

SPOKANE COUNTY EMS & TRAUMA COUNCIL

January 14, 2014

Members/Alternates Present: Jay Atwood, Tom Chavez, Sharon Colby, Dr. Greg Cover, Dr. Travis Dierks, Dr. Scott Edminster, Greg Godfrey, Toni Halloran, Kelly Jennings, David Leavenworth, Jerry Lueck, Lori Markham, Dr. Mike Metcalf, Dr. James Nania, Randy Olson, Shaun Pitts, Patty Richards, Brian Schaeffer, Wade Scoles, Cathy St. Amand, Steve Tevlin, Robbie Thorn, and Dr. Danielle Wolff.

Staff Present: Ray Tansy

Minutes: December 10, 2013 minutes were M/S/P.

Chair's Remarks: Dr. Metcalf read Ray Tansy's letter of resignation effect January 31, 2014. Ray received a standing ovation from the entire Council. A process will be initiated to find a replacement. Dr. Metcalf also recognized Wade Scoles for his role as the EMS Committee Chair for the past two years.

Old Business: EMS Live @ Nite! will be a special presentation by Mike Helbock, the author of Sick / Not Sick

New Business:

The following were approved or recommended for approval:

- AEMS Course Completion, EMT, Health Training
- ESSO Application, SCSO
- EMT Class Completion, Health Training
- EMT Class, 2/24/14-5/24/14, Health Training
- EMT Class (online), 2/14/14-5/21/14
- EMS Evaluators, Haley Karnitz and John Sieckowski
- EMST Class Completion, EMT Training
- FD 9 EMT Class, 2/3/14-4/28/18
- MedStar EMT Bridge Class, 3/10/14

COMMITTEE REPORTS

Inland Empire Chiefs: Kelly relayed a discussion of the integration community paramedics into our State healthcare system. The fire chiefs have identified the importance of enabling legislation to ensure appropriate scope of practice, supervision, as well as the need for identifying proper funding.

East Region: No report

Curriculum and Paramedic Advisory: Carolyn Stovall reported that they accepting applications for the class to begin in June 2014.

QI: Dr. Nania shared prehospital ACS data and renewed his request for all our hospitals to provide the requested hospital data points. The Providence system was recognized for excellent assistance as well as identifying ACS patients for QI review.

Fairchild: No report.

Other: Dr. Metcalf renewed his request for access to hospital patient care records for patients transported by our EMS system for purposes of QI. He also made the first request for nominations for outstanding EMS in 2013. Cathy St. Amend announced that there will be an AHA organized stroke and cardiac conference on March 8, 2014 to be held in the Providence Sacred Heart Auditorium. Kim VanHout that there will be a Trauma Conference at Northern Quest Casino on April 21, 2014. Dr. Metcalf suggested that we attempt to add to the EMS web site a calendar of educational offerings.

Michael Metcalf, MD
Chair

February 11, 2014

Members/Alternates Present:

Cathy St. Amand, Jerry Lueck, Kim VanHout, Adam Richards, Linette Gahringer, Wade Scoles, Sharon Colby, Dr. Jim Nania, Dr. Travis Dierks, Dr. Danielle Wolff, Brian Foster-Dow, Ryan Schlining, Patti Richards, Toni Halloran, Carolyn Stovall, Dr. Scott Edminster, Dave Leavenworth, Jim Schifferns, Brian Schaeffer, Gino Palomino, Tom Chavez, Greg Godfrey, Steve Tevlin, Nolan McMullin, Dr. Greg Cover, Kelly Jennings

Staff Present: Cindy Pavlischak, Interim EMS Office Administrator

MINUTES: It was M/S/P that the minutes from the previous meeting of January 14, 2014 are approved.

CHAIR REMARKS: Dr. Metcalf

Ray Tansy's parting gift:

The Fire folks have a fire helmet to give Ray. There is a permanent marker with the helmet so please sign it. Also, if you wish to donate towards a new windshield for his motorcycle please give any monies to Dr. Metcalf, Dr. Nania, or Cindy in the EMS Office, and both gifts will be mailed to Ray.

EMS office update:

Cindy Pavlischak agreed to step in as the Interim EMS Office Administrator. She has been in the office since Monday, Feb. 3 and is working mornings Monday through Friday.

The job description and hiring package were developed and the position was posted. The hiring committee (the EMS Executive Committee members plus some others including Kelly Jennings, Brian Foster-Dow, Patti Richards, Dr. Nania, Wade Scoles, Dave Leavenworth) are meeting Friday, Feb. 14, from 0800-0900 to do an initial review of the applications and decide which applicants will be interviewed next week. Dr. Metcalf asked if there was any further input on the job description to please forward suggestions to him. Brian Schaeffer said he thought the person hired should be able to navigate all social media, Excel, stats, etc., and take these responsibilities away from Fire and EMS folks.

The EMS Executive Committee has severed itself from City Fire. They will be revisiting the Mission Statement and will discuss this at the next meeting.

The office will be reviewing and updating the mailing lists of voting and non-voting members. Please let Cindy or Dr. Metcalf know if you do not wish to receive the minutes or if your name is missing from the mailing list.

Budget:

Dr. Metcalf said that the EMS budget comes from shared fees and was based on Ray's pay as Office Administrator. He will be locating these funds and moving them to another account that he will set up, perhaps at Spokane Teachers Credit Union. He will also hire a company to handle accounting services for EMS. Some initial cost-saving measures include trimming the food budget for the Council and QI meetings. Last year those costs ran about \$1300 for the year. IT services will continue to come from City Fire and these will be maintained at the same or nearly the same fee.

Website:

The EMS website needs to be revamped and updated. Cindy has made initial contact with NetHosting, who worked on the SFD Foundation website. Let the office know your thoughts as to what the website should look like. (Suggestions included links to other websites, look at East Region's website, training calendar, and take a look at different districts websites.)

EMS Protocol System:

Dr. Metcalf said he thinks the current system is cumbersome and other options should be explored. Brian Schaeffer suggested the website should be re-worked to include the protocols. He said City Fire worked in-house to build a

single PDF file that includes all the protocols. It can be emailed and is formatted to work on a mobile app. It was updated in Jan. 2014 and they are archiving the old ones.

Actions: Brian will email the PDF file to Cindy. Discuss further in QI committee. Need to find out when the \$1000 is due for current process to update protocols.

EMS Awards:

Please submit nomination applications for those you think should receive the award for their service in 2013.

Action: Email nomination form for use and posting.

OLD BUSINESS:

Completion Certificate:

Gino Palomino, Spokane County Fire Dist. 4, presented the Course Completion certificate for Supraglottic Airway completed on Jan. 30, 2014.

M/S/P to approve.

Action: Form will be signed and mailed.

NEW BUSINESS:

EMS Live@Nite:

Gary Hoertz, NREMT-P, Lead Paramedic Instructor INHS will present: People Care.

Action: Add this link on the website.

REPORTS:

Inland Empire Fire Chiefs: Kelly Jennings

For fire service there is a change to state law regarding emergency medical protection. WAC 296-305-02501 (see attached handout) addresses requirements for use by firefighters of medical face protection and medical garments.

PulsePoint App: The kick-off news conference is Friday, Feb. 14, 10:00 a.m. in the Fieldhouse.

East Region: Adam Richards

Adam presented paperwork for a new member on the East Region Council, Denise McCurdy, RN, BSN, Holy Family ER Nurse and Pediatric Trauma Care Coordinator.

M/S/P to approve this application.

The East Region will be hosting BLS Evaluator update workshops for all BLS evaluators. We will be hosting these in two locations to increase attendance, one class in the North part of the region and one in the South.

Curriculum & Paramedic Advisory: Carolyn Stovall

The application process for the June 9 INHS Health Training Paramedic Program is open now. Applications are on the INHS website and are being accepted through Friday, March 21st. The majority of the candidate applications are coming from Eastern Washington, North Idaho and there have been a few from Fairchild Air Force Base.

A SimMan 3G and a SimJunior have been ordered. SimMan® 3G is a wireless, state-of-the-art-solution that will help the simulation program succeed and grow no matter where training needs to happen. SimJunior® is an interactive 6 year old pediatric simulator designed by Laerdal with the American Academy of Pediatrics to meet the education and training needs of healthcare providers.

QI: Dr. Nania

WAC change regarding eye protection for fire service personnel. This should be kept in mind for all pre-hospital personnel.

PulsePoint app is a great thing. It's free and all should get it. Dr. Nania will send Dr. Metcalf some talking points for the PulsePoint news conference on Friday.

Fairchild: Representative not present – no report

Announcements:

Dr. Nania –

- There are suggested changes to State language regarding MPD's taking action against an EMS provider. This will go out to MPDs for comment.
- Spent time recently in Olympia trying to get funds for EMS.

Dr. Metcalf –

- Submit nominations for EMS awards
- Forward any suggestions regarding Office Administrator position
- Forward any suggestions regarding info for the new, improved EMS website

WEIMSES – There was brief discussion of WEIMSES potential for data collection and QI. Discuss further at QI.

The meeting was adjourned at 0950.

SPOKANE COUNTY EMS & TRAUMA COUNCIL MINUTES
MARCH 11, 2014

Introductions:

All those present introduced themselves.

Members/Alternates Present:

Tom Chavez, Sharon Colby, Dr. Scott Edminster, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Jerry Lueck, Dr. Jim Nania, Patty Richards, Brian Schaeffer, Wade Scoles, Cathy St. Amand, Steve Tevlin, Lori Markham, Jim Schaffer, Robin Dudley, Paul Kimball

Guests Present:

Carolyn Stovall, Adam Richards, Rob Walker

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting.

VICE-CHAIR REMARKS: Jerry Lueck

Finances: An account has been set up acct at STCU with three signers (Dr. Metcalf, Jerry Lueck, and Cindy Pavlischak). The COS will be sending a check in the near future for about \$90,000 in EMS funds. The balance of the funds in the city EMS account will be sent to EMS once COS Accounting has ensured all outstanding payments have cleared. CPA, David Green, has been hired to handle accounting and payroll services.

EMS Budget:

Wade Scoles said he will be re-working the budget.

Office hours:

Cindy will be in the EMS office Mon-Thurs 8 am to 4 pm.

EMS web page:

Cindy has a meeting scheduled with Laura Smith-Johnson from WAASI for the first week of April. Laura is local but has been out of town for several weeks. WAASI is the company updating the Fire 8 website.

Revision of Mission Statement:

Please send any ideas to Cindy so the Executive Committee can review them.

EMS Awards:

Another reminder, please send nominations to Cindy in the EMS office. There is only one so far.

Ray's retirement gift:

A \$100 gift card to Luna's Restaurant and the signed fire helmet will be mailed to Ray.

NEW BUSINESS:

EMS Course Completion Verification-EMT Supraglottic Airway:

Carolyn Stovall said this was the first on-line class, all 7 passed. It was M/S/P to approve the course completion.

Adding representatives from all hospitals:

The issue was discussed. It was noted that if additional reps were approved, it would require a change in the bylaws. Following discussion, Brian Schaeffer made a motion to add 2 additional hospital representatives to the Council and QI Committee for a total of three voting members, one each from Deaconess/CHS, Providence, and VA Medical Center, to Council & QI.

Action: The motion carried. Kelly Jennings will work on the amendment to the bylaws to present at next month's meeting.

Letter from Dr. Byrd:

The letter from Dr. Byrd was reviewed. Dr. Nania said this is an old issue; physicians want to see their own patients. The Triage Tools are in place to see that the right patient is taken to the right place and this effects patient outcomes. HFH is already Level II stroke center so this issue referred to in the letter is no longer a problem.

Action: Dr. Nania and Dr. Metcalf will draft a response letter to Dr. Byrd and include copies of the Triage Tools.

GUEST:**Physio Control – Rob Walker:**

Mr. Walker gave an overview of the two projects underway in collaboration with AMR to collect and analyze data from ALS monitors. This now also includes the fire departments.

1. Cardiac arrest / CPR process (collect data from monitors and transmit raw data to Rob to annotate then send data back to AMR). Could be expanded out to all of AMR's operations.
 1. Chest compression rate = median 94% (metronome helps). This is very good.
 2. Vent rate = occasionally high during CPR, frequently high after ROSC
 3. Re-arrests = only 3 so far so difficult to analyze due to low numbers
2. Advanced Airway Management (improve documentation, enhance QI process)
 1. Take data from patient care report and superimpose on data from Life Pak and use to show more complete picture of what was done to patient. Hopefully will help improve documentation and QI process. Looking at follow-up hospital data on these pts.

Action: Initiate use of CO2 monitoring equipment right away to capture better data.

REPORTS:**Fire Chiefs: Kelly Jennings**

Discussed where EMS may be going, community paramedicine. There is a meeting the end of summer to discuss where managed care is going and how that may affect EMS. The meeting is at SeaTac Nov. 4.

East Region: Adam Richards

The committee meets tomorrow. More local reps are needed on the committee.

Curriculum & Paramedic Advisory: Carolyn Stovall

July 23 -24 is the accreditation site visit. The reviewers will look at clinical and internship sites as well and the sites will need to have their representatives available to meet with the reviewers.

EMS Live @ Night will be at MedStar. May enter thru East door starting at 6:45 p.m. Orthopedic emergencies is the topic.

QI: Dr. Nania

EPCR - Brian Schaeffer will cover this at QI meeting.

Protocols – Brian Schaeffer will cover this at QI meeting.

Eye protection – remember to wear goggles

FAFB: No representative currently.

ANNOUNCEMENTS:

- Adam Richards – The remodel of the Deaconess ER will begin on April 1. This will be a major remodel and may affect throughput. Adam will keep Cindy advised to let EMS folks know of any issues as remodeling moves forward.
- Mar. 22 – Resuscitation conference

- Apr. 21 INW Trauma Conference
- Apr. 24-26 – CDA Summit Conference
- Jerry Lueck – AMR recently achieved national accreditation of the Commission on the Accreditation of Ambulance Services (CAAS). There will be an open house on March 31 from 1-3 pm to acknowledge this achievement.

Adjourned 10:20 a.m.

**SPOKANE COUNTY EMS & TRAUMA COUNCIL MINUTES
APRIL 8, 2014**

Introductions:

All those present introduced themselves.

Members/Alternates Present:

Tom Chavez, Sharon Colby, Dr. Scott Edminster, Brian Foster-Dow, Kelly Jennings, Jerry Lueck, Dave Leavenworth, Dr. Mike Metcalf, Dr. Nolan McMullin, Dr. Jim Nania, Wade Scoles, Steve Tevlin, Dr. Danielle Wolff,

Guests Present:

Carolyn Stovall, Adam Richards, Robin Dudley, Todd Stewart, Broderick Hilar (Whitworth student shadowing Dr. Metcalf)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on March 11, 2014.

CHAIR'S REMARKS:

- Budget Committee - Will begin work on the 2015 budget. Committee members will include: Wade Scoles, Jerry Lueck, and Dr. Metcalf. Anyone else interested in working on the budget should let Dr. Metcalf know.
- Finances – There was more money in the city account than previously thought. Finances look good. Working on the MOU with the City for IT support.
- Web page – Form committee to work on this. Those interested are: Dr. Metcalf, Cindy, Adam Richards, Brian Foster-Dow, and Jerry Lueck.
- Ray's thank-you – Cindy delivered the signed fire helmet and Luna gift certificate to Ray. Ray was very grateful for both and asked Cindy to pass along his heartfelt “thank you” to the council.
- Mission statement – Will work on this along with the web page.
- Purchase of medications – This will be a big problem for the agencies with a definite financial impact. The law has existed for some time but wasn't enforced. Kelly Jennings spoke with Mike Lopez about this and there are statements in the law to deal with shortages. Dr. Edminster at City Fire said he will need a DEA for each station that stores drugs. Dr. Metcalf will contact DEA for clarification on this rule. Dr. Nania said they should work on ways to preserve IV fluids. Address use of heparin or saline locks. Create alternative drug reference list to use in case of shortage for fluids or medications. Training will be involved for new medications.

- EMS awards – Reminder given to **please** send these in. Only 2 so far. It was agreed to give out the EMS Awards at the June meeting so there is an extra month to get the nominations in.
- Local EMS position emails sent to the EMS Office – Dr. Metcalf asked if EMS Officers wanted to get this type of info to post. It was agreed that it's better to forward then the recipient can delete if they choose to do so.

Old Business:

- Bylaws change – The proposed change to address adding representatives from all hospitals (adding to: Related Vocations Directors) has to go before the council twice and then is voted on at the third meeting (i.e. present at April and May meetings and then vote in June). This proposed change was emailed to all Council members prior to this meeting. No comments at this time.

New Business:

- EMS Course Completion Verification SCFD3 EMR Course Approval (I1432006, completion date 3/16/14) – Reviewed and approved
- Renewal Application for Senior EMS Instructor Carolyn Stovall – Reviewed and approved
- EMS Course Completion Verification SCC EMT Course Approval (ES60439286-EMT, completion date 3/20/14) – Reviewed and approved
- EMS Training Course Application: EMT-SGA (start date 5/6/14) – Reviewed and approved
- EMS Training Course Application: Paramedic (start date 6/9/14)– Reviewed and approved

Reports:

- Inland Empire Fire Chiefs – Kelly discussed community paramedics and what DOH might do regarding this as well as concerns about the possible ramifications. There is speculation that this could erode public sector funding. Doctors and nurses going to patient's homes are already being paid by insurers. There is money in getting patients not to go to ERs.
- East Region – Adam said the meeting is tomorrow. The East Region director resigned and is going to MedStar so they are looking for a new director.
- Curriculum – Carolyn provided an update on current training. They are interviewing candidates for June paramedic class.
- QI – Dr. Nania said the newly updated protocols will be sent to Brian Schaefer to be updated on the City Fire Protocol PDF and then sent out to all EMS Officers and Physician Advisors for distribution to all EMS providers.
- **EMS Council Meeting**
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- Will be looking at ACS and stroke data today at the QI meeting

- Will review CPA data at today's QI meeting (will also discuss the data at the May Council meeting)
- Will look at trauma data next month
- Protocol committee – will be looking at spinal immobilization at today's QI meeting and at a sepsis protocol in the future

Announcements:

EMS Live@Nite is tonight at 7 p.m. Topic is Geriatric Emergencies. MedStar is hosting for the next few months. Doors will open at 6:45 pm (east door of MedStar building).

Deaconess ER Remodel - Adam Richards said they are knee deep in remodeling and the ER is now about 50% smaller during the remodeling. Ambulances are using the main south entrance. The new ER will have 22 private beds and there will be 10 fast track beds upstairs on 4. Adam introduced Todd Stewart, who will help with stroke data collection. Deaconess is hosting a neuroscience conference on May 30th. Fliers will be sent out to EMS Officers and Physician Advisors.

Kelly Jennings said Fairchild is planning Skyfest again May 31 to June 1. They are expecting attendance to be about 200,000 people per day. There are concerns about being a potential target.

Adjourn 9:50 a.m.

**SPOKANE COUNTY EMS & TRAUMA COUNCIL MINUTES
MAY 13, 2014**

Introductions:

All those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Dr. Travis Dierks, Dr. Joel Edminster, Dr. Scott Edminster, Brian Foster-Dow, Toni Halloran, Kelly Jennings, Jerry Lueck, Mike Lopez, Dr. Mike Metcalf, Dr. Jim Nania, Dr. Bob Notske, Gino Palomino, Patti Richards, Brian Schaeffer, Wade Scoles, Ryan Schlining, Cathy St. Amand, Steve Tevlin, Danielle Wolff, Sharon Colby

Guests Present:

Carolyn Stovall (INHS), Adam Richards (Deaconess), Kim VanHout (Deaconess), Chris Mabbott (PSHMC)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on April 8, 2014.

CHAIR'S REMARKS:

- Finances – A check for the balance of the funds still with the City (\$45, 988.04) will be mailed this week to the EMS office. The MOU with the City for IT support is signed and in place. The EMS Executive Committee met recently to work on the 2015 budget and Wade Scoles will present it at the July Council meeting.
- EMS Web page – Brian Foster-Dow said the web site committee met with the web site developer and discussed the options for revamping the site.
Action: The Council was asked to approve a budget of \$2500 to re-build the web site. It was M/S/P to approve this request.
- Mission statement – Mike will look at this and see if any changes are necessary.
- State's change in purchasing of meds - Jim Schaffer said he researched the RCW regarding EMS purchasing of medications and it does not apply to local EMS and their physician advisors. Legal at SFD feels it is appropriate to continue purchasing medications in bulk from the hospitals.
- EMS Awards – Thanks to those who submitted nominations for the EMS awards. There were quite a few and the EMS Executive Committee met today and will meet again next week to decide the winners of each category. The awards will be given out at the June 10 Council meeting.
- New position for Mike Lopez – Please welcome Mike as the SFD Assistant Director of Integrated Medical Services.

EMS Council Meeting

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OLD BUSINESS:

- Bylaws change – This is the second review of the proposed bylaws change to address adding representatives from all hospitals (adding to: Related Vocations Directors). This has to go before the council twice and then is voted on at the third meeting (i.e. present

at April and May meetings and then vote in June). This proposed change was emailed to all Council members prior to this meeting. No comments at this time

NEW BUSINESS:

- New appointee needed from Council to MRC – Dave Byrnes from MRC said the new primary appointee would replace Ray Tansy. Dr. Nania is the alternate. Dr. Metcalf volunteered to accept this appointment to the MRC.
Action: Cindy will send the appropriate letter to the MRC.
- EMS Skills Evaluator Course Completion 4/4/14 – reviewed and approved.
- EMS Course Completion Verification (EMT-SGA Course #1432005, completion date 4/5/14) – reviewed and approved.
- Applications for East Region EMS & Trauma Council – Adam Richards presented applications for Toni Halloran and Deanna Jones. Both were approved.

REPORTS:

- Inland Empire Fire Chiefs – Kelly Jennings reminded the Council that Skyfest is coming up (200, 000 folks expected to attend) weekend of May 30.
- East Region – Adam said the East Region will be meeting tomorrow.
- Curriculum – Carolyn Stovall gave a reminder that the accreditation site visit is July 23 & 24. The reviewers will look at clinical and internship sites as well and many of those on the Council will be needed to meet with the reviewers. Carolyn will be sending emails with more info. June 2014 paramedic class has 14 students signed up.
- Fairchild – No report, no representative present.
- QI –
 1. Dr. Nania reviewed the recent protocol changes (Infectious Disease Precautions, Pediatric Dosing for Hydroxocobalamin (Cyanokit), Post-ROSC Checklist). Jim Schiffer said he had recently spoken with the Medical Examiner's office and she had some questions about the post-ROSC protocol.
Action: Protocol changes were approved by the Council. Dr. Metcalf will write a letter to Sally Aiken and include a copy of the post-ROSC protocol.

EMS Council Meeting

May 13, 2014

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2. WACARE data reviewed.
 - Telecommunicator/Dispatch CPR is an important part of improving the numbers. This can most probably be tracked with internal QI/QA process (maybe use WACARES module). Brian Schaeffer said he will make Division Chief Jay Atwood aware of the recommendation to improve this, but it is not a priority for SFD currently.
Action: Dr. Nania asked that Jay Atwood be invited to discuss this issue at the June QI meeting.

- High Performance CPR: Reminder to agencies to send data to PhysioControl for analysis.
Action: Get update next month whether data is being submitted.
- Additional considerations:
 1. Try to capture time to first defib
 2. Law Enforcement AED use (submitted grant for 14 more units to Empire Health Foundation last week). Let EMS office know of any grant opportunities for AEDs.
 3. Pulse Point – encourage use in public areas, still being trialed in private homes, etc.
 4. Citizen CPR
 5. Different areas will have to have different focus – rural v. urban

ANNOUNCEMENTS:

- EMS Live@Nite – Kinematics / ATV Accidents & More. 6:45 p.m.
- May 21 Public Health table top on Pandemic
- EMS Conference with MedStar at Northern Quest
- Adam announced that Deaconess will be hosting their annual EMS Week BBQ next week on Thursday & Friday in the parking lot at the Deaconess Medical Bldg across 5th Avenue from the ER.
- Reminder about Deaconess ER groundbreaking ceremony on May 22 at 0745.
- Reminder of Deaconess Neuroscience Conference on May 30.
- Reminder of Basic Disaster Life Support Training Course on Sat, May 17, 8-4:30 at the Fire Training Center.

PRESENTATION TO DR. SCOTT EDMINSTER:

Dr. Edminster is retiring from his position as Medical Advisor to Spokane Fire Department. Dr. Metcalf presented him with a plaque and thanks for his many years of service to the EMS community in Spokane. Brian Schaeffer said that Dr. Joel Edminster will be taking over the position as Medical Advisor to SFD.

Meeting adjourned at 10:25 a.m.

**SPOKANE COUNTY EMS & TRAUMA COUNCIL
MEETING MINUTES
JUNE 10, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Dave Leavenworth, Dr. Mike Metcalf, Dr. Jim Nania, Gino Palomino, Brian Schaeffer, Ryan Schlining, Steve Tevlin, Danielle Wolff, Jim Schaffer, Toni Halloran, Patti Richards, Kelly Jennings

Guests Present:

Todd Kerwin (MLFD), Jason Mayfield (MLFD), Jeff Wainwright (SCFD8), Sean Barrett (SVFD), Shane Sanford (DPVA), Todd Stewart

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on May 13, 2014.

CHAIR'S REMARKS:

- EMS office update – The website developer (WAASI) is working on sending the web site committee a couple of site templates to look at and choose from. The EMS office was recently notified that we cannot continue to use the City and County logos that have been in use on the EMS stationary for many years. The EMS Executive Committee has decided to sponsor a logo contest. An email will be sent to all Spokane County EMS providers asking for ideas to be submitted to the EMS Office. There will be a \$100 prize for the person that submits the winning logo.
- Mission statement – This was reviewed and it was M/S/P to leave as is.
- Executive Committee – Dr. Metcalf said the Executive Committee would like to add a position of Treasurer to the Executive Committee. He asked the Council to consider this and he will ask Kelly Jennings to work on some proposed bylaws wording. This issue will be discussed at the next meeting in July.
- EMS Awards – The Awards for Excellence in EMS in 2013 were given out.
 - BLS Responder – Jeff Wainwright
 - EMS Agency – Medical Lake Fire Department
 - ALS Responder – David Leavenworth
 - Special Services – Colleen Terriff, PharmD
 - Communication Specialist – Mychael Isayev
 - Instructor – Sean Barrett

EMS Council Meeting

June 10, 2014

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OLD BUSINESS:

- Proposed bylaws change – This is the third review of the proposed bylaws change to address adding representatives from all hospitals (adding to: Related Vocations Directors). This proposal has now gone before the council on two previous occasions

and was voted on at this meeting. It was M/S/P to approve this bylaws change. Kelly Jennings will amend the bylaws as noted, adding:

- One director from CHS/Rockwood Hospital Group
- One director from Providence Hospital Group
- One director from Spokane Veterans Administration Hospital

NEW BUSINESS:

- Course Completion/Verification forms were reviewed and will be signed off by the MPD (Course #: I1332012, I1432010, I1332006).
- Reappointment Application of Adam Richards for East Region EMS & Trauma Care Council was reviewed and approved and will be signed off by Dr. Metcalf.
- SEI Renewal Application for Gino Palomino was reviewed and approved and will be signed off.
- ESSO Application for Goodrich Landing Systems was reviewed and approved and will be signed off.
- EMS Training Course Applications for INHS (Online EMT, RN to EMT Bridge) were reviewed and approved and will be signed off.

REPORTS:

Inland Empire Fire Chiefs – Kelly Jennings reported that Skyfest was a huge success. There is an after-action review scheduled. He said this is the first time the military system and public safety have worked this closely together. Shortly before Skyfest the issue of where minor injury (Green) patients could be taken came up. One suggestion was to send/take these patients to Urgent Cares to keep them out of the hospital ER's. This issue needs to be addressed by the Council. Patty Richards suggested the Council not reinvent the wheel—hospitals and public health have some plans in place and these should be reviewed first.

East Region: No report. Mtg next Wed.

Curriculum: No report.

QI:

- Dr. Nania reviewed three new/revised references: Alternative Medication List, Spinal Immobilization, and Cuffed ET Tubes. The Council M/S/P to approve these references.

EMS Council Meeting

June 10, 2014

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- Dr. Nania attended the MPD meeting yesterday and reviewed some of the issues covered there (i.e. disciplinary processes; community paramedic system – will be looking at scope of practice, how to bill, who will do the work; WIMSES –statewide data base).
- Kelly: Nasal Narcan is becoming a law enforcement drug, should EMTs be able to use this???

ANNOUNCEMENTS:

- Dr. Danielle Wolff will be leaving SVFD to accept a new position with the Transitional Residency Program at SHMC. Brian Foster-Dow will be sending out notices to all Spokane ER Medical Directors that they are accepting applications.

- Dr. Chandler Hill will be replacing Dr. Joel Edminster as the Medical Advisor for Deer Park Ambulance.

The meeting was adjourned.

**SPOKANE COUNTY EMS & TRAUMA COUNCIL
MEETING MINUTES
JULY 8, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Dr. Chandler Hill, Kelly Jennings, Jerry Lueck, Mike Lopez, Lori Markham, Dr. Mike Metcalf, Dr. Jim Nania, Dr. Bob Notske, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand, Carolyn Stovall, Robbie Thorn, Dr. Danielle Wolff

Guests Present:

Brian Schaeffer (SFD), Kim VanHout (Deaconess), Todd Stewart (Deaconess), Doug Salmon (SVFD)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on June 10, 2014.

CHAIR'S REMARKS:

- **EMS Office Update -**

- Finance Report: Dr. Metcalf presented QuickBooks reports run by Cindy on 6/26/14. (Reports attached with the minutes.) Savings balance on that date was \$173,848.89.
- 2014 Revised Budget/2015 Proposed Budget: Wade presented this info (see attached report). Topic for future discussion: options for surplus money (sponsor scholarships, other ideas?) Council agreed this streamlined budget looks good.
- EMS Logo contest: Two good entries have been received so far and these were passed among the committee members. Dr. Metcalf said the contest will remain open to entries until the end of August since the committee doesn't meet again until September.
- Treasurer position: Council reviewed proposed bylaws change drafted by Kelly Jennings. It was M/S/P to approve suggested changes. The proposed changes will be presented two more times at upcoming council meetings in September and October before final approval.

OB: None.

**EMS Council Meeting
July 8, 2014
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NEW BUSINESS:

It was M/S/P to approve the following:

- Regional EMS & Trauma Council Membership Reappointment for Patricia Richards
- EMS Course Completion Verification SCFD 9 EMT Course Completed 4/28/14 (I14-32-007)
- EMS Course Completion Verification SCC EMT Course Completed 6/19/14 (I14-32-011)
- EMS Course Completion Verification INHS Course Completed June 2014 (I13-32-006)
- EMS Training Course Application INHS EMT-SGA (start date 9/2/14 – 12/6/14)
- EMS Training Course Application INHS Advanced EMT (start date 9/8/14 – 12/17/14)
- EMS Training Course Application INHS EMT/SGA (start date 7/30/14 – 8/17/14)

The following Course Application was **not** approved:

- EMS Training Course Application SCC EMT-IV/SGA (start date 9/23/14-12/11/14)

The Council noted that the EMT & SGA portion of the course is ok but that EMT-IV requires a training physician and the application doesn't indicate a training physician. Mike Lopez said that IV & SGA are endorsements. Dr. Nania can decide if there needs to be a delegated physician for these (the supervisory physician can also be the training physician).

Action: Dr. Metcalf will call Ben Sabori, the SCC Instructor, and/or Donna Phinney, the Training Program Director, and let them know why the Council has not approved their course application at this time.

Action: Mike Lopez will contact Dane Kessler at DOH to have him contact SCC as well.

REPORTS:

Inland Empire Fire Chiefs – Kelly said there was no meeting in July so no report.

East Region – Adam Richards said there is a meeting tomorrow. They are looking at budget for training/education. There are positions open in the East Region council.

Curriculum & paramedic advisory – Carolyn Stovall gave a short report and said training is going well.

Fairchild – no representative present.

QI Committee – Dr. Nania began reviewing the Sepsis protocol draft that was approved by the QI Committee last month. **Action:** The sepsis protocol draft will be reviewed again at the September Council meeting. It was suggested by several council members that the hospital representatives should review this draft prior to that meeting.

ANNOUNCEMENTS: None.

The meeting was adjourned early by Dr. Metcalf at 0940 due to calls and pages to council members regarding “active shooter” and victims at Deaconess Health & Education building. The situation required many of the Council members to leave and report to their work places. QI Committee meeting at 10:15 a.m. was cancelled.

MEETING MINUTES
SEPT 9, 2014

Dr. Metcalf call the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Dr. Mike Metcalf, Dr. James Nania, Tom Chavez, Sharon Colby, Dr. Greg Cover, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Kelly Jennings, Jerry Lueck, Dr. Bob Notske, Gino Palomino, Patti Richards, Jim Schaffer, Cathy St. Amand, Carolyn Stovall, Steve Tevlin, Robbie Thorn, Rick Dobrow, Adam Richards,

Guests Present:

Ken Johnson, Cheney FD, Devan Johnson, COO, Deaconess Hospital; Maj. Dawn DePriest (FAFB), TSgt. Rebekah Boe (FAFB)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on July 8, 2014.

GUEST:

Dr. Darryl Potyk, Asst. Regional Dean for WAAMI Medical Education Program at WSU-Spokane:

Dr. Potyk said the medical education staff would like to grow EMS exposure for medical students by having the students do ride-alongs with AMR and SFD/SVFD during their ER rotations. There are approximately 20 4th-year medical students that would participate, mostly to observe but possibly provide some BLS support. There would be 2 students every 6 weeks. The students are covered by the university for liability issues.

Dr. Joel Edminster suggested replacing an ER shift during each student's rotation with an EMS shift. Brian Foster-Dow said SVFD and SFD would be willing to participate. Cathy St. Amand said AMR already has some medical students doing ride-alongs and would be happy to work with Dr. Potyk on this.

Action: Those interested in working with Dr. Potyk should call Cindy for Dr. Potyk's contact info.

CHAIR'S REMARKS:

- **EMS Office Update -**

- Finance Report: The EMS Executive Committee met prior to this meeting. The YTD financial report was reviewed and the office is on budget for the year. The finance report will be shown and reviewed quarterly at the Council meeting.

EMS Council Meeting

September 9, 2014

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- Budget: Wade Scoles presented the final proposed budget for 2015. Brian Schaeffer gave kudos to the council for their work on this budget.

Action: It was M/S/P to approve the 2015 budget.

- EMS Logo Contest Winner: Michelle Rodgers, SVFD, submitted the winning logo. Michelle will receive a \$100 check from EMS as the contest winner. The logo will be added to the EMS protocols, the EMS website, and office stationery.
- Bylaws change: Kelly Jennings read the proposed change to the bylaws for adding a Treasurer position. There will be one more reading at the October meeting and then vote taken for approval of the change. This will be an elected position.

- Web site update: Dr. Metcalf said the site is ready to go live in the next week or so. Cindy will send email to all EMS Officers when it is up and running.
- Change to Medical Advisor position for SFD/SVFD: Brian Foster-Dow said that after Dr. Danielle Wolff resigned, SFD and SVFD began discussing a combined medical advisor position to serve both departments. He said they are similar systems and it provides economy of scale. Part of the package is that Mike Lopez will work on QI/QA for both. This will be a partnership to improve both SFD and SVFD. Brian Schaeffer said the position has lots of potential for both departments.

Dr. Joel Edminster said he realized that when SFD and SVFD approached him about the idea he understood there would be concern about losing an important medical advisor participant on the Council and, therefore, less input. He hopes to address that concern by bringing more physicians in to be involved in EMS (i.e. teaching). He said he has his concerns as well about the time commitment for himself since he wants to continue working half-time in the ER at SHMC. The plan is to combine training for SFD and SVFD and Mike Lopez will be a big help also. .

Mike Lopez said he will support Dr. Edminster, Brian Foster-Dow, and Brian Schaeffer. They will work to engage more physicians in teaching, which will hopefully make the council more robust.

OLD BUSINESS: None

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NEW BUSINESS:

- New Council rep: Dr. Metcalf introduced and welcomed SPD Asst. Chief Rick Dobrow as the new Council representative from Spokane Police Department.
- Training Course Applications/Course Completions:

It was M/S/P to approve the following Training Course Applications:

- EMS Training Course Application SCC EMT-IV/SGA (start date 9/23/14-12/11/14) – approved by email vote of Council members in August.
- EMS Training Course Application SCFD 4 EMT/SGA (start date 11/3/14-2/27/15) – Gino Palomino

It was M/S/P to accept the following Course Completion Verifications:

- EMS Course Completion Verification EMT/SGA (I1432016) – INHS – Carolyn Stovall
- EMS Course Completion Verification EMT/SGA (I1432012) – INHS – Carolyn Stovall
- EMS Course Completion Verification EMT/SGA (I1432014) – INHS – Carolyn Stovall

Reports:

- Inland Empire Fire Chiefs: Kelly Jennings reported that implementation of the new radio project has been moved to November. He also reported that Labor & Industries has made some unannounced inspections of fire stations recently.

- East Region Council: Adam Richards said they have approved the budget for the year and will focus on rural training and scholarships for EMS Connect. They sent out surveys asking for input on what folks want. Also, Empire Health has scholarships for the upcoming conference. Contact Adam for further info.
- Curriculum & Paramedic Advisory: Carolyn Stovall reported that INHS Training went through a site visit for accreditation in July. The site visit went very well. There were two possible violations and both were corrected; one was an oversight on her part. The site visit team said they want to see more technology implemented into the program.
- FAFB: No report.

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- QI Committee:
 - Sepsis Protocol: Dr. Nania reviewed the Sepsis protocol that was approved recently by the QI Committee. Kelly Jennings asked how hospital staff will respond to calls from EMS resulting from this protocol and Robbie Thorne (SHMC) said the ER's appreciate these protocols and that the protocols help them meet their core measures.
Action: It was M/S/P to approve the Sepsis protocol.
 - Pyramid system: Dr. Nania said that about a month ago the system stopped getting the CCC EMS data. When he inquired about this, he said he was told that as they upgraded the system it was determined that it wasn't necessary to continue providing the EMS dispatch data and the EMS provider assessment data to the Pyramid system. Dr. Nania believes that although the surveillance capability of the Pyramid system has not been widely appreciated, it is a very valuable tool for monitoring the demand for EMS and gives us the capability of early detection of an unusual occurrence of disease. He would like to see support for reinstating Pyramid.
Brian Schaeffer agreed this is a powerful tool (i.e. could be used for the influenza currently in the mid-west). He said there are too many disparate systems though...hospitals are different from each other and fire districts are all different so it will be expensive and time consuming to make it work. Once the CAD system is up and running this could change as far as SFD data goes. The money from the original program has gone away. He thinks it is worthy of discussion though.

It was suggested that the cost to the council could be \$20,000 to get it up and running again. Dr. Metcalf asked Adam Richards and Robbie Thorn to look into the systems at their facilities in regards to Pryamid.

Mike Lopez wondered if there might be any CDC grants available to get this fixed and agreed to look into this.

Action: Keep on the agenda for October Council meeting.

ANNOUNCEMENTS:

- EMS Live at Night: Environmental Emergencies – 6:45 pm – 8:15, MedStar Hangar, Training Classroom
- NW EMS Conference: (in conjunction with MedStar) – Northern Quest – Sept. 27
- Oct. 2 – Phase 1 ER remodel at DMC will re-open:

EMS Council Meeting

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- PulsePoint App: Brian Schaeffer said he gave talk at GU to 400 students all of whom added the PulsePoint app to their phone. Remember to tell people about the app.
- Update on ambulance bid: Brian Schaeffer reviewed the story behind the story of the ambulance bid, may have to send out another RFP depending on what the City Council decided.
- Inservice today: Dr. Mroch is speaking on acute & chronic kidney injury today at 1:00 in the SFD Training Center. Everyone is welcome to attend.

Meeting adjourned at 10:00.

**SPOKANE COUNTY EMS & TRAUMA COUNCIL
MEETING MINUTES
OCT. 14, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Greg Cover, Rick Dobrow, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Chris Mabbott, Dr. Mike Metcalf, Dr. Jim Nania, Gino Palomino, Adam Richards, Patti Richards, Darrell Ruby, Brian Schaeffer, Jim Schaffer, Wade Scoles, Cathy St. Amand, Carolyn Stovall, Steve Tevlin, Robbie Thorn, Patrick Ramsey, Jim Walkowski, Dr. Travis Dierks,

Guests Present:

Dawn DePriest (FAFB), Erika Henry (SRHD), Dr. Wayne Tilson, Kim VanHout, Travis Nichols, Chad Ziegenhagel, Ben Sabori, Dr. Madeline Geraghty, Todd Stewart, Janette Worley, Nathaniel Cover

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on Sept. 9, 2014.

CHAIR'S REMARKS:

- Finance Report: The 3rd Qtr report will be presented at Nov. meeting.
- Web site: The new site went live. There have been many positive comments so far. Dr. Dierks said he was having difficulty finding References in Protocols. He also said he noticed some screens didn't seem to work on mobile phone.
Action: Cindy will look into Dr. Dierk's concerns.
- Treasurer position: The proposed bylaws change was reviewed for the third time at this meeting, having been read twice at previous mtgs. This position will run for two years and switch over on alternate years from Chair and Vice-Chair positions. **Action:** It was M/S/P to approve this Bylaws change. Anyone interested in this position should contact Dr. Metcalf.
- Council Vice-Chair position: Since Jerry Lueck retired from AMR, he can no longer hold the Vice-Chair position. Anyone interested in stepping into this position should contact Dr. Metcalf.
- Council Consumer position: Jerry Lueck would like to stay active on the EMS Council and is interested in this open position.
Action: It was M/S/P to approve Jerry Lueck as Consumer representative on the Council.
- Replacement rep for AMR: Cathy St. Amand will take over Jerry Lueck's spot as AMR representative on the Council with Patrick Ramsey as the alternate.

- FAFB representative – Dawn DePriest, FAFB, is requesting FAFB be allowed to have a Council rep from FAFB Medical Group as well as FAFB Fire. Kelly Jennings said there is currently only one ex-officio (non-voting) spot for FAFB.

Action: The Council agreed to ask Kelly Jennings to draft a proposed Bylaws change to include two reps from FAFB (one from the Medical Group and one from FAFB Fire) as “ex-officio” members to the Council. This will be read at the Nov. meeting.

OLD BUSINESS:

- Pyramid system: Dr. Nania wants to see this restored and he asked that it be kept on the agenda.

NEW BUSINESS:

- Emergency Support Function 8 (ESF 8): Darrell Ruby, DEM
Darrell reviewed the ESF 8 draft document for Public Health, Medical & Mortuary Services. The document is being updated this year and feedback is wanted from each of the groups involved. There is a meeting regarding ESF 8 later this month or early November to review the document again.
Action: Darrell will send Cindy the most current ESF 8 draft document to send out to the Council members. Council members were asked to review it and send any questions to Darrell Ruby at DEM. The CEMP will be updated in December 2014.
- Course Completions:
Action: INHS Paramedic course completions (I1332006) for Johnnie Sylvester and Joshua Gernns were approved.
- EMS Evaluator Applications:
Action: Applications for Eric C. Olson, Jeremy Vlasak, Richard Bryant, and Richard Stone were approved.
- Renewal Application for Senior EMS Instructor:
Action: Application for Jeff Reid was approved.
- Regional EMS & Trauma Council Membership Applications:
Action: Applications for Tammy Drapeau and Cathy St. Amand (AMR), and Mike Lopez (SFD) were approved.
- EMS Provider Supervisory Organization Application:
Application for Mt. Spokane was approved.
- CDC - Ebola Virus Disease (EVD) Screening for EMS: This document was discussed and it was suggested it should be used by all dispatch centers to protect patients and EMS personnel. Brian Schaeffer said this is currently being built into the SFD ECR. The program will force dispatch and EMS personnel to ask these screening questions.
Action: Dr. Nania asked for a Council recommendation asking EMS personnel to comply with completing this questionnaire. It was M/S/P to adopt this recommendation.
Sit-rep from SCRHD will be sent to Cindy to forward on to EMS agencies.

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Oct. 14, 2014

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- Funding request from Cathy St. Amand: Cathy would like to request \$2000 from the EMS Council to support the cardiac arrest survivors program. There are various issues that affect these folks and the need is great.
- **Action**: It was M/S/P to approve this request. Cathy was directed to bring documentation for how the funds would be used to Cindy and then a check would be issued.
Dr. Metcalf said he would like the yet-to-be-chosen EMS Treasurer to address how to process these requests in the future. Kelly Jennings said that historically there was a line item in the budget for donations to support various items.
- Great Washington Shake Out: Darrell Ruby lead this drill with the Council. He also reminded the Council members to go to alertspokane.org to add their cell phone numbers (landline numbers are already registered) to receive emergency community notifications.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
 - Reminder: November 4 & 5 Community Paramedicine Conference at Seatac. Adam Richards said the East Region Council has money to send rural agency folks to this conference and they can contact him if interested.
 - There was discussion about recent Hazmat incident. There are opportunities for improvement in the response.
 - Fire's transition to new radio system has been pushed out further as there are still some issues to address.
- East Region Council: Adam Richards
The Council is going thru mid-max numbers for the region so please send any modifications to Adam.
- Curriculum & Paramedic Advisory: Carolyn Stovall
EMS Live@Nite tonight – topic is "Recreational Drugs". Enter from the East door of the Medstar hanger.
- QI: Dr. Nania
 - Change to Helicopter Dispatch Procedure approved by QI Committee – "will dispatch closest available helicopter regardless of proper service name requests". **Action**: M/S/P by Council to approve the note change.
 - Later this morning at QI meeting: EMT use of Naloxone. Further discussion on spinal immobilization issues will be moved to next month since Dr. Edminster is out of town.

- Carolyn Stovall said there is a new AHA BLS provider course being rolled out through INHS Training. If you are a current healthcare provider, contact INHS. The first part is an online course. The AHA has not rolled out the 2015 course yet.
- The new EMS Live@Nite schedule through June 2015 is now available on the INHS web site.
- Adam Richards said that Dr. Madeline Geraghty is now a certified instructor for ENLS (Emergency Neurological Life Support - basically ACLS for stroke) and they will be rolling out classes for all levels of medical providers including EMS providers. If interested in more information, contact Adam.
- Dr. Metcalf – Reminder there are two positions open on the Council – Vice-Chair and Treasurer. Contact him if you are interested.
- Dr. Dierks said Washington ACEP has an Ebola online webinar today at 1100 our time. He will send webinar email to Cindy to disseminate to EMS agencies and Council.

ADJOURN

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
November 11, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Kelly Jennings, Mike Lopez, Jerry Lueck, Lori Markham, Dr. Mike Metcalf, Dr. Jim Nania, Adam Richards, Brian Schaeffer, Jim Schaffer, Wade Scoles, Cathy St. Amand, Carolyn Stovall, Dawn DePriest, D.B. Ballard, Shane Sanford

Guests Present:

Chad Ziegenhagel (Valley ER), Susan Sjoberg (SRHD), Dr. Madeleine Geraghty, Nathaniel Cover (SFD), Doug Salmon (SVFD), Janette Worley (Deaconess)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting in October 2014.

CHAIR'S REMARKS:

- Finance Report: The QuickBook reports were reviewed.
Action: Cindy will scan and email the reports to the Council members.
- Bylaws change: The first reading of the proposed change addressing FAFB representation on the Council and a verbiage change for QI committee representation addressing a shared physician was read by Kelly Jennings. The proposed changes will be read again at next two Council meetings followed by a vote on the proposed changes at the third reading.
- Vice-Chair Position: Dr. Metcalf said Cathy St. Amand has agreed to take over this position vacated by Jerry Lueck following his retirement.
Action: It was M/S/P to approve Cathy as the Council Vice-Chair.
- Treasurer Position: Dr. Metcalf said Jim Schaffer has agreed to accept the newly created position as Council Treasurer.
Action: It was M/S/P to approve Jim as the Council Treasurer. Cindy will work with Jim to orient him.

AD HOC EBOLA COMMITTEE / PROTOCOL UPDATE:

Mike Lopez reviewed the final protocol that includes the changes submitted to him since the original draft was done. He said that DOH approved the original draft. He reviewed with DOH the proposed changes made since the original draft and DOH said they were not substantive so they approved going forward with the revised protocol.

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AD HOC EBOLA COMMITTEE / PROTOCOL UPDATE Cont..

Dr. Nania asked about two other issues not yet addressed:

- Identification of a single hospital to accept Ebola patients? Susan Sjoberg (SHRD) said all hospitals in Spokane currently are accepting these patients. Eventually SHMC will be identified as one of 7 hospitals in the state to accept these patients but they are still

addressing compliance issues. A notification will be made as soon as all issues are addressed.

- Aerosolized decon fluid? Brian Schaeffer said they have plenty of fluid. AMR also uses the fluid every 6 months to decon their vehicles.

Action: It was M/S/P to approve the revised Ebola Protocol. Mike Lopez will send the protocol to be added to the Spokane County protocols and then Cindy will send it to the Protocol App Administrator to update.

OLD BUSINESS:

- Pyramid: Dr. Nania asked Brian Schaeffer for an update on reinstating the Pyramid system. Brian said that Tom Kestell is the contact for SFD on this and he will check with him.

NEW BUSINESS:

- EMS Training Course Applications – INHS classes:

1/7/15 IV Therapy
1/20/15 EMT-SGA
1/26/15 PM
1/27/15 EMT/SGA (RN to EMT Bridge)

Action: It was M/S/P to approve all class applications.

- EMS Training Course Application - SCFD 3:

1/15/15 EMR

Action: It was M/S/P to approve this class.

Kelly Jennings addressed the question from INHS about presenting all classes for one year to the Council for approval. He said there has been a history of some issues with doing this, not with INHS, but issues nonetheless.

Action: The Council agreed to allow groups to submit classes 90 days in advance of the class start date.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
The Community Paramedicine conference was Nov. 4 & 5. There was good attendance from Spokane. It is clear that a one size program will not fit all counties. It will also be a slow process to change the regulatory side of things. Brian Schaeffer said there was a stakeholders meeting after the main meeting and there is no coordinated effort right now. He suggested that a leader is needed for this region, perhaps Mike Lopez.

EMS Council Meeting

Nov. 11, 2014

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Action: Dr. Metcalf suggested an ad hoc committee of the Council be created with Mike Lopez as the Chair. Spokane should be part of crafting the message to the legislature. After further discussion, it was agreed to make this an ad hoc committee of the Regional Prehospital Committee with Mike Lopez as Chair.

Action: Continue on future agendas for updates.

- East Region Council: Adam Richards said they are meeting tomorrow. They are still looking at mid-max numbers so let him know if there are changes.
- Curriculum & Paramedic Advisory Committee: Carolyn Stovall said the next PM class is Jan. 26 and INHS is accepting applications now.

- FAFB: Dr. Metcalf welcomed Dawn DePriest and D.B. Ballard to the committee.
- QI: Dr. Nania
 - EMT Naloxone: This is a change in scope of practice for EMTs. Kelly Jennings asked that it be considered for EMR use also.
Action: It was M/S/P to approve this change. The county has to use the State's protocol. Brian Schaeffer said it is not indicated for pulseless patient and that can be addressed when the protocol is put into our current Spokane County format.
 - Peds EZ-IO: This is a minor change adding an additional IO site for pediatric patients and doesn't require Council approval.
 - Neonatal Resuscitation Reference: This was some updating of a current reference and doesn't require Council approval.
 - WEMSIS: Melissa has offered to come to Spokane to teach a class in February on running reports. Anyone interested should let the EMS office know.

ANNOUNCEMENTS:

- EMS Live @ Nite – Topic is Sepsis
- ENLS class by Dr. Geraghty will be Dec. 5, 8:30 am to 4:30 pm. Space is limited to 40-50 students but can do another class if there is more interest.

Meeting adjourned at 10:10.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
December 12, 2014**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Lori Markham, Dr. Mike Metcalf, Dr. Jim Nania, Patti Richards, Shane Sanford, Steve Tevlin, Dr. Chandler Hill,

Guests Present:

Tom Chavez, Nate Cover, Janette Worley, Dr. Madeleine Geraghty

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on Nov. 11, 2014.

CHAIR'S REMARKS:

- Office update: Cindy is staying on as the office administrator.
- Bylaws change: Kelly Jennings provided the second reading of the proposed change addressing FAFB representation on the Council and a verbiage change for QI committee representation addressing a shared physician was read by Kelly Jennings. The proposed changes will be read for a third time at the January meeting followed by a vote on the proposed changes at that time.

OLD BUSINESS:

- Pyramid system: Dr. Nania said it is his understanding, based on email from Brian Schaeffer, that it is too costly to fix the interface to use the Pyramid system. Dr. Nania said there may be a way to get this info through WEMSIS. Also, Tim Loncon is looking at another option.
Action: Continue on the agenda.
- WEMSIS training update: Cindy contacted Melissa Belgau, the WEMSIS Administrator, regarding training. Some of the info Melissa shared with Cindy:
 - Different kinds of training are available. If agencies want to use the WEMSIS run form, that is one kind of training. If agencies want to run reports in WEMSIS, that is another kind of training. Report Writer training would be best in May. If some agencies are using paper right now and would like to enter their data directly into WEMSIS, Melissa could train them on everything too.

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- Melissa is not planning on being in Spokane until May but is available to do a webinar on Feb. 10 if the Council/QI group can decide on what type of training they want. Report Writer training won't be available until May.

Action: Cindy will contact Melissa for more info about the Feb. webinar. Agencies should let Cindy know what type of training they are interested in.

NEW BUSINESS:

- EMS Course Completion Verification – INHS/Carolyn Stovall
Paramedic course completion date Oct. 2014
Action: Reviewed. Signed by MPD.
- EMS Training Course Application – SCC/Donna Phinney
1/6/15 EMT-SGA SCC
Action: M/S/P to approve the course.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Fire is tentatively planning on moving to the new radios Feb. 1.
- East Region:
Adam not present at the meeting but Patti Richards said there are no meetings this month but will be back to regular schedule in January.
 - Community Paramedicine: Mike Lopez
A summit was convened in Ellensburg in late November to discuss next steps on mobile integrated healthcare. One of the discussion items was needed changes to the RCW to allow for non-emergency care by pre-hospital providers. Some rural systems already provide some of this non-emergency care because they are the only nearby healthcare in some instances. Pushback from DOH is that the system is set up to provide emergency care not non-emergency care. They do realize this is an emerging concept but probably won't sponsor any legislation. This will require a grass-roots effort on the part of the pre-hospital agencies. Some meetings have already been held with legislators. Kelly Jennings suggested that all agencies and personnel should be made aware of the needed work. Need to start work on training and education and work with other agencies (home health, PA's, etc.).
Action: Continue updates at future Council meetings.
- Curriculum and Paramedic Advisory: Samantha Roberts, Professional Education Manager INHS
Samantha informed the Council that Carolyn Stovall is no longer with INHS. Doug Presta will be the interim Program Director.

EMS Council Meeting
Dec. 9, 2014
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- Action:** Cindy will update website contact info for INHS.
- FAFB: No representative present. No report.
- QI: Dr. Nania
 - Protocol updates: Dr. Nania said there is agreement that the Protocols/Protocol App should only be updated quarterly. Jim Schaffer said the IT person currently doing the protocols is leaving to take a new position and will be doing the protocols as a side job. It will be better to do this quarterly for his sake as well to

allow time to make the necessary additions/changes. Mike Lopez noted that all new protocols and those with substantive changes must go to DOH for their approval prior to protocols being put into use. There is about a 2-week turnaround with DOH. Mike said that the final Ebola protocol has been approved by DOH. Dr. Nania said there are a number of new or revised protocols that are ready to go to DOH or be added to the protocols.

Action: Jim Schaffer will check with Andrew to see what is possible but Jan. 1 likely is not possible.

- Calcium Gluconate/calcium chloride protocol update: QI Committee last month approved Calcium Gluconate being listed as the preferred drug in the Drug Reference Section and allowing for the substitution, with appropriate dose modification, of Calcium Chloride.
- QI Committee today: Some items being discussed include IV fluids modification, hemorrhage control protocol draft, draft of spinal immobilization algorithm changes, and draft of pelvic fracture stabilization protocol.
- I-Gel SGA field study: Brian Foster-Dow said they will be starting this study after the first of the year.

ANNOUNCEMENTS:

- EMS Live@Nite: Topic is Emergency Childbirth and will program will be held at the MedStar hangar. Dr. Nania would like to see about getting this available live for on-duty EMS personnel in Spokane. Access to the videos on-line can be purchased for \$100.
Action: Samantha Roberts from INHS will look into this. INHS will update on this in January.
- ENLS Training: Dr. Geraghty said the first ENLS class in Washington State went well and more people showed up than were expected. She expressed her thanks for all of the EMS support.

The meeting was adjourned at 0940.