

REGULAR MEETING MINUTES OF THE VILLAGE COUNCIL OF THE RESORT VILLAGE OF TOBIN LAKE HELD TUESDAY 13 JANUARY 2026 AT THE TOBIN LAKE HALL LOCATED ON WILLOW DRIVE, IN TOBIN LAKE, SK

PRESENT:

Mayor Darren Opp
Councillor Duane Lahoda *via zoom*
Carol-Anne Sanders
Rob Althouse *via zoom*
CAO Nathalie Hipkins

ABSENT:

Councillor Bryan Baraniski

Call to order

A quorum being present Mayor Darren Opp presided and called the meeting to order at 1:00 p.m.

Declaration of Conflict of Interest

Mayor Opp asked everyone to go over the agenda for any potential conflicts of interests and to declare at the appropriate time.

Communications

2026.01 Sanders:
That we accept the correspondence as received.

CARRIED

Adoption of Minutes

2026.02 Althouse:
That the minutes of the regular meeting held on 9 December 2025 be approved.

CARRIED

New Business

Fidelity Bond

2026.03 Sanders:
That the CAO presented the fidelity bond covering employees of the municipality at the meeting as per section 113(3) of *The Municipalities Act*.

CARRIED

Board of Revision Appointment

2026.04 Lahoda:
That pursuant to Subsection 220(1) of *The Municipalities Act*, the Resort Village Of Tobin Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin,

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Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Further that, pursuant to Subsection 221(1) of *The Municipalities Act*, the Resort Village of Tobin Lake appoints Nicolle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

2026.05 *Board of Appeal Appointment*

Sanders:

That pursuant to Subsection 214(1) of *The Planning and Development Act, 2007*, the Resort Village Of Tobin Lake appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Further, that pursuant to Subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Resort Village of Tobin Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026, remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

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- 2026.06 *Authority to Remove Beavers*
Lahoda:
That Colin Irving and Darren Kudelka be given authority to safely dispose of beavers in the Resort Village of Tobin Lake as per bylaw 04/2017.
CARRIED
- 2026.07 *2026 PayScale*
Althouse:
That we adopt the following employee payScale effective the first pay period of January 2026:
Assistant CAO: \$18.00 - \$21.50
Foreman: \$30.00 - \$38.00
Labourer: \$18.00 - \$23.00
And further that, the Water Treatment plant operator's annual salary be set at \$35,000 and the CAO's annual salary be set at \$103,200 as per employment contracts.
CARRIED
- 2026.08 *2026 Facility Pass Rates*
Sanders:
As per section 7 of bylaw 3/2016 schedule 'A' is hereby omitted and the rates for the 2026 season be as follows:
Day pass: \$20
Week Pass: \$60
Season Pass: \$100
A commission shall be paid to those commercial businesses authorized to sell facility passes as follows:
Day & week: \$2
Season: \$7
And further that, residents receive one pass at no cost per residence.
CARRIED
- 2026.09 *SUMA Convention*
Sanders:
That we hereby approve any council member and CAO to attend the 2026 SUMA Convention being held in Regina with out-of-pocket expenses being reimbursed as per policy.
CARRIED
- 2026.10 *Bylaw Committee Mandate*
Lahoda:
That the Bylaw committee mandate be updated to include Governance Review responsibilities.
CARRIED

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2026.11 *Proposed Parcel X*
Sanders:
That the municipality hereby recommends approval of the proposed Parcel X on SE 29-52-12-W2 for the purpose of municipal facilities, subject to the proposal meeting the requirements of *The Planning and Development Act, 2007*, applicable regulations, and the approval of Community Planning; and further, that Council requests the deferral of dedicated lands and advises that a servicing agreement is not required.

CARRIED

2026.12 *Banner on Pickle Ball Fence*
Opp:
That we hereby approve the installation of an advertising banner by the Tobin Lake and District Recreation Board on the inside of the pickleball court fence, to function as a windbreak during the summer season.

CARRIED

2026.13 **Financial Reports**
Lahoda:
That the Statement of Financial Activities for the period ending 31 December 2025 be accepted.

CARRIED

Accounts for Approval and Payment

Councillor Althouse declared a conflict of interest with proposed payment to Rusty Hook.

2026.14 Sanders:
That the following accounts be approved for payment:
Payroll Register for PP# 25 & 26 in the amount of \$12,674.01

Accounts for ratification

OB 2025.0055-OB2025.059 in the amount of \$66,310.37,
AutoW2025.0130-AutoW2025.0133 in the amount of \$393.95,

Accounts for approval Cheque #1299-1306 in the amount of \$14,013.53
AutoW2026.0001- AutoW2026.0009 in the amount of \$3050.85
EFT 104-121 in the amount of \$48,282.29
CC2026.0001-2026.0005 in the amount of \$2034.70

Councillor Althouse refrained from voting

CARRIED

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Staff and Committee Reports

2026.15 Lahoda:
That we hereby accept the verbal staff and committee reports as presented. CARRIED

Adjournment

2026.16 Lahoda:
That this meeting be adjourned at 2:16 p.m. CARRIED

Darren Opp, Mayor

Nathalie Hipkins, CAO