintain confidentiality until findings are finalized.
- vi. A sign-up sheet will be available for volunteers to join the task team.
 1. Discussion on Task Team
 - a. Don Martorano made a motion to appoint Ted Martin Chairmen over the Complaint Task Team, 2nd by Ron Mick,

and motion carried. Ted Martin abstained from the vote and Mark Aery was an up and down vote he voted yes for Ted Martin, but no for what we are doing.

- b. Chris Elvert made a second motion that we send the complaints to our attorney for review, to make sure that we're within our bylaws and within the law to proceed in this process, 2nd by Don Martorano, and motion carried.

7. Old Business

a. Launch Team – Sam Eilar

- i. Received a bid of approximately \$310,000 for erosion control around the marina and peninsula.
- ii. The project involves installing materials to hold back soil and prevent further erosion.
- iii. The issue has been ongoing for years and is considered a significant risk.
- iv. The board plans to include this as a capital expense in the budget and address it in the coming year. The Ninyo & Moore proposal for \$1,900.00 to get a working plan/drawing is still on hold. Sam's reached out to them for clarification and received no response back. Sam will try again this month.

b. Gate Cards and Security Control

- i. Current gate card system is outdated, relying on a phone line and physical cards, which sometimes malfunction.
- ii. Plans to upgrade to a cloud-based system that is more reliable in various weather conditions.
- iii. Issues with gate cards include mismatched APN numbers and lack of names on cards causing enforcement difficulties.
- iv. Security staffing is limited; volunteers have left due to confrontations with members.
- v. Proposal to hire paid security guards for holiday weekends and major community events to improve enforcement.
- vi. Discussion on the need for better monitoring of gate access rules.

- 1. We will revisit next month

c. Policies to be re – written from June

- i. No discussion, it has already been taken care of

d. BOD – Board member mandatory course

- i. Discussion on making attendance at a board member training course is mandatory for all elected members.
- ii. The course is run by a college and typically requires scheduling in advance.
- iii. A proposed time frame of 3 months after taking office to complete the training was suggested.

- iv. Failure to attend the training course could result in the removal of the Board of Directors.
- v. The Board discussed the need to formalize this requirement in the bylaws.
- vi. Karen Summitt made a motion to change the bylaws to reflect that it is mandatory to attend the board training class, 2nd by Lisa Eilar, and motion carried. Chris Elvert and Mark Aery voted no.

Public Comments

1. Glass on the beach — Policy Enforcement

- a. Several members, including Chris Jennings and David Jents, described repeated incidents of members or guests drinking from glass containers on the beach, including cases where individuals continued after being asked to stop. Members cited safety concerns, particularly involving children who have found broken glass.

2. Enforcement options discussed included:

- a. Having marina staff (caretakers) check coolers at the gate
- b. Encouraging members to photograph violations (capturing the individual and, where possible, a license plate) and file a formal complaint
- c. Escalating fines for repeat violations — Karen Summitt suggested the existing \$25 first-offense structure with escalation is an adequate deterrent; Trista Wilker proposed a \$500 first-offense fine; consensus was reached on escalating fine amounts \$25 – \$500.
- d. A reminder that WVCA's beach jurisdiction extends to the high-water mark
- e. Encouraging members to contact the Mohave County Sheriff's Office directly for serious or ongoing incidents
- f. Chris Elvert noted that marina staff are not security personnel and should not be expected to police the beach unassisted; effective enforcement depends on members reporting violations through the complaint process.

3. Beach safety incident

- a. A jet ski struck a young child on the beach; the jet ski's owner was reportedly not present at the time. The board recommended the family involved report the incident directly to the Sheriff's office.

4. Marina parking lot incident (July 4)

- a. A hit-and-run incident occurred in the marina parking lot on July 4. Marina staff were notified several days after the fact rather than at the time of the incident. The Board reiterated that such incidents should be reported directly to the Sheriff's Office, and the club can assist with any available camera footage upon request.

5. Holiday weekend security staffing

- a. Members discussed a shortage of gate and beach volunteers, noting some volunteers have stopped participating following confrontations with members. Proposals included hiring paid, non-member security staff for major holidays and events (estimated \$50 – \$100 / hour) versus recruiting additional member volunteers to reduce cost. No formal action was taken; the board will continue evaluating options ahead of Labor Day weekend and the End of Summer event.

6. Gate card / ID verification

- a. Members raised ongoing issues with gate access enforcement, including cards without a printed member name (which can be altered or shared), mismatched APN numbers on some cards, and inconsistent ID checks at the gate. The Board reaffirmed that proper gate procedure requires checking the member's sticker, card, and photo ID together, and Chris Elvert committed to following up with the office to ensure all gate cards carry a printed, non-handwritten name and current sticker.

7. Ramp / Marina Improvements

- a. Community member asked if the membership does not approve the ramp or any other marina improvements on the ballot, Pat stated “he would file a lawsuit against the community”.

8. Adjourn: 10:22