## **Available Services Include:**

- · Hiring and Recruiting
- Layoffs and Terminations
- Complaint Investigations
- Employee Relations
- Policies and Procedures
   Development/Enhancement
- Employee Handbook Creation
- New Hire Orientation and Onboarding
- Custom Job Descriptions
- Employee Training and Development
- Leadership Classes
- Seminars on Topics Such as Harassment & Discrimination
- Implementation of Employee Performance Appraisal System and Progressive Discipline Programs
- Internal and External Communication Development
- Marketing and Sales Services
- Comprehensive HR Audit
- Wage & Hour Assessment
- 19 Compliance
- Leave Consulting
- Employee Benefits
- Reward and Recognition Programs
- · and Much More!

## For a Free Consultation, Contact Us Today!

Alison@foxconsultingservice.com 218-321-O1O4 (office)

480-560-4204 (cell)

Rely on Fox Consulting for all your Human Resources and Communications needs!



www.foxconsultingservice.com



A Full Service Consulting Firm Now Available in Fergus Falls, Fargo/Moorhead and Surrounding Areas in Western Minnesota & Eastern North Dakota

218-321-0104 (office)

480-560-4204 (cell)

www.foxconsultingservice.com