

REGULAR MEETING MINUTES OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF
TOBIN LAKE HELD TUESDAY 8 APRIL 2025 AT THE TOBIN LAKE HALL LOCATED ON
WILLOW DRIVE, IN TOBIN LAKE, SK

PRESENT:

Mayor	Darren Opp
Councillor	Duane Lahoda
	Carol-Anne Sanders
	Rob Althouse
	Bryan Baraniski
CAO	Nathalie Hipkins

Call to order

A quorum being present Mayor Opp presided and called the meeting to order at 1:00 p.m.

Declaration of Conflict of Interest

Mayor Opp asked everyone to go over the agenda for any potential conflicts of interests and to declare at the appropriate time.

Communications

2025.64 Baraniski:
That we accept the correspondence as received.

CARRIED

Adoption of Minutes

2025.65 Sanders:
That the minutes of the regular meeting held on 11 March 2025 be approved.

CARRIED

Bylaws

2025.66 Second Reading of Bylaw 2025.02
Baraniski:
That bylaw 2025.02 being a bylaw to respecting the licencing and regulation of short-term rentals be read a second time.

CARRIED

2025.67 Adoption of Bylaw 2025.02
Lahoda:
That bylaw 2025.02 be read a third time and adopted.

CARRIED

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- 2025.68 Second Reading of Bylaw 2025.04
Baraniski:
That bylaw 2025.04 being a bylaw to establish a recreation board be read a second time and the following changes be made:
- Section 3, remove vice chairperson from the Executive(s) definition and remove vice chairperson definition
 - Section 4, adding "d. to fundraise for improvements, capital assets, programs and recreation activities in the Resort Village."
 - Section 5 a. replace 7 (seven) with 5 (five)
 - Section 5 c. replace the sentence to read "Members of the Board shall be appointed by resolution of Council, upon recommendation of the board, and shall be for a term of one (1) year. Board members may serve more than one consecutive term."
 - Section 5 d. replace the sentence to read "The council may, after discussion with the board executives, request the resignation of any member of the Board at any time, prior to the expiry date of his or her term of office with due cause."
 - Section 5. i., remove the word vice chairperson.
 - Section 6, remove vice chairperson and the bulleted 'signs cheques with president' under Treasurer.
 - Section 7 a., add 'All meetings shall be open to the public.'
 - Section 7 b. replace five (5) with three (3)
 - Section 7.c. replace the sentence to read "The election of the executives shall be held prior 30 November."
 - Section 7. d., replace four (4) to three (3).
 - Section 7. e., replace the sentence to read "The chairperson shall preside at all meetings, but if unable to attend, the chairperson shall appoint a replacement from the board executive."
 - Section 7 g., add the word 'Draft' at the beginning of the sentence.
 - Section 7 add subsection j. "The council and the board shall hold a joint meeting once a year to review the current year and discuss plans for the following year."
 - Section 8 g. add the words 'appropriate permits' after development plan.
 - Section 8, add subsection h. "as a courtesy, council shall consult and involve the board in any discussions for developing and maintaining long range plans for development of both the municipal recreation facilities and programs for the Resort Village."
 - Section 10 b. change item iii. to read "all funds donated through the Resort Village intended for the board" move current iii to iv, and remove current iv.
 - Section 10, add subsection e. "all cheques must be signed by two (2) members of the board executives."
 - Section 11, remove subsection c and change the numbering to be in chronological order
 - Section 11 d (*which was previously e*), replace 1 February to read 10 February
 - Section 11, add subsection f. "the board may provide promotional material to the office for programs and activities that are sponsored by the recreation board for posting on the Resort Village website."

CARRIED

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- 2025.69 Adoption of Bylaw 2025.04
Sanders:
That bylaw 2025.04 be given read a third time and adopted.
CARRIED
- Councillor Althouse left the meeting at 2:00 p.m.*
- 2025.70 First Reading of Bylaw 2025.07
Baraniski:
That bylaw 2025.07 a bylaw to classify, license and regulate activity within the Resort
Village of Tobin Lake be read a first time.
CARRIED
- 2025.71 Second Reading of Bylaw 2025.07
Sanders:
That bylaw 2025.07 be read a second time.
CARRIED
- 2025.72 Three Readings at one meeting of Bylaw 2025.07
Baraniski:
That bylaw 2025.07 be given three readings at this meeting.
UNANIMOUSLY CARRIED
- 2025.73 Adoption of bylaw 2025.07
Lahoda:
That bylaw 2025.07 be read a third time and adopted.
CARRIED
- New Business**
- 2025.74 *EPT Rates*
Lahoda:
That we hereby acknowledge the education property tax mill rates to be levied with
respect to each school division and property class for the 2025 taxation year as follows:
- | | |
|---------------------------|------------|
| Agriculture property | 1.07 mills |
| Residential Property | 4.27 mills |
| Commercial and Industrial | 6.37 mills |
| Resource Property | 7.49 mills |
- CARRIED
- 2025.75 *UMAAS Convention*
Baraniski:
That we hereby approve the CAO attending the 2025 UMAAS Convention being held in
Saskatoon on 3 – 6 June 2025 with out-of-pocket expenses being reimbursed.
CARRIED

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Councillor Baraniski declared a conflict of interest with the rezoning request of parcel BB and left the room at 2:33 p.m.

- 2025.76 **Rezoning Request**
Sanders:
That we hereby request the CAO to prepare the necessary bylaws, as per *the Planning and Development Act* to change the zoning designation of parcel BB from Residential District to Commercial District to accommodate a campground; and further that the developer must apply for a development permit and comply with the regulations and discretionary standards of the zoning bylaw and *Planning and Development Act*, which may include, but not limited to, council prescribing development standards or conditions, prior to issuance of a development permit.
- CARRIED

Councillor Baraniski returned to the meeting at 2:58 p.m.

- 2025.77 **Transfer Station Lease**
Lahoda:
That we hereby instruct the CAO to apply for an extension of the boundaries with the Ministry of Environment for land lease #350264.
- CARRIED

- 2025.78 **Financial Reports**
Baraniski:
That the Statement of Financial Activities for the period ending 31 March 2025 be accepted.
- CARRIED

- 2025.79 **Accounts for Approval and Payment**
Sanders:
That the following accounts be approved for payment:
Payroll Register for PP#05-06 in the amount of \$12,165.98;
- Accounts for ratification OB 2025.0014-OB2025.017 in the amount of \$10,680.39,
AutoW2025.0033 – AutoW2025.0036 in the amount of \$451.37 and CC2025.0010 –
CC2025.0012 in the amount of \$1614.12;
- Accounts for approval Cheque #1205-1220 in the amount of \$14,421.25
OB 2025.0018 in the amount of \$858.88
AutoW2025.0037- AutoW2025.0043 in the amount of \$2421.91
CC2025.0013-CC2025.0014 in the amount of \$1275.38
- CARRIED

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Staff and Committee Reports

2025.80

Baraniski:

That we hereby accept the verbal staff and committee reports as presented.

CARRIED

Adjournment

2025.81

Lahoda:

That this meeting be adjourned at 3:22 p.m.

CARRIED

Darren Opp, Mayor

Nathalie Hipkins, CAO