## REGULAR MEETING OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF TOBIN LAKE HELD TUESDAY, MARCH 20, 2018 AT THE SHOREBIRD INN BANQUET ROOM AT TOBIN LAKE.

Present: Mayor Robert Taylor, Councillors Bruce Richardson, Darren Opp and Darwyn Worsley, Administrator Karalee Davis, Acting Administrator Chelsey Parkinson Absent: Councillor Terry Youzwa

# CALL TO ORDER

A quorum being present, Mayor Taylor called the meeting to order at 6:00 p.m.

#### **APPROVAL OF AGENDA**

21/2018 Richardson:	That the Agenda be accepted as amended. <u>Carried.</u>
<u>MINUTES</u>	
22/2018 Worsley:	That the Minutes of February 12, 2018 be accepted as presented. <u>Carried.</u>
ONGOING BUSINESS	
Acting Administrator Position 23/2018 Opp:	That as per the recommendation of the Personnel Committee, Chelsey Parkinson be hired as Acting Administrator for the duration of Administrator Karalee Davis' maternity leave, commencing on March 5, 2018 at a wage of \$16.00 per hour. <u>Carried.</u>
24/2018 Richardson:	That as per the recommendation of the Personnel Committee, effective June 1 <sup>st</sup> , 2018, Chelsey Parkinson be paid a wage of \$18.00 per hour. <u>Carried.</u>
NEW BUSINESS	

#### **Bylaw 01/2018 Boat Lift and Dock Bylaw**

25/2018 Worsley:

That Bylaw 01/2018, being a Bylaw to Regulate the Use of Boat Lifts and Docks, be given first reading. Carried.

## Bylaw 02/2018 Amend Temporary Borrowing Bylaw 08/2017

Bylaw 02/2018 Amend Temporary 26/2018 Worsley :	That Bylaw 02/2018, being a Bylaw to Amend Temporary
	Borrowing Bylaw 08/2017, be given first reading.
	Carried.
27/2018 Opp:	That Bylaw 02/2018, being a Bylaw to Amend Temporary
	Borrowing Bylaw 08/2017, be given second reading.
	Carried.
28/2018 Richardson:	That Bylaw 02/2018, being a Bylaw to Amend Temporary
	Borrowing Bylaw 08/2017, be given all three readings at one meeting.
	Carried Unanimously.
29/2018 Worsley:	That Bylaw 02/2018, being a Bylaw to Amend Temporary
	Borrowing Bylaw 08/2017, be given third reading, signed, sealed and adopted.
	<u>Carried.</u>
Bylaw 03/2018 Amend Procedura	<u>l Bylaw 01/2016</u>
30/2017 Opp:	That Bylaw 03/2018, being a Bylaw to Amend Procedural
	Bylaw 01/2016, be given first reading.
	Carried.
Bylaw 05/2018 Solid Waste Collec	ction Bylaw
31/2018 Worsley:	That Bylaw 05/2018 be tabled until the April Regular
	meeting. <u>Carried.</u>
Bylaw 06/2018 Road Alterations I	
32/2018 Opp:	That Bylaw 06/2018, being a Bylaw to Prohibit the Alteration of Roadways, be given first reading.
	<u>Carried.</u>
<b>Budgetary Expense Amounts</b>	
33/2018 Worsley:	That an amount of \$30,000 be approved to be spent for the
	purpose of drilling a new municipal well that will supply
	the water treatment plant to meet water consumption needs. <u>Carried.</u>

34/2018 Richardson:	That an amount of \$15,000 be approved to purchase a new municipal boat launch and docking system. <u>Carried.</u>
35/2018 Worsley:	That as per the recommendation of the Personnel Committee, the following wage increases be implemented for the 2018 year:
	Karalee Davis – 3% Matthew Hiebert – 1%
	Kurtis Shemrock – 2%
	Carried.
36/2018 Opp:	That an amount of \$500 be contributed to the Twin Lakes Trail Blazers for grooming snowmobile trails which serve our area.
	<u>Carried.</u>
<u>Facility Pass Rates for 2018</u> 37/2018 Opp:	That Schedule 'A' of Bylaw 03/2016 be amended as follows: Day Pass Fee \$10.00 Week Pass Fee \$30.00 Season Pass Fee \$60.00 Resident Pass – omit entirely <u>Carried.</u>
<b>District Development Appeals Bo</b> 38/2018 Richardson:	ard That Darwyn Worsley be appointed to the District Development Appeals Board for the 2018 year. <u>Carried.</u>
Automatic Fine Procedure 39/2018 Worsley:	That the Administrator and one Councillor be sent to attend the Community Planning Workshop April 17 <sup>th</sup> , in Tisdale with associated expenses paid. <u>Carried.</u>

AYA Signing Authority

40/2018 Opp:

That Robert Taylor, Karalee Davis and Susan Fockler be removed from the AYA Signing Authority Account 832550334532 as Council considers it an independent entity and no longer operational under municipal direction. <u>Carried.</u>

## ACCOUNTS TO BE PAID

41/2018 Worsley:

That the following accounts presented for payment be paid:

<b>General Account:</b>	Amount	Description	Ref
Bob Taylor	\$882.52	2018 SUMA Convention expense voucher (mileage, per diem, meals)	3943
Darwyn Worsley	\$784.50	2018 SUMA Convention expense voucher (mileage, per diem, meals)	3946
DNCU Mastercard	\$2,068.79	2018 SUMA Convention hotel for admin, two councillors (1756.05), admin convention mileage not covered on expense voucher (186.86), admin & councillor meals (125.88)	teller
Karalee Davis	\$844.62	2018 SUMA Convention expense voucher (mileage, per diem, meals)	3935
Karalee Davis	\$136.80	February - mileage	3953
MEPP	\$830.30	February Employer/Employee Remittance	3955
Ministry of Finance	\$414.93	Education Property Tax - February Remittance	3956
MTN Disposal	\$409.50	Garbage & Recycling - February	3961
Munisoft	\$80.43	Assessment and tax notice forms	3962
NAMS	\$225.75	Asset Management Course	3938
North East Area Transportation Planning Committee (NEATPC)	\$50.00	2018 membership	3964
Nipawin Computer Solutions	\$471.99	Printer toner, computer duster, receipt paper	3963
Pineland Co-op	\$37.71	Heat Lamps, paint brush	3970
Receiver General	\$1,232.97	Employer remittances - February	3954
SAMA	\$5,121.00	2018 assessment fees	3969
SaskEnergy	\$115.00	February - Hall energy	Teller
SaskPower	\$588.98	February - Street Lights (588.98)	Teller
SaskPower	\$124.30	February - Rec hall	Teller

Sasktel	\$102.45	February - Office Phone	Teller
SUMA	\$512.71	February - Employee Benefits	3966
Taxervice	\$124.86	Tax Enforcement procedures	3967
Twin Lakes District	\$3,000.00	Membership fees for 2017 & 2018	3968
Planning			
Commission			
Twin Lakes Trail	\$500.00	2018 trail grooming	3950
Blazers			
	\$18,660.11		
Payroll:	Amount	Description	
Cheques: 3951,	\$3,478.56	Net Payroll February (Administration,	
3934, 3952, 3933,		Maintenance, Utilities)	
0913, 0917			
		<b>D</b>	
Water Account:	Amount	Description	Ref
JT Plumbing &	\$444.28	Chlorine & water meter	920
Heating			
Kurtis Shemrock	\$52.20	February mileage & postage reimbursement	918
SRC	\$63.00	water samples - February	3965
SaskEnergy	\$135.00	water plant (90) & booster station (45) -	teller
		February	
SaskPower	\$919.22	Water treatment plant - February	teller
SaskTel	\$65.29	water plant phone - February	teller
	\$1,678.99		

Carried.

## FINANCIAL STATEMENTS

42/2018 Richardson: That the February 2018 financial statement be accepted as presented.

Carried.

## **STAFF AND COMMITTEE REPORTS**

43/2018 Opp: That the verbal staff and committee reports be accepted as presented.

Carried.

Councillor Richardson declared a conflict of interest with the next order of business stating that he is the owner of Hill Top Campground and left the Council Chambers at 9:30 p.m.

# NEXT MEETING

The next Regular meeting of Council will be held Wednesday, April 18th, 2018 at 6:00 pm.

## **ADJOURNMENT**

44/2018 Opp:

That this meeting be adjourned. (10:15 p.m.) <u>Carried.</u>

Mayor

Administrator