

REGULAR MEETING MINUTES OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF
TOBIN LAKE HELD TUESDAY 09 JANUARY 2024 AT THE VILLAGE HALL
LOCATED ON WILLOW DRIVE, IN TOBIN LAKE, SK

PRESENT:

Mayor Amy Shipley
Councillor Darren Opp
Terry Andrusiak
CAO Nathalie Hipkins

ABSENT:

Councillor Colin Irving
Duane Lahoda

Call to order

A quorum being present, Mayor Amy Shipley presided and called the meeting to order at 7:00 p.m.

Declaration of Conflict of Interest

No one declared.

Communications

Correspondence

002/2024 Opp:
That we accept the correspondence as received.

CARRIED

Adoption of Minutes

003/2024 Andrusiak:
That the minutes of the regular meeting held on 12 December 2023 be approved.

CARRIED

Bylaws

004/2024 Bylaw 2023.10
Opp:
That bylaw #2023.10 being a bylaw to establish and regulate a scavenging system for the proper collection and disposal of waste and recyclable materials within the Resort Village of Tobin Lake be read a third time and adopted.

CARRIED

005/2024 Bylaw 2024.01
Andrusiak:
That bylaw #2024.01 a bylaw to provide for the sale of dedicated lands be read a first time.

CARRIED

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006/2024 Bylaw 2024.02
Opp:
That bylaw #2024.02, a bylaw to amend the twin lakes district plan future land use map be read a first time.
CARRIED

New Business
Fidelity Bond
007/2024 Shipley:
That the CAO presented the fidelity bond covering employees of the municipality at the meeting as per section 113(3) of *The Municipalities Act*.
CARRIED

MRS Declaration
008/2024 Andrusiak:
The Council of the Resort Village of Tobin Lake confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.
CARRIED

Council WCB Coverage
009/2024 Opp:
That the Mayor and Councillors be insured under the Saskatchewan Worker's Compensation Board as per section 4 of the *Worker's Compensation Act* at the minimum amount as set by the board.
CARRIED

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010/2024 *2024 Council Remuneration*
 Shipley:
 That the following council remuneration rates be set:

- Regular Council meetings - \$200
- Committee meetings and/or workshops - \$100
- Full day meetings - \$200
- Mayoral Allowance - \$7000 annually, paid in 2 installments
- Mileage - \$.50 per km

And further that, all workshops and conventions representing the Resort Village shall be approved by council prior to attendance.

CARRIED

011/2024 *Mileage Reimbursement Rate*
 Andrusiak:
 That the employee mileage reimbursement rate be set at .50/km.

CARRIED

012/2024 *2024 Appointments*
 Andrusiak:
 That we appoint the following members for the year 2024:

Boards	Member(s)
Carrot River Mutual Aid Agreement	Terry Andrusiak & Amy Shipley
Joint Committee with RM of Moose Range	Darren Opp & Colin Irving
Joint Venture EMO	Terry Andrusiak & Amy Shipley
Twin Lakes District Planning Commission	Amy Shipley and Duane Lahoda
Wapiti Regional Library Board	Terry Andrusiak & Amy Shipley
Committees	
Bylaws	Amy Shipley & Duane Lahoda
Emergency Management	Terry Andrusiak & Duane Lahoda
Gravel and Roads	Colin Irving & Darren Opp
Personnel	Amy Shipley & Duane Lahoda
Recreation & Culture	Amy Shipley & Terry Andrusiak
Wastewater	Darren Opp & Duane Lahoda
Water	Darren Opp & Duane Lahoda
Waterfront & Facilities	Colin Irving & Darren Opp
Appointments	
Auditors	Janke LLP
Board of Revision	Western Municipal Consulting
Board of Revision Secretary	Western Municipal Consulting
Building Inspector	Chris Letendre
Bylaw Enforcement Officer	Chris Letendre

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Development Appeals Board	Western Municipal Consulting
EMO Coordinator	Jason Volke
Legal Counsel	Nicole Sawchuk & McKercher LLP
Noxious Weed Inspector	Dennis Brown
Pest Control Officer	Tanner Paslawski
Recreation Board	
Lana Irving	John Shenner
Janet Barros	Amy Shipley
Allan Barros	Terry Andrusiak
Debbie O’Byrne	Roger Shipley
Brett Diemert	

CARRIED

013/2024 *Demolition Fee and Deposit*
Opp:
That the following fee set as per section 6 of bylaw 05/221 known as the Building Bylaw:

Permit Fees

\$25 Demolition Permit Fee; plus
1 Inspection fee (as prescribed by the Building Inspector)

Deposit Fee

Residence and Accessory Buildings
 Above grade only - \$1000.00
 Above and below grade - \$2500.00
All other buildings and structures - \$4000.00

CARRIED

014/2024 *2022 Audited Financial Statement*
Shipley:
That we hereby acknowledge the 2022 Audited Financial Statement as submitted by
Janke LLP Professional Accountants.

CARRIED

015/2024 *MEPP Repayment*
Opp:
That we hereby abate the MEPP repayment due in the amount of \$165.66.

CARRIED

016/2024 **Financial Reports**
Andrusiak:
That the Statement of Financial Activities for the period ending 31 December 2023 be
accepted.

CARRIED

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- Accounts for Approval and Payment**
- 017/2024 Opp:
That the following accounts be approved for payment:
Payroll Register for PP#23 & 24 in the amount of \$10,964.14
Accounts for ratification OB2023.0040 - OB2023.0043 and AutoW2023.0073-
AutoW2023.0074 in the amount of \$45,112.72
Accounts for approval Cheque #905-918 in the amount of \$48,562.00
OB 2024.001 in the amount of \$528.41
AutoW2024.001-AutoW2024.0010 in the amount of \$6403.53
CARRIED
- Staff and Committee Reports**
- 018/2024 Andrusiak:
That we hereby accept the verbal staff and committee reports as presented.
CARRIED
- Adjournment**
- 019/2024 Opp:
That this meeting be adjourned at 8:25 p.m.
CARRIED

Amy Shipley, Mayor

Nathalie Hipkins, CAO