

Magic Circle Paralegal

Remote

Competitive Salary and Employee Benefits

Are you interested in joining a Magic Circle law firm, working on both large value contentious and transactional matters?

Our client is a global law firm, with 30 offices in 20 countries worldwide. They have been named as one of The Times' Top 50 Employers for Gender Equality for the 10th year running, recognised by Stonewall as a top 10 employer for LGBTQ+ inclusion, and by the Social Mobility Employer Index as a top employer for advancing social mobility.

Why apply?

This firm can only achieve its vision and ambition with the support of outstanding colleagues in our business. As a Paralegal/Support Lawyer you can gain experience within a Magic Circle law firm, working on a fully remote basis in-house or in an alternative legal service provider environment. You will get experience working with Contentious and Transactional teams, as well as working closely with high calibre clients, providing advice, training, assistance and offering exceptional client service. Good opportunities to secure a training contract with the firm.

What are they looking for?

They have a number of upcoming Paralegal opportunities over the next 12 months and they are looking to attract the best talent to join their team.

Qualification/Experience required:

- LPC or BPC / SQE 1/ Foreign qualified or Future Trainee
- 2:1 and above degree
- Background experience 2+ years in relative field

General requirements:

- Ability to work within a pressurised environment
- Extremely organised - able to prioritise and manage workload
- Appreciation of the culturally diverse environment in which the firm operates
- Excellent eye for detail and presentation
- Excellent interpersonal and communication skills (sufficient gravitas and experience to work effectively with more senior colleagues including Partners, Managing Associates and Clients)
- Willingness to work long hours when required

How to apply?

Are you ready to join the elite? Our team will assist you in getting there. Please email vera@rvandpartners.com with your CV and use 'Magic Circle Paralegal' in the subject line.