

REGULAR MEETING OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF TOBIN LAKE HELD THURSDAY, APRIL 26TH, 2018 AT THE SHOREBIRD INN BANQUET ROOM AT TOBIN LAKE.

Present: Mayor Robert Taylor, Councillors Bruce Richardson, Terry Youzwa and Darwyn Worsley, Administrator Karalee Davis, Acting Administrator Chelsey Parkinson
Absent: Councillor Darren Opp

CALL TO ORDER

A quorum being present, Mayor Taylor called the meeting to order at 1:03 p.m.

APPROVAL OF AGENDA

48/2018 Richardson: That the Agenda be accepted as amended.
Carried.

MINUTES

49/2018 Youzwa: That the Budget Minutes of January 15, February 8, March 13, April 5, April 9 and April 12, 2018 be accepted as presented.
Carried.

50/2018 Youzwa: That the Regular Minutes of March 20, 2018 be accepted as presented.
Carried.

Business Arising from the Minutes

51/2018 Worsley: That motion 35/2018 passed on March 20, 2018 pertaining to 2018 wage increases be rescinded.
Carried.

52/2018 Worsley: That as per budget meeting discussions, the following wage increases be implemented for the 2018 year:
Karalee Davis 3%
Matthew Hiebert 1.5%
Kurtis Shemrock 1.5%
Carried.

ONGOING BUSINESS

Bylaw 01/2018 Boat Lift and Dock Bylaw

53/2018 Richardson: That Bylaw 01/2018, being a Bylaw to Regulate the Use of Boat Lifts and Docks, be tabled until the May Regular meeting when more information is received.
Carried.

Bylaw 03/2018 Amend Procedural Bylaw 01/2016

54/2017 Worsley: That Bylaw 03/2018, being a Bylaw to Amend Procedural Bylaw 01/2016, be given second reading.
Carried.

55/2018 Richardson: That Bylaw 03/2018, being a Bylaw to Amend Procedural Bylaw 01/2016, be given third reading, signed, sealed and adopted.
Carried.

Bylaw 05/2018 Solid Waste Collection Bylaw

56/2018 Worsley: That Bylaw 05/2018, being a Bylaw to Provide for a Solid Waste Collection Service, be given first reading.
Carried.

Bylaw 06/2018 Road Alterations Bylaw

57/2018 Worsley: That Bylaw 06/2018, being a Bylaw to Prohibit the Alteration of Roadways, be given second reading.
Carried.

58/2018 Richardson: That Bylaw 06/2018, being a Bylaw to Prohibit the Alteration of Roadways, be given third reading, signed, sealed and adopted.
Carried.

NEW BUSINESS

Special Occasion Permits

59/2018 Richardson: That a Special Occasion Permit be awarded to the Nipawin Hawks for the Hall and Surrounding Area for Friday, July 13th to Sunday, July 15th, 2018.
Carried.

60/2018 Worsley: That a Special Occasion Permit be awarded to Brenda Lathlin for the Hall and Surrounding Area on Saturday, June 23, 2018.
Carried.

61/2018 Youzwa: That a Special Occasion Permit be awarded to the Tobin Lake and District Recreation Board for the Hall and Surrounding Area for Saturday, June 30th to Sunday July 1st, 2018.
Carried.

Signing Authority – Add Chelsey Parkinson Acting Administrator

62/2018 Worsley: That Acting Administrator Chelsey Parkinson be added as signing authority on Diamond North Credit Union Accounts 100201042902, 100001217686, 200401042902 and 200201042902 effective March 5th, 2018.
Carried.

Confirmed 2018 Education Property Tax Mill Rates

63/2018 Youzwa: That the following 2018 confirmed Education Property Tax Mill Rates be acknowledged:
 Agricultural Property – 1.43 mills
 Residential Property – 4.12 mills
 Commercial/Industrial – 6.27 mills
 Resource (oil and gas, mines and pipelines) – 9.68 mills
Carried.

ACCOUNTS TO BE PAID

64/2018 Worsley: That the following accounts presented for payment be paid:

General Account:	Amount	Description	Ref
Brandt	\$506.83	Pin for skid steer blade	3986
Boreal Area Regional Waste Authority	\$5,034.39	2018 Quarterly User Fee (Landfill)	3988
Chelsey Parkinson	\$68.40	March - Mileage	3977
DNCU Mastercard	\$391.86	Asset Management Workshop - Mayor and Admin (\$60), Office cleaning supplies (\$41.47), Office supplies paper & keys cut (\$33.73), Facility Passes (\$246.14), Title search Forbes land (\$10.42)	teller
Karalee Davis	\$171.00	March - Mileage	3976
MEPP	\$1,381.12	March Employer/Employee Remittance	3980
Ministry of Finance	\$2,699.33	Education Property Tax - March Remittance	3979
MTN Disposal	\$519.75	Garbage & Recycling - March	3989
Napa Auto Parts	\$103.19	Trailer wire harness and connector	3990
Nicole Sawchuk	\$910.14	Road Alteration Bylaw draft	3991

Nipawin Computer Solutions	\$101.57	32 GB USB, Printer Paper	3992
Norsask Hydro Vac Services Limited	\$1,126.13	Hydrovac to assist finding Village water leak	3993
Pineland Coop	\$651.98	fuel (222.39), puckboard, tools for filet shack (429.59)	3995
Publications Sask.	\$30.00	Advertising notice of tax assessment roll	3996
Receiver General	\$2,449.64	Employer remittances - March	3978
Richardson Holding	\$45.91	Office lights, Shop grease	3997
RMAA Workshop Fund	\$225.00	Building and Development Workshop - Tisdale, April 17 Mayor & Admin Staff	3987
SaskEnergy	\$115.00	March - Hall energy	teller
SaskPower	\$567.08	March - Street Lights	teller
SaskPower	\$124.64	March - Rec hall	teller
Sasktel	\$102.45	March - Office Phone	teller
SGI	\$777.14	2018 Dodge Dakota Insurance	3999
SGI	\$130.38	2018 Commercial Auto Pak	3998
SUMA	\$512.71	March - Employee Benefits	3966
Taxervice	\$124.86	Tax Enforcement procedures	3967
WCB	\$815.74	2018 first installment - employee coverage	4000
Western Boat Lift	\$4,147.85	30% down payment of boat dock	3982
Xplornet	\$110.99	March - Internet	teller
	\$23,945.08		
Payroll:	Amount	Description	
Cheques: 3958, 3973, 3959, 3974, 3960, 3975, 0919, 0929	\$5,202.13	Net Payroll March (Administration, Maintenance, Utilities)	
Water Account:	Amount	Description	Ref
JT Plumbing & Heating	\$158.95	Chlorine	924
Kurtis Shemrock	\$172.80	March - Mileage	922
SRC	\$210.26	water samples - March	925
SaskEnergy	\$45.00	water plant (90) & booster station (45) - March	teller

SaskPower	\$881.02	Water treatment plant - March	teller
Saskpower	\$137.41	Water Lift Station - March	teller
SaskTel	\$65.33	Water plant phone - March	teller
	\$1,670.77		

Carried.

FINANCIAL STATEMENTS

65/2018 Richardson: That the March 2018 financial statement be accepted as presented.

Carried.

Temporary Adjournment

66/2018 Richardson: That this meeting be adjourned and reconvene at 3:40 p.m. (2:50 p.m.)

Carried.

Call to Order

A quorum being present, Mayor Taylor called the meeting to order at 3:40 p.m. (original members present).

STAFF AND COMMITTEE REPORTS

Report on Meeting with Employees (in-camera)

67/2018 Worsley: That this Regular meeting of Council be closed to the public to receive a report from the Personnel Committee. (3:50 p.m.)

Carried.

68/2018 Youzwa: That this Regular meeting of Council now be reconvened. (4:10 pm)

Carried.

69/2018 Richardson: That the Council cover the health benefits for the Village Administrator while on Maternity Leave for up to one year.

Carried.

Councillor Darren Opp entered the Council chambers and took his seat at the Council table. (4:10 p.m.)

70/2018 Opp: That the verbal staff and committee reports be accepted as presented.

Carried.

Shorebird Campground Servicing Agreement

71/2018 Youzwa: That the servicing agreement between the Resort Village of Tobin Lake and Shorebird Investments Ltd. permitting operation of a short-term campground on Parcel 'AA' Plan 101914850 be approved as amended.
Carried.

2018 Operating Budget

72/2018 Worsley: That the 2018 Operating Budget be approved.
Carried.

2018 Uniform Mill Rate

73/2018 Richardson: That the 2018 Uniform Mill Rate be set at 2.5 mills.
Carried.

Bylaw 07/2018 Base Tax Bylaw

74/2018 Worsley: That Bylaw 07/2018, being a Bylaw to Provide for a Base Tax, be given first reading.
Carried.

75/2018 Opp: That Bylaw 07/2018, being a Bylaw to Provide for a Base Tax, be given second reading.
Carried.

76/2018 Youzwa: That Bylaw 07/2018, being a Bylaw to Provide for a Base Tax, be given all three readings at one meeting.
Carried Unanimously.

77/2018 Richardson: That Bylaw 07/2018, being a Bylaw to Provide for a Base Tax, be given third reading, signed, sealed and adopted.
Carried.

Statement of Intent – Reserve Account

78/2018 Youzwa: That a statement of intent be declared arising from budget deliberations to establish a reserve fund of \$25,000 to be moved to a savings account in July of this year when cashflow is adequate, and further, that a committee be established to set parameters for the use of the reserve fund which will go toward the betterment of the municipality.
Carried.

Bylaw 08/2018 Mill Rate Factor Bylaw

79/2018 Richardson: That Bylaw 08/2018, being a Bylaw to Provide for a Mill Rate Factor, be given first reading.
Carried.

80/2018 Youzwa: That Bylaw 08/2018, being a Bylaw to Provide for a Mill Rate Factor, be given second reading.

Carried.

81/2018 Opp: That Bylaw 08/2018, being a Bylaw to Provide for a Mill Rate Factor, be given all three readings at one meeting.

Carried Unanimously.

82/2018 Worsley: That Bylaw 08/2018, being a Bylaw to Provide for a Mill Rate Factor, be given third reading, signed, sealed and adopted.

Carried.

Bylaw 09/2018 Minimum Tax Bylaw

83/2018 Name: That Bylaw 09/2018, being a Bylaw to Provide for a Minimum Tax, be given first reading.

Carried.

84/2018 Name: That Bylaw 09/2018, being a Bylaw to Provide for a Minimum Tax, be given second reading.

Carried.

85/2018 Name: That Bylaw 09/2018, being a Bylaw to Provide for a Minimum Tax be given all three readings at one meeting.

Carried Unanimously.

86/2018 Name: That Bylaw 09/2018, being a Bylaw to Provide for a Minimum Tax, be given third reading, signed, sealed and adopted.

Carried.

Bylaw 10/2018 Establish Discount and Penalty Rates Bylaw

87/2018 Opp: That Bylaw 10/2018, being a Bylaw to Establish Discount and Penalty Rates, be given first reading.

Carried.

88/2018 Youzwa: That Bylaw 10/2018, being a Bylaw to Establish Discount and Penalty Rates, be given second reading.

Carried.

89/2018 Worsley: That Bylaw 10/2018, being a Bylaw to Establish Discount and Penalty Rates, be given all three readings at one meeting.

Carried Unanimously.

90/2018 Richardson:

That Bylaw 10/2018, being a Bylaw to Establish Discount and Penalty Rates, be given third reading, signed, sealed and adopted.

Carried.

NEXT MEETING

The next Regular meeting of Council will be held Tuesday, May 15, 2018 at 6:00 pm.

ADJOURNMENT

91/2018 Opp:

That this meeting be adjourned. (5:58 p.m.)

Carried.

Mayor

Administrator