



## General Assembly Monthly Meeting

### MINUTES

Sunday, July 10, 2022

Outrigger Kona Resort & Spa Kaleiopapa Covention Center at 4:00 p.m.

- I. Call to order: 4:05pm
- II. Roll call: Hāmākua / Hilo / Keaukaha / Kohala / Kona / Leeward / Pana‘ewa / Puna / Waiākea / Waikoloa ( Present at 410pm) / Waimea / Westside / **Ka‘ū (Inactive)**  
Absent: none
- III. Opening Remarks
- IV. [BIPWFC Bylaws](#)
- V. Meeting Minutes: Secretary
  - ▶ Motion to approve June 2022 Meeting Minutes.  
Motion by: Waiakea  
Seconded by: Hilo  
Discussion:  
Waimea: Clarification 1 team per division for tackle  
Kapua: Yes  
Approved: Unanimously
- VI. Treasurer’s Report: Treasurer
  - ▶ June 2022 Treasurer’s Report  
Surplus Fund- At the end of the season it will be put into the general fund (to help offset the budget costs) for the next season
- VII. Ka‘ū Lions Pop Warner Football
  - ▶ Motion to remove Ka‘ū Lions Pop Warner Football Association from Big island Pop Warner Football Conference.  
Motion by: Puna  
Seconded by: Panaewa  
Discussion: None  
Approved: Unanimously

VIII. BIPWFC Bylaw Revision

- Motion to remove Ka'ū Lions Pop Warner Football Association from Big island Pop Warner Football Conference Bylaws.

Motion by: Puna

Seconded by: Keaukaha

Discussion: none

Approved: Unanimously

IX. Old/Unfinished Business:

- 2022 Association Assessments

1. There are still associations that are not current in paying their fee's, they will not be able to vote on agenda items today, they will still need to be present for attendance purposes

- 2022 Fall Tackle Season

Motion to push the season back, Adding the following

1. 4th Leadership Summit the 1st weekend in August with no charge
  - a. Volunteers bring their own lunch.
2. 1st Team Certification the 1st weekend in August
3. Final Team Certification the 2nd weekend of August.
  - a. Locations are TBD once HLA secures locations.

Our 1st game will be September 4, 2022

Motioned by: Kona

Seconded by: Keaukaha

Discussion:

August 1, 2022 -1st day of practice

August 6/7, 2022- Leadership Summit/ 1st Team Certification

August 12/13, 2022- 2nd & Final Team Certification

August 15, 2022- Travel Deposit Due

6 games plus playoffs and championships

Sept 4th - 1st game

Sept 11th- 2nd game

Sept 18th- 3rd game

Sept 25th- 4th game

October 2nd- 5th game

October 9th- 6th game

October 16th- Play offs

October 30th- Championships

November 6th- Regional game (10U & 12U) Kauai or Maui

December 3rd - Regional game (8U) California

Roll Call voting

Hamakua - Yes

Hilo- Yes

Keaukaha- Yes

Kohala- Yes

Kona- Yes

Leeward- No Vote (Ineligible)

Panaewa- Yes

Puna- Yes

Waiakea- Yes

Waikoloa- No Vote (Ineligible)

Waimea- Yes

Westside- No Vote (Ineligible)

Approved : Majority vote 9 yes, 3 ineligible to vote.

- Associations are allowed to field 1 team per division with a maximum of 35 players.
- Requirements for Coaching Football & Cheer
  - USA Football Coach's Certification
  - YCADA Certification
  - CDC Concussion Certification
  - CPR/First Aid Certification
  - Staff Picture
- Sports Connect Requirements
  - ID Card printing

X. New Business:

- ▶ Insurance payment still due by August 1st
  1. Our league general liability insurance only covers BIPWFC practices, games and regional and national events.
  2. It does not cover fundraising events or host concessions
    - a. Associations will need to purchase their own general liability insurance for all fundraisers, activities, and events.
  3. The Directors and Officers insurance that associations pay for now only

covers the BIPWFC Board Members that include the association presidents

- a. Association Boards will need to purchase their own Directors and Officers insurance for their board members.

XI. Member Announcements:

- ▶ Requesting to add to the next meeting agenda, raise the tackle minimum player requirement from 16 to 18.
- ▶ Request to add to the next meeting agenda the topic of Game forfeiting, and whether there should be a consequence.

XII. Closing Remarks:

We made it through our agenda today, mahalo for making it out to our in-person General Assembly meeting. We understand the challenges with everyone's schedules and the responsibilities we all have to our families. However, we appreciate the sacrifices everyone makes and the opportunity to continue to work collaboratively with all of you.

XIII. Next Meeting: TBD, will be an in-person meeting. Going forward we want to meet in-person.

XIV. Adjournment of General Meeting:

- ▶ Motion to adjourn the General Meeting at 6:32pm  
Motion by: Hamakua  
Seconded by: Hilo  
Discussion: None  
Approved: Unanimously

XV. Executive Session: None

Mintues done by: J.Jeffcoat-Crichton