

Willow Valley Club Association
Board of Directors Meeting
Saturday, April 4, 2026, 9 am
549 Gordon Drive, Mohave Valley, AZ 86440



1. **Call to order:** The board meeting was called to order by Chris Elvert at 9:00 am.
 - a. Pledge of Allegiance: Chris Elvert led the Pledge of Allegiance; 11 out of 12 board members were present making it a quorum.

2. **Turn Meeting Over to BOG to swear in Pat Kerr:** Mark Aery

3. **Roll Call:**
 - a. Present – Chris Elvert, Sue Steeber, Carla Awtry, Lisa Eilar, Mark Aery, Ken Koch, Randy Burton, Paul Merz, Ted Martin, Don Martarano, Pat Kerr.
 - b. Absent – Karen Summitt.
 - c. General Membership in Attendance – 17 General Membership, Zoom not available.

4. **Elect New Chairman – Chris Elvert**
 - a. Ted Martin made a motion to nominate Sue Steeber for Chairman. Chris Elvert said that Sue Steeber does not want to be chairman. Sue Steeber thanked Chris Elvert for his leadership and commitment to the community, and made a motion to nominate Chris Elvert for Chairman, 2nd by Paul Merz. Opposed by Lisa Eilar and motion Passed. Chris Elvert is Chairman of Board of Directors.
 - b. Ron Mick tried to oppose, and Chris Elvert explained to him he wasn't on the board any longer he had lost the election. Ron Mick asked to say something, and Chris Elvert asked him to wait for public comments. Ron Mick said he felt he was strong armed onto the board and he originally didn't want to do it, but now he does. Chris Elvert explained to Ron Mick that he had a chance to run in the election and he didn't run. Member Bob McMahon said from the audience that Ron Mick can be appointed to the board. Pat Kerr made a motion to nominate Ron Mick for the position of Director at large for the Board of Directors, 2nd by Don Martarano. The Vote was 7 yes & 4 no and carried.

5. **Elect New Co-Chairman – Chris Elvert**
 - a. Ted Martin made a motion to nominate Karen Summitt for Co-Chairman. Chris Elvert questioned it because Karen Summitt was absent from this meeting. Carla Awtry asked Ted Martin if Karen agreed, and Ted Martin said Karen Summitt would accept the position if nominated.
 - b. Sam Eilar asked what the requirements to be nominated for Chairman and Co-Chairman? Chris Elvert said anyone on the Board of Directors can be nominated except for Treasurer, Secretary, Building and Maintenance Supervisor & the BOG Liaison. The motion was 2nd by Pat Kerr and carried.

6. **Elect Building and Maintenance Supervisor –**
 - a. Chris Elvert made a motion for Paul Merz to remain as the Building and Maintenance Supervisor 2nd by Sue Steeber and carried.

7. **Elect Board of Governors Liaison –**
 - a. Chris made a motion for Ken Koch to continue as the Board of Governors Liaison, was 2nd by Sue Steeber and carried.

8. **Approve March 7, 2026, Meeting Minutes –**
 - a. Chris Elvert
 - i. The meeting minutes are sent to the Board of Directors to review prior to the meeting. Copies were provided to members and are available on the website and in the office. A motion was made to approve March 7, 2026, was made by Chris Elvert and 2nd by Ken Koch and carried.

9. **Approve Treasurer report from February 2026 –** Carla Awtry
 - a. Carla Awtry said that Paul Merz is going to be using an itemized spreadsheet of all costs for the marina. Carla Awtry said that she would be doing the same thing for the office. For example, toilet paper & kitchen towels. A few copies will be available at the next meeting. Ted Martin made a motion to approve February 2026 Treasurers Report, 2nd by Sue Steeber and carried.

10. **Standing Committees –**
 - a. **Building and Maintenance –** Paul Merz
 - i. Paul Merz said that a spreadsheet was created to track all marina and clubhouse purchases, including receipts and descriptions. Paul Merz is working on signs that are being created for the docks to remind people of their dock slip rules: check-in time is noon if the slip is reserved. All vessels must have a current Willow Valley sticker. Entering a slip without paid reservations results in a \$50 per day fine. Paul Merz suggests that the office reserve slips one and two for the sheriff boat, except for holiday weekends or if all slips are rented then the office will decide if they want to rent them they can. Paul would like to get a quote from Jon for how much three (3) of these signs will be. Paul said he talked to Scott about purchasing a used floor burnisher is needed to polish the floors due to scuff marks. A used floor burnisher was found on Facebook marketplace for \$200. Paul is requesting authorization to go down and check out the floor burnisher. The machine runs from 1500 to 1550 revolutions per minute and is specifically for polishing. Discussion on floor polisher. Ron Mick said he came down and observed line dancing 3 different times and the floors looked the same as they did before. Carla Awtry suggested hiring a professional company to come out and do the maintenance on the floor. Chris Elvert told Paul to go ahead and go check out the floor burnisher. Chris Elvert

said three (3) years ago, it cost \$1,800 for a company to strip and wax the floor. The plan was to do these floors every six months that would be too expensive if Scott can potentially do it for \$200, it would save a lot of money. Member David Jent's brought up that you can buy a new machine for roughly a little over \$400.

Discussion on floor machines, how the floor is being cleaned now. Chris Elvert told Paul Merz to send out an email to the board with the information and the prices on the 2 to 3 signs that he wants to buy. Members asked questions about dock rental and signs.

Another member asked if he heard correctly that guests can rent dock slips. Chris Elvert clarified that only guests can have guest passes to launch they cannot rent boat slips. Chris Jennings asked Scott how many coats of wax he put on the floor he said 3. Chris Jennings said that he suggested having at least 5 to 6 coats on the floor before buffing. This is to protect the tile below. Chris Elvert asked David Jent's to get the information and give it to him.

b. **Publicity and Communication**– Carla Awtry

- i. Nothing new to report

c. **Recreation and Entertainment** – Carla Awtry

- i. Willow Valley and the Mohave fire department partnered together this year and had an easter egg hunt. 5,000 easter eggs were used, along with leftover toys from Toys for Tots. The children cleared the field, and it cleared in three minutes. There were toys that the fire department had left over from Toys for Tots Christmas on the field along with all the easter eggs. We had face painting and the easter bunny was there for pictures with the kids. The event was very successful. A community bunco night was held in the clubhouse with 38 attendees. It was very successful; we will be planning another; it is not scheduled yet. Our upcoming events are:

1. Beginning of summer party, April 25th there will be hamburgers and hot dogs supplied. Please bring a side dish (shirts are available in the office).
2. Craft fair is on May 9th.
3. Memorial Day bingo on Saturday night of Memorial Day weekend.
4. The Easter egg hunt was a successful partnership between the fire district and the club board.
5. We are discussing partnering with the Mohave fire department for our annual Trunk or Treat.

11. **Strategic Planning** – Karen Summitt

- a. Karen was absent

12. **New Business** –

a. **Marina Fencing** – Chris Elvert

- i. The marina fencing was destroyed in a fatal accident. A claim was filed with the driver's insurance company, but the claim was denied

because the insurance had expired on the day of the accident.

There are three options:

1. Leave the fence as is and take the loss.
 2. File a claim with their insurance company (\$1,000 deductible, potential increase in premiums).
 3. Pay for the repairs out of pocket.
 4. The daughter of the deceased driver is willing to pay if she becomes the probate person. Ted Martin suggests reporting the incident to their insurance company to have them subrogate with the other insurance company. Member Trista Wilker suggested pursuing a small claims court case against the estate. Chris Elvert said it is unclear who oversees the Will (the girlfriend or the daughter). A temporary barrier has been put up by Scott. Chris Elvert said that the cost to replace the fence is \$2,760 installed, but materials alone would cost around \$500.
- b. **Launch Ramp Live Stream** – Carla Awtry
- i. The IT person is working on the live stream camera, but it's not consistently running. The equipment seems to be overheating and shut down. Carla Awtry said she hopes to find a resolution to have it running all the time.

13. Old Business –

- a. **Tri-State Wi-fi** – Pat Kerr
- i. A representative from Tri-State named Rick will be invited to a meeting to discuss the delays in getting the Wi-Fi set up. It has been going on for 6 years. Chris Elvert asked Pat Kerr to attempt to arrange that for the next meeting.
- b. **Launch Task Team** – Sam Eilar and Patt Kerr
- i. Contacting geotechnical engineers across two states.
 - ii. They are hard to find and get to respond.
 - iii. There is one that looks promising and two others they are waiting on.
 - iv. Don Anderson from Anderson Nelson, a geotechnical engineering firm out of Bullhead City, has information on the marina going back to 2023.
 - v. Trying to figure out why they were involved.
 - vi. Don Dryer had them do some work in the marina.
 - vii. Sides to the marina are sloughing into the water.
 - viii. This will happen faster with the removal of four feet of dirt.
 - ix. Need ideas from professionals on sheet pile, riprap, or grading to a proper slope for erosion control
 - x. High water will slow down, but caving in will likely happen faster with higher water.
 - xi. Mojave Electricity was contacted for engineering but did not call back.
 - xii. There are three poles that need attention.

- xiii. Considering abandoning poles and install solar light at the entrance to the river.
 - xiv. Marina infrastructure funding options has been sent to board members.
 - xv. The application for the new permanent extension/re-verification with the Army Corps has started.
- c. **Change well water in Marina to City Water** – Tabled

Chris Elvert asked if any members or board members had anything else to say or questions. Chris Elvert reminded everyone of the board members' class: April 18th at 10 am at the fire station conference room. Cost is \$120, the club will pay half (\$60 for members) The class will cover how to run a better board meeting, avoid things getting out of control, and ensure everyone is on the same page.

14. Meeting Adjourned – 9:46 a