

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JANUARY 12, 2016**

Cathy St. Amand, Chair, called the meeting to order at 9 a.m. and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Kelly Jennings, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand, Randy Olson, Paul Priest

Guests Present:

Shaun Pitts (INHS), Samantha Roberts (INHS), Travis Nichols (HCC Coordinator), Richard Galtieri (SCFD 10), Ben Sabori (SCC), Tammie Drapeau (AMR), Janette Worley (Deaconess), Dr. Shyian Jen (neurologist at Deaconess)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the December 2015 meeting.

CHAIR'S REMARKS: Cathy St. Amand

➤ Thank-you to Dr. Metcalf:

Cathy thanked Dr. Metcalf on behalf of the Council for his years of service to the Council as Vice-Chair and Chair. He will continue as past-Chair or Executive Chair for the next two years. Cathy then presented Dr. Metcalf with a plaque from the Council.

➤ Vice-Chair open position:

Cathy told the Council that Mike Lopez had expressed interest in the Council Vice-Chair position.

Action: It was M/S/P to approve Mike Lopez as Council Vice-Chair.

TREASURER'S REPORT: Jim Schaffer

➤ 2015 Finance Report:

Jim reported that Cindy has emailed the MPD invoices to all agencies and hospitals and encouraged everyone to pay promptly. The Council Executive Board recently approved moving the Council savings monies into a money market account at the STCU to take advantage of the better interest rate.

OLD BUSINESS:

➤ Consumer Representative job description/responsibilities: Randy Olson

Randy said he has done some research on this and will share what he has found with Cathy. It was noted that the bylaws do not have job descriptions for positions other than the Executive Board positions. Randy's suggestions will also be discussed with Kelly Jennings as he is responsible for the Council bylaws.

Action: Follow-up at later date after Cathy and Kelly can meet with Randy.

- Hospital Diversion Sub-Committee update: Adam Richards/Mike Lopez
Adam reviewed the current draft of the County-Wide ER Diversion Criteria. The sub-committee will meet again in a week or so to continue working on the proposal. Re-working the LARC will be the last piece.
Kelly Jennings voiced his concern for those patients already en route to a facility and the facility goes on divert and refuses the patient that is already being transported and their family has been directed to that facility. Kelly said this really affects the outlying transport agencies with transport times of 20-30 minutes. Dr. Edminster said he believes that SHMC accepts any patient that they received notice on even if they do go on divert before that patient arrives.
Action: Take this issue back to the sub-committee for discussion when they meet again in early Feb.

NEW BUSINESS:

- COP Revision to Determination of Patient Transport Destination: Cathy St. Amand and Adam Richards
This document has now been approved by the local EMS QI Committee, the Regional Council (providing the reference to specific hospitals & facilities is removed), and the DOH. The document was reviewed for the Council by Dr. Nania.
Sami said FSED is anticipating 2-3 admits to Deaconess from the FSED daily. Dr. Nania suggested that SFD and the FSED should sign a transfer agreement so that the FSED does not need to call 911 to initiate a transfer.
Action: The Council MSP to approve the COP revision.
- Question for discussion and vote: should the new Deaconess North Emergency Center be invoiced for MPD Share Fees the same as the other hospitals (HFH, Deaconess, PSHMC, and Providence Children's Hospital):
The issue was discussed.
Action: It was M/S/P to assess the new facility \$2500/year, the same as the other facilities that receive patients via EMS. Cindy will invoice them for 2016.
- MedStar Scene Response Policy: Wade Scoles
Wade reviewed the attached policy. He said that MedStar usually refers cases to AMR when MedStar is grounded since AMR is usually closer. Depending on the request and patient condition, MedStar will provide ground transport.
- EMS Training Course Applications – INHS
 - Advanced EMT (Shaun Pitts) Start date: 2/8/16
 - Paramedic (Doug Presta) Start date: 3/4/16**Action:** Reviewed and approved.
- EMS Course Completion Verification - INHS
 - Completion date: 12/19/15 EMT-SGA (I1532018)**Action:** Reviewed.
- EMS Course Completion Verification – SCC
 - Completion date: 12/10/15 EMT-SGA (I1532016)**Action:** Reviewed.
- Regional EMS & TCC Renewal Applications:
Nancy Webster, Chris Clutter, Dr. Travis Dierks, Clyde Suttlemyre, Leah Salmon-Conroy
Action: It was M/S/P to approve these applications.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Kelly said he is happy to hear about work being done on diversion policy. IEFEC group is wrapping up fire issues from summer fires and windstorm.
- East Region: Adam Richards
No report.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
Not present; no report.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
Advisory panel recently met with students and answered questions. Students are taking tests to go into their field. INHS is accepting applications until March 1 for the upcoming paramedic program that starts on Mar. 15. More information is available on the INHS and Spokane EMS Council websites.
- Fairchild: Jason Satcher
No report.
- QI: Dr. Nania
At QI Committee today the group will be discussing tactical EMS training.

ANNOUNCEMENTS:

- EMS Live@Nite Topic:
The Micro Killer: Protect you and your patients. The speaker will be Anthony Toto from AMR.
6:45 p.m. – 8:15 p.m.
- Interventional stroke program at Deaconess: Janet DeAndre, Janet Worley

ADJOURN:

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
FEBRUARY 9, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 0900 and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Greg Godfrey, Toni Halloran, Mike Lopez, Dr. Mike Metcalf, Dr. Jim Nania, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand, Randy Olson, Paul Priest, Sami Nihad,

Guests Present:

Samantha Roberts (INHS), Dr. Madeleine Geraghty (DMC), Molly Knox (UW-MS3), Joe Schindler (SVFD), Vince Speziale (SCFD4), Tammie Drapeau (AMR), Janette Worley (DMC)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the January 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand

- EMS Awards:
The EMS Council is now accepting nominations for service during 2015. Please submit your nominations by Mar. 31. Presentation of awards will be at the May 10 EMS Council meeting.
- June meeting:
All Fire Training Center classrooms, conference rooms, and grounds have been leased for an Army training exercise the week of June 13, which will affect the EMS Council and QI meetings. Brian Foster-Dow offered to host the meetings at the SVFD conference room. He will schedule the room and send Cindy a link to the location directions.

TREASURER'S REPORT: Jim Schaffer

- Share Fees update:
Reviewed report and reminded those with fees still owing to send in their check as soon as possible.
- Share fee for Deaconess North:
After checking with the state, it was found that Deaconess North Emergency Center is not a separate facility or separate license from Deaconess Hospital (unlike Providence Children's Hospital, which is a separate facility/separate license from PSHMC).
Action: It was M/S/P to not invoice Deaconess North for Share Fees but encourage engagement of this new facility with the EMS Council.

OLD BUSINESS:

- Hospital Diversion Sub-Committee update: Adam Richards/Mike Lopez
No report. There has been no meeting since Jan. 6, and the group meets again Feb. 17 at

0930 at the Fire Training Center.

NEW BUSINESS:

- EMS Training Course Applications – INHS
 - EMT-SGA (Shaun Pitts) Start date: 3/2/16**Action:** Reviewed and M/S/P to approve.
- EMS Course Completion Verification - INHS
 - Completion date: 1/5/16 EMT-SGA (I1632004)**Action:** Reviewed.
- E-mail from Kelly Jennings re: recent CPR/AED use by Spokane County Sheriffs Officer
Cathy read the email from Kelly outlining the intervention by the SO.
Action: Cindy will get name of officer from Kelly and Dr. Nania and Cathy will draft a letter commending the officer's actions and suggesting the officer be commended in the SO newsletter as well.
- Request from AMR regarding temporary recognition of out-of-state EMS personnel in accordance with DOH policy:
Paul Priest reviewed their letter and request. Cathy said the request was also discussed at EMS Council Executive Committee prior to this Council meeting and Dr. Metcalf agreed to lead the discussion regarding AMR's request. Dr. Metcalf said the Council received similar requests from AMR in 2008 and 2010 and he reviewed the previous responses and recommendations from the MPD and Council to those requests. The Council agreed that paramedics and EMT's entering Spokane County would need to review COPS and Protocols, as well as OSI and pit crew CPR videos. The previous commitment was that Dr. Cover would thoroughly assess each of these individuals.
Action: Dr. Nania/Dr. Metcalf will update how the strike variance will be addressed and will send the revision to AMR.
- Change to CPI used to calculate Office Administrator Raise:
Action: It was M/S/P to approve using December-December CPI instead of June-June CPI to calculate the raise each year and be in line with the CPA's office since he runs his payroll and EMS payroll at the same time. This will result in an increase of about \$20/month in the Office Administrator pay.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Kelly was not present so no report.
- East Region: Adam Richards
Committee meets tomorrow; no report at this time.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
Nothing new to report at this time. Mike provided a brief legislative update.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
INHS is still accepting applications until March 1 for the upcoming paramedic class, which starts Mar. 15. Paramedic Advisory Committee meets next week.
- Fairchild: Jason Satcher
No report.
- QI: Dr. Nania
 - Today at QI: Review of Airway KPI's for 2015; two case reviews; ketamine discussion

ANNOUNCEMENTS:

- EMS Live@Nite Topic for Feb. 9, 2016:
Stroke: Time = Tissue
6:45 p.m. – 8:15 p.m.
- Paramedic graduation Wed night, Feb. 10, at Fire Training Center.

ADJOURN:

Meeting adjourned at 0940.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
MARCH 8, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 0900 and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Kelly Jennings, Ray Moeckel, Dr. Jim Nania, Sami Nihad, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand

Guests Present:

Samantha Roberts (INHS), Richard Ferraro (Valley Hospital ER Director), Travis Nichols (Region 9 Healthcare Coalition), Devan Johnson (COO Deaconess), Vince Speziale (SCFD4), Travis Richardson (SVFD), Dr. Blake Powell (Rockwood Urgent Cares), Craig Warzon (SVFD), Roy Varney (Deer Park Amb)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the February 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand

- EMS Awards nominations due by Mar. 31:
Only 5 or 6 nominations received so far. Please remember to send these in as soon as possible.

TREASURER'S REPORT: Jim Schaffer

- Share Fees Update:
Agencies reminded to send in their checks as soon as possible.

HOSPITAL DIVERSION REPORT FOR FEB. 2016: Travis Nichols, Region 9 Healthcare Coalition Coordinator

Travis reviewed the Power Point WATrac county diversion report looking at 2014, 2015, and early 2016.

Group discussed possible additions to the report for the future:

- Show reasons for divert. (Dr. Edminster and Adam thought this might be difficult data to track as sometimes one issue causes divert and sometime multiple issues combine to cause divert.)
- Ambulance volume along with diversion numbers. (Dr. Nania's request.)

Action: Continue to monitor and report at the Council meetings.

OLD BUSINESS:

- Hospital Diversion Sub-Committee update: Adam Richards/Mike Lopez
See above report. The next meeting is Mon., Apr. 11, 0930, at the Fire Training Center.

NEW BUSINESS:

- Rockwood Urgent Care: Dr. Blake Powell, Section Head
Dr. Powell introduced himself and said he will be attending the EMS Council meetings in the future. He said he wants to be involved since they use EMS to transport urgent care patients to other facilities.
- Triage of vascular emergencies/discussion with hospitals:
Dr. Nania reviewed his thoughts on the issue. Alex Jackson for SHMC and HFH sent a letter voicing approval for triage of vascular emergencies as long as QI is done on the cases that bypass one hospital for another. Devan Johnson said Deaconess would also be sending a similar letter of support.
Action: The Protocol Committee will work on a draft protocol/COP to address this issue.
- Red Cross Update: Valeta Biggs and John Jonkers
Valeta and John reviewed a Power Point presentation covering the mission and activities of the Red Cross.
- EMS Training Course Application – SCC
 - Start date: 4/5/16 EMT-SGA
Action: Reviewed and M/S/P to approve this application.
- EMS Course Completion Verification – SCFD4
 - Completion date: 2/3/16 EMT-SGA (I1632002)
Action: Reviewed and Cindy will process to DOH.
- EMS Course Completion Verification – INHS
 - Completion date: 2/22/16 Paramedic (I1532008)
Action: Reviewed and Cindy will process to DOH.
- EMS Evaluator Applications: Bonita Cobb (SCFD5), Ben James (SVFD), Ben Walters (Cheney FD), Chris Munoz (Cheney FD), Bill Dennstaedt (Cheney FD), Jaclyn Numata (NW MedStar)
Action: M/S/P to approve these applications.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
There are still issues with the pagers. AMR will be placing a dispatcher in the CCC to improve communications between the various services.
- East Region: Adam Richards
Agencies should consider their min-max numbers and let Adam or Mike Lopez of East Region Council know if increases are needed in certain areas.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
No report.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
Paramedic Program starts Monday and they are interviewing candidates now.
- Fairchild: Jason Satcher
No one present to report.
- QI: Dr. Nania
Next month will look at CPA numbers. QI today: will look at airway management in Spokane County. QI Committee will also look at local EMR providers using IN Naloxone.

ANNOUNCEMENTS:

- EMS Live@Nite Topic for Mar. 8, 2016:
Presenter is Dr. Nania and the topic is: Take Charge of the Heart: Heart Attack.

6:45 p.m. – 8:15 p.m.

- Jim Schaeffer mentioned there will be joint training this last week for pit crew CPR for AMR, SVFD, and SFD.

ADJOURNED.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
APRIL 12, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Greg Godfrey, Toni Halloran, Kelly Jennings, Mike Lopez, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Dr. Bob Notske, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Wade Scoles, Cathy St. Amand

Guests Present:

Chris Mabbott (SHMC Trauma), Travis Nichols (Region 9 HCC), Samantha Roberts (INHS Training), Vince Speziale (SCFD4), Tammie Drapeau (AMR), Dr. Madeleine Geraghty and Janet Worley (Deaconess), Dominic Pomponio (Life Flight Regional Director of Region 3- includes Spokane County) and Veronica Mitchell-Jones (Life Flight Base Manager-CDA and Sandpoint)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the March 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand

➤ EMS Awards for 2015:

The EMS Executive Committee met on April 7 to review the nominations and choose the winners. The awards presentation will take place at the May 10 EMS Council meeting. The Council and QI meetings that day will be switched. The QI meeting will be first from 9:00 to 10:00 a.m. The Council meeting will start at 10:00 with a brief meeting to cover necessary agenda items then the awards presentation will take place with refreshments to follow.

➤ June Council/QI meeting location change: The June 14 Council/QI meetings will be at the SVFD Administration Building at 2120 N. Wilbur Road, Spokane Valley. The reason for the move is that the Army has leased the entire Fire Training Center grounds that week.

➤ Council Resignation:

Jerry Lueck sent an email recently resigning from his position as EMS Council Alternate Consumer Representative. This leaves an open alternate position. If anyone is interested, contact the EMS office.

TREASURER'S REPORT: Jim Schaffer

➤ Share Fees Update:

Three agencies have not paid the 2016 share fees. One agency has responded that they had no income for the last 4 years and, therefore, no ability to pay the share fees. One agency is in the process of arranging to pay their fees due to transition in ownership and one agency is not responding to emails or phone calls. Also, billing invoices in 2017 will

be changed to state “EMS Council Share Fee” rather than “MPD Share Fee”.

- 1st Qtr 2016 Financial Reports:
Jim Schaffer reviewed these reports.

HOSPITAL DIVERSION REPORT FOR MAR. 2016: Travis Nichols, Region 9 Healthcare Coalition Coordinator

Travis presented March aggregate diversion data from WATrac. Numbers are improved YTD over 2014, 2015.

OLD BUSINESS:

- Hospital Diversion Sub-Committee update: Adam Richards/Mike Lopez
Group met yesterday and reviewed the above-noted reports from WATrac. No date set for next meeting.

NEW BUSINESS:

- MedStar/Life Flight update – Wade Scoles:
Wade introduced the Region 3 Director, Dominic Pomponio, and CDA-Sandpoint Base Manager, Veronica Mitchell-Jones. Restructuring is currently underway. There will be a mix of helicopters for the time being and after Jan. 1 some of the older helicopters will be phased out. Logos on aircraft will be changing over as will uniforms. The current activation app will continue through the first of the year. Calls for service will receive the closest aircraft.
- Senior EMS Instructor Applications for Jack Busch & Shaun Pitts:
Action: Reviewed. It was M/S/P to approve both applications.
- EMS Training Course Applications – INHS:
 - Start Date: 5/16/16 IV Therapy
 - Start Date: 5/10/16 EMT-SGA
 - Start Date: 6/9/16 EMT-SGA (online)**Action:** Reviewed. It was M/S/P to approve all applications.
- EMS Training Course Application – SCFD9:
 - Start date: 5/9/16 EMT-SGA**Action:** Reviewed. It was M/S/P to approve.
- EMS Course Completion Verification – INHS:
 - Completion Date: April 2016 Paramedic (I1532008)
 - Completion Date: 3/16/16 EMT-SGA (I1632003)
 - Completion Date: 3/12/16 EMT-SGA (I1632009)**Action:** Reviewed.
- EMS Course Completion Verification – SCFD3:
 - Completion Date: 3/12/16 EMR (I1632001)**Action:** Reviewed.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings

The group was interested to hear about diversion discussions and new Deaconess emergency center. There was also discussion on structure and scope and when to activate Disaster Medical Control.

➤ East Region: Adam Richards

Adam encouraged agencies to review their min-max numbers for their areas and let him know if changes are needed. The next meeting is tomorrow.

➤ Community Paramedicine Ad Hoc Committee: Mike Lopez

Mike said there was nothing new to report at this time since a couple of meetings had been cancelled due to committee member illnesses.

➤ Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts

The paramedic class was postponed due to there being only 9 applicants (about 14 are needed). She spoke with the agencies to assess community needs. There will hopefully be a class in October.

➤ Fairchild: Jason Satcher

No one present to give report.

➤ QI: Dr. Nania

- Funding is needed for state cardiac & stroke system (encourage use of “pot” money for this).
- WACares 2015 data was reviewed.
- Today the QI Committee will look at a vascular triage protocol draft; the physician review of Deer Park Ambulance transports in/out of Deaconess North Emergency Center; and BLS protocols.

ANNOUNCEMENTS:

➤ EMS Live@Nite Topic for Apr. 12, 2016:

Molly, Meth, and Other Amphetamines
6:45 p.m. – 8:15 p.m.

➤ Crisis Standards of Care program:

Patti Richards mentioned this upcoming conference on Apr. 28 and provided copies of the flyer. The conference info is also posted on the EMS Office website (www.emsoffice.com). Patti also said that a new state committee, Disaster Medical Care Standards, is looking for a representative and a medical director representative from the East side of the state.

➤ EMS lab draws:

Adam Richards said that Providence Spokane hospitals will stop taking EMS field-drawn blood specimens on April 18 and that Valley Hospital had already stopped taking them. He was not sure what Deaconess was doing about the blood specimens at their facility.

Action: Dr. Nania wants a letter from the hospitals to EMS Council explaining the background of this decision. Kelly Jennings suggested discussing this issue further at the QI meeting at 10:00.

➤ Stroke awareness events:

Dr. Geraghty said there will be a stroke awareness event on May 27 at Downriver Golf Course. She said there will also be an open house at Deaconess Interventional Lab on May 17-19. She will send more info to the EMS Office.

➤ Viavalve rep:

Jim Schaffer said the rep will be available to answer questions and demonstrate Viavalve

IV catheter. The rep will be here 10:00 a.m. - noon on Apr. 20 at the Fire Training Center, Classroom B.

ADJOURN:

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
MAY 10, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 10:15 a.m.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Greg Cover, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Kelly Jennings, Mike Lopez, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Sami Nihad, Dr. Bob Notske, Randy Olson, Adam Richards, Brian Schaeffer, Jim Schaffer, Cathy St. Amand, Ben Suttlemyre

Guests Present:

Tammie Drapeau (AMR), Samantha Roberts (INHS Training), Dominic Pomponio (Life Flight), EMS Awards winners and their guests

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the April 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand

Reminder that June Council and QI meetings will be at their regular times but at SVFD Conference Room due to Training Center not being available.

TREASURER'S REPORT: Jim Schaffer

Last of the invoiced Council/MPD share fee payments is scheduled to be made by Life Flight. (IEESA said they did not receive any income in 2015 and can't pay their invoice. Goodrich has failed to respond to numerous emails requesting payment of their invoice.)

HOSPITAL DIVERSION REPORT FOR April 2016: Cathy St. Amand (report provided by Ryan Traylor, Region 9 Healthcare Coalition)

Cathy reviewed the aggregate data. Hospital-specific data will be reviewed at the QI meeting.

OLD BUSINESS: None.

NEW BUSINESS:

- New Representative for Life Flight Network – Ben Suttlemyre:
Ben said he will be the primary Life Flight Network rep to the EMS Council and Veronica Mitchell-Jones will be the alternate. Dominic Pomponio will also attend meetings when he can. Cathy St. Amand acknowledged Wade Scoles for his many years of service to the EMS Council as the MedStar representative and for service on the Executive Board as well.
- EMS Evaluator Applications for Charles Freeman, Dehn Petersen, Maksim Lavrov, David Heizer, Austin Barber, Katherine Ball, Thomas Rose, Randall Bean, Andrew Hall, Hawk Green, Amanda Bowe:

Action: The paperwork appeared to be in order and it was M/S/P to approve these applications.

➤ EMS Course Completion Verification – INHS:

- Completion Date: 4/16/16 EMT-SGA (I1632007)

Action: Paperwork reviewed and appeared to be in order. Will be signed and mailed to DOH.

➤ EMS Course Completion Verification – SCC:

- Completion date: 12/10/15 EMT-SGA (I1532006)

Action: Paperwork was reviewed and appeared to be in order. Will be signed and mailed to DOH.

➤ EMS Training Course Application – SCC:

- Start date: 7/5/16 EMT-SGA

Action: Paperwork appears to be in order. It was M/S/P to approve the application.

REPORTS:

➤ Inland Empire Fire Chiefs: Kelly Jennings

Kelly said the group discussed the fact that the Diversion committee plan is helping but there are still issues with surge.

➤ East Region: Adam Richards

Ferry County is looking for EMS providers that can help pull shifts until they get some more staffing. Ferry County will be sending out a request for help.

Mike Lopez will be presenting proposal to the State Steering Committee next week to request an increase in min-max numbers for Pend O'Reille County to help with their response times.

➤ Community Paramedicine Ad Hoc Committee: Mike Lopez

Nothing new to report at this time, but this is a huge topic at the national level.

➤ Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts

The next paramedic program is scheduled to start Oct. 24. INHS will be accepting applications for the program.

➤ Fairchild: Jason Satcher – not here

➤ QI Committee Update: Dr. Nania

- Vascular triage protocol (non-agenda item):

Dr. Nania gave a verbal review of the newly drafted protocol and asked the Council to approve it.

Action: It was M/S/P to approve the draft protocol. The draft protocol will next need to be sent to the DOH for review and approval. Dr. Nania said he would like to see training done and implementation of the new protocol by July 1.

- EMS Field Blood Draws updates:

Dr. Nania reviewed blood draw indications and method for collecting and labeling of blood samples.

ANNOUNCEMENTS:

➤ EMS BBQ's next week:

Both Rockwood Health System and SHMC will be hosting BBQ's for EMS personnel during EMS week May 16-20. See the EMS website for dates/times/locations (www.emsoffice.com).

➤ EMS Live@Nite Topic for May 10, 2016:

Fact or Fiction: Treatment vs Home Remedies – First Aid; 6:45 p.m. – 8:15 p.m.

EMS AWARDS PRESENTATIONS FOR SERVICE IN 2015:

Presentation of plaques to the awards winners was followed by refreshments in the lobby.

Winners were as follows: (Pictures will be posted on the EMS website at www.emsoffice.com.)

- Special Services – Deanna Jones, SHMC
- Telecommunicator – Kelly Masjoan, SFD
- Instructor – Dr. Joel Edminster, SFD/SVFD
- EMS Agency – Northern Quest Resort & Casino
- ALS Responder – Rustie Stewart, SFD
- BLS Responder – Dave Simboli, SCFD8
- Safety – Chris Cornelius, SVFD
- Outstanding Lifetime Service – Kevin McCollum, SFD-Retired, Northern Quest
- EMS Hero – Jim Smock, SCFD8
- EMS Heroes – Jeff Wainwright, Trevor Richards, Jay Wilkens, SCFD8

ADJOURNED

SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
June 14, 2016

Executive Chair, Mike Metcalf, called the meeting to order and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Dr. Chandler Hill, Kelly Jennings, Dr. Mike Metcalf, Dr. Jim Nania, Sami Nihad, Randy Olson, Paul Priest, Jeff Reid, Adam Richards,

Guests Present:

Tammie Drapeau (AMR), Chris Mabbott (Providence Trauma), Samantha Roberts (INHS Training), Tim Loncon (SFD), Vince Speziale (SCFD4), Tim Loncon (SFD)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the May 2016 meeting minutes.

CHAIR'S REMARKS: Mike Metcalf, Executive Chair

- Recent use of AED at Public Safety Building by SPD
Dr. Metcalf reviewed a recent incident the end of May of AED use by SPD employees at the Public Safety Building. Congrats to them. The patient had a good outcome due to their quick actions.
- Establishing Bylaws Committee:
The Council Executive Committee met on June 1. One of the items discussed was the need for a Bylaws Committee. The Executive Committee will be looking for someone to chair the committee and volunteers to be on the committee. Anyone interested in being involved in this committee should contact the EMS Office.

TREASURER'S REPORT: None this month (Jim Schaffer on vacation)

HOSPITAL DIVERSION REPORT FOR May 2016: Mike Metcalf

The report was provided by Ryan Traylor, Region 9 Health Care Coalition. Dr. Metcalf reviewed the aggregate data for May 2016. The hospital-specific data will be reviewed at the upcoming QI Committee meeting following this meeting.

OLD BUSINESS: None.

NEW BUSINESS:

- New Interventional Stroke Program by Rockwood at Deaconess Hospital: Craig Bakker, Neuroscience Service Line Director
Craig reported that the new Deaconess program went live on June 1. This means that two hospitals in Spokane County now offer interventional stroke care. Deaconess has two full-time neuro hospitalists (Dr. Ween and Dr. Geraghty) as well as neurosurgeon, Dr. Jen. Craig said there will be an additional neurosurgeon starting in August. At that time there will be true 24/7 call coverage provided at Deaconess.

Dr. Nania noted that DOH is working on a state-wide protocol but it is not ready yet. Dr. Geraghty said the Deaconess program will be looking at how to give EMS feedback on their patients that get interventional stroke care or let them know of patients that were just mimicking stroke symptoms.

Kim Kelley, the Stroke Program Coordinator for DOH, will be attending the July Council meeting to review the Coverdell Stroke Program and the rollout of the program in Spokane County this next year. Adam Richards said that the Regional Council recently approved providing administrative assistance for the Coverdell Stroke program.

➤ EMS Evaluator Applications/Course Roster – SCC Program:

Alex Tull, Christian Brown, Matt Dubnicka, Jeffrey Hubbard, Richard Giles, Aimee Goold

Action: The applications appeared to be in order and it was M/S/P to approve them.

➤ EMS Course Completion Verification – INHS:

- Completion date: 5/14/16 Advanced EMT (I1632008)

Action: Reviewed.

➤ EMS Evaluator Applications/Course Roster – INHS:

Bradley Hoffman, Eric Resler, Brian Ferrante, Glenn Pritchard, Joshua Dietzel, Taylor Thomas, Ryan Martin, Donald Gardner, Michael Wagon, James McKinney

Action: The applications appeared to be in order and it was M/S/P to approve them.

REPORTS:

➤ Inland Empire Fire Chiefs: Kelly Jennings

Kelly said work continues on reprogramming the radio system. They are still working to include hospitals in the system.

➤ East Region: Adam Richards

Work continues on finalizing min-max numbers. Agencies are encouraged to review their min-max numbers for their areas and let Adam know if changes are needed.

Action: Adam will provide info to Cindy to email out to all Spokane County agencies.

➤ Community Paramedicine Ad Hoc Committee: Mike Lopez

Not present; no report.

➤ Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts

Next paramedic class starts October 24, 2016. They currently have about 12 people signed up and need 5 more students for the class. They are accepting class applications until Oct. 1.

➤ Fairchild: Jason Satcher

Not present; no report.

➤ QI: Dr. Nania

- MPD meeting report: Dr. Nania reviewed information covered at the recent State MPD meeting earlier this month. Sustainability for stroke programs is a problem yet to be addressed. He would like the QI Committee to look at stroke data that the Coverdell Program would like to have to see if it's attainable by Spokane County agencies.
- Trauma KPI's: Jim reviewed his Power Point overview on the trauma data submitted by the agencies at the May QI meeting.

ANNOUNCEMENTS:

➤ EMS Live@Nite Topic for June 14, 2016:

The last presentation for the season will be Cardiac Level I Case Presentations by Deanna Jones; 6:45 p.m. – 8:15 p.m.

➤ Kelly Jennings announced his retirement from SCFD 3.

The Council expressed its thanks to Kelly for his many years of service to EMS and the EMS Council.

The meeting was adjourned at 10:00 a.m.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JULY 12, 2016**

Chair, Cathy St. Amand, called the meeting to order at 9 a.m. and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Greg Cover, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Mike Lopez, Dr. Mike Metcalf, Dr. Jim Nania, Dr. Robert Notske, Randy Olson, Patrick Ramsey, Jeff Reid, Adam Richards, Brian Schaeffer, Jim Schaffer, Bruce Holloway, Elena Mierau, Cathy St. Amand

Guests:

Tammie Drapeau (AMR), Chris Mabbott (Providence Trauma), Samantha Roberts (INHS Training), Vince Speziale (SCFD4), Jason Norris (DOH), Janette Worley (Deaconess), Kim Kelley (DOH)

EMS Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the June 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand, Chair

No remarks.

TREASURER'S REPORT: Jim Schaffer – 1st half 2016 finance report

The change in fees is helping. One agency hasn't paid and both Cindy and Jim Schaffer have been unsuccessful in getting a response to emails and phone messages.

HOSPITAL DIVERSION REPORT FOR June 2016: Cathy St. Amand, Chair

(Report provided by Ryan Traylor, Region 9 Healthcare Coalition)

Cathy reviewed report, which shows a significant reduction in diversions year over year. Dr. Edminster, SHMC, said this process has been very difficult for their ER. He asked transport agencies to try to disperse patients better when they know that one facility is getting slammed. He said they continue to have to board patients in the ER waiting for admission. This includes holding patients with psychiatric diagnoses in the ER due to lack of inpatient resources. Brian Schaeffer, SFD, said these patients are impacting the prehospital care folks as well. Jason Norris from DOH said a bill was recently passed allowing psych patients to be transported to facilities other than hospitals, but those facilities still have to be willing to accept the patient. Adam Richards said the new Providence psychiatric facility is still a long way off. He said Providence has added back the psych residency, which will help increase beds for psychiatric patients and physicians to see those patients.

OLD BUSINESS: None

NEW BUSINESS:

- Kim Kelley, DOH Stroke Program Coordinator re: Coverdell Stroke Program
Kim reviewed the program. She said they hope to get the data from what is being added already to NEMSIS. DOH would like all agencies to upgrade to NEMSIS v3 and then submit stroke data to WEMSIS. The access to funding is through DOH for one-time set up costs. Kim wants to contract with the East Region rather than individual small agencies to gather this data.
- Jason Norris, new DOH Prehospital EMS Liaison: Introduction
Jason is replacing Mike Routley at DOH as the Prehospital EMS Liaison. He said Dawn Felts is replacing Dane Kessler in Education. Jason shared that stroke triage tool is in the final stages of being completed. New procedure and skill sheets for prehospital personnel are finished and will

- be on the DOH web site within the next month.
- EMS Training Course Application – INHS:
 - Start date: 8/30/16 EMT SGA**Action:** M/S/P to approve the application.
- EMS Course Completion Verification – INHS:
 - Completion date: 6/30/16 EMT (I1632014)**Action:** Reviewed.
- OTEP Application – SCSO
Action: Reviewed and signed by Dr. Nania.
- Regional EMS & TCC Membership Application: Michelle Zicha
Action: Reviewed and M/S/P to approve.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
800 radios are being reprogrammed to include hospitals. Brian Schaeffer said it can be expanded eventually for inter-hospital use, mass casualty, etc. All conversations will be recorded.
- East Region: Adam Richards
Adam said he and Mike Lopez have been dealing with staffing issues at three agencies within the East Region. These issues will impact Spokane County since there may be requests for help with staffing and having AMR help with transports. EMS Officers with small, volunteer agencies noted there is a lack of interest in taking the class (cost and access – is there grant money for this), and volunteering (time away from families, etc.). There was discussion regarding need for intercounty MPD and mutual aid agreements between Spokane and Pend O’Reille counties to be able to help out. Dr. Nania asked if the DOH has a template for this. Mike Lopez told Jason Norris there is a template in his old files at DOH. Jason will look into this.
Action: Cindy will follow-up with Jason Norris, DOH, regarding the mutual aid agreement template.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
Nothing new to report.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
Applications for the next paramedic class are being accepted through Oct. 1 and the class will start Oct. 26. There may be scholarships available for the paramedic class. Contact INHS if interested.
- Fairchild: Jason Satcher
Not present. No report.
- QI: Dr. Nania – stroke protocol at QI
 - Tom Chavez reviewed new i-Gel protocol (to replace King Airway) and changes to other protocols recommended by Protocol Committee and EMS QI Committee at the June meeting.
 - 1. Removing 4 sections of the protocols due to them being on respective websites
 - a. EMS - no CPR
 - b. BLS/ALS education requirements
 - c. Certification made easy
 - d. EMS links
 - 2. Medication proposed changes
 - a. Magnesium Sulfate and Asthma: ADD Severe Asthma with medical control
 - b. Diltiazem: Remove the need to contact medical control
 - c. Atropine: Remove indication 3
 - d. Mark I and Diazepam: ADD call AMR dispatch number
 - e. Dopamine: ADD max dose (20 mcg/kg/m)
 - f. Succinylcholine: Remove atropine for head injury
 - g. Fentanyl: ADD ET/CO₂ monitoring
 - h. Epi (adult/peds): ADD "a" and "b" to moderate/severe indications respectively to

match dosages

3. I-Gel protocol

Dr. Edminster is working on a training program for i-gel. Some EMS personnel will start using the i-gel after training this month and use will be county-wide by Jan. 1, 2017.

Action: It was M/S/P to approve the changes presented.

ANNOUNCEMENTS:

- Chris Mabbott, Providence Trauma Services, said EMS personnel are welcome to call the Trauma Office at 474-3343 or her at 474-7715 to ask for patient updates.
- Brian Schaeffer said that the second annual Team conference is coming up July 26-27 in Spokane. The conference will include experts in law enforcement, fire service, mental health, and physical health and the cost is reasonable at \$100 for the 2-day conference. More information and link to registration is on the EMS website at www.emsoffice.com, under Training Opportunities.

ADJOURN:

The meeting was adjourned shortly after 10:00 a.m.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
SEPTEMBER 13, 2016**

Chair, Cathy St. Amand, called the meeting to order at 9 a.m. and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Brian Foster-Dow, Greg Godfrey, Bruce Holloway, Elena Mierau, Ray Moeckel, Dr. Jim Nania, Dr. Robert Notske, Patrick Ramsey, Adam Richards, Jason Satcher, Jim Schaffer, Cathy St. Amand, Ben Suttlemyre,

Guests Present:

Tammie Drapeau (AMR), Samantha Roberts (INHS Training), Ben Sabori (SCC), Vince Speziale (SCFD4),

EMS Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the July 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand, Chair

- Chief Holloway, SCFD3, said their agency is looking for a physician medical advisor. Interested physicians can contact him at bholloway@scfd3.org or 509-624-7103.

TREASURER'S REPORT: Jim Schaffer

No issues.

HOSPITAL DIVERSION REPORT FOR July & August 2016: Cathy St. Amand, Chair

(Report provided by Ryan Traylor, Region 9 Healthcare Coalition)

Cathy reviewed the county-wide diversion data.

Action: Adam Richards proposed taking diversion data report off the Council and QI agendas for future meetings. The Council agreed that the data looks good and less frequent reporting would be fine. The next report will be in December for Sept/Oct/Nov 2016 data.

OLD BUSINESS: None

NEW BUSINESS:

➤ EMS Training Course Applications – INHS:

- Start date: 10/24/16 Paramedic
- Start date: 10/18/16 EMT-SGA

Action: M/S/P to approve the above applications.

➤ EMS Training Course Application: SCC

- Start date: 9/20/16 EMT-SGA

Action: M/S/P to approve the above application.

➤ EMS Training Course Application – SCFD4:

- Start date: 11/7/16 EMT-SGA

- **Action:** M/S/P to approve the above application.
- SEI Application: Vincent Speziale, SCFD4
Action: M/S/P to approve the above application.
- EMS Training Program Application: SCFD3, Bill Dennstaedt
Action: M/S/P to approve the above application.
- EMS Evaluator Application: Deborah Dodson, SCFD3
Action: M/S/P to approve the above application.
- EMS Course Completion Verification: SCFD9
 - Completion date: 8/6/16 EMT-SGA**Action:** Reviewed; no issues.
- Regional EMS & TCC Membership Application: Dominic Pompanio, Life Flight Network
Action: M/S/P to approve the above application.
- Issue: Difficulties Staffing Rural Ambulances: Bruce Holloway, SCFD3
Bruce said Newport Ambulance has closed again. He said fees and hours necessary for volunteers to get EMT training as well as maintain certification are difficult for them. There are just not enough volunteers to go around for these rural agencies. Perhaps the issue of minimum standards to facilitate volunteerism could be revisited. He asked if there is any way to make changes at the state level. Any way to fund these volunteers to help with testing costs, etc.
Suggestions:
 - SCFD4 has looked at doing intercepts with South Pend O'Reille County.
 - Vince (SCFD4) said they plan ahead knowing they will only have volunteers 3-4 years, but admits they are also close to a large city and they also pay for training.
 - Maybe air ambulance can respond to more calls and expand their ground operations
 - Maybe AMR can look at expanding their availability/operations
 - Dr. Nania suggested Fire Chiefs use their lobbying ability to talk with state about getting funding.
 - Paul Priest, AMR, said there is a long delay with getting approval from DOH for individuals asking for reciprocity. They have a number back-logged and said DOH is not communicating.
 - Other ideas: EMS levy in the smaller communities; underwrite testing fees; look at legislation to fund these areas; rural tech schools (catch kids in high school), tax breaks for volunteers.
- EMS Instructor Workshop Update:
Cindy reported that the workshop planning group met recently and agreed to hold the Council-sponsored EMS Instructor Workshop at the Spokane Fire Training Center on Nov. 8, Noon – 4:00 or 4:30, (following the EMS Council and QI meetings). Lunch will be provided from Noon to 1:00 with workshop topics starting at 1:00. More information will be sent out by email.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
Fire Chiefs have been discussing the volunteer issue. He said they have also been discussing long scene times with AMR.

- 911 Board: Bruce Holloway, SCFD3
Looking at 1% tax initiative to provide funding for communications, crime check, etc.
- East Region: Adam Richards
Adam reported and he and Mike Lopez have been participating in Pend O'Reille County discussions. This is the second time in recent past that Newport Ambulance has stopped service and other agencies are trying to pick up the slack. This issue has reactivated the Pend O'Reille local EMS Council.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
 - Samantha asked that Michelle Ensminger be added to the Council agenda and meeting invites. Michelle will be the primary person providing these reports to the Council.
 - The October paramedic class is full at 23 applicants and a waiting list has been established. INHS is awarding up to 8 scholarships for this class.
 - The NW EMS Conference is Oct. 15 at Northern Quest. Anyone interested in having a booth should contact Michelle. There is more information on the EMS website at www.emsoffice.com.
- Fairchild: Jason Satcher
Nothing new to report at this time.
- QI: Dr. Nania
 - Summary of 2015 Prehospital and Hospital Stroke KPI data – Dr. Nania reviewed the data.

ANNOUNCEMENTS:

- EMS Live@Nite:
Topic: Motor Vehicle Accidents & Trauma by Dr. Nania
6:45 p.m. – 8:15 p.m.
- AMR – Paul Priest:
Employee contract ratified.

MEETING ADJOURNED

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
OCTOBER 11, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 9 a.m. and introductions were made.

Members/Alternates/Ex-officio Present:

Tom Chavez, Sharon Colby, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Bruce Holloway, Mike Lopez, Ray Moeckel, Dr. Jim Nania, Dr. Bob Notske, Randy Olson, Gino Palomino, Paul Priest, Patrick Ramsey, Leah Salmon-Conroy, Cathy St. Amand, Ben Suttlemyre

Guests Present:

Tammie Drapeau (AMR), Michelle Ensminger (INHS Training), Vince Speziale (SCFD4),

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the September 2016 minutes.

CHAIR'S REMARKS: Cathy St. Amand, Chair
None

TREASURER'S REPORT: Jim Schaffer
None

OLD BUSINESS: None

NEW BUSINESS:

➤ EMS Training Course Applications – SCFD9:

Action: It was M/S/P to approve the following course applications.

- Start date: Oct. 2016 SGA
- Start date: Nov. 2016 SGA
- Start date: Dec. 2016 SGA

➤ EMS Training Course Application – SCFD4:

Action: It was M/S/P to approve the following course application.

- Start date: Oct. 31, 2016 SGA

➤ EMS Course Completion Verification – SCC:

Action: The following verifications were reviewed.

- Completion date: 6/16/16 EMT-SGA
- Completion date: 8/25/16 EMT-SGA

➤ EMS Course Completion Verification – INHS:

Action: The following course verification was reviewed.

- Completion date: 5/14/16 AEMT

➤ Regional EMS & TCC Membership Application: Teresa Fuller, SPD

Action: It was M/S/P to approve this application.

➤ ALERT Pilot Project: Dr. Nania

The following information regarding the pilot project was provided by Jennifer Blackwood: *Using the Verified Responder platform from PulsePoint, the project proposes to equip qualified responders (off-duty professionals) with AEDs provided by Philips Healthcare for use in responding to out-of-hospital cardiac arrests in both public and private settings. The study would be confined to the PulsePoint geographic area in your community and would take place over an 18 month time period. Depending on interest and density of responders, the first measurable to evaluate is: Can we attach a defibrillator and/or apply a defibrillator shock prior to the arrival of the activated EMS system? Additionally, we propose density modeling to understand if there is a certain number of AEDs/square mile or geographic area that can lead to faster application and defibrillation. Further potential analysis: If there is robust enough interest, we will assess the distribution of characteristics between intervention and control cases. In evaluating outcomes, we will consider effectiveness and efficacy analyses. Effectiveness analyses will compare outcomes between the intervention and control for the entire study population. Efficacy analyses will evaluate outcomes for patients where the Lifesaver Responder arrived to the patient. Subgroup effectiveness and efficacy analyses will stratify the evaluation according to time of day (overnight versus awake hours), arrest location (private versus public, urban vs rural), presenting rhythm (shockable versus non-shockable), and other ideas we can determine at a later date.*

The first step of the proposal is to assess potential volunteer interest. The project staff has developed a simple, 3 minute survey for interested agencies. The EMS Council would need to identify groups with medical or public safety background willing to participate in this pilot project (i.e. Medical Reserve Corps, law enforcement, EMS agencies personnel, ski patrol, nurses, Neighborhood Councils, Meals on Wheels, SCOPE, private security). Mike Lopez suggested this be done as a partnership between Council and the Spokane Community. Vince Speziale suggested the project try to target areas where quick response to cardiac arrest would be most beneficial due to less EMS coverage.

Action: It was M/S/P to support participation in the ALERT project.

Some questions: are there guidelines established for responders? Are participants under any obligation to respond? Dr. Nania said he will do more research and the issue will be on the November Council agenda to discuss further.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
Greg said he didn't have anything new to report.
- 911 Board: Bruce Holloway, SCFD3
Bruce said the Fire Chiefs are taking their concerns regarding getting and keeping rural EMT's to the DOH.
- East Region Council: Adam Richards
Mike Lopez said the East Region meetings are tomorrow. Also, the Regional Council continues to monitor the staffing situation in the counties.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Michelle Ensminger
There will be 24 paramedic students starting the next class on Oct. 24. Scholarships from Providence were awarded to 8 students.
- Fairchild: Jason Satcher

No report.

➤ QI: Dr. Nania

- Today the QI Committee will be reviewing 2015 ACS data and noxious stimuli (if time allows).
- A proposal for Activations/Alerts was discussed at last month's QI Committee meeting. Dr. Nania reviewed his Power Point.

Action: It was M/S/P to further discuss this at the Protocol Committee meeting next week. Once this procedure is approved, it was agreed that paramedics should be trained to patch this way and it should become part of PM class teaching.

ANNOUNCEMENTS:

- EMS Live@Nite:
Oct. 11, 6:45 p.m. – Diabetes Type 1 vs Type 2
- EMS Conference Oct. 15 at Northern Quest

ADJOURNED

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
NOVEMBER 8, 2016**

Vice Chair, Mike Lopez, was unavoidably detained with work-related issues and so the meeting was called to order by Dr. Jim Nania, MPD. (Chair, Cathy St. Amand, was not in attendance due to work shift conflict.) Introductions were completed.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dr. Greg Cover, Dr. Travis Dierks, Dr. Joel Edminster, Greg Godfrey, Toni Halloran, Bruce Holloway, Mike Lopez, Elena Mierau, Ray Moeckel, Dr. Jim Nania, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Ben Suttlemyre, Jason Satcher,

Guests Present:

Tammie Drapeau (AMR), Michelle Ensminger (INHS Health Training), Ben Sabori (SCC), Vince Speziale (SCFD4), Dawn Felt (DOH), Karyn Manor (Deaconess Cardiac & Stroke), Tim Loncon (SFD)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes of October 2016.

CHAIR'S REMARKS: Cindy Pavlischak and Dr. Nania

- Upcoming EMS Instructor Workshop :
Reminder there is a workshop for SEI's today. Lunch will be provided from noon to 1 p.m. followed by the workshop from 1-4:30 p.m. here at the Fire Training Center.
- Council Treasurer Position Open:
Jim Schaffer recently resigned his position as Council Treasurer and the Council Executive Committee is looking for a volunteer to step into the position. Anyone interested should contact Cindy at the EMS Council office (625-7122 or capavlischak@spokanecity.org), or Chair, Cathy St. Amand (chair@emsoffice.com).
The duties are below and outlined in the EMSTCC Bylaws:
Section 5 Treasurer
 - 1) Is a standing member of the Budget Committee
 - 2) Review monthly the Council's Balance Sheet
 - 3) Provide monthly authorization to the Office Administrator of payables
 - 4) Make monthly Financial report to the Council
 - 5) Account for the Office Administrator's work timesheet
 - 6) Review and be signatory of all financial documents for the accountant
 - 7) Shall serve on the Executive Committee

TREASURER'S REPORT:

- 2017 proposed budget – initial review – Mike Lopez
Mike provided an initial review of the proposed 2017 budget.
Action: This will be reviewed again at the December meeting and presented for approval. Cindy will send the proposed budget out again with the minutes to the Council members.

OLD BUSINESS:

- Alert AED Pilot update – Dr. Nania
On Oct. 26 Cathy St. Amand emailed a number of identified key agencies and organizations with an agency-specific link to the Spokane ALERT Project Survey to determine who would be most interested in volunteering for this project.

NEW BUSINESS:

- EMS Training Course Application – INHS:
 - EMT-SGA Start date: 12/2/16
Action: It was M/S/P to approve the application.
- EMS Training Course Application – SCC:
 - EMT-SGA Start date: 1/3/17
Action: It was M/S/P to approve the application.
- EMS Training Course Application – SCFD3:
 - EMR Start date: 1/15/17
Action: It was M/S/P to approve the application.
- EMS Course Completion Verification – INHS:
 - Completion date: Sept. 2016 Paramedic (I1532008)
 - Completion date: Oct. 2016 Paramedic (I1532008)
Action: Verifications were reviewed.
- Senior EMS Instructor Application – Deborah Dodson:
Action: It was M/S/P to approve the application.
- DOH updates: Dawn Felt, NRP, MPA, Education & Training Consultant, DOH
Dawn provided updates including overview of EMS and DOH responsibilities, recent process improvement changes, and the current and future states of the different applications including ESE, SEI, EMS courses, and EMS programs.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
 - Greg said the group discussed the ALERT AED Pilot Project and they are supportive of it and expanding the use of Pulse Point.
 - The Fire Chiefs are seeking legislative support for funding to help with EMS fees, travel, and testing for volunteer firefighters.
 - Still having some radio issues and work continues on back-up plan for radio system.
 - Training Officers do multi agency drills and would like to do a multi-agency MCI drill. No further details at this time.
- 911 Board: Bruce Holloway, SCFD3
Sales tax initiative continues to be the main discussion item.

- East Region: Adam Richards (not present)
Mike Lopez said there is a proposal to address min-max numbers in Pend Oreille County. He also said that Spokane County min-max numbers need to be reviewed.
Action: Add to December Council agenda - Spokane County min-max numbers/creation of sub-committee to address the subject.

- Curriculum & Paramedic Advisory Committee/INHS Health Training: Michelle Ensminger
The Paramedic Advisory Committee meets again in Feb.
- Fairchild: Jason Satcher
Nothing to report at this time.
- QI: Dr. Nania
 - Hopefully will provide ACS summary in December when he has received all EMS data.
 - Noxious/painful stimuli: Protocol Committee researching this and working on a procedure.
 - Alerts to hospitals: working on procedure for this. Have asked hospitals for their opinion on this.

ANNOUNCEMENTS:

- EMS Live@Nite:
Nov. 8, 6:45 p.m. – Environmental Emergencies

ADJOURN

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
DECEMBER 13, 2016**

Council Chair, Cathy St. Amand, called the meeting to order at 9 a.m. and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Mike Lopez, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Randy Olson, Paul Priest, Patrick Ramsey, Jeff Reid, Adam Richards, Leah Salmon-Conroy, Cathy St. Amand

Guests Present:

Tammie Drapeau (AMR), Michelle Ensminger (INHS Health Training), Tim Loncon (SFD), Dave Byrnes (MRC), Dave Bair (SVFD)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

Action: It was M/S/P to approve the minutes of November 2016.

CHAIR'S REMARKS: Cathy St. Amand, Chair

- Council Treasurer position open:
Cathy said that there are two people interested so far; anyone else interested should contact Cathy after the meeting.
- Spokane County EMS Diversion Report (Jan. through Nov. 2016):
Cathy reviewed the data. There was discussion about how diversion is affecting non-EMS patients in the ER's. It was suggested that discussions start soon on which patients can go directly to the Providence psychiatric hospital once it is completed (sometime in 2018).
Action: Dr. Nania will write a letter to SHMC about the new psychiatric hospital and what they are thinking about taking patients directly by ambulance. If they are willing to do that, then the Protocol Committee can begin working on a protocol/procedure to address that situation.

TREASURER'S REPORT: Cathy St. Amand, Chair

- 2017 proposed budget – 2nd and final review:
Action: It was M/S/P to approve the 2017 proposed budget.

OLD BUSINESS:

- Alert AED Pilot update: Cathy St. Amand
Cathy sent survey information out to a variety of agencies to assess interest in participating in this pilot project. If your agency hasn't already sent the survey out to your personnel, please do so soon.

NEW BUSINESS:

- EMS Training Course Application – INHS:
 - EMT-SGA Start date: 1/9/17

- EMT-SGA Start date: 1/10/17
Action: It was M/S/P to approve these applications.
- EMS Training Course Application – SCFD9:
 - EMT-SGA Start date: 1/16/17
Action: It was M/S/P to approve these applications.
- EMS Training Program Renewal Application – INHS Health Training:
Action: It was M/S/P to approve this application.

REPORTS:

- Inland Empire Fire Chiefs: Greg Godfrey, SCFD8
 Not present; no report.
- 911 Board: Bruce Holloway, SCFD3
 Not present; no report.
- East Region: Adam Richards
 Adam shared that he has sent Cindy three documents from the Steering Committee regarding DOH Trauma Guidelines for Massive Transfusion, Evaluation and Management of Blunt Thoracic Aortic Injury, and Initial Management of Traumatic Brain Injury. If you are interested in viewing these documents, you can contact Cindy and request she email you the documents.
 Also, Spokane County min-max numbers for prehospital and hospital should be reviewed. Adam will work on setting up a sub-committee of the Council to discuss this issue.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Michelle Ensminger
 Two EMT classes coming up and both classes are full.
- Fairchild: Jason Satcher
 No report.
- QI: Dr. Nania
 - Stimulus Procedure:
 Dr. Nania reviewed the procedure draft.
Action: It was M/S/P to approve the proposed stimulus procedure.
 - Summary of 2015 ACS KPI data:
 Dr. Nania reviewed the data.

ANNOUNCEMENTS:

- EMS Live@Nite:
 Dec. 13, 6:45 p.m. Topic is: Wellness in EMS by Shane Anderson from KMC.

MEETING ADJOURNED.