

# BIPWFC PRESIDENTS MEETING

Date: 02/08/2022

Location: Via Zoom Online

Called to order: 7:35pm

Meeting called to order by President Kapua Francisco

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## In Attendance

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Present: Hamakua/Hilo/Keaukaha/Kohala/Kona/Leeward/Panaewa/Puna/Waiakea/Waimea/West Side

Absent: Kau

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## Approval of Minutes

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The January minutes were reviewed.

Kapua is recapping the revisions needed to be made to the minutes prior to being approved:

#1 The verbiage on how many signatures is required on a check? - no revisions there

Geri: Do you need to change the DCCA board members prior to making changes to the Account? Leeward was told to change the DCCA first, prior to making changes.

Kapua: that is a very good point, Brenda

Brenda- No but I can change it

Kapua: Mahalo Brenda, please update the DCCA with the current board members

#2 Ka'u Lions Discussion

Kapua: the revision should be that "there may be money left, but it has yet to be turned over"

#3 Scholars:

Clarification of who came up with the idea. The idea was made by Hamakua with a summarization by Kapua

Minerva – She was agreeing with what was being discussed, she didn't exactly make the motion

#4 Take out the part "where it was mentioned that Krystle asked if there was an extension given in regard to Kiley" – she did not say that

Kapua – Now that the minutes were adjusted to reflect correctly, can we motion to approve the January Minutes  
Motioned by: Waimea                                  Seconded by: Puna                                  All in Favor

Approved unanimously

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## Approval of Treasurer's Report

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The January Treasurer's Report was Reviewed.

Motioned by: Hamakua                                  Seconded by: Puna/Waimea                                  All in Favor

Discussion:

Brenda- I will make a notation at this time.

Puna payment has come in,

Keaukaha missed meeting is paid,

Kona Marlins says that their check is in the mail,

For Hamakua I just want to make a note that the excess was credited, it's notated on the treasurer's report, Hamakua- thank you Brenda

Financial statements- All Financials are in except Hamakua, Leeward, and Waiakea. No other input  
Kapua – Any other questions or concerns regarding the treasurer's report/ financial statement

Kapua - We will call it to a vote, all those in favor to approve the January 2022 Treasurer's report, say aye (shaka), anyone opposed,

Approved: unanimously

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## Old Business

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### Associations' Outstanding Balances

Any and all outstanding balances are due by February 28, 2022. Failure to make payment will result in your Association not being allowed to participate in the 2022 Spring Flag Football season.

Kapua- Invoices were sent out via Brenda to all associations. Anyone has any questions.

Brenda- we are about paid up

Kapua – that's great, moving on, Next item

### 2022 Spring Flag Football Season

Book Certification Dates: Sat. 2/26/22 & Sun. 2/27/22, Sat. 3/5/22 & Sun. 3/6/22

Kapua: Are these dates ok, do we need to push it back, please let us know

Puna: please adjust

Kohala- Me too

Krystle: will that be final certification in March, or will there be a final?

Kapua: We want to get a much playing time, there are two holidays Easter and Mother's Day

Kapua: Flag season starts March 1<sup>st</sup>. Associations should have reached out to the prospective parks to secure the fields for practices and games.

Kapua- will push back Feb certifications to March, Will push back the 1<sup>st</sup> game till April

Jay- Since we are taking away a game in March can we add one in June

Kapua- I will have to check with the county

Brenda- most generally that 1<sup>st</sup> week of June will falter, everyone is going on vacation

Kapua- we will just end up with 6 games

Krystle- Suggesting some dates – March 12<sup>th</sup> and 13<sup>th</sup>

Brenda – we will be at Wescon. My idea was to have the final certification the week after Wescon, prior to leaving for Wescon we do the pre certifying

Krystle: March 5/6 then final is March 19/20, if we have certified teams can we add players until April

Brenda: Yes, the crucial point will be the weekend in March for splitting of teams, for scheduling games.

Pua: how much are we looking to have to certify a team

Brenda- Flag min is 10 max is 24, 34 to split a team

7on7 is 8 max 16

Kapua – Recapping: 1<sup>st</sup> certification will be March 5<sup>th</sup> & 6<sup>th</sup>

Final Certification March 19<sup>th</sup> and 20<sup>th</sup>

Flag: to certify a team 10 players – max 24 to split is 34

7 on 7 to certify 8, max 16

Brenda: how is everyone doing so far?

Puna: has a long way to go

Hamakua: real behind, we have faith, just printed packets, Brenda you will get what we owe by this Friday. We have a lot of verbals, Coaching is hard

Kapua: Lets work together to get everyone on the field, we can make it happen I have faith

Officials' Fees:

\$130 per team per game

Pua: so, if we have 3 teams its \$390

Krystle: that's each team, right?

Kapua: yes, total is \$260.00 per game

Kapua: I have been going back and forth between the president Todd and VP Sean. One of the reasons they gave for the justification for the increase in fees. They are not responsible for taking care of their own insurances. I did mention to them that's its quite a substantial increase, i understand that with the changing needs in this economy. Basically, for us on Hawaii Island we don't have many choices. I also expressed the concern with having a lot of money. We will no longer do payments via cash, if they are going to charge us that fee, we are going to be using best business practices, they will need to create an invoice and we will cut a check for proper services rendered. Any thoughts or opinions?

Puna: if the send an invoice who is it between?

Kapua- It will be from BIPWC to Referee's

Brenda- we need to make the clarification on the fee for 7 on 7, Sean was a bit confused

Kapua: in my discussions it was \$130 for both

Kapua: I will be scheduling a meeting with HLA and the BIIF Referee's to see if this is for sure charge this fee. I want you to know what the quote is in order to prepare

West Side: That is a good thing your doing, we used to service them for tackle that way via lump sum because the amount was so high. When we started flag because it was low key, they asked for cash but not they are raising their fee, I support what you're doing, I appreciate it and yes it should come to where they only deal with pop warner. That is a lot of cash to have on hand. I would stand firm on that

Kapua- Mahalo Darin

Kapua- I will keep you guys posted with the upcoming meeting

Kapua- in regard to flag I just got a response from the county, they are still enforcing the 100-max outdoors, we will play it by ear to see if we need to apply for the special use permit. We want more parents out to watch the games safely and make sure that the kids have a great learning experience

Puna: Concession, that is where we make most of our money

Kapua: right now, we can do concession the suggestion is prepackaged items like Bentos, not prepared at the field, I will confirm that to be sure.

Games start Sunday April 3, 2022

## WESCON 2022

### BIPWFC (HLA) Board Members to travel to WESCON

Kapua Francisco, President

Jay Jeffcoat-Crichton, Secretary

Chad Tolentino, Deputy Commissioner

Nelly Calamayan, Co-League Cheer & Dance Commissioner

### WESCON 2022 Expense Budget:

Airfare x (3) Commissioners = \$1,451.97

Hotel x (4) Commissioners = \$2,547.90

Transportation x (3) Commissioners = \$320.40

WESCON Packages x (4) Commissioners = \$800.00

Per Diem x (4) Commissioners = \$426.00

Total Expense = \$5,546.27

Motion to approve the WESCON 2022 Expense Budget in the amount of \$5,546.27 for four (4) Commissioners to travel and represent Big Island Pop Warner Football Conference at WESCON 2022.

Motion by: West Side

Seconded by: Puna

All in Favor

Discussion: None

Approved: unanimously

### **Purchase of New Score Board/Time Clocks**

Kapua: there was a couple on order, and she was keeping an eye out on deals

Brenda: I am keeping an eye on the sale, don't worry they will be here in time

### **BIPWFC Bylaw Update/Revision**

Kapua- Work in progress, will keep this on the agenda

Guest Speaker- Ernest "Hakeem" Simmons

Proposal for New Association in Waikoloa

Hakeem- I used to be a pop warner assistant coach for flag/tackle for Waimea and Honokaa, I was also an assistant coach form Honokaa football. I used to be a sped teacher in Honokaa, paraprofessional in Waimea. I know a lot of kids in those two areas. I just moved to the Waikoloa area. This morning I received a flag football flyer, I reached out to Krystle. I would like to open an association in Waikoloa. Today I called the rec center to get the field secured for flag (behind Waikoloa elementary school). Will need to go down to put a deposit. There isn't too much to do here besides baseball. I would be interested in getting whatever I need to get it started, I would like to get help in a direction to get it started a 100%.

Hamakua- I remember you when you had your dreads, awesome coach, awesome family What age groups are you looking to field?

Hakeem- I just want to get the word out, to get these boys and girls active and out here, eventually into tackle

Kapua- Thank you

Brenda- Once we get the approval of the associations, we can go over the details to get under the charter to get under the charter for insurance

Kapua: if you get approval for Waikoloa, have you thought of a team name? Krystle? Matt?

Hakeem- team name: Waikoloa Wildcats. Colors: haven't thought of it yet

Hamakua: What does he need to do to get started?

Brenda- By Laws, Charter name and insurance

West Side- maybe we should approve then HLA step in with guidance

Discussion:

Puna – since I am not the president for Puna should we wait for him?

Kapua- no you are his proxy, you can vote

Puna: I'm in

Chad- let's get the wording wise so we don't get trapped to starting a new association in Waikoloa

Kapua Recapping-

We are going to make a motion to approve starting a new association in Waikoloa, Hawaii

Motion by: Waimea

Second by: Hamakua

All in favor

Approved: unanimously

Kapua: Congratulations Hakeem, I will send you a follow up email with the board members, to help guide you through this process.

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## Miscellaneous

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Brenda- lets remind them regarding the flag uniforms – numbers on the front and back with no pockets with their shorts.

Kapua: if you have questions on your uniforms. Please send us the sample picture to be approved

Brenda- our next meeting is after the 1<sup>st</sup> certification; can we secure locations?

Kapua- will secure the locations, Can we communication via email with signups, Mahalo Brenda

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## Member Announcements

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None

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## Closing Remarks

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Mahalo Nui,

This is a collaborative process, what you say along with your opinions matter, you are all appreciated

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## Adjournment of General Meeting

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Next Meeting : Tuesday, March 8, 2022

Location: Via Zoom Online

Motion by: Puna

Seconded by: Kona

All in favor

Approved: unanimously

Adjourned: 9:05pm

Written by:

J. Jeffcoat-Crichton