

REGULAR MEETING MINUTES OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF
TOBIN LAKE HELD TUESDAY 12 DECEMBER 2023 AT THE VILLAGE HALL
LOCATED ON WILLOW DRIVE, IN TOBIN LAKE, SK

PRESENT:

Mayor Amy Shipley
Councillor Duane Lahoda
Darren Opp
Colin Irving
Terry Andrusiak
CAO Nathalie Hipkins

Call to order

A quorum being present, Mayor Amy Shipley presided and called the meeting to order at 6:58 p.m.

Declaration of Conflict of Interest

No one declared.

Communications

Correspondence

212/2023

Opp:

That we accept the correspondence as received.

CARRIED

Adoption of Minutes

213/2023

Andrusiak:

That the minutes of the regular meeting held on 14 November 2023 be approved with the following changes:

Noting before resolution # 201/2023 that Mayor Amy Shipley declared a conflict of interest and hung up via telephone at 8:12 p.m.

Noting before resolution #202/2023 that Mayor Amy Shipley returned to the meeting via telephone at 8:18 p.m.

RES # 200/2023 – remove the word ‘retractable’.

CARRIED

Unfinished Business

Public Disclosure Statement

214/2023

Lahoda:

That we hereby acknowledge receipt of the public disclosure annual declaration from Mayor Amy Shipley.

CARRIED

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Bylaws

Bylaw 2023.10

215/2023

Irving:

That bylaw #2023.10 being a bylaw to establish and regulate a scavenging system for the proper collection and disposal of waste and recyclable materials within the Resort Village of Tobin Lake be read a second time and the following changes be made:

- Section 3 b. add the word 'their' after "removal of"
- Section 10. C. iii) change \$400.00 to \$500.00.
- Schedule B Notice of Violations, change rates under failure to comply with any other provision of bylaw to be exact to failure to comply with an order to remedy contravention.

CARRIED

New Business

2024 Regular Council Meeting Dates

216/2023

Irving:

That the regular meeting dates of council be set as follows:

9 January 2024	9 July 2024
13 February 2024	13 August 2024
12 March 2024	10 September 2024
9 April 2024	8 October 2024
14 May 2024	12 November 2024
11 June 2024	10 December 2024

And further that, meetings are to begin at 7:00 p.m. and held at the Village Hall located on Willow Drive in Tobin Lake.

CARRIED

2024 Summer Student

217/2023

Andrusiak:

That we hereby apply for to the Canada Summer Job 2024 program for 1 summer maintenance position.

CARRIED

Heliport Funding

218/2023

Irving:

That the Council of the Resort Village of Tobin Lake approve the recommendation from the Twin Lakes District Planning Commission to approve up to \$ 4327.07 to be put towards the Heliport Project, if needed, to guarantee the project breaks ground in the Spring of 2024.

CARRIED

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- 219/2023 *BARWA Amended Purchase Agreement*
Andrusiak:
That we are hereby in favour of the entering into the asset purchase agreement addendum and amending agreement dated 1 November 2023 between the Town of Nipawin, Boreal Area Regional Waste Authority Inc, RM of Nipawin, Resort Village of Tobin Lake, Village of Aylsham and the Village of Codette.
CARRIED
- 220/2023 *Strategic Planning & Budget Meeting*
Lahoda:
That we hereby hold a special meeting to discuss Strategic planning and the 2024 Budget on 4 January 2024 starting at 4:30 p.m. and held at the Village Hall located on Willow Drive in Tobin Lake.
CARRIED
- 221/2023 *2024 Building Inspection Fees*
Irving:
That the following Building Inspection fees be set for 2024 as follows as per bylaw 05/2021 section 5 (4):
- Class 1*
Single family dwellings, decks and residential garages:
Residential family application reviews will be \$1.05 per \$1000.00 of determined construction value with a minimum plan review fee of \$50.00.
\$157.50 + GST per required inspection as outlined on the plan review.
- Class 2*
Other buildings covered under Part 9 of the National Building Code of Canada
All other part 9 building application reviews will be \$2.10 per \$1000.00 of determined construction value with a minimum plan review fee \$75.00.
\$183.75+ GST per required inspection as outlined on the plan review.
- Class 3*
Buildings that fall under Part 3 of the National Building Code of Canada
All Class 3 application reviews will be \$3.15 per \$1000.00 of determined construction value with a minimum plan review fee of \$100.00
\$210.00 + GST per required inspection as outlined on the plan review.
- All required inspections that are not requested will be billed as if the inspection had been provided.
- All pre move and emergency unscheduled inspections requested prior to 72 hrs of needed service will also be billed \$0.50 per km travelled distance.

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A \$50.00 review fee may be charged for revised plans submitted after permit is approved.

A plan review fee may be charged for applications that can not be approved.

CARRIED

222/2023

Servicing Agreement Committee

Irving:

That we hereby form an Ad-Hoc Servicing Agreement committee consisting of Councillor Darren Opp and CAO Nathalie Hipkins for the purposes of the Shorebird Investments Inc. servicing agreement.

CARRIED

223/2023

STARS Donation

Opp:

That we hereby donate \$500 to STARS.

CARRIED

224/2023

Financial Reports

Opp:

That the Statement of Financial Activities for the period ending 30 November 2023 be accepted.

CARRIED

225/2023

Accounts for Approval and Payment

Andrusiak:

That the following accounts be approved for payment:

Payroll Register for PP # 21 & 22 in the amount of \$10,764.16

Accounts for Ratification OB 2023-0031 – OB 2023-0034 and AutoW2023.0069 in the amount of \$15,881.57

Accounts for Approval cheque #889-899 in the amount of \$7,530.13

AutoW2023.0070-AutoW2023.0072 in the amount of \$355.00 and OB 2023.0035-2023.0039 in the amount of \$2581.37

Council Indemnity Cheque #900-904 in the amount of \$20,182.66

CARRIED

226/2023

Staff and Committee Reports

Lahoda:

That we hereby accept the verbal staff and committee reports as presented.

CARRIED

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- In-camera session**
- 227/2023 Irving:
That this meeting be closed to the public for the discussion of legal matters at
10:57 p.m. CARRIED
- Reconvene Meeting**
- 228/2023 Opp:
That we reconvene the regular meeting at 11:08 p.m. CARRIED
- Adjournment**
- 229/2023 Opp:
That this meeting be adjourned at 11:14 p.m. CARRIED

Amy Shipley, Mayor

Nathalie Hipkins, CAO