

REGULAR MEETING MINUTES OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF  
TOBIN LAKE HELD TUESDAY 12 MARCH 2024 AT THE VILLAGE HALL  
LOCATED ON WILLOW DRIVE, IN TOBIN LAKE, SK

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**PRESENT:**

Mayor Amy Shipley *via electronic*  
Councillor Terry Andrusiak  
Colin Irving  
CAO Nathalie Hipkins

**ABSENT:**

Councillor Duane Lahoda  
Darren Opp

**Call to order**

A quorum being present, Mayor Amy Shipley presided and called the meeting to order at 7:01 p.m.

**Declaration of Conflict of Interest**

No one declared.

**Communications**

*Correspondence*

039/2024 Andrusiak:  
That we accept the correspondence as received.

CARRIED

**Adoption of Minutes**

040/2024 Irving:  
That the minutes of the regular meeting held on 13 February 2024 be approved with the following change:  
RES: 038/2024 should read "that this meeting be adjourned at 10:52 p.m."

CARRIED

**Unfinished Business**

*Transfer Station*

041/2024 Irving:  
That we hereby instruct the CAO to send out tenders to have a pit dug at the transfer station.

CARRIED

*Garbage Bins*

042/2024 Irving:  
That we hereby have the garbage bins placed back on the cement pad near the boat launch and further that a sign be placed on the bins instructing users that it is to be used for residential refuse only, as per section 6 of bylaw 2023.10.

CARRIED

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**Bylaws**

- 043/2024      Bylaw 2024.03 – First Reading  
Andrusiak:  
That bylaw #2024.03, being a bylaw to authorize a special tax for resident facility passes  
be read a first time.  
CARRIED
- 044/2024      Bylaw 2024.03  
Irving:  
That the following changes be made to bylaw 2024.03:  
                  Item 2. Shall read: “The Resident Facility Pass is intended to repair the cement  
                  pad and to repair the dock.”  
CARRIED
- 045/2024      Bylaw 2024.04 – First Reading  
Andrusiak:  
That bylaw #2024.04, being a bylaw to provide for a base tax be read a first time.  
CARRIED
- 046/2024      Bylaw 2024.04 – Second Reading  
Irving:  
That bylaw #2024.04 be read a second time.  
CARRIED
- 047/2024      Bylaw 2024.04 – Three Readings  
Andrusiak:  
That bylaw #2024.04 be given three readings at this meeting.  
UNANIMOUSLY CARRIED
- 048/2024      Bylaw 2024.04 – Adoption  
Irving:  
That bylaw #2024.04 be read a third time and adopted.  
CARRIED
- 049/2024      Bylaw 2024.05 – First Reading  
Irving:  
That bylaw #2024.05, being a bylaw to establish mill rate factors, be read a first time.  
CARRIED
- 050/2024      Bylaw 2024.05 – Second Reading  
Andrusiak:  
That bylaw #2024.05 be read a second time.  
CARRIED

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051/2024      Bylaw 2024.05 – Three Readings  
Irving:  
That bylaw #2024.05 be given three readings at this meeting.  
UNANIMOUSLY CARRIED

052/2024      Bylaw 2024.05 – Adoption  
Andrusiak:  
That bylaw #2024.05 be read a third time and adopted.  
CARRIED

**New Business**

053/2024      *2024 Budget*  
Irving:  
That we hereby adopt the 2024 budget as attached and forming part of these minutes, with revenues estimated at \$770,181, expenditures estimated at \$753,685, transfers to reserves at \$15,000 and a surplus of \$1496; and further that the 2024 uniform mill rate be set at 2.80 mills.  
CARRIED

054/2024      *Tax Enforcement – Request Title*  
Andrusiak:  
THAT TAXervice be authorized under s22(1) of The Tax Enforcement Act to commence proceedings to request title with respect to the following described lands:  
  
                 Roll    18000    LOT 24-BLK/PAR 2-PLAN 00PA17622 EXT 0    Title No.    152029425  
  
                 Roll    119000    LOT 24-BLK/PAR 7-PLAN 77PA04000 EXT 0    Title No.    144532559  
  
CARRIED

055/2024      *2023 Audit Engagement*  
Irving:  
That we hereby engage Janke LLP Professional accounts to perform the 2023 Financial Audit for the RVTL and further that, we approve the 2023 year-end questionnaire provided by Janke LLP Professional accountants as completed.  
CARRIED

056/2024      *Special Occasion Permits*  
Andrusiak:  
That a Special Occasion Permit be awarded to the Brady Baraniski for the Hall and surrounding area for 5 & 6 July 2024 for a music reunion.  
CARRIED

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057/2024 *Lagoon Fee Bylaw*  
Irving:  
That we hereby table the Lagoon fee bylaw discussion until the 9 April 2024 meeting.  
CARRIED

058/2024 *Accounts Receivable Write-offs*  
Andrusiak:  
That the following list of Accounts Receivable accounts from past years be written-off due to incorrect billing and lack of record keeping:

Account	Amount
143	\$379.60
62	\$88.50
SHE49	\$876.60
27	\$195.00
2022 Balance forward	\$15,751.07

CARRIED

059/2024 **Financial Reports**  
Irving:  
That the Statement of Financial Activities for the period ending 29 February 2024 be accepted.

CARRIED

060/2024 **Accounts for Approval and Payment**  
Andrusiak:  
That the following accounts be approved for payment:  
Payroll Register for PP#3 & 4 in the amount of \$8157.66  
Accounts for ratification OB2024.0008 - OB2024.0011 and AutoW2024.0021-  
AutoW2024.0024 in the amount of \$17,081.94  
Accounts for approval Cheque #935-947 in the amount of \$23,964.70  
OB 2024.012 in the amount of \$1199.44  
AutoW2024.0025-AutoW2024.0032 in the amount of \$2423.17

CARRIED

061/2024 **Staff and Committee Reports**  
Andrusiak:  
That we hereby accept the verbal staff and committee reports as presented.

CARRIED

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062/2024      **Adjournment**  
Irving:  
That this meeting be adjourned at 9:56 p.m.

CARRIED

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Amy Shipley, Mayor

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Nathalie Hipkins, CAO