

REGULAR MEETING OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF TOBIN LAKE HELD THURSDAY, DECEMBER 21, 2022 AT THE VILLAGE HALL, TOBIN LAKE.

Present: Mayor Amy Shipley, Councillors Colin Irving, Duane Lahoda, Terry Andrusiak, Darren Opp and Clerk Penni Lien

CALL TO ORDER

A quorum being present, Mayor Amy Shipley called the meeting to order at 6:57 p.m.

CORRESPONDENCE

192/2022 – Lahoda That the following correspondence having been read, be filed.
1. SUMA message from President
2. Email from Aline Holmen re: Grant Applications
3. SUMAssure Webinar
4. B & B Enforcement 2023 Fee Schedule
5. Verbal Correspondence from Carol-Anne Sanders re: public accessibility, speeding, garbage notification, and new fence.

Carried

193/2022 – Irving That the B & B Enforcement 2023 Fee Schedule be accepted as presented.

Carried

MINUTES

194/2022 - Andrusiak: That the Minutes of the Regular meeting of November 17, 2022, be accepted as presented.

Carried.

ONGOING BUSINESS

- 1. SaskTel quote for Village office phone line
- 2. Village street signs
- 3. Brandt Tractor Ltd. skidsteer track
- 4. Urban Board of Examiners Certificate Renewal

195/2022 – Andrusiak That Council authorizes Penelope Lien to renew her Conditional Certificate with the Urban Board of Examiners.

Carried

NEW BUSINESS

1. Calendar 2021 Regular Meeting Dates

196/2022 – Irving

That the annual Calendar of 2023 Regular Council meetings be accepted as discussed.

Carried

2. Auditor Engagement Letter

197/2022 - Opp

That the Auditor Engagement Letter dated December 8, 2022, be approved by Council.

Carried.

3. Auditor Signing Authority Request

198/2022 - Lahoda

That the Auditor Signing Authority Request dated December 8, 2022, be approved by Council.

Carried

4. Auditors Questionnaire

199/2022 – Opp

That the Auditor's Questionnaire for the 2022 audit be tabled to the January 19, 2023 Council Meeting.

Carried

5. New office computer from Munisoft

200/2022 - Opp

That we authorize the purchase of a new computer from Munisoft for the Village office as per the quote presented.

Carried

6. Payment of 2022 invoices for year end

201/2022 – Opp

That we authorize the payment of all outstanding 2022 invoices be paid in order to close off year end in early January, prior to January 2023 Council Meeting.

Carried

7. Contracting installation of flooring in community hall

202/2022 – Lahoda

That we authorize the installation of flooring in the community hall as per the quote presented.

Carried

8. 2023 Canada Summer Grant Application

203/2022 – Andrusiak

That we apply for four (4) summer students to work for the Village and the Rec Board through the Canada Summer Jobs Program.

Carried

9. Judge's Ruling re: Shorebird Investments and Bryan Baraniski
204/2022 – Opp

That we acknowledge Justice D. G. Gerecke's ruling on QBG-MF-00050-2022 on the 18th day of November, 2022 in favour of the Resort Village of Tobin Lake v. Shorebird Investments Ltd. and Bryan Baraniski, upholding the Village's Order to Remedy and granting the Respondent pay the Applicant, costs of the application fixed at \$2,000.00.

Carried

10. Snow Removal
205/2022 – Andrusiak

That we post a Tender call for snow removal for January to May, 2023 season.

Carried

11. Kurtis Shemrock Employment Contract
206/2022 – Opp

That the Contract of Employment between Kurtis Shemrock and the Resort Village of Tobin Lake covering the period of 2021 to 2026 be signed.

Carried

ACCOUNTS TO BE PAID

207/2022 - Opp

That the following accounts presented for payment be paid.

Carried

**Resort Village of Tobin Lake
November, 2022 Payroll**

Name	Amount	Date	Cheque #
Kurtis Shemrock	\$ 638.27	November 1-15	1206
Kurtis Shemrock	\$ 638.27	November 16-30	105
Josh Stringer	\$2,022.08	November 1-15	5531
Josh Stringer	\$1,637.53	November 16-30	610
Penelope Lien	\$1,644.78	November 1-15	5532
Penelope Lien	\$1,591.78	November 16-30	609
Total Payroll	\$8,172.71		

**Resort Village of Tobin Lake
List of Accounts for Approval (Condensed)**

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Batch: 2022-00058 to 2022-00058

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Bank Code - Bank1 - General

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Invoice #	Reference	Invoice Amount	Payment Amount
613	2022-12-22	Terry Andrusiak				
		July - Dec 2022		Council Remuneration July - Dec 2	1,917.70	1,917.70
614	2022-12-22	Associated Engineering Ltd.				
		459469		Drainage Assessment - TLM sub-c	5,082.00	5,082.00
615	2022-12-22	BARWA				
		13803		Per Capita Fee	723.15	
		13813		Tandem Truck	150.00	
		13865		Tandem Truck	150.00	
		13930		Tandem Truck	150.00	
		14000		Tandem Truck	150.00	
		15121		Per Capita Fee for Dec 2022	1,732.05	
		15035		Tandem Truck	150.00	
		15070		Tandem Truck	150.00	
		14970		Tandem Truck	150.00	3,505.20
616	2022-12-22	CDN-Audio Video Inc.				
		4174		Installation of Starlink	341.25	341.25
617	2022-12-22	Eggerman Contracting Ltd.				
		746181		Concrete Retaining Wall	1,665.00	1,665.00
618	2022-12-22	Aline Holmen				
		21		Grant Search	393.75	393.75
619	2022-12-22	Irving, Colin				
		July - Dec 2022		Council Remuneration July - Dec 2	1,000.00	1,000.00
620	2022-12-22	Duane Lahoda				
		July - Dec 2022		Council Remuneration July - Dec 2	1,900.00	1,900.00
621	2022-12-22	Lake Country Co-op				
		02688989P		Electrical supplies	113.59	
		06743975C		Diesel Clear	745.98	859.57
622	2022-12-22	Lucas, Fern				
		Nov 2022		Nov office and council meeting	434.80	434.80
623	2022-12-22	McKercher LLP				
		327262		Legal Fees - Tobin Lake Marina	2,301.98	2,301.98
624	2022-12-22	MTN Disposal Ltd.				
		47443		November 2022 Fees	1,299.25	1,299.25
625	2022-12-22	Opp, Darren				
		July - Dec 2022		Council Remuneration July - Dec 2	875.00	875.00
626	2022-12-22	Rusty Hook Enterprises Ltd.				
		Nov 2022		November 2022 Fuel	277.03	277.03
627	2022-12-22	Nicole A. Sawchuk				
		4255		Legal Fees - Shorebird & B. Baran	6,619.56	
		4254		Legal Fees - Hickey & Tobin Devel	1,055.70	7,675.26
628	2022-12-22	Shipley, Amy				
		July - Dec 2022		Council Remuneration July - Dec 2	7,473.90	7,473.90
629	2022-12-22	Western Municipal Consulting				
		WMC22358		Appeals - Tobin Lake Marina & Doi	210.00	
		WMC22833		Appeal - Tobin Lake Marina	1,491.17	1,701.17
					Total Computer Cheque:	38,702.86

E-TRANSFER

Resort Village of Tobin Lake
List of Accounts for Approval (Condensed)
Batch: 2022-00058 to 2022-00058

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
Dec 2022	2022-12-19	R. M. of Moose Range No. 486			
		Invoice #	Reference		
		Dec 2022	Tax Roll 2496 - Lagoon Taxes	986.92	986.92
				Total E-Transfer:	986.92

CREDIT CARD

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
Nov 2022	2022-12-16	Starlink			
		Invoice #	Reference		
		Nov 2022	Nov internet service	155.40	155.40
				Total Credit Card:	155.40

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2022-0006	2022-12-09	CRA			
		Invoice #	Reference		
		Nov 2022	Monthly remittance for November ;	3,915.52	3,915.52
2022-0007	2022-12-09	SETS			
		Invoice #	Reference		
		Nov 2022	School Taxes November 2022	17,788.01	17,788.01
2022-0008	2022-12-15	SaskPower			
		Invoice #	Reference		
		Nov 2022	Lagoon	115.23	115.23
2022-0009	2022-12-16	SaskEnergy			
		Invoice #	Reference		
		Dec 2022	Rec Hall	90.00	90.00
				Total Online Banking:	21,908.76

AUTOMATIC WITHDRAWAL

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
Dec 15 2022	2022-12-15	SaskPower			
		Invoice #	Reference		
		Nov 2022	Streetlights	684.74	684.74
Dec 2022	2022-12-22	Sasktel Mobility Account			
		Invoice #	Reference		
		Nov 2022	Lagoon	24.85	24.85
Dec 2022	2022-12-22	SaskTel			
		Invoice #	Reference		
		Nov 2022.1	Nov 2022 office phone	170.44	170.44
		Nov 2022	Nov billing	71.65	71.65
				Total Automatic Withdrawal:	951.68

Total Bank1: 62,705.62

Resort Village of Tobin Lake
List of Accounts for Approval (Condensed)
Batch: 2022-00058 to 2022-00058

Bank Code - Water - Water Account

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
107	2022-12-22	Adrian Electric			
		1206	Install 20A GFCI receptacle at WT	731.37	731.37
108	2022-12-22	J. T. Plumbing & Heating			
		27	Chlorine, deposits & returns	124.94	124.94
109	2022-12-22	Saskatchewan Research Council			
		1234079	Chemicals	1,280.48	
		1234762	Water samples	49.61	
		1235305	Water Samples	49.61	1,379.70
			Total Computer Cheque:		2,236.01

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2022-0004	2022-12-15	SaskPower			
		Nov 2022	New Water Treatment Plant	895.58	895.58
2022-0005	2022-12-15	SaskPower			
		Nov 2022	Well	228.19	228.19
2022-0006	2022-12-16	SaskEnergy			
		Nov 2022	Booster Station	40.00	40.00
2022-0007	2022-12-16	SaskEnergy			
		Dec 2022	Water Plant	135.00	135.00
			Total Online Banking:		1,298.77

Total Water:	<u>3,534.78</u>
Grand Total:	<u>66,240.40</u>

Resort Village of Tobin Lake
List of Accounts for Approval (Condensed)
Batch: 2022-00058 to 2022-00058

Bank Code - Water - Water Account

COMPUTER CHEQUE

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
107	2022-12-22	Adrian Electric			
		1206	Install 20A GFCI receptacle at WT	731.37	731.37
108	2022-12-22	J. T. Plumbing & Heating			
		27	Chlorine, deposits & returns	124.94	124.94
109	2022-12-22	Saskatchewan Research Council			
		1234079	Chemicals	1,280.48	
		1234762	Water samples	49.61	
		1235305	Water Samples	49.61	1,379.70
			Total Computer Cheque:		2,236.01

ONLINE BANKING

Payment #	Date	Vendor Name	Reference	Invoice Amount	Payment Amount
2022-0004	2022-12-15	SaskPower			
		Nov 2022	New Water Treatment Plant	895.58	895.58
2022-0005	2022-12-15	SaskPower			
		Nov 2022	Well	228.19	228.19
2022-0006	2022-12-16	SaskEnergy			
		Nov 2022	Booster Station	40.00	40.00
2022-0007	2022-12-16	SaskEnergy			
		Dec 2022	Water Plant	135.00	135.00
			Total Online Banking:		1,298.77

Total Water:	<u>3,534.78</u>
Grand Total:	<u>66,240.40</u>

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Resort Village of Tobin Lake
List of Accounts for Approval (Condensed)
Batch: 2022-00064 to 2022-00064

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Bank Code - Bank1 - General

COMPUTER CHEQUE

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
632	2022-12-22	Nicole A. Sawchuk 4313	Hickey & Tobin Dev. Order to Rem	1,032.24	
		4312	Shorebird Inv & B.B. Court Applica	571.90	1,604.14
			Total Computer Cheque:		1,604.14
			Total Bank1:		1,604.14

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Resort Village of Tobin Lake
List of Proposed Payments
Payments due on or before 2022-12-22

Vendor #	Name Invoice #	Reference	Due Date	Invoice Amount	Payment Total
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Bank Code: Bank1 - General

Computer Cheque:

SAW01	Nicole A. Sawchuk				
	4312	Shorebird Inv & B.B. Court	2022-12-22	571.90	
	4313	Hickey & Tobin Dev. Order	2022-12-22	1,032.24	1,604.14

Total To Be Paid:	1,604.14
Paid Items:	0.00
Manual Cheques and Other:	0.00
Grand Total for Bank1:	1,604.14

SUMMARY

	Number	Amount
Computer Cheque	1	1,604.14
Total Proposed Payments:	1	1,604.14

OVERALL SUMMARY

Total To Be Paid:	1,604.14
Paid Items:	0.00
Manual Cheques and Other:	0.00
Overall Grand Total:	1,604.14

	Number	Amount
Computer Cheque	1	1,604.14
Total Proposed Payments:	1	1,604.14

Payments Printed: 1

FINANCIAL STATEMENTS

Not available

Staff & Committee Reports

208/2022 - Andrusiak

That the verbal staff and committee reports be accepted as presented.

Carried

Development Officer's Report

Date	Name	Lot	Block	Permit #	Details	Apr	Permit(s)
2022-01-04	Nikonetz, Harry & Lana	15	2	#2022-01	Carport addition	√	Building Permit
2022-02-28	Tuffs, Gary & Cicely	R	3	#2022-03	New Build	√	Building & Dev Permit
2022-03-22	Gulash, Kent & Gayleen	F	4	#2022-02	New Build	√	Building & Dev Permit
2022-04-08	Diemert, Brett & Tammy	13	5	#2022-03	Garage	√	Building & Dev Permit
2022-04-08	Kudelka, Darren & Adine	17	Par 11	#2022-04	New Build	√	Building & Dev Permit
2022-06-06	O'Grady, Chris	5	2	#2022-05	Shed	√	Building & Dev Permit
2022-06-10	O'Neil, Adam & Cheylyn	13A	7	#2022-06	Deck	√	Building & Dev Permit
2022-06-10	Riou, Ken	9	13	#2022-07	Detached Garage	√	Building & Dev Permit
2022-06-01	Schapansky, Bruce & Debbie	11	11	#2022-08	Tree Removal	√	Dev Permit
2022-06-10	Moyen, Ryan & Shelby	G	4	#2022-09	Tree Removal	√	Dev Permit
2022-05-08	Moyen, Ryan & Shelby	G	4	#2022-10	New Build	√	Building & Dev Permit
2022-06-12	Fletcher, Robby & Sheryll	5	12	#2022-11	Tree Removal/ level lot	√	Dev Permit
2022-06-13	Boychuk, Michael & Sherry	1	7	#2022-12	Tree Removal	√	Dev Permit
2022-06-15	Bernauer, Kim & Gerald	7	4	#2022-13	New Build	√	Building & Dev Permit
2022-06-16	Willilams, Kelly	11	6	#2022-14	Tree Removal	√	Dev Permit
2022-06-16	Dobrowski, Curtis	7	10	#2022-15	Tree Removal	√	Dev Permit
2022-06-19	Hanson, Ken & Joy	10	11	#2022-16	Tree Removal	√	Dev Permit
2022-06-29	Baraniski, Brady (Food Truck)			#2022-17	Food Truck Operation	√	Dev Permit
2022-07-14	Peters, Robert	26	7	#2022-18	Tree Removal	√	Dev Permit
2022-08-24	Orobko, Ron	9	14	#2022-19	Tree Removal	√	Dev Permit
2022-07-26	Thomson, Carter & Nicole	13	3	#2022-21	Garage	√	Building & Dev Permit
2022-08-19	Dudar, Yvette	14	13	#2022-22	Addition to Building	√	Building & Dev Permit
2022-09-15	Blue, Betty	11	6	#2022-23	Remove septic tank (empty lot)	√	Dev Permit
2022-07-24	Garez, Yves	12	11	#2022-24	Tree Removval	√	Dev Permit
2022-09-01	Sejevick, Gerald	4	4	#2022-25	Roof Addition	√	Building & Dev Permit
2022-11-03	Irving, Leanne	25	7	77PA0400	Tree Removal	√	Dev Permit

IN CAMERA SESSION

209/2022 – Irving

That this regular meeting of Council be closed to the public for the discussion of legal matters.
(9:27 p.m.)

Carried

RECONVENE REGULAR MEETING

210/2022 – Andrusiak

That the regular meeting of Council be reconvened.
(9:35 p. m.)

Carried

NEXT MEETING

The next Regular meeting of Council will be held Thursday, January 19, 2023 at 7:00 pm.

ADJOURNMENT

211/2022 Opp:

That this meeting be adjourned. (9:36 p.m.)

Carried.

Mayor

Clerk