

SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
January 21, 2015

Cathy St. Amand called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Don Ballard, Sharon Colby, Dawn DePriest, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Dr. Chandler Hill, Kelly Jennings, Mike Lopez, Jerry Lueck, Dr. Nolan McMullin, Dr. Jim Nania, Gino Palomino, Shaun Pitts, Patrick Ramsey, Adam Richards, Patti Richards, Samantha Roberts, Shane Sanford, Jim Schaffer, Wade Scoles, Cathy St. Amand, Steve Tevlin, Jim Walkowski

Guests Present:

Dave Byrnes (MRC), Dr. Madeleine Geraghty, Ben Sabori (SCC), Janette Worley (Deaconess)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting in December 2014.

CHAIR'S REMARKS:

- Bylaws change: Kelly Jennings provided the third and final reading of the proposed bylaws change addressing FAFB representation on the Council and a verbiage change for QI committee representation addressing a shared physician advisor for SFD and SVFD.

Action: It was M/S/P to approve the proposed changes.

TREASURER'S REPORT:

- 2014 End-of-Year Finance Report: Jim Schaffer said the end-of-year financials look good. The Council will carryover about \$100,000 in savings to 2015.

OLD BUSINESS:

- Pyramid system: Dr. Nania said there is nothing new to report at this time. Spokane Fire Department is working on possible options to gather similar data and there may be a way to get this info through WEMSIS.

Action: Continue on the agenda.

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OLD BUSINESS CONT:

- WEMSIS training update: Dr. Nania – nothing new to report. As mentioned last month, Cindy contacted Melissa Belgau, the WEMSIS Administrator, regarding different kinds of training available. If agencies want to use the WEMSIS run form, that is one kind of training. If agencies want to run reports in WEMSIS, that is another kind of training. Report Writer training is not available until May. If some agencies are using paper right now and would like to enter their data directly into WEMSIS, Melissa could train them on everything too. Cindy said that no agencies have come forward to her with requests for WEMSIS training at this time.

Action: No further action at this time.

NEW BUSINESS:

- College Medical Director position for the SCC Allied Health Division's EMT Program – Ben Sabori:
Ben presented information on this position and what they are looking for in a Medical Director.
Action: Cindy will forward the position information document to the ER Medical Directors in Spokane as well as to all Agency Physician Providers in the Spokane County area.
- EMS Course Completion Verifications – INHS/Samantha Roberts, Shaun Pitts
 - Completion date 12/20/14 EMT SGA Class (I-1432016)
 - Completion date 12/06/14 EMT SGA Class (I-1432017)
 - Completion date 12/17/14 Advanced EMT (I-1432018)**Action:** Reviewed. MPD will sign.
- EMS Course Completion Verification – SCC/Donna Phinney, Ben Sabori:
 - Completion date 12/11/14 EMT SGA (I-1432019)
 - **Action:** Reviewed. MPD will sign.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Fire is still planning on moving to the new radios Feb. 1.
- East Region:
Adam said the annual meeting is tomorrow followed by a “welcome” luncheon. Current, new, and potential members are invited to attend.

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- Community Paramedicine: Mike Lopez
Snohomish County Fire District #1 is working with their local legislator to craft a proposed bill enabling EMS personnel to perform activities associated with Community Based Paramedicine (CBPM). There has been a great deal of discussion among the State CBPM work group about using the term Community Paramedic vs. Mobile Integrated Health Care. The group agrees that for the first bill, we will use Community Based Paramedic/Mobile Integrated Health Care. The bill has not yet dropped as there are numerous stakeholder groups that wish to review the draft language before it is presented to the legislature. There are also several other interest groups proposing similar language (Washington State Hospital Association, for one) so it may be a confusing issue for the legislature.

Action: Updates will be provided as they arise.

➤ INHS Curriculum and Paramedic Advisory: Samantha Roberts, Professional Education Manager INHS

- Paramedic program students are doing their clinical right now.
- There weren't enough applicants to offer a paramedic program starting in January so will try for this spring.
- Advisory Committee meets next Wednesday, Jan. 21.

Action: Samantha will send Cindy info on the spring paramedic class to post on the EMS website.

➤ FAFB: Don Ballard - no report.

➤ QI: Dr. Nania

- External Hemorrhage Control: The QI Committee last month approved this new protocol. Dr. Nania reviewed the protocol.
Action: M/S/P to approve the protocol. It will now be sent to DOH for approval.
- Revised IV Fluids Reference: The QI Committee last month approved the revisions to this reference.
Action: M/S/P to approval the revised reference. It will now be sent to DOH for approval.
- WACARES data: The agencies were reminded to finish submitting 2014 data.

ANNOUNCEMENTS:

- EMS Live@Nite: Topic is Fluid Resuscitation presented by Gary Hoertz. Program will be held at the MedStar hangar. Samantha Roberts said she spoke with Telehealth about providing live access to the presentations at agency stations. They said this would require individual contracts with the

agencies and price would depend on what type of access the stations wanted. If agencies are interested in this access, they should contact INHS Telehealth.

Action: Samantha Roberts from INHS will look into this. INHS will update on this in January.

- Deaconess ER: Adam said the Phase II part of the ER remodel will open this Friday, Jan. 16. The last phase involves remodeling of the waiting room.
- Dave Byrnes, MRC: Basic Disaster Life Support (BDLS) is being offered on Feb. 24. Advanced Disaster Life Support Courses (ADLS) is being offered in May. (BDLS is a prerequisite for the ADLS class.) The classes are free. Info is posted on the EMS website (emsoffice.com).
- Upcoming stroke conference in Nashville: Dr. Geraghty said she will be attending this conference and there will be some information provided that would be of interest to the EMS community. She said she would be happy to give the Council an update from the conference when she returns. She will send Cindy the link for the conference website and sessions being offered.
- Cardiac Arrest Survivor Celebration (Mar. 5) and Spokane Resuscitation Academy (Mar. 6): Cathy reminded the Council of the upcoming dates. She also noted that they surpassed their goal of teaching CPR to 10,000 people in Spokane County in 2014.

The meeting was adjourned at 0940.

SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
February 10, 2015

Dr. Metcalf called the meeting to order and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dawn DePriest, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Dr. Chandler Hill, Kelly Jennings, Dr. Mike Metcalf, Dr. Nolan McMullin, Dr. Jim Nania, Patrick Ramsey, Adam Richards, Patti Richards, Samantha Roberts, Shane Sanford, Wade Scoles, Cathy St. Amand, Steve Tevlin, Robbie Thorn

Guests Present:

Shaun Pitts, Tom Chavez, Kim VanHout (DMC), Dave Byrnes (MRC)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on Jan. 21, 2015.

CHAIR'S REMARKS:

- EMS Awards: It's time to send in nominations for service in 2014. It was agreed to add a Safety Award.
Action: Cindy will modify the nomination form and email it out as well as post the form on the website.
- MPD Share Fees: Most agencies have paid their fees but there are still a few that remain due.
Action: Cindy will send out reminder emails to agencies that haven't yet paid.

TREASURER'S REPORT: Covered in Chair's report.

OLD BUSINESS: None.

NEW BUSINESS:

- Dave Byrnes, MRC: QPR Gatekeeper Instructor Course
The MRC of Eastern Washington is going to send five Behavioral Health Professionals to be trained as QPR Gatekeeper Instructors. These five will then be available to go out in the community and train First Responders and other health professionals to be QPR Gatekeepers. One of these Instructors could provide training here at our EMS meeting if desired.
Action: It was M/S/P to schedule QPR Gatekeeper training for the March or April Council meeting. Cindy will work with Dave Byrnes to coordinate this.

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- Course Completion Verifications – INHS:
 - Completion date: 12/17/14 Advanced EMT (I-1432018)
 - Completion date: 1/30/15 EMT SGA (I1532004)
 - Completion date: 12/2014 Paramedic (I1332015)
- Action:** Reviewed. MPD will sign.
- EMS Training Course Applications – INHS:
 - Course dates: 3/26/15-4/4/15 Online EMT SGA
 - Course dates: 4/27/15-11/2/15 Paramedic
 - Course dates: 3/2/15-6/3/15 Advanced EMT
- Action:** It was M/S/P to approve these course applications.
- Renewal Application Senior EMS Instructors – Matthew VonSteuben:
- Action:** It was M/S/P to approve this application.
- OTEP Application for Medical Lake FD:
- Action:** It was M/S/P to approve this application.

REPORTS:

- Inland Empire Fire Chiefs – Kelly Jennings:

New radio system working well. The committee will be reviewing the FOG again. Disaster Committee now called the IEFCA Fire Operations Planning Group.
- East Region Council – Adam Richards:

The meeting is tomorrow at 11:00. Adam said there are 4 MD positions open. Dr. Geraghty may apply for the opening on the Stroke Committee.
- Community Paramedicine - Mike Lopez:

Variety of paramedicine-related bills being dropped. HB2044 combines a number of the provisions of the multiple bills into one bill. There is a hearing Feb. 13 on this and we will be monitoring the hearing. This bill deals with “defend and hold harmless” concerns more effectively than other proposed bills. We will continue to monitor all of the bills’ status closely. Hopefully, we will be successful in passing legislation that will enable community-based paramedicine.
- Curriculum & PM Advisory Committee:

See New Business Course Applications and Course Completions.
- FAFB – Dawn DePriest:

No report.
- QI – Dr. Nania:
 - Spinal Injury Flow Sheet – Dr. Nania reviewed the flow chart. Dr. Joel Edminster will be giving classes several dates in February on this protocol here at the Training Center. He will work with Dean to record this class to make it available on the EMS website.

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- Cardiac & Stroke system – Dr. Nania said nothing was done this session to address funding of the Cardiac and Stroke system.
- NAEMSP meeting – PhysioControl did a great presentation at the meeting. Kelly Jennings noted that the feedback from the PhysioControl folks has been good and very quick. He had already gotten feedback from a case on Friday.
- Stroke designation change: Holy Family has supposedly dropped designation for stroke from level 2 to 3. The destination procedure will need to be changed to transport patients downtown to SHMC or Deaconess. Brian Schaeffer asked about having dispatch do expanded query on these calls to better establish severity of patient's symptoms. CCC board meets in the next few months and can look at this. Also need to talk about all hospitals going on divert at the same time.

ANNOUNCEMENTS:

- EMS Live @ Nite: Carbon Monoxide Poisoning
- Chili cook-off at AMR on Friday, Feb. 27.
- Brian Schaeffer said 3 new ALS units have been added to SFD. SFD is moving toward 100% ALS units.
- Medical students will be doing ride-along with EMS units as part of their ER rotations.

MEETING ADJOURNED.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
MAR. 10, 2015**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Tom Chavez, Sharon Colby, Dawn DePriest, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Dr. Mike Metcalf, Dr. Nolan McMullin, Ray Moeckel, Dr. James Nania, Patrick Ramsey, Adam Richards, Wade Scoles, Cathy St. Amand, Steve Tevlin, Robbie Thorn,

Guests Present:

Shaun Pitts (INHS), Samantha Roberts (INHS), Dr. Madeleine Geraghty, Kim VanHout (Deaconess), Rich Bruce (SVFD), Ben Sabori (SCC)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on Feb. 10, 2015.

CHAIR REMARKS:

- EMS Awards: Reminder given to submit nominations for service during 2014. New this year, the Safety Award: someone who helped instigate new safety policy or procedure.
Action: Cindy will send out another email with the nomination form attached.
- MPD Fees: There are a few agencies with MPD fees still outstanding. Cindy will be contacting these folks again.

TREASURER REPORT: None

OLD BUSINESS: None

NEW BUSINESS:

- Renewal Application for Senior EMS instructor – Gary Beers
Action: It was M/S/P to approve the application.
- EMS Course Completion Verification – INHS
 - Paramedic course (I1332015) Completion date: 1/13/15**Action:** M/S/P to approve.
- EMS Training Course Application – SCC
 - EMT-SGA Start date: 4/7/15**Action:** M/S/P to approve.

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➤ QPR Training:

Presentation was given on suicide prevention. More info is available online at Code Green campaign. The presenters will be creating a QPR presentation for first responders coming up soon.

Action: Dr. Nania suggested the Protocol Committee look at creating a protocol for suicide prevention.

REPORTS:

➤ IEFCA – Kelly Jennings

No report

➤ East Region Trauma Council – Adam Richards

No report, meeting is tomorrow.

➤ Community Paramedicine – Mike Lopez (not present)

No report.

➤ INHS Health Training – Samantha Roberts

No report.

➤ FAFB – Dawn DePriest

No report.

➤ QI - Dr. Nania

Dr. Nania reviewed the following protocols that were recently approved by the EMS QI Committee:

- Pelvic Fracture Stabilization – new
- Dopamine - revised
- Other revised/updated protocols: Abandoned Babies Newborn Safety Act, Stable Wide-Complex Tachycardia, Restraints for Aggressive or Violent Patients, Pulmonary Edema, On-Scene Medical Authority, Ondansetron (Zofran®), HERT, VF/Pulseless VT, EMS Alternative Medication List

ANNOUNCEMENTS:

➤ EMS Live@Nite – tonight at 6:45-8:15 pm. Topic: Stroke

➤ Jay Atwood – Thanked all the prehospital and hospital folks involved in the recent care of his family member. Mike Metcalf had similar circumstances recently and both said everyone involved was outstanding.

➤ Jim Schaffer – There is legislation pending that would force EMS agencies to carry Glucagon and Solu Cortef. The West side of the state is pushing this legislation. The medications are very expensive to stock. The Council may need to discuss this issue. Also, reviewed a timer for adult BVM. Nate Cover found this at a conference recently. SFD has ordered some and will trial them. \$3 for the timer (1X use).

- International Stroke Conference – Dr. Geraghty recently attended this conference and got some great information she would be happy to share with the Council at a future date.

There being no further business, the meeting was adjourned.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
APRIL 14, 2015**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

D.B. Ballard, Tom Chavez, Sharon Colby, Dawn DePriest, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Toni Halloran, Kelly Jennings, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Dr. Bob Notske, Patrick Ramsey, Adam Richards, Brian Schaeffer, Jim Schaffer, Wade Scoles, Cathy St. Amand, Steve Tevlin,

Guests Present:

Samantha Roberts (INHS), Dr. Madeleine Geraghty, Kim VanHout (Deaconess), Bob Ladd (SCFD10), Vince Speziale (SCFD4), Janet Worley (Deaconess)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the previous meeting on March 10, 2015.

CHAIR REMARKS:

- EMS Awards: Reminder to all to turn in nominations by Apr. 30. The awards presentation will be at the June Council meeting.
- "Autism in the WILD": Don Ballard, FAFB, said Holly Lytle of The Isaac Foundation gives presentations to Fire/EMS responders on how to respond and react to children with autism. She would like to give a brief presentation at an upcoming Council meeting outlining the program and then agencies could contact her to schedule a class for their personnel if they are interested.
Action: Cindy will work with Don and Holly to coordinate this for the May meeting.
- Letter supporting grant application: A letter from this Council was sent in support of Paul Coverdell National Acute Stroke Prevention grant application being made by the Office of Community Health Systems within the Washington State Department of Health. Email vote by the Council was taken to meet the deadline for the grant application (15 voted to approve). Dr. Nania explained how the grant would help.
- Request from SCFD4: The Northeast BLS Council member (Gino Palomino-SCFD4) and alternate (Toni Halloran-SCFD13) are requesting to trade their positions due to changes in Gino's job responsibilities. Kelly Jennings said that, per the bylaws, this is a decision that can be made between agencies of the quadrant.

Action: Cindy will make the necessary changes to the website to update these changes.

TREASURER REPORT:

Jim Schaffer said that two agencies still have unpaid share fees for 2015 and Cindy is working with them to get these paid. Jim reviewed the financial report, which Council members received by email with the agenda prior to the meeting. No problems or concerns noted.

OLD BUSINESS: None

NEW BUSINESS:

- EMS Skills Evaluator Workshop Roster – Completion date: 2/26/15
Action: Approved
- EMS Course Completion Verification – INHS/Samantha Roberts & Shaun Pitts
 - Completion date: Feb. 2015 Paramedic (I1332015)
 - Completion date: 4/4/15 EMT (I1532007)
 - Completion date: 12/17/14 AEMT (I1432018)
 - Completion date: Mar. 2015 Paramedic (I1332006)
- EMS Course Completion Verification – SCFD3
 - Completion date: 3/14/15 EMR (I1532001)
- EMS Course Completion Verification – SCFD4
 - Completion date: 2/27/15 EMT (I1432020)**Action:** All Verifications reviewed.
- EMS Training Course Application – SCFD9
 - Start date: 5/4/15 EMT**Action:** Approved
- EMS Training Course Application – INHS
 - Start date: 5/19/15 EMT-SGA
 - Start date: 6/17/15 Online EMT-SGA**Action:** Approved
- ESSO Application – U.S. Marshalls Service
Action: Approved
- OTEP Application – Northern Quest
Action: Approved

REPORTS:

- Inland Empire Fire Chiefs - Kelly Jennings
New communication system seems to be working well. Kelly was unable to attend the last IEFEC meeting so no further report.
- East Region EMS & TC Council - Adam Richards
The Training & Education and Prehospital & Transportation Committees have been combined into one committee. The East Region EMS&TC Council is always looking for new members. Contact Adam if you are interested in serving on the Council.

Adam also announced that Dr. Madeleine Geraghty was recently named to fill the Emergency Cardiac & Stroke position on the Washington State EMS & Trauma Care Committee.

- Community Paramedicine Ad Hoc Committee - Mike Lopez
SSB5591 was passed by the Legislature on Friday afternoon and now goes to the Governor to sign. If passed, the next step will be to plan and do education. A multidisciplinary advisory committee will decide how to implement and integrate this into the healthcare system.
- Curriculum & Paramedic Advisory Committee/INHS Health Training - Samantha Roberts
The INHS Health Training Paramedic Program has received official accreditation through the Commission on Accreditation of Allied Health Education Programs (CAAHEP). They are now accredited through March 2020. The next paramedic training program will start the end of this month.
- FAFB - Don "DB" Ballard
No report other than request earlier in this meeting regarding "Autism in the Wild" training opportunity.
- QI - Dr. Nania
 - WACARES 2014 Summary
Dr. Nania presented the data. Time to first defibrillation is 9 min 5 sec in Spokane County. This is the biggest obstacle to survival. Today the QI Committee will be discussing the data and how to use the information to improve further. Dr. Nania is applying again for an EHS grant to pay for 15 more AEDs to be placed in SPD patrol vehicles. To date, SPD has not used the AEDs they currently have although they have performed CPR. He said that he has heard nothing more from Avista either, although they do carry AED's on their vehicles for their employee safety. QI Committee will also be looking at Trauma KPI's today as well.

ANNOUNCEMENTS:

- EMS Live@Nite: April 14, 2015 (6:45 – 8:15 p.m.) Topic is Traumatic Brain Injury
- E-cards for AHA – Samantha Roberts (INHS Health Training), said that the American Heart Association (AHA) now has both paper cards and Electronic Cards (e-cards). These are for all provider disciplines but not for instructor cards at this time. Students may start to present these cards to agencies and they are valid AHA cards. Further questions can be directed to the local AHA Training Center.
- AMR World CPR Challenge – This will be May 20. If your agency is interested in participating, let Cathy St. Amand know.
- AMA/ASA "Heart & Stroke Walk" – Dr. Geraghty said that she and Janette Worley are co-chairing this event scheduled for Saturday, September 12. She is hoping that the various fire districts will form teams to compete in the event. More info will be made available in the future.

There being no further business, the meeting was adjourned.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
MAY 12, 2015**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dawn DePriest, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Dr. Chandler Hill, Kelly Jennings, Mike Lopez, Jerry Lueck, Dr. Nolan McMullin, Ray Moeckel, Dr. Jim Nania, Dr. Bob Notske, Patrick Ramsey, Adam Richards, Patti Richards, Wade Scoles, Cathy St. Amand, Steve Tevlin, Robbie Thorn

Guests:

Shaun Pitts (INHS), Samantha Roberts (INHS), Ben Sabori (SCC), Jeff Powell (SVFD)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the April 2015 minutes.

CHAIR'S REMARKS:

- EMS Awards: The EMS Council Executive Committee recently met to review the record-breaking nominations that were submitted and decided on the awards recipients. There will also be two new awards this year. The meeting order and times for the June 9 meetings will be modified so the EMS Awards presentation can begin at 10:00 a.m. The QI meeting will run from 0800-0915, short break from 0915-0930 and the Council meeting will run from 0930-1000.
Action: Cindy will send out several reminders about the meeting time change for this meeting only.

TREASURER'S REPORT:

Jim Schaffer not present today so no report.

OLD BUSINESS:

- Ambulance Diversion Update: Robbie Thorn & Adam Richards
A group including ER directors from all four hospitals and Travis Nichols (WATRAC) met recently to discuss this issue and begin work on a plan. Caps will be set for each facility. When the cap is met for all four facilities, the last facility to cap will notify all hospitals and prehospital on the HEAR system that all facilities are capped and start the cap process over for the next hour. AMR will still follow cardiac, stroke, and trauma destination criteria and this policy will not apply to outlying agencies (i.e. Lincoln County, etc.).

The hospitals need the involvement of AMR to track numbers of patients to each facility. Patrick Ramsey said AMR dispatchers can track numbers to some extent but may not be accurate because if the hospitals are that busy, AMR dispatchers will be busy as well. Adam and Robbie noted that hospital administrations want their own individual diversion policies, they don't want outside agencies telling them how to do that.

Action: Adam said the hospitals can't go forward without AMR's help with logistics. Continue on June agenda.

NEW BUSINESS:

- "Autism in the WILD": Holly Lytle, The Isaac Foundation
This organization has been working on creating a program for first responders who may have to deal with autistic children and the challenges involved. Holly said she has been working with fire dept to make this part of their regular training and FAFB will also be utilizing this program. Training will include explaining about low and high functioning autistic individuals and how to interact with and potentially physically restrain these individuals if necessary. She has also been working with the CCC to register homes with the 911 system where there are autistic persons (under age 23) living.
Action: Agencies interested in getting this training should contact Holly. Cindy will post her contact info on the EMS website.
- OTEP Application for EMSConnect: Dr. Dierks
Action: Approved.
- EMS Evaluator Application: Kayla D. Franck
Action: Approved.
- EMS Course Applications: INHS/Samantha Roberts
 - Start date: 6/17/15 EMT-SGA
 - Start date: 6/15/15 EMT-SGA**Action:** Approved.
- EMS Course Completion Verification: INHS/Samantha Roberts
 - Completion date: 12/17/14 Advanced EMT (I1432018)
 - Completion date: 4/25/15 EMT (I1532002)
 - Completion date: 3/29/15 Paramedic (I1432013)**Action:** Reviewed.
- EMS Course Completion Verification: SCC/Donna Phinney
 - Completion date: 3/19/15 EMT (I1532006)**Action:** Reviewed.
- EMS Course Application: SCC
Action: Approved.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
Nothing to report.
- East Region EMS & TCC: Adam Richards

No report.

- Community Paramedicine Ad Hoc Committee: Mike Lopez
The Governor signed the legislation two weeks ago. A work group was formed to include home health, WSNA, EMS representatives, physicians, MPDs, and behavioral health. They will work together to create how this program will look and function. The next meeting should be in June and then they will take a hiatus over the summer.
- Curriculum & Paramedic Advisory Committee/INHS Health Training: Samantha Roberts
There are 19 students in the current PM class. They are using E-records during the class to help with tracking. Reminder: there is an open house next week at Northern Quest to celebrate the CAAHEP accreditation. First graduation for 2014 class PM class is coming up as well.
- Fairchild AFB: Don "DB" Ballard/Dawn DePriest
No report.
- QI: Dr. Nania
 - WACARES Action Report: This was reviewed at last month's QI meeting. The group agreed that use of PulsePoint app should be encouraged more and perhaps in residential neighborhoods. Brian Foster-Dow said potential use in residential areas is being trialed in Oregon currently. Samantha Roberts added that she sent info out to her contacts recently about PulsePoint and encouraging its use. Dispatchers should be encouraged to ask the callers to 911 if there is an AED available close by.
 - IAWS report: Dr. Nania reviewed the report data.

ANNOUNCEMENTS:

- EMS Live@Nite: May 12, 2015 – Brian Rogge on Pediatric Airway Management (6:45 – 8:15 p.m.) at the MedStar hangar
- EMS BBQ at Deaconess: Adam said the BBQ would take place next Tuesday and Wednesday, May 19 & 20, 11:30 am – 3:00 pm, in the Deaconess Medical Building parking lot.
- June meeting schedule: EMS QI 0800-0915, break 0915-0930, Council 0930-1000 with EMS awards ceremony starting at 1000 followed by lunch.

There being no further business, the meeting was adjourned.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JUNE 9, 2015**

Dr. Metcalf called the meeting to order at 0930 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dawn DePriest, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Kelly Jennings, Ray Moeckel, Dr. Jim Nania, Dr. Bob Notske, Gino Palomino, Shane Sanford, Jim Schaffer, Brian Schaeffer, Wade Scoles, Cathy St. Amand

Guests:

Shaun Pitts (INHS), Robert Ladd (SCFD10), Vince Speziale (SCFD4)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the May 2015 minutes.

CHAIR'S REMARKS:

- Canfield Family Memorial Fund: The Council M/S/P to approve \$100 donation to the memorial fund. The memorial service is Thursday, June 11, 2:00 p.m., Spokane Calvary Church and the info and directions are posted on the EMS website.
Action: Cindy will get the fund info and send the check.
- Steve Tevlin retiring: The retirement party for Steve is Thursday, June 18, 2:00 p.m., at Station 92. All info is posted on the EMS website.
- Condolences: Council member Sharon Colby's husband recently died. Please keep her and her family in your thoughts and prayers.
- Council non-profit 501(c)(3) status: The Council CPA recently notified Dr. Metcalf that the Council had lost its non-profit status and that he would be looking into the situation.
Action: Cindy will email the CPA for an update on this issue.
- Budget Committee: The committee needs to meet prior to the July Council meeting in order to prepare the draft budget to present to the Council.
Action: Wade Scoles will let Cindy know when he would like to schedule the Budget Committee meeting.

TREASURER'S REPORT:

There will be a report at the July meeting.

OLD BUSINESS:

- Ambulance Diversion Update: Neither Adam Richards or Robbie Thorn are

present at today's meeting so there is no report at this time.

Action: Add to July Council agenda as this needs to be finalized and Cindy will ask Robbie and Adam to speak to this in July. Dr. Metcalf and Dr. Nania will draft a letter regarding the issue to be sent to the hospital administrators from the Council.

NEW BUSINESS:

- EMS Evaluator Applications: Julie Clayton, Christina Jaeger, George Chick, Tom Rose, Austin Barber
Action: Reviewed and M/S/P to approve.
- Renewal Application for Senior EMS Instructor: Tamara Drapeau
Action: Reviewed and M/S/P to approve.
- EMS Course Completion Verification: INHS
 - Completion date: 5/7/15 Paramedic (I1332015)
 - Completion date: 5/19/15 EMT (I1432013)
 - Completion date: 6/3/15 AEMT (I1532009)**Action:** Reviewed, will process to DOH.
- ESSO Application: Goodrich Landing Systems (UTC Aerospace)
Action: Reviewed and M/S/P to approve.
- Regional EMS & Trauma Care Council Membership Application: Cindy Pavlischak
Action: Reviewed and M/S/P to approve.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
FYI, community paramedicine legislation that was passed recently targeted fire service only, not nurses, etc. No further report.
- East Region EMS & TCC: Adam Richards
Adam Richards not in attendance; no report.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
No report. Mike is in Kansas City currently working on paramedicine curriculum.
- Curriculum & Paramedic Advisory Comm./INHS Health Training: Samantha Roberts
Paramedic graduation was May 28. There will be a paramedic graduation every year now.
- Fairchild AFB: Don "DB" Ballard/Dawn DePriest
No report.
- QI: Dr. Nania
Protocol updates will be coming out in July. The revisions were reviewed at QI Committee earlier today. The updated ETI protocol (now OSI – Optimal Sequence Intubation) was reviewed at QI today as well. Dr. Nania briefly noted that he attended the state MPD meeting yesterday as well.

ANNOUNCEMENTS:

- EMS Live@Nite: June 9, 2015 – Case Reviews (6:45 – 8:15 p.m.)

ADJOURN:

The meeting was adjourned at 10:00.

EMS AWARDS FOR SERVICE IN 2014:

The Awards for Excellence in EMS in 2014 were presented following the Council meeting. Thanks to all those who nominated their fellow EMS providers.

Congratulations to the following awards winners:

- BLS Responder – Eric Olson, SCFD 2
- ALS Responder – Tamara Drapeau, AMR
- Instructor – Shaun Pitts, INHS
- Telecommunicator – Jim Keller, AMR
- Safety – Mike Lopez, SFD
- Special Services – Lori Koch, AMR
- EMS Agency – AMR
- EMS Heroes – Larry and Sheryl Hart, SFD
- Outstanding Lifetime Service – Brad Derting, AMR (retired)

Other EMS folks who were nominated include: Nathaniel Wilkerson (FAFB), Charles Freeman (AMR), Jason Webster (SFD), Hawk Green (AMR), Nathan Cover (SFD), Chris Cornelius (SVFD), Northern Quest Resort & Casino, Jen Bartlow (AMR), and Gary Hoertz (INHS).

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
JULY 14, 2015**

Dr. Metcalf called the meeting to order at 0900 and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dr. Greg Cover, Dr. Travis Dierks, Dr. Joel Edminster, Mike Lopez, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Adam Richards, Jim Schaeffer, Wade Scoles, Cathy St. Amand, Jim Walkowski,

Guests Present:

Shaun Pitts (INHS), Samantha Roberts (INHS), Vince Speziale (SCFD4), Robert Ladd (SCFD10), Dr. Madeline Geraghty (Deaconess)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the June 2015 minutes.

CHAIR'S REMARKS:

➤ Responses from Chair's letters to hospital CEO's:

Dr. Metcalf sent a letter to the CEO's of the four hospitals. He received a response letter from Alex Jackson, CE for Holy Family and SHMC, saying they are very aware of the concerns and listing some of the actions they are taking to reduce ED diversion hours at their facilities. The CEO of Deaconess, Maurine Cate, has been in touch and is trying to find a time to speak with Dr. Metcalf.

Dr. Metcalf said the issues are going to be tough to resolve. The EMS Council can only let the hospitals know what EMS's concerns are and send suggested guidelines. The hospitals don't have to adopt those guidelines. Robbie Thorn said the hospital ER Directors are meeting again later this month. The four ER Directors all agreed on diversion guidelines but need help with the second piece, which is someone tracking where patients go during the diversion time and AMR has said that they are too busy to track this piece. Robbie said they are stuck on that point. Dr. Edminster noted that each hospital has to come up with a plan to deal with "surge" in ER (i.e. increase staffing, move pts out of ER, etc.).

Action: Add to Old Business on the September agenda to discuss again.

➤ Letter from East Region EMS & TCC re: education for EMS Evaluators:

Mike Lopez explained that the DOH has created an EMS Evaluator endorsement on the EMT or Paramedic certification, which allows the system to renew the EMS Evaluator recognition. Currently, there are no educational requirements or a process in place for EMS Evaluator renewal. The East

Region EMS & TCC sent the letter asking MPDs to consider requiring the EMS Evaluators to attend an update workshop as part of the requirements to obtain MPD recommendation for approval. The MPD can also choose to have additional requirements to obtain their recommendation for renewal. Dr. Dierks said that EMSConnect is working on a didactic program and INHS a skills program for these EMS Evaluators.

Action: Dr. Nania proposed that he would agree to request EMS Evaluators to attend an update workshop per certification period and perform an EMS Evaluation once per year as a minimum requirement for recertification. The requirement would start with certifications expiring in January 2017. The workshop also has to be one approved by the MPD. It was M/S/P to approve this motion.

TREASURER'S REPORT: Jim Schaffer

- 2nd Quarter Financial Report: The report was not reviewed but the document was emailed to all Council members along with the agenda prior to this meeting.

- Proposed 2016 Budget:

The Budget Committee met recently to review the budget draft and noted that the budget surplus is decreasing by about \$10,000/year (surplus was \$43,272 in 2014, is projected to be \$34,264 at the end of 2015, and is projected to be \$24,319 in 2016). The Budget Committee is suggesting a small increase of \$.50/year in the BLS fee for volunteers and an increase of \$1.00/year for paid BLS personnel. Jim said he is working with DOH to get a count on how many EMTs there are in the county, paid and volunteer, and then he will calculate how much of an increase in income that would generate. His plan is to look at incremental increases in BLS fees over the next several years.

Action: Review again at the September meeting after Jim gets numbers and explores different increase options.

OLD BUSINESS: None

NEW BUSINESS:

- Psychiatric capacity bed planning – Susan Stacey, CNO, Providence SHMC: Regarding diversions, Ms. Stacey said she has responsibility for ER and Psych and is very aware of the diversion problems. She said it is difficult to find applicants right now for nursing care positions, but they are working to fill positions as they come open.

Regarding psychiatric bed capacity, Ms. Stacey said that recently, and over a period of time, all seven of the SHMC psychiatrists gave 90-day notice of resignation. PSHMC has tentatively re-recruited 5 of the 7 providers who were leaving as well as some locums MDs and NP's. They are also working to reconfigure workload for these folks to make it sustainable. This Fall SHMC may have to close some of the adult and pediatric psychiatric beds (about

half), for the short term. She was asked about the free-standing psychiatric facility that Providence has proposed and how long it will take. She said they have not heard anything from the state yet but hope to hear back on the CON by the end of the year. Once they hear back, it will be a 2-year process to build so the whole process could take 2-3 years.

- New website for SCA survivors (www.lifeaftersca.org) – Cathy St. Amand:
Cathy said the national committee launched the new website recently. Cathy showed the website and what resources are available there.
- Renewal Application for Senior EMS Instructor – Benjamin Sabori:
Action: Reviewed and M/S/P to approve.
- EMS Course Completion Verification – SCFD9:
 - Completion date: 6/13/15 EMR (I1532010)**Action:** Reviewed and will process to DOH.
- EMS Course Completion Verification – INHS:
 - Completion date: June 2015 Paramedic (I1432013)
 - Completion date: 6/26/15 EMT-SGA (I1532012)
 - Completion date: 6/23/15 EMT-SGA (I1532014)**Action:** Reviewed and will process to DOH.
- EMS Course Completion Verification – SCC:
 - Completion date: 6/18/15 EMT-SGA (I1532010)**Action:** Reviewed and will process to DOH.
- EMS Training Course Applications – SCC:
 - EMT-SGA (9/22/15 – 12/10/15)**Action:** Reviewed and M/S/P to approve.
- EMS Training Course Applications – INHS:
 - EMT-SGA (9/9/15 – 9/19/15)
 - IV (9/27/15 – 10/3/15)
 - EMT-SGA (9/15/15 – 12/19/15)**Action:** Reviewed and M/S/P to approve.

REPORTS:

- Inland Empire Fire Chiefs - Kelly Jennings: No report.
- East Region - Adam Richards:
Adam said they are still going through the education budget. He was recently re-elected as the Chair and now has a full complement of officers on the Council for support.
 - Community Paramedicine Ad Hoc Committee - Mike Lopez:
Currently in a lull but some sub-groups are still meeting. Meetings will ramp up again in Sept/Oct to work on defining what a paramedic will look like in the State of WA.
- Curriculum & Paramedic Advisory Comm./INHS Health Training - Samantha Roberts:
No report.
- Fairchild - Don “DB” Ballard/Dawn DePriest: No report.
- QI - Dr. Nania:

Updates to Protocols should be out sometime in July. Today the QI Committee will be looking at stroke data for 2014. The entire September QI meeting will be a WEMSIS update. October QI meeting will look at cardiac data.

ANNOUNCEMENTS:

- Wade Scoles announced the very recent and sad news that Tom Fritz, about 6 months retired from INHS, died over the weekend in drowning accident.
- Dr. Geraghty said that Sept. 12 is the Stroke & Heart walk put on by AHA. She is hoping to have a PulsePoint information station at the walk. She encouraged all EMS folks to participate in the walk.
- No meeting of the EMS Council in August. Next meeting is September 8.

ADJOURN

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
SEPTEMBER 8, 2015**

Cathy St. Amand called the meeting to order and those present introduced themselves.

Members/Alternates/Ex-Officio Present:

Jay Atwood, Don Ballard, Tom Chavez, Sharon Colby, Dr. Greg Cover, Brian Foster-Dow, Mike Lopez, Lori Markham, Dr. Jim Nania, Dr. Bob Notske, Patrick Ramsey, Adam Richards, Patti Richards, Jim Schaffer, Cathy St. Amand, Robbie Thorn, Ray Moeckel

Guests Present:

Shaun Pitts (INHS Training), Samantha Roberts (INHS Training), Paul Priest (AMR), Christi Nance (SHMC ER Manager), Janette Worley (Deaconess Stroke Program Coordinator), George Hedebeck (SVFD)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the July 2015 minutes.

CHAIR'S REMARKS: None.

TREASURER'S REPORT: Jim Schaffer

➤ Proposed 2016 Budget:

Jim explained that the Council budget is currently showing a shortfall of about \$9000/year and this will eventually start eating into the savings account. He reviewed three options to increase fees and noted that the EMT fee hasn't changed in 20 years.

Action: The spreadsheet showing the three options will be sent to the Council and to the EMS Officers to review prior to discussion and vote at the October meeting.

OLD BUSINESS:

➤ Hospital diversion update (Robbie Thorn, Adam Richards)

Adam said there is nothing firm to go forward with at this time. He is trying to stimulate further conversation on the issue. Mike Lopez noted that recently there were three high risk cardiac cases that needed Level I cardiac hospital but both were on divert at the time and the patients were taken to Level II facility.

Action: Continue on the agenda in October.

NEW BUSINESS:

- EMS Evaluator Applications for:
 - Kenneth Fisher (SCFD5), Richard Galtieri (SCFD10), Kenneth Witter (SVFD), Brett Anderson (SCFD10), Amanda Kasper (MedStar)
Action: All approved.
- EMS Course Completion Verification – SCFD9
 - Completion date: 8/1/15 EMR (I1532010)
Action: Approved.
- EMS Course Completion Verification – INHS
 - Completion date: July 2015 Paramedic (I1432013)
 - Completion date: Aug. 15, 2015 EMT-SGA
Action: Approved.
- EMS Training Course Application – INHS
 - Paramedic Bridge Course Start date 11/9/15
 - EMT-SGA Start date: 11/1/15
Action: Approved.

REPORTS:

- Inland Empire Fire Chiefs – Kelly Jennings: Kelly was not present so no report.
- East Region - Adam Richards:
 - Spokane County Raceway Super Oval request for EMS Agency Trauma Verification and Vehicle License Application
Adam reviewed the application and Mike Lopez elaborated on the process for review of the application.
Some questions were addressed to Lisa Hoyt as representative for Spokane County Raceway Super Oval. Lisa said they have an aid vehicle and there are 8 responders currently operating as First Aid only until the application is approved. (It was noted that the 8 responders all currently work for other agencies as their primary agency.) Lisa stated that DOH told her to apply as a trauma verified agency to function as EMT's and she modeled her application after Evergreen oval track.
Action: Adam will write response to the DOH with the concerns he has including: specifying response area (Spokane County v. Raceway Oval); who has oversight liability for responders working there; what is minimum standard coverage for similar high risk events. Any questions or comments can be addressed to Adam Richards or Mike Lopez. It was the recommendation of the Council to inquire about non-trauma designated ESSO status or other affiliate status in order to allow the raceway to have coverage for events.
 - Regional EMS & TCC Membership Application for Sharon Rainer
Action: Reviewed and approved.
- Community Paramedicine Ad Hoc Committee - Mike Lopez:

Mike said the statewide work group is ramping back up after summer break. The next meeting is the end of this month then monthly thereafter. He is serving on a national committee that is developing a community paramedicine certification exam. The Beta test should be released next month.

➤ Curriculum & Paramedic Advisory Committee/INHS Health Training-Samantha Roberts

Paramedic class mid-terms took place recently with average class score of 89%.

There is an upcoming CME program at Northern Quest on October 3.

➤ Fairchild - Don "DB" Ballard: No report.

➤ QI: Dr. Nania

Dr. Nania reviewed his summary of the EMS and hospital stroke KPI data that was submitted. He also noted that there would be a WEMSIS presentation at the QI meeting to follow the Council meeting.

ANNOUNCEMENTS:

➤ EMS Live@Nite: Topic tonight is Child in Distress-Pediatric Medical Assessment

6:45 p.m. – 8:15 p.m.

➤ Deaconess Hospital is hosting a BBQ for Emergency Services Personnel on Friday, September 11 from 11 a.m. to 3 p.m. in the parking lot across from the ER.

➤ Janette Worley reminded the group and the Cardiac & Stroke walk is Saturday, Sept. 12.

➤ Robbie Thorn said the ER at Holy Family will soon be a locked-down unit similar to SHMC ER.

ADJOURN: The meeting was adjourned at 10:00 a.m.

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
OCTOBER 13, 2015**

Mike Metcalf called the meeting to order at 0900 and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Travis Dierks, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Kelly Jennings, Mike Lopez, Ray Moeckel, Dr. Jim Nania, Gino Palomino, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Brian Schaeffer, Jim Schaffer, Cathy St. Amand, Jim Walkowski

Guests Present:

Samantha Roberts (INHS Health Training), David Sewell (MedStar), Paul Priest, Dr. Madeleine Geraghty (Deaconess Neuro), Randy Olson (SVFD Retired)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was MSP to approve the September 2015 minutes.

CHAIR'S REMARKS:

- The Local Emergency Planning Committee is looking for a representative from the EMS Council with medical knowledge/background to serve on their committee. If you are interested, please contact Andy Hail, Chair of the LEPC @haila@spokanevalleyfire.com.
- Adam Richards has accepted a new position as the Director of Emergency Services for SHMC & HFH and will be the new representative from Providence instead of Robbie Thorn. The representative from Deaconess to replace Adam has not yet been decided.
- Consumer Representative Position: Dr. Metcalf noted that the current Consumer Representative, Jerry Lueck, has not been in regular attendance over the past year and Randy Olson, SVFD-Retired, has shown an interest in the position. It was MSP to appoint Randy Olson as Consumer Representative to the EMS Council.
Action: Dr. Metcalf will send an email to Jerry Lueck and offer him the Consumer Alternate position.

TREASURER'S REPORT: Jim Schaffer

- Proposed 2016 Budget
Budget options were reviewed and discussed. It was MSP to go with the 2-year plan (shown below) plus CPI across the board starting year 3.

<u>Current year (2015)</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
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EMR/EMT increase	\$9.50	\$14.50	\$14.50	CPI
AEMT increase	\$50.00	\$55.00	\$55.00	CPI
Paramedic increase	\$481.00	\$481.00	\$481.00	CPI

OLD BUSINESS:

- Hospital diversion update: Adam Richards
Adam said there was no update to report. One hospital is not willing to participate at this point. As Director for Emergency Services at SHMC and HFH, Adam said his hope is to never go on divert if he has anything to do with it. Kelly Jennings commented that this issue has been discussed for 6 months with no movement to fix it. Dr. Nania said he thought the hospitals should adopt the LARK format he developed to deal with diversions. Mike Lopez said that Seattle/King County adopted a no-divert system and it actually improved hospital access for all patients.
Action: Dr. Nania requested that Adam get current report from WATRAC on hospital diversions in Spokane County. Continue on November agenda.

NEW BUSINESS:

- EMS Course Completion Verification – INHS
 - Completion date: Sept. 2015 Paramedic (I1432013)
Action: Reviewed.
- EMS Training Course Application – SCFD3
 - EMR online Start date: 1/14/16
Action: Approved.
- EMS Training Course Application – SCFD4
 - EMT-SGA Start date: 11/9/15
Action: Approved.
- EMS Training Program Renewal Application – MedicWorks
Reviewed by the Council and paperwork does not appear to be in order (incorrect form, unanswered question). Applicant is not present at this meeting.
Action: Letter, along with application, will be sent to DOH indicating why application was not approved.
- EMS Training Course Application – MedicWorks
 - EMT-SGA Start date: 11/3/15
Action: Council is unable to address this class since the program is currently expired (as of 3/31/15). DOH will be notified.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
There was a wrap up and review of the summer fire season. An after action review will be done. There are still some radio system issues with paging system. Looking at major radio re-program, separate out for medical.

- East Region: Adam Richards
The East Region Council meets tomorrow morning. DOH was notified after last month's meeting that the East Region Council did not support trauma verification and there has not been any response to date from DOH. All East Region agencies should watch for and complete the education survey emailed from the East Region Council.
 - Community Paramedicine Ad Hoc Committee: Mike Lopez
Mike said he had nothing new to report at this time.

- Curriculum & Paramedic Advisory Comm/INHS Health Training: Samantha Roberts
 - The next meeting is Wed, Oct. 21, 0800.
 - Recently participated in MCI training event at Spokane County Sheriff's facility.
 - There is a lab next week for students to ride in the ambulance to practice skills.

- Fairchild: Don "DB" Ballard
No report.

- QI Committee: Dr. Nania
 - The entire September meeting was a WEMSIS presentation. Today's meeting will look at ACS data.
 - Tactical EMS units: Dr. Nania asked where Spokane County is at with this. The Joint Public Safety forum is working on this. SFD has a program for active shooter. SVFD has something similar but it's not the same. Cheney also has some type of program. Programs are very expensive and many agencies probably can't afford the training or equipment.
Action: Dr. Nania agreed to end November QI meeting at 11:00 so group could meet following QI to discuss this issue. Suggested participants: Sheriff, SPD, SFD, SVFD, and Cheney. Cindy will organize meeting and send notices.
 - Deaconess opening freestanding emergency center on North side of the city. Dr. Nania asked about transports involving this facility and the designation for this facility. Mike Lopez said that DOH developed a policy statement 3 years ago addressing free standing ER's that said these facilities are not considered a hospital. Therefore, free standing Emergency Departments are not suitable destinations for patients meeting trauma criteria, cardiac patients, and stroke patients.
Action: Mike agreed to try to locate the policy statement.

ANNOUNCEMENTS:

- EMS Live@Nite: Topic is Dying of Sepsis? The speaker is Dr. Joel Edminster and it is available on webinar.
6:45 p.m. – 8:15 p.m. –

- Cascadia practice event: Coming June 2016

ADJOURN

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
NOVEMBER 10, 2015**

Cathy St. Amand, Vice-Chair, called the meeting to order and introductions were made.

Members/Alternates/Ex-Officio Present:

Tom Chavez, Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Greg Godfrey, Dr. Chandler Hill, Mike Lopez, Ray Moeckel, Dr. Jim Nania, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Brian Schaeffer, Jim Schaffer, Rachel Zamora, Cathy St. Amand, Randy Olson,

Guests Present:

Matt Albright (INHS-MedStar), Gary Beers (MedicWorks), Samantha Roberts (INHS), David Baird (SVFD), Karl Cantrell (SVFD), Paul Priest (AMR), Matt Jorgensen (SVFD), Greg Bennett (SVFD)

Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was MSP to approve the October 2015 minutes.

CHAIR'S REMARKS: Cathy St. Amand
None.

TREASURER'S REPORT: Jim Schaffer

2016 budget and increase in MPD fees was recently approved at the October Council meeting.

Cindy is sending out personnel lists to agencies to verify members and then will be sending out the MPD fee statements.

OLD BUSINESS:

➤ Hospital diversion update:

Adam Richards said the hospitals are still diverting and there is nothing new to report at this time.

➤ Deaconess/Rockwood Health Systems free-standing ER:

Dr. Nania said he met recently with Devan Johnson, Deaconess COO, regarding this issue. Their hope is to accept all patients. Mike Lopez reviewed the DOH interpretive statement on Applicability of Emergency Cardiac & Stroke Care System Law to Freestanding Emergency Departments and the background leading up to the policy.

Action: Mike Lopez agreed to try to gather protocols from other areas of the state that deal with destinations other than hospitals (i.e. King County and

Snohomish County). The Protocol Committee will review these policies and look at drafting a protocol for Spokane County.

NEW BUSINESS:

- Renewal for Senior EMS Instructor – Steve Tevlin
It was MSP to approve this renewal.
- Regional EMS & TCC Renewal Application – Kim VanHout
It was MSP to approve this renewal.
- EMS Course Completion Verification – SCC (EMT-SGA Course #I1532013)
Reviewed. MPD will sign.
- EMS Training Program Application – MedicWorks, Gary Beers
Gary reviewed his program and application. The group discussed the application including what type of organization applied to MedicWorks. Gary said he is working on getting his Vocational Education license but has not submitted the paperwork as yet.
Action: The Council recommended that MedicWorks confirm with the DOH and the State Workforce Training Board the appropriate “organization type”. If the appropriate organization type is a Vocational Education Program, a copy of the current Vocational License should be provided to the Council with a completed program application form for review and approval of the Council.
EMS Training Course Application – MedicWorks, EMT-SGA, start date 11/30/15
Action: The Council is unable to recommend approval of this course at this time since MedicWorks does not have a current training program certification.

REPORTS:

- Inland Empire Fire Chiefs
Brian Schaeffer said Fire Ops is working to get reliable EMS communication from the patient’s side to the ER’s. Cell phones are currently being used but it’s not unusual to get busy signals when calling the hospitals. SREC has been asked to build dedicated encrypted talk groups from EMS to the hospitals within Spokane County to have communication between EMS and ER’s. The biggest costs would be to the ER’s. HEAR system will still be used for counties outside Spokane.
Action: Brian requested a letter from the EMS Council in support of moving forward with this new technology.
- East Region EMS & TC Council:
Adam Richards had no updates. The next meeting is in December.
 - Community Paramedicine Ad Hoc Committee
Mike Lopez said the state committee met with nursing representatives last Friday. Educational requirements were discussed and still need to look at legislative policy. The next meeting is Dec. 4 in Lacey, WA.

- Curriculum & Paramedic Advisory Committee/INHS Health Training:
Samantha Roberts
Paramedic Advisory Committee met recently with good attendance and discussion.
- Fairchild: Jason Satcher
No report.
- QI: Dr. Nania
 - Protocol changes recently approved by the QI Committee – reviewed & approved
These changes have been sent to DOH for review. Then will be sent to protocol PDF writer for inclusion in the protocols.
 - Summary of ACS KPI's for 2014 - reviewed
 - Tactical EMS – group meeting today at 11:00 following QI Committee

ANNOUNCEMENTS

- EMS Live@Nite Topic: Keep the Beat: 2015 AHA Guidelines, via telehealth and go to mtg
6:45 p.m. – 8:15 p.m. –

ADJOURN

**SPOKANE COUNTY EMS & TRAUMA CARE COUNCIL
MEETING MINUTES
DECEMBER 8, 2015**

Dr. Metcalf, Chair, called the meeting to order at 9 a.m. and introductions were made.

Members/Alternates/Ex-Officio Present:

Sharon Colby, Dr. Joel Edminster, Brian Foster-Dow, Toni Halloran, Mike Lopez, Dr. Mike Metcalf, Ray Moeckel, Dr. Jim Nania, Gino Palomino, Patrick Ramsey, Jeff Reid, Adam Richards, Patti Richards, Jim Schaffer, Wade Scoles, Cathy St. Amand, Randy Olson, Jim Walkowski, Paul Priest (AMR)

Guests Present:

Shaun Pitts INHS), Samantha Roberts (INHS), Tamara Drapeau (AMR)

EMS Office Staff Present:

Cindy Pavlischak, EMS Office Administrator

MINUTES:

It was M/S/P to approve the minutes from the November 2015 meeting.

CHAIR'S REMARKS:

➤ Description of Consumer Representative responsibilities:

Randy Olson previously asked if there was a description for the Consumer Representative position on the Council. There is not currently a description in the Council bylaws.

Action: Dr. Metcalf asked Randy to write something up and present it at the next Council meeting.

TREASURER'S REPORT: Jim Schaffer

The 2015 annual report will be presented at the January Council meeting.

Cindy is in the process of sending out the invoices for 2016 MPD share fees. Please pay promptly upon receipt.

OLD BUSINESS:

Hospital Diversion Update:

Following discussion and comments from those present, it was consensus was that there are times when a hospital is near or at capacity but there are currently no real criteria for going on divert. All agreed it should be more difficult to go on divert than it is.

Action: The two hospital systems need to agree on diversion criteria and timeframe for being "on divert". Mike Lopez offered to pull a meeting together quickly of the parties involved, including administration, nursing, and physicians from both hospital systems, as well as transport agencies, to move toward plan for diversion-

free status in Spokane County. It was M/S/P to schedule meeting of this subcommittee between now and the January 12 Council mtg.

NEW BUSINESS:

- County OTEP Plan – Brian Foster-Dow/Dr. Joel Edminster
Brian Foster-Dow reviewed the 3-year BLS/ALS OTEP plan. The plan is available to all agencies throughout the county to use.
Action: Cindy will add the County OTEP plan to the EMS website and send it to all EMS Officers. Agencies that are interested in using the County OTEP plan will need to let Cindy in the Council office know so they can be identified in the MPD's letter to DOH listing the agencies that will be using the plan.
- EMS Training Course Application – SCC
 - EMT-SGA Start date: 1/4/16**Action:** M/S/P to approve.
- EMS Training Course Application – Deer Park Ambulance
 - IV Therapy Start date: 1/4/16**Action:** M/S/P to approve.
- EMS Training Course Applications – INHS, Shaun Pitts
 - EMT-SGA Start date: 12/28/15
 - EMT-SGA Start date: 1/19/16
 - EMT-SGA Start date: 12/14/15**Action:** Approved.
- EMS Course Completion Verification
 - Completion date: 11/10/15 EMT-SGA (I1532019)**Action:** Reviewed.
- EMS Evaluator Applications for:
 - Christopher Maehren (INHS), Ben Riddle (SVFD), Kurt Kilayko (SVFD), Shawn Pichette (SVFD), Sean Nokes (SVFD), Scott Martin (SVFD), Nicholas Zambryski (SVFD), Todd Bellefeuille (SVFD), Dave Vegele (SVFD), Ross Beier (INHS)**Action:** M/S/P to approve.
- Update re: submission of Training Course Applications – Cindy
Starting Jan. 1, Training Course Applications will be reviewed/approved by the Credentialing staff at DOH. There will be no leniency on the requirement to submit Training Course Applications to the DOH 2 weeks prior to the start of the course, so keep in mind this timeframe when submitting these applications to the Council for approval before they are sent to DOH.
Action: Cindy will send an email to EMS Officers and training programs notifying them of this change.

REPORTS:

- Inland Empire Fire Chiefs: Kelly Jennings
No report.
- East Region EMS & TC Council: Adam Richards

No report.

- Community Paramedicine Ad Hoc Committee: Mike Lopez
Mike said he was unable to attend the meeting last Friday. The committee's goal is to have a white paper recommendation ready sometime in March. One of the issues being discussed is whether community paramedicine should be a certification and deciding how this would look in Washington State. Those participating include: fire chiefs, firefighters, ambulance, ACEP, WSNA, legislative folks, and other stakeholder groups.
- Curriculum & Paramedic Advisory Committee/INHS Health Training:
Samantha Roberts
Students are currently in clinical rotations. Samantha expressed thanks to the hospitals for hosting students. INHS is currently accepting applications for the next paramedic class.
- Fairchild AFB: Jason Satcher
No report.
- QI: Dr. Nania
 - Windstorm: All agencies offered to help provide staffing at medical shelters. There was no significant use of shelters in general. There were 10 cases of significant carbon monoxide poisoning that were transferred out of Spokane due to lack of emergency HBO availability. EMS did a great job responding to windstorm.
 - RTF meeting: There are three groups available in Spokane County (SFD, SVFD, and Cheney fire. A call to 911 would elicit this response. It would be desirable to have all Spokane County EMS personnel receive basic RTF training and EMS can look at developing a curriculum to be included in the Spokane County OTEP plan.
 - QI Committee meeting today: Will be looking at guidelines for dealing with free standing ER's

ANNOUNCEMENTS:

- EMS Live@Nite Topic: Damage Control: Penetrating Trauma / 6:45 p.m. – 8:15 p.m.
- Passing of the gavel to 2016/2017 EMS & TC Council Chair, Cathy St. Amand
The Council will need a vice-chair. This involves very minimal workload. Please contact a Council board member if you are interested in the position.

ADJOURN:

