

Emergency Preparedness Checklist....



The next time disaster strikes, you may not have much time to act. Prepare now for a sudden emergency. Learn how to protect yourself and cope with disaster by planning ahead.

This checklist will help you get started. Discuss these ideas with your family, then prepare an emergency plan. Post the plan where everyone will see it - on the refrigerator or bulletin board.

For additional information about how to prepare for hazards in your community, contact:

Agoura Hills
Emergency Preparedness
818/597-7302
www.ci.agoura-hills.ca.us

Emergency Checklist

Call Your Emergency Management Office 818/597-7302 or American Red Cross Chapter		Prepare a Disaster Supplies Kit
<ul style="list-style-type: none"> <input type="checkbox"/> Find out which disasters could occur in your area. <input type="checkbox"/> Ask how to prepare for each disaster. <input type="checkbox"/> Ask how you would be warned of an emergency. <input type="checkbox"/> Learn your community's evacuation routes. <input type="checkbox"/> Ask about assistance for elderly or disabled persons. <p>Also...</p> <ul style="list-style-type: none"> <input type="checkbox"/> Ask your workplace about emergency plans. <input type="checkbox"/> Learn about emergency plans for your children's school or day care center. 	<ul style="list-style-type: none"> <input type="checkbox"/> Discuss what to do about power outages and personal injuries. <input type="checkbox"/> Draw a floor plan of your home. Mark two escape routes from each room. <input type="checkbox"/> Show family members how to turn off the water, gas and electricity at main switches when necessary. <input type="checkbox"/> Teach children how and when to call 911, police and fire. <input type="checkbox"/> Instruct household members to turn on the radio for emergency information. <input type="checkbox"/> Pick one out of state and one local friend or relative for family members to call if separated during a disaster (it is often easier to call out-of-state than within the affected area). <input type="checkbox"/> Teach children your out-of-state contact's phone numbers <input type="checkbox"/> Pick two emergency meeting places. <ol style="list-style-type: none"> 1) A place near your home in case of a fire. 2) A place outside your neighborhood in case you cannot return home after a disaster. <input type="checkbox"/> Take a basic first aid and CPR class. <input type="checkbox"/> Keep family records in a water and fire-proof container. 	<p><i>Assemble supplies you might need in an evacuation. Store them in an easy-to-carry container such as a backpack or duffle bag.</i></p> <p>Include:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A supply of water (one gallon per person per day). Store water in sealed, unbreakable containers. Identify the storage date and replace every six months. <input type="checkbox"/> A supply of non-perishable packaged or canned food and a non-electric can opener. <input type="checkbox"/> A change of clothing, rain gear and sturdy shoes. <input type="checkbox"/> Blankets or sleeping bags. <input type="checkbox"/> A first aid kit and prescription medications. <input type="checkbox"/> An extra pair of glasses. <input type="checkbox"/> A battery-powered radio, flashlight and plenty of extra batteries. <input type="checkbox"/> Credit cards and cash. <input type="checkbox"/> An extra set of car keys. <input type="checkbox"/> A list of family physicians. <input type="checkbox"/> A list of important family information; the style and serial number of medical devices such as pacemakers. <input type="checkbox"/> Special items for infants, elderly or disabled family members.
Create an Emergency Plan		
<ul style="list-style-type: none"> <input type="checkbox"/> Meet with household members to discuss the dangers of fire, severe weather, wildfire, earthquakes and other emergencies. Explain how to respond to each. <input type="checkbox"/> Find the safe spots in your home for each type of disaster. 		

Emergency Plan

Out-of-State Contact

Name

City

Telephone (Day)

Evening

Local Contact

Name

Telephone (Day)

Evening

Nearest Relative

Name

City

Telephone (Day)

Evening

Family Work Numbers

Father

Mother

Other

Emergency Telephone Numbers

In a life-threatening emergency, dial 911 or the local emergency medical services number.

Police Department

Fire Department

Hospital

Family Physicians

Name _____ Telephone _____

Name _____ Telephone _____

Name _____ Telephone _____

Reunion Locations

1. Right outside your home

2. Away from the neighborhood, in case you cannot return home.

Address

Telephone

Evacuation Route

1. To Try First

2. To Try Second

Escape Plan

In a fire or other emergency, you may need to evacuate your home, apartment or workplace on a moment's notice. You should be ready to get out fast.

Develop an escape plan by drawing a floor plan of your residence. Using a black or blue pen, show the location of doors, windows, stairways, and large furniture. Indicate the location of emergency supplies. (Disaster Supplies Kit), fire extinguishers, smoke detectors, collapsible ladders, first aid kits and utility shut off points. Next, use a colored pen to draw a broken line charting at least two escape routes from each room. Finally, mark a place outside of the house where household members should meet in case of fire.

Be sure to include important points outside such as garages, patios, stairways, elevators, driveways and porches. If your home or workplace has more than two floors, use an additional sheet of paper. Practice emergency evacuation drills with all household and workplace members at least two times each year.

Sketch your Escape Plan here:

AGOURA HILLS EMERGENCY OPERATIONS HOT LINE 818/597-7301 (ACTIVATED DURING AN EMERGENCY)