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# DOCUMENT CHECKLIST

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## 1. VARIABLE INCOME: BONUS, COMMISSION, CONTRACT, OVERTIME, SEASONAL, HOURS NOT GAURANTEED

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- Letter of Employment
- Most recent Paystub
- 2016 Notice of Assessment
- 2017 Notice of Assessment

## 2. DOWN PAYMENT

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- Savings - 3 months confirmation via bankbook, bank statements or internet banking printout
- Gift - We will provide a Gift Letter to sign.
- Sale of a Property - Purchase and Sale agreement including subject removal plus mortgage statement
- Stocks - Copy of last 3 months statements

## 3. LIABILITIES

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- Existing Property
  - Mortgage Statements
  - Property Tax Notice
  - Strata Payments
- Child Support Payable