



Big Island Pop Warner Football Conference

BYLAWS

Adopted: April 30, 2022

Amended June 14, 2024

Amended March 12, 2024



BIG ISLAND POP WARNER FOOTBALL CONFERENCE BYLAWS

ARTICLE I

Name: This Corporation shall be known as the BIG ISLAND POP WARNER FOOTBALL CONFERENCE – (sometimes referred to as BIPWFC within this document)

Gender: The use of the masculine gender herein shall automatically include either male or female as a matter of convenience and understanding.

Color: **RED**

Logo/Insignia: The seal of this Corporation shall bear the following inscription: BIG ISLAND POP WARNER FOOTBALL CONFERENCE, and shall be in the custody of the Corporation Secretary.

ARTICLE II

Principal Office: The office of the principal place of business of BIG ISLAND POP WARNER FOOTBALL CONFERENCE shall be within the geographic boundaries of the Hawai'i County. The Corporation's current mailing address is P. O. Box 362, Hilo, HI 96721.

ARTICLE III

Objectives:

Section 1: This Corporation is a non-profit public benefit corporation and is not organized for the private gain of any person.

Section 2: The specific purpose of the BIG ISLAND POP WARNER FOOTBALL CONFERENCE shall be to provide education and experiential opportunities through our programs for the youth in all Hawai'i island communities to learn and develop fundamental skills in football and cheer & dance. The overall goal is to inspire in the youth of our communities the ideals of good sportsmanship, physical fitness, scholastic achievements, respect, honesty, loyalty, and courage so that they may be finer, stronger, healthier, and happier youths who may reflect credit upon themselves, their parents, their teams and their communities. The priority shall be to motivate and encourage all youth to strive for the highest achievements in everything they do in order to become positive contributing members of their local and global communities.

Section 3: The overall goal of Pop Warner Football is to seek to inspire the youth of the community regardless of race, color, sex, creed, or national origin.

Organization:

Section 1: This Corporation is organized exclusively for charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue.

Section 2: No substantial part of the activities of this Corporation shall consist of carrying propaganda or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign, including the publishing or distribution of statements on behalf of any candidate for

public office.

Property: The property of this Corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this Corporation shall ever inure to the benefit of any director, officer, or member thereof or to the benefit of any private person. Upon the dissolution or winding up of this Corporation, its assets remaining after payment or provision for payment, of all debts and liabilities of this Corporation shall be distributed to a non-profit fund, foundation, or corporation which has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code. The decision to distribute assets shall be made by the majority vote of the General Assembly of Association Presidents.

ARTICLE IV

Organizational Structure:

Section 1: The Executive Board of Directors of this Conference also known as the Highest Local Authority (HLA) shall comprise the elected officers of the BIG ISLAND POP WARNER FOOTBALL CONFERENCE. The HLA shall be charged with the daily operations of the Conference. The HLA shall have a voice but no vote in the General Assembly, with the exception of the President/Commissioner, who shall vote to break or establish deadlock votes.

Section 2: The General Assembly shall be comprised of the Executive Board of Directors or HLA and the Board of Association Presidents or their designated alternate. The General Assembly shall have the authority to set policy within the BIG ISLAND POP WARNER FOOTBALL CONFERENCE. The General Assembly shall meet on a monthly basis within the first two (2) weeks at such time and place whether in-person or virtual as approved by the General Assembly.

Administrative Authority:

Section 1: The BIG ISLAND POP WARNER FOOTBALL CONFERENCE Executive Board of Directors or HLA has the obligation and authority to enforce any and all rules mandated by the National Pop Warner Little Scholars, Inc. and the Pop Warner WESCON Region as well as to establish its own rules within its jurisdiction and shall not contradict the National Pop Warner Little Scholars, Inc.

Section 2: The Executive Board of Directors or HLA is the final authority to enforce any and all rules and policies as approved by the General Assembly of this Corporation, WESCON Region, and National Pop Warner Little Scholars, Inc. as it pertains to Football and Cheer & Dance matters.

Section 3: The Executive Board of Directors or HLA has authority over any and all BIPWFC member Associations, their Board of Directors, parents, participants, coaches, volunteers, sponsors, and their subsidiary groups, as well as adults and juveniles that have any connection therein and where said individual or groups pursue a course of conduct that is detrimental to the integrity and reputation or name of the BIPWFC, WESCON Region, or the National Pop Warner Little Scholars, Inc. The Executive Board of Directors or HLA shall have the authority and power to suspend, remove, or bar said individuals or groups from participation in the BIPWFC with good cause.

Section 4: The Executive Board of Directors or HLA has the authority to settle disputes between BIPWFC member Associations.

Section 5: The Executive Board of Directors or HLA will set the dates and locations for all football regular-season games as well as post-season BIPWFC playoffs and Regional playoffs hosted by BIPWFC.

Section 6: The Executive Board of Directors or HLA will set the date and conduct a drawing to determine the participation order for each Association that will compete at the BIPWFC Spirit Competition.

Section 7: All BIPWFC billing statements are 30-day cycles and must be paid within 30 days or the Member's voting rights and any playoff competitions and/or spirit competitions will be suspended until all monetary obligations are met. Any unpaid bills/fees will negate good standing status. Any Member shall have a right to initiate a discussion and solicit approval for an exemption by a majority vote of the General Assembly.

Section 8: The Executive Board of Directors or HLA shall set dates for the BIPWFC Coaches Meeting for all rostered staff for the Fall season. Rostered staff includes the following positions: Head Coaches, Assistant Coaches, Football/Spirit Commissioners, Association Presidents, etc. All member Associations' rostered staff as listed above are required to attend and obtain National, Regional, and/or BIPWFC training/certification requirements. The Executive Board of Directors or HLA will provide the training/certification requirements as it pertains to the current year/season as requirements may change annually.

Section 9: The Executive Board of Directors or HLA shall set dates for mandatory Registrar and Scholastics seminars. All Member Associations shall be required to send no more than two (2) representatives to attend. Any Member Associations' representative or his/her designee not represented at the mandatory BIPWFC Registrar and Scholastics seminar will be fined one hundred dollars (\$100).

Section 10: The Executive Board of Directors or HLA shall require, in accordance with the National's and WESCON Region policy of mandatory background checks. All volunteers are required to fill out and complete the National form and any other forms necessary for the background check are to be processed and passed prior to participation.

Section 11: Policy will be governed by the current edition of the National Pop Warner Little Scholars, Inc. Official Rules and the Pop Warner Administration Manual. BIPWFC shall provide each member Association with a copy of any and all official rules, forms, rulebooks, or manuals annually as available.

Section 12: All coaches or Associations committing an infraction of BIPWFC/HLA, WESCON Region, or National rules will be sanctioned according to recommended penalties of the BIPWFC and/or the National Pop Warner Rule Book.

Membership:

Section 1: Membership in the BIG ISLAND POP WARNER FOOTBALL CONFERENCE requires all proposed member Associations to be elected to membership by a two-thirds ($\frac{2}{3}$) majority vote of the current General Assembly and must be chartered with the National Pop Warner Little Scholars, Inc.

Section 2: An association that in the opinion of BIPWFC has re-organized with the intent of avoiding previous debt, shall not be eligible for membership.

Section 3: Members of this Conference shall form a Board of Association Presidents to serve as members of the General Assembly. The Board of Association Presidents shall consist of Presidents of each member Association or the proxy designated by the said member Association President. The proxy shall serve only in the absence of the Association President and shall be a member of their own Association Board in order to serve as a proxy.

Section 4: Each member Association shall pay dues on quarterly basis and all dues must be paid by due dates set by the HLA. (Annual dues may be waived or adjusted by the HLA in the event of surplus funds in the BIPWFC account.) Any members Association that has outstanding obligations will lose their right to

vote and may lose their right to participate in the season. (This may be waived by the HLA with good cause.) The due dates may be adjusted based on the needs of the conference

Section 5: BIPWFC member Associations chartered by the National Pop Warner Little Scholars, Inc. are listed below in alphabetical order:

1. Hāmākua Cougars Pop Warner Football
2. Keaukaha Warriors Pop Warner Football
3. Kohala Chargers Pop Warner Football
4. Kona Marlins Pop Warner Football
5. Leeward Steelers Pop Warner Football
6. Pana‘ewa Ali‘i Pop Warner Football
7. Puna Rebels Pop Warner Football
8. Waikoloa Wildcats Pop Warner Football
9. Waimea Cowboys Pop Warner Football
10. Westside Eagles Pop Warner Football

Section 6: Removal or Resignation of Membership

Removal of Membership: A letter requesting the removal of any Association named above shall be submitted ten (10) days prior to any scheduled monthly meeting to the entire Executive (HLA) Board, unless an urgent circumstance presents itself then a special meeting may be requested. The General Assembly of this Conference may terminate the membership of an Association by an affirmative two-thirds ($\frac{2}{3}$) majority vote, with good cause. Notice of termination shall be presented in writing to the entire Association Board within 72 hours of the decision being made.

Resignation of Membership: A tender of resignation, in writing, to the General Assembly of this Conference shall automatically terminate membership. Any member Association terminated for whatever reason shall have no claim on any property or assets of this conference. However, any member Association that dissolves, or shuts down, then the assets, by the non-profit law, must remain with another similar non-profit in the vicinity. In this case that similar entity would be either the League or another BIPWFC member Association.

Liability:

Section 1: Each Association shall hold the Conference and its officers harmless from any and all debts and liabilities for damages sustained to or claimed as personal or property damages arising from acts, omissions, or negligence of the Member Association and its staff.

Representation in the General Assembly:

Section 1: The General Assembly shall consist of the President or proxy of the President from every member Association who shall have the right to vote in setting policies for the Conference.

Section 2: Each member Association shall provide HLA with their current Association President to the General Assembly by the January meeting.

Section 3: Each delegate shall have one vote (unless otherwise specified) and must be present to vote. Each Association is allowed only a maximum of three (3) representatives at the General Assembly meeting.

Section 4: A quorum is made up of at least 51% of the General Assembly of member Associations in good standing.

Section 5: Business of the BIPWFC is determined by a majority vote of members present unless otherwise specified in these Bylaws.

Section 6: Any Association not represented at a scheduled General Assembly meeting or any other meeting deemed mandatory will be fined one hundred dollars (\$100) per infraction. Any fines owed are to be paid before or by the next scheduled meeting. Fines not paid within thirty (30) days will result in the suspension of voting privileges of that member Association until the fine is paid in full.

Section 7: The President/Commissioner of the HLA shall have the authority to remove and replace any delegates from any member Association with good cause.

ARTICLE V

The Big Island Pop Warner Football Conference Executive Board of Directors:

Section 1: The following Officers of the Big Island Pop Warner Football Conference shall be elected by the General Assembly of the BIPWFC and will be known as the Big Island Pop Warner Football Conference Executive Board of Directors or the Highest Local Authority (HLA):

President/Commissioner

Vice President/Vice Commissioner

Secretary

Treasurer

League Cheer & Dance Coordinator

Section 2: The Officers shall be elected at the December General Assembly meeting.

- a. Anyone wanting to submit a nominee to be added to the ballot must notify the BIPWFC Secretary in writing at least fifteen (15) days prior to the election.
- b. Qualifications for a nomination to an elected office on the HLA shall be that the nominee will have served for a minimum of two (2) years as either an appointed BIPWFC Committee Member or served a minimum of two (2) years as an elected Association Officer or possess knowledge and skills that meet the qualifications of the elected office position.
- c. Qualifications for a nomination to the BIPWFC President/Commissioner must meet the requirements as stated in Section 2 b. and have served in the capacity of an elected Executive Board Member with an Association. Recognized Executive Board Member positions eligible would be

Association President, Vice President, Secretary, Treasurer, Association Cheer & Dance Coordinator, or Football Commissioner.

- d. BIPWFC Secretary shall publish a ballot listing all nominees to all member Associations and BIPWFC Officers ten (10) days prior to the in-person election.

No member of the HLA shall hold a position as a rostered coach within the BIPWFC.

No member of the HLA shall hold an Executive position on an Association Board within the BIPWFC.

No member of the HLA or appointed BIPWFC position shall be a voting proxy for any member Association within the BIPWFC.

No more than two (2) family members residing together in the same household may serve on the HLA. Only one (1) of these members can be a signer on the BIPWFC accounts.

Any Position not having a candidate running may have nominations from the floor at the Election Meeting. If no nominations are presented or person(s) is not voted in with a two-thirds ($\frac{2}{3}$) affirmative vote, the HLA will have the authority to appoint a person to fulfill that position to serve either the remaining or full term of the appointed position.

Section 3: Each Officer will serve a staggered term of two (2) years running from January 1st to December 31st and may be removed only by personal resignation or a two-thirds ($\frac{2}{3}$) affirmative vote of the current members of the General Assembly present.

Section 4: In even-numbered years, elections will be held for the President/Commissioner and Treasurer. In odd-numbered years, elections will be held for the Vice President/Vice Commissioner, Secretary, and LCDC.

Section 5: Removal of Executive Officer: A letter requesting the removal of any Executive Officer shall be submitted ten (10) days prior to any scheduled monthly meeting to the entire Executive (HLA) Board, unless an urgent circumstance presents itself then a special meeting may be requested. The General Assembly of this Conference may remove an Executive Officer by an affirmative two-thirds ($\frac{2}{3}$) majority vote, with good cause. Notice of termination shall be presented in writing to said Executive Officer within 72 hours of the decision being made.

Section 6: A vacancy in any office shall be filled within thirty (30) days of the resignation or removal. Notice shall be sent to each member Association within ten (10) days of the vacancy occurring. Those wanting to run for the vacated office must submit their notification of intent to the Secretary in writing prior to the next scheduled General Assembly meeting. If there are no formal nominations, then nominations from the floor will be accepted. If there are no nominations made within those thirty (30) days the HLA shall appoint a qualified member to the office to serve out the remaining term.

Appointed members of the BIPWFC Board

Section 1: The President/Commissioner shall have the authority to appoint Deputy Commissioner(s) to the BIPWFC Board. There shall be no more than five (5) Deputy Commissioner(s) appointed to the BIPWFC Board. The Deputy Commissioner(s) shall serve a term concurrent to the President/Commissioner.

Section 2: The Deputy Commissioner(s) shall serve in whatever capacity the President/Commissioner requires of them.

ARTICLE VI

Duties of the Executive Board of Directors:

President/Commissioner:

- a. Shall conduct the affairs of the Big Island Pop Warner Football Conference and execute the policies established by the Board of Directors and the General Assembly.
- b. Shall be the Chief Executive Officer of the Big Island Pop Warner Football Conference/HLA and will preside over all meetings of the BIPWFC/HLA unless otherwise delegated.
- c. Shall present a report of the condition of the Big Island Pop Warner Football Conference at the General Assembly meeting in January.
- d. Shall present to the General Assembly such matters as deemed appropriate and make such suggestions as may tend to the general welfare of the Big Island Pop Warner Football Conference.
- e. Shall execute any and all contracts and financial documents in the name of the Big Island Pop Warner Football Conference and designate in writing any other members of the Executive Board of Directors who have the power to make and execute contracts and leases in the name of the Big Island Pop Warner Football Conference.
- f. Shall investigate any and all complaints, irregularities, and conditions detrimental to the Big Island Pop Warner Football Conference as well as field from coaches any and all alleged violations of Pop Warner or BIPWFC rules.
- g. Shall give interpretation to rules pertaining to specific situations, both verbally and in writing.
- h. Shall prepare, with the assistance of the Executive Board, an annual budget to be submitted to the General Assembly for approval in January and be responsible for the proper execution thereof.
- i. Shall with the assistance of the Executive Board, examine the application and support proof of age and any other required documents of every participant candidate of the Big Island Pop Warner Football Conference and certify to a residence, age eligibility, physical and scholastic fitness before the participant may be accepted.
- j. Assumes the responsibilities associated with League Expansion. To conduct the business of adding new Associations to the BIPWFC.
- k. Assumes the responsibilities associated with Media Relations. Disseminate any and all information to the public at large and/or issue any statement, either written or verbal, or any newspaper, radio, television, or

any other communication media as an official statement on the policy or position of the BIPWFC. The President/Commissioner of the HLA shall serve as the official spokesperson for the BIPWFC, except in those instances where the President /Commissioner may delegate.

- l. Shall assume any and all responsibility and authority conferred upon the Office of the President/Commissioner by the WESCON Region and National Pop Warner Little Scholars, Inc.
- m. May be authorized as a user/signer on the BIPWFC accounts and any member Association bank accounts. If dissolved and/or shut down for evidence purposes only. If Associations are uncooperative by the deadline requested.

Vice President/Vice Commissioner

- a. Shall perform any and all administrative functions as assigned by the President/Commissioner.
- b. Shall assume all duties of the President/Commissioner in the absence of the President/Commissioner and shall, upon the resignation of the President/Commissioner, fulfill the balance of the presidential term.
- c. The Vice President/Vice Commissioner shall chair the Hearings Committee in conjunction with the Standard Operating Procedures of the BIPWFC and the National Administrative Handbook.

Secretary:

- a. Shall be responsible for recording the activities of the Big Island Pop Warner Football Conference and maintaining appropriate files, mailing lists, and all official and historical records (Rosters, scholastics, etc.)
- b. Shall perform such duties as are herein specifically set forth, in addition to such duties as are customarily incident to the office of the Secretary or as may be assigned by the Board of Directors.
- c. Shall maintain a list of all HLA Officers, BIPWFC delegates and alternates, BIPWFC Association Presidents, BIPWFC Association Athletic Directors, BIPWFC Association Spirit Directors, and give notice of all meetings of the General Assembly meetings, coaches' clinics, and seminars.
- d. Shall keep the minutes of the General Assembly meetings, Committee meetings, HLA meetings, and Hearings Committee sessions and shall cause these minutes to be recorded in a book or set of books or digital platform for that purpose.
- e. Shall conduct and record all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
- f. Shall disseminate the agenda and meeting minutes for review and/or approval to the General Assembly and HLA Board seven (7) days prior to any scheduled meeting.
- g. May be authorized as a user/signer on the BIPWFC bank accounts.

Treasurer:

- a. Shall perform such duties as are herein specifically set forth and such duties as are customarily

incident to the Office of the Treasurer or may be assigned by HLA.

- b. Shall receive all monies and securities from BIPWFC sponsored events, meetings, or clinics. A preliminary income total shall be given to the HLA via email within 24 hours of said events and the funds shall then be deposited in a depository approved by the HLA within 48 hours of the event. A final debit/credit total will be sent to the HLA via email within 7 (seven) days of all events.
- c. Shall keep records for the receipt and disbursement of all monies and securities and make all payments approved by the HLA from allotted funds and draw checks requiring two (2) signatures therefore in agreement with the policies established in advance of such action by the HLA and/or General Assembly.
- d. Shall prepare an annual financial report, under the direction of the President/Commissioner of the HLA, for submission to the General Assembly for their approval no later than the General Assembly meeting in February.
- e. Shall disseminate the Treasurer's Report and bank statements for review and/or approval to the General Assembly and HLA Board seven (7) days prior to any scheduled meeting.

League Cheer & Dance Coordinator:

- a. Shall keep all records pertaining to Spirit.
- b. Shall present a monthly report on all Spirit activities.
- c. Shall assume all responsibility that Pop Warner Regional and National places on this position.
- d. Shall appoint Assistant Spirit Commissioners as needed with the approval of the HLA.
- e. Shall inform the Commissioners and Association Cheer & Dance Coordinators of any changes in Regional or National policies in a timely fashion.
- f. Shall handle responsibilities associated with the annual BIPWFC Spirit Competition, i.e. judges, timers, spotters, safety, tabulators, etc., and appointing volunteers who will be responsible for handling the administrative functions behind the competition.
- g. Shall maintain a file of rosters with any updates of additions and drops as provided by the member Associations.

ARTICLE VII

General Committees:

- a. The HLA shall have the authority to create any and all committees necessary for the proper function of the BIPWFC.
- b. The Vice President/Vice Commissioner of the HLA shall be a member of all committees and have the authority to appoint a chairman to any committee with the consent of the HLA unless otherwise stated in these Bylaws.

- c. Committee chairmen shall have the authority to appoint committee members only with the approval of HLA

Statutory Committees:

The following statutory committees are created and shall be chaired as stated in these Bylaws or by those chairmen appointed by the HLA:

1. Bylaws and Standard Operating Procedures (SOP): Chaired by the Parliamentarian.
2. Financial Oversight: Chaired by the President/Commissioner of the HLA and consisting of the Executive Board.
3. Hearings: Chaired by the Vice President/Vice Commissioner and consisting of up to three (3) appointed Association members and two (2) alternates. The committee to meet when so commissioned by the President/Commissioner and shall follow the procedures set forth in the Administrative Manual. All HLA Executive Board members may sit in on the hearing, but have no vote.

General Members:

General members are recognized members at monthly meetings in BIPWFC. The General members listed below hold no authority for BIPWFC matters and have no vote. Their interest would work under the authority of the HLA. General Members may hold a position at an Association level, but will not be eligible to hold a Conference Representative vote for their Association.

1. Deputy Commissioner(s):

- a. The Deputy Commissioner(s) shall serve in whatever capacity deemed necessary by the President/Conference Commissioner. The Deputy Commissioners may also serve in other capacities such as the Football Commissioner, Fundraising Chairperson, or League Scholastics Coordinator.

2. Football Commissioner.

- a. Represent each level of play for all contact football teams in their respective districts.
- b. Be the liaison for the coaches to the Board.
- c. Maintain a file of rosters with an update of adds and drops as provided by Associations.
- d. Receive a weekly report of game scores and forward copies to the President and retain copies of such reports.
- e. Receive and retain in the files, weekly mandatory play sheets from the coaches. Report to the Board any coach in violation of the mandatory play rules.
- f. Investigate weekly any lopsided scores of games per Pop Warner guidelines. Report any such findings to the Board with recommendations of sanctions if any are required.
- g. Field from coaches any violation of Pop Warner playing rules, investigate and file

complaints from coaches to the appropriate league/association party. If you are unable to resolve the problem, send a written recommendation to the Board for investigation

3. League Scholastics Coordinator (LSC):

- a. Report to the Regional Scholastics Director.
- b. Responsible for maintaining communications with each association's scholastic coordinators by meeting with them at least twice a year at regularly scheduled league/conference meetings, working with association coordinators to establish a team to determine conference All-American candidates for regional/national recognition, conducting conference workshops for association coordinators to ensure consistent application of scholastic policy, working with local coordinators to recruit sponsors for a conference recognition banquet, and organizing a league/conference scholastic banquet.

4. Fundraising Chairperson:

- a. Evaluate and administer fundraising activities for the organization.
- b. Promote the necessity of fundraising and assist with the implementation of national fundraisers as necessary.

5. Parliamentarian:

- a. Shall have a complete working knowledge of Roberts Rules of Order, Newly Revised and shall assist the President/Commissioner as needed on any and all Parliamentary issues.
- b. Shall be the custodian of the BIPWFC Bylaws and Standard Operating Procedures (SOP). The Parliamentarian shall see that any changes from National Pop Warner Little Scholars are incorporated in the BIPWFC Bylaws and Standard Operating Procedures.
- c. Shall review the Bylaws of member associations in order to advise of any conflicts with BIPWFC, Regional, or National Rules.
- d. Shall assist member Associations as needed with the formation of new Bylaws.
- e. Shall be the chair for the Bylaw and SOP Committee.

6. Referee Liaison:

- a. Oversee the performance of game officials for the BIPWFC and review complaints about the same.
- b. Report all complaints and ejections to the BIPWFC President/Commissioner and BIPWFC Vice President/Vice Commissioner.

7. Website:

- a. Oversee management of the official website of the BIPWFC and manage the interaction between the BIPWFC website and those of the local Associations, the WESCON Region, and the National Pop Warner Little Scholars.

ARTICLE VIII

General

- 1) Amendments to the Bylaws shall be submitted to the Secretary thru the bylaws change request form for review no later than ten (10) days prior to the scheduled General Assembly bylaws meeting. The Bylaws Committee or the HLA shall review all proposed changes and shall present the proposed amendments to the General Assembly for approval at the scheduled bylaws meeting. Adoption shall be by a two-thirds (2/3) majority vote of the General Assembly members present at the scheduled meeting.
- 2) The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern any and all proceedings of the Big Island Pop Warner Football Conference that are not covered in these Bylaws, the Standard Operating Procedures of the Big Island Pop Warner Football Conference, the procedures of the WESCON Region, and the National Administrative manual and Rule book of Pop Warner Little Scholars, Inc.

ADOPTING RESOLUTION

The undersigned, being all of the Directors of this Corporation, hereby make and adopt the following: Resolved that the foregoing are hereby adopted as the Bylaws of the BIG ISLAND POP WARNER FOOTBALL CONFERENCE effective on this 12 day of March 2024.



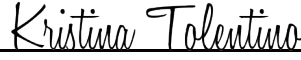
Chad Tolentino
President/Commissioner



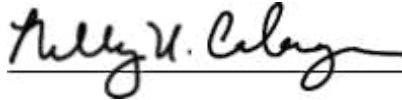
Sean Hanohano
Vice President/Vice Commissioner



Loke Martines
Secretary



Kristina Tolentino
Treasurer



Nelly Calamayan
Co-League Cheer & Dance Coordinator