

Scotts Valley Cultural and Performing Arts Center



Rental Rates & Fees*

Page 1 of 2 - Effective 7/20/2023

Location: 251B Kings Village Road, Scotts Valley, CA 95066

Managing Entity - Scotts Valley Community Theater Guild (SVCTG)
 Mailing address: P. O. Box 66438., Scotts Valley, CA 95067-6438

A 501(c)(3) Nonprofit Corporation, Federal Tax ID Number: 46-2791127
 Email: info@svctheaterguild.org Website: www.svctheaterguild.org

Use description				Standard Pricing		Non-Profit Pricing	
						Hrs	Cost
Rehearsal / Class / Meetings / Seminar**	Mon-Thu	Per hour	3 Hr. Min	\$	80	\$	64
**Proscenium configuration w/ standard seating	Mon-Thu	Per day	5 hours +	\$	400	\$	320
	Fri-Sun	per hour	3 Hr. Min	\$	100	\$	80
	Fri-Sun	Per day	5 hours +	\$	500	\$	400
Performance**		Per hour	3 Hr. Min	\$	130	\$	104
**Proscenium configuration w/ standard seating		Per day	evening 5-10pm	\$	600	\$	480
		All Day	9A-10P	\$	750	\$	600
Equipment							
Full Sound System				Included		Included	
Full Lighting (House Plot)				Included		Included	
Piano				\$	75		\$75
Coral Risers				\$	500		\$500
LCD Projector			Per Day	\$	25		\$25
Spot Lights			Each Per Day	\$	35		\$35
Amp/Microphone			Each Per Day	\$	25	2	\$50
Communication intercom Set			Day/Max		\$75/150		\$75/150
Tables & Chairs & Linens	Quoted Separately - Dependent on Use and # of attendees						
Rearrangement of Seating or Stage	Quoted Separately depending on extent						
Personnel Fees							
				Rate		Non-Profit	
Facility Manager		Per Hr.		\$	50	\$	40
Light Technician		Per Hr.		\$	50	\$	40
Sound Technician		Per Hr.		\$	50	\$	40
Video Technician		Per Hr.		\$	50	\$	40
Stage Manager		Per Hr.		\$	50	\$	40
Stage Crew		Per Hr.		\$	40	\$	32
Custodial		Per Day		\$	150	\$	120
Calculated Rental Fee							
Discount							
Total Rental Fee							
Rental Fee due at Booking				50%		30%	
Security Deposit Due at Booking	(Refundable)			\$250		\$250	
Total Due at Booking							
Fee Balance Due at Performance				50%		70%	

Rental Rates & Fees Notes*

- *Rate structures subject to change.
- * Depending on event/client, SVCTG May Charge additional per ticket fee or different fee or deposit as may be mutually agreed.
- *Multiple Day/Multiple Events w/in the year, specified contracted City use and/or other discounts may be applied.
- *While currently unavailable, smaller portions of Theater may be made available in the future at reduced rates.
- *Higher rates may apply during December holiday season.



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Rental Rates & Fees*

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Location: 251B Kings Village Road, Scotts Valley, CA 95066

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A 501(c)(3) Nonprofit Corporation, Federal Tax ID Number: 46-2791127

Mailing address: P. O. Box 66438., Scotts Valley, CA 95067-6438

Email: info@svctheaterguild.org **Website:** www.svctheaterguild.org

Deposits***						
Upon Booking				50%		30%
30 Days				50%		30%
+ Security Deposit* - 30 Days prior to Move in				\$250		\$250
Performance						40%

***SVCTG may cancel booking if any payments/fees are not paid when due.

***Security Deposit**

- A. Security Deposit shall be the greater of \$250.
- B. Security Deposit may be fully or partially withheld for one or more of the following reasons:
 - 1) Facility use fees for the time used in excess of time requested and reserved.
 - 2) Damage to the facility or equipment
 - 3) Misuse of the facility
 - 4) Inadequate clean-up by renter, requiring additional custodial time/services after renter's use.
 - 5) Early cancellation charges
- C. If fees/charges due exceed the amount of the Security Deposit, the renter will be billed for the balance.
 - 1) Payment will be due within five (5) business days.
 - 2) Future reservations may not be honored until all charges/fees are paid.
- D. It is the renter's responsibility to notify the Guild of any address or telephone changes so the refund may be mailed to the correct address.
- E. Unused Deposit will be returned within 30 days of upon complete and clean departure of the facility or, if earlier, within 30 days of cancellation.
- F. Applicant must provide liability insurance with a minimum \$1 million liability coverage and an endorsement that names the SVCTG, it's Board of Directors and employees as additional insured.

Cancellation by Renter or Renting Organization

Cancellation fees will be charged as follows:						
Greater than 120 Days				None		None
60 - 120 days				50%		30%
30-60 days				50% + Security Deposit		30% + Security Deposit
Less than 30 days				100%		60%

Agreed:

Organization _____

Name _____

Signature _____

Date _____

Please mail payments to:
 Scotts Valley Community Theater Guild
 P. O. Box 66438., Scotts Valley, CA 95067-6438