



Johnston Recreation Summer Day Camp 2024

Dear Parents/Guardians:

We are happy to welcome you to the *Johnston Recreation's 2024 Summer Day Camp Program*. This packet contains general information about camp, activities, and field trips. We ask that you review this packet with your child(ren) so they will know what to expect and what is expected of them while at camp. If you have any questions or concerns, please feel free to contact our office at 401-272-3460 or send us an email at johnstonyouthsports@gmail.com.

***As you may have read in the papers, our playground is being expanded and we are installing a splash pad. The playground will be ready for the beginning of camp; however, the splash pad will not be ready and construction will be ongoing during camp. We will be taking the proper safety measures during this time.*

We are looking forward to another wonderful summer with our camper! See you on Monday, July 8th!

Sincerely,

Michael Bedrosian
Director of Recreation
Johnston Recreation Department

Nicole A. Cournoyer
Assistant Director of Recreation
Johnston Recreation Department



Johnston Recreation Department

Summer Day Camp – 2024

General Program Information



Registration Information:

- Camp is open to children ages 6 to 12 (age as of July 1, 2024).
 - Campers will be separated into 3 different age groups (6&7 year olds, 8&9 year olds, 10 – 12 year olds).
- Campers can register for the entire 6.5-week program, for select weeks, and even select days.
 - There is a minimum of 1 week notice necessary in order to attend for a given week or day.
- Pricing for camp is as follows:
 - 1 Child: \$975.00 for 6 weeks // \$250.00 per week // \$75.00 per day
 - 2 Children (sibling) rate: \$1,400.00 for 6 weeks // \$450.00 per week // \$110.00 per day
 - 3+ Children (sibling) rate: \$1,650.00 for 6 weeks // \$625.00 per week // \$145.00 per day
 - Birth certificates are required in order to qualify for the sibling rate.
 - A minimum of \$100.00 (per family) is required at the time of registration in order to hold a spot. The remaining balance owed is to be paid in full by Friday, July 5th, in order for a child to attend camp. Checks and money orders made out to the Town of Johnston.
 - *Please note:* Once camp begins, no refunds will be issued without a doctor's note. Any refund amounts will be prorated based on the remaining time.

General Information:

- Camp begins on **Monday, July 8th** and ends on **Friday, August 16th** (no camp on Monday, August 12th in observance of Victory Day).
- Camp runs **Monday through Friday** for **8 hours a day** from **8:30 am – 4:30 pm**.
 - Please do not arrive early to camp as staff members are not responsible for any child who is dropped off prior to 8:30am.
 - If you need to pick your child up early/arrive late to camp, please call the Recreation office ahead of time (401-272-3460) so we can make the proper accommodations.
 - After the first late pick-up (after 4:45pm), you will be charged \$10.00 for each additional late pick-up.

Camp Locations:

- Camp will be held at the Johnston Memorial Park (1583 Hartford Ave, Johnston, RI 02919).
- *Rain Location:* In the event of inclement weather, camp will be held at the Ferri Middle School Gymnasium (10 Memorial Ave, Johnston, RI 02919).

Camp During Inclement Weather:

- If it is raining in the morning and the forecast shows a rainy morning/day, camp will be held at the Ferri Middle School Gymnasium (10 Memorial Ave, Johnston, RI 02919).
 - Emails will be sent out in the morning to notify you if we will be holding camp at the school gymnasium due to inclement weather.
 - If it clears up and the park is not too muddy, we will walk with the children down the walking trail that leads from the school gym to the park.
 - If we go back to the park, we will send another email to inform you that dismissal will take place at the Johnston Memorial Park.
- If it begins to rain during the camp day and it is a passing shower or close to dismissal time, we will move the children into the Dunn Building (the covered pavilion).

- If it begins to rain during the camp day and the forecast is rain for the rest of the day, we will walk with the children up the walking trail from the park to the Ferri Middle School Gymnasium where camp will be held for the remainder of the day.
 - If we move the children to or from the school gymnasium, you will receive an email to inform you that dismissal will take place at the Ferri Middle School Gymnasium.

Daily Arrival to Camp:

- Parent/guardian **MUST** sign their child(ren) in for the day in order to attend camp. Once signed in, we ask that parents depart.
- Please pre-screen your child(ren) for any signs of illness before coming to camp. Any child who is sick **and/or** experiencing symptoms should **not** come to camp.
 - *In signing your child in each day, you are pledging that your child is free from all signs and symptoms of illness (such as Flu, Pink Eye, COVID-19, Strep Throat, fever, etc.).*
- *Please note:* Please do not arrive early to camp as staff members are **not** responsible for any child who is dropped off prior to the start of the camp day (8:30am).
- Johnston Memorial Park:
 - Upon morning check-in, we ask that one parent/guardian walk their child through the parking lot and sign their camper(s) in at the table located on the hill on the side of the playground.
- Ferri Middle School Gymnasium:
 - If emails are sent asking campers to report to the Ferri Middle School as a result of inclement weather, we ask for parents to park in the parking lot at the rear of the school.
 - Upon morning check-in, we ask that one parent/guardian walk their child through the parking into the entrance of the gym and sign their camper(s) in at the table.

Field Trips:

- Field trips are back this summer!
 - Field trips are not a requirement for camp and we will have activities here at the park for the campers not going on the field trips.
- Field Trip Pricing Information:
 - Field trips will be offered for an additional cost per camper (no sibling discount).
 - *Field trip pricing coming soon* – we are waiting to hear back from the bus companies. Once we hear back, the price list and permission slips will be emailed to you.
 - Once you have registered your child for a field trip, no refunds will be issued without a doctor's note.
 - Please pay attention to the *Johnston Recreation Department's Summer Field Trip Packet* (coming soon) for the times the bus is departing for each trip. You will not receive a refund if you are late and miss the bus.
 - Certain field trips have requirements such as specific footwear. If your child does not have the necessary items, they will not be allowed to participate on the trip and you will not be eligible for a refund. This information will all be list in the *Johnston Recreation Department's Summer Field Trip Packet* (coming soon).
- Field Trip Registration Information:
 - All field trip permission slips **MUST** be completed/signed and are due a **week in advance with payment.**
 - Field trips are opened to campers enrolled in our Summer Day Camp as well as non-campers.
 - First preference will go to those children enrolled in our Summer Day Camp.
 - All field trips have a maximum number of children who can attend as well as a minimum number of attendees needed.
 - If a trip is cancelled due to low registration numbers/changes from the facility, you will receive a full refund or a credit to be used towards the payment of another field trip.
- Other Important Notes:
 - Be sure your child knows what field trips they are signed up for to avoid any confusion.

- You are not allowed to drop your child off at the field trip location and you are not allowed to pick your child up at the field trip location.
- Campers **MUST** wear their Johnston Recreation Summer Day Camp t-shirts on **ALL** field trips.
- Any changes/updated regarding field trips will be emailed to you.

Daily Activities to Expect at Camp:

- **Field Trips:**
 - There will be field trips available 2 times a week for an additional cost.
- **Special Events:**
 - There will be a few special event days at camp such as an Ice Cream Party and an end of camp cookout.
 - There is no additional cost for the children to participate in these events.
 - These dates are listed on the *Johnston Recreation Department's Summer Day Camp Calendar of Events (coming soon)*.
 - There will be one day in which we will walk with the children from the Park to the Johnston Indoor Recreation Center (we will use the walking path through the park to the Middle School and cross the road at the crosswalk). We will be at the Johnston Indoor Recreation from 10:00am – 12:30pm. We will return to the Park the same way.
- **Theme Days at Camp:**
 - A few times a week, we will be having theme days. These theme days are listed on the *Johnston Recreation Department's Summer Day Camp Calendar of Events (coming soon)*.
 - On these theme days, we encourage campers to dress for the theme.
 - The craft of the day and the majority of games/activities are planned to go with this theme.
- **Rain Days at the Ferri Middle School Gymnasium:**
 - Daily stations will consist of arts and crafts, group activities, watching movies, board games, and playing sports in the gym.
- **Those Not Attending Field Trips on Field Trip Days:**
 - While not on a field trip, campers will spend the day rotating through a schedule of activities with their group. Daily stations will consist of arts and crafts, sports, playground use, group games, and group activities.
 - Campers are to stay with their group for the entirety of the day. If a child does not wish to participate in a given sport or activity, they will be given the option to play board games, card games, color, or have organized free time.
 - On hot days, inflatable water slides, sprinklers, and slip-n-slides will be set up for the children. The campers will also get to play water games.
 - Please send your child to camp DAILY with a bathing suit/change of clothes/towel for this activity.
- Example of daily group schedules (for days at camp or for those campers who are not attending field trips).

Times	6 & 7 year olds	8 & 9 year olds	10 – 12 year olds
8:30am – 9:00am	Camper drop off; all campers in the playground area	Camper drop off; all campers in the playground area	Camper drop off; all campers in the playground area
9:00am – 9:30am	Camper check-in with group leaders, review of the daily schedule, & review of camp rules	Camper check-in with group leaders, review of the daily schedule, & review of camp rules	Camper check-in with group leaders, review of the daily schedule, & review of camp rules
9:30am – 10:30am	Arts & Crafts	Tennis matches	Kickball game
10:30am – 11:30am	Kickball game	Arts & Crafts	Tennis matches
11:30am – 12:30pm	Lunch time	Lunch time	Lunch time

12:30pm – 2:30pm	Water Slide	Wiffle Ball game Water Slide	Arts & Crafts Wiffle Ball Game
2:30pm – 3:30pm	Wiffle Ball game	Water Slide	Water Slide
3:30pm – 4:00pm	Clean-up of activities	Game of knockout and clean-up of activities	Waterslide
4:00pm – 4:30pm	Group spot for dismissal	Group spot for dismissal	Group spot for dismissal

Lunch:

- Lunch will be eaten daily between 11:30 am – 12:30 pm.
- SHARING OF FOOD AND DRINKS ARE NOT ALLOWED (even between siblings).
- **Please inform us if your child has any food allergies (*ingestion or airborne related*) so we can make the proper accommodations ahead of time. Please be sure to write all allergies on your camper's registration form and inform the Camp Director.**
- Citizens Bank has been generous enough to donate free lunches daily for all of the children in camp again this year! Thank you, Citizens Bank!
 - Last year, Citizens Bank provided our campers with excellent meals and treats all summer long and we are thankful they will be doing so again this summer.
 - Please note, the free lunches from Citizens Bank will **not** be available to children while on field trips.
- If your child will not be eating lunch from Citizens Bank, please send your child with a lunch (in a cooler). Campers will leave their lunches in their group spots and there is NO fridge available.
- We ask that all children wash their hands/use hand sanitizer, prior to and after eating lunch.
- Lunch location:
 - While at Johnston Memorial Park, lunch will be eaten inside of the covered pavilion.
 - While at the Ferri Middle School, children will eat lunch inside of the gymnasium.
- Please send your child with enough drinks and snacks to last them throughout the day.
 - The Johnston Parks & Recreation Department will NOT be providing beverages or snacks.
 - It does get very warm throughout the day so please send your child with plenty of drinks and a refillable water bottle (labeled with their name).

Daily Dismissal from Camp:

- Please be on time for dismissal. Staff is only scheduled to work until 4:30pm.
 - After the first late pick-up (after 4:45pm), you will be charged \$10.00 for each additional late pick-up.
- **A parent/guardian is required to sign each camper out at the front table (at the park and on rain days at the gym).**
 - Proper ID **MUST** be presented at the time of pick up/signing out your child.
 - Children will **NOT** be released without proper identification.
 - Campers are only allowed to be picked up by those parties listed on camper registration form.
 - If you wish to add additional people to the pickup list, please contact the Recreation office.
- Johnston Memorial Park:
 - Once you have presented proper ID and have been cleared, Day Camp staff will call your child(ren) from their group spot.
- Ferri Middle School:
 - On days when camp is being held at the Ferri Middle School, we ask that parents park in the parking lot at the rear of the building.
 - Once you have presented proper ID and have been cleared, Day Camp staff will call your child(ren) to be dismissed.

Campers' Code of Conduct and Camper Disciplinary Referral Form:

- The Johnston Recreation Department's Summer Day Camp staff is looking forward to providing each camper with a fun, memorable, and safe Summer Camp experience.
- Each camper has the responsibility to act in a way that assures a positive experience for all.
- The Johnston Recreation Department has created a *Campers' Code of Conduct* (pages 7-8) in order to:
 - To ensure that the rights of all individuals are protected while attending camp.
 - To establish the safest and best possible environment for all camp participants.
 - To ensure that the *Campers' Code of Conduct* is followed by all campers and that any violations of the *Campers' Code of Conduct* are handled in a fair and consistent manner.
- Campers are expected to behave appropriately and respectfully throughout the day. Campers are expected to follow **ALL** of the camp rules.
 - Failure to follow the rules in the *Campers' Code of Conduct* will result in the completion of a *Camper Disciplinary Referral Form* (pages 9-10).
- It is important that you review all of the behavior guidelines with your child before the start of camp so they know what is expected.
- **All campers and their parent/guardian must submit a signed *Campers' Code of Conduct* (pages 7-8) in order to attend camp.**

Reminders and Miscellaneous Information:

- **Please inform the Recreation Department of all important medical information (such as asthma, allergies, epi-pens, medications needed during the camp day, reactions to bee stings, etc.).**
- PLEASE DO NOT SEND YOUR CHILD TO CAMP WITH ELECTRONICS OR VALUABLE POSSESSIONS: Electronic devices such as cellphones, iPods, iPads, tablets, and video games are **NOT** permitted at camp.
- The Johnston Recreation Department is **NOT** responsible for any lost, stolen, or damaged property.
- For the safety of all campers and staff members, we will **NOT** be allowing any visitors during the camp day.
- All notices, reminders, announcements, and additional information will be sent out via email from johnstonyouthsports@gmail.com.
- **What to wear?**
 - Please have your child(ren) wear sneakers and clothing that's appropriate for running/sports.
 - Each camper will receive a Summer Camp t-shirt (extra shirts are an additional \$10.00 each).
 - Please wear these shirts as often as possible.
 - Johnston Summer Day Camp shirts are required to be worn on all field trips.
- **What to bring?**
 - Please write your child's name on all personal belongings taken to camp.
 - Food and Drinks:
 - Be sure to send your child with enough water to last them throughout the day (preferably packed in a small cooler since there is no fridge). A refillable water bottle is suggested as well.
 - Be sure to send your child(ren) with enough food to last them throughout the camp day.
 - Please note that there is nowhere for campers to purchase water during the day.
 - The ice cream truck does stop at the park daily if you wish to send your child(ren) with a small amount of money.
 - Please send your child with sunblock. Counselors will only assist campers reapply spray-kind of sunblock.
 - Please send your child with a hat and sunglasses.
 - We will be doing daily arts and crafts project so you may wish to send your child with an extra shirt.
 - We typically will utilize the inflatable water slide, slip-n-slides, sprinklers, and play water games in the heat of the afternoon.
 - Please send your camper(s) with a bathing suit/change of clothes/towel **DAILY** for this activity.
 - Please send your camper(s) with sandals or water shoes **DAILY** for them to walk from the bathrooms to the water area. There are rocks, bugs, and hot pavement to walk over.
- Please view the *Johnston Recreation Department's Summer Field Trip Packet* for specific items for the trip.



Johnston Recreation Department Summer Day Camp – 2024



Campers' Code of Conduct

The Johnston Recreation Department's Summer Day Camp staff is looking forward to providing each camper with a fun, memorable, and safe Summer Camp experience. Each camper has the responsibility to act in a way that assures a positive experience for all. Campers are required to follow the guidelines below:

Campers' Code of Conduct Goals

- To ensure that the rights of all individuals are protected while attending camp.
- To establish the safest and best possible environment for all camp participants.
- To ensure that the *Campers' Code of Conduct* is followed by all campers and that any violations of the *Campers' Code of Conduct* are handled in a fair and consistent manner.

General Behavior Guidelines

- Campers shall be responsible for their words and actions.
- Campers shall be respectful of others.
- Campers shall follow directions from staff members.
- Campers shall not bring electronic devices or valuable personal belongings to camp.
- Campers shall treat all property of other campers and the Recreation Department with respect and will not destroy or misuse any camp equipment or materials.
- Campers shall be responsible for any mess they make and clean up after themselves before moving onto the next activity.

Prohibited Behaviors

- Endangering the health and safety of themselves, other campers, and/or staff.
- Putting hands on someone else (hitting, pushing, slapping, etc.).
- Throwing objects at other campers and/or staff (wood chips, juice boxes, rocks, buckets during water play, etc.).
 - Unless it is game-related (i.e. dodgeball, tag).
- Climbing on/misusing any equipment or park property (including fencing, slides, etc.).
- Stealing, damaging, or failing to care for personal/Recreation Department/Park property.
- Leaving the group's assigned program area without the permission of the staff member who is supervising the area/activity.
- Continual disruption of the program.
- Refusal to follow the behavior guidelines.
- Using profanity, inappropriate language/topics, or inappropriate gestures.
- Bullying and teasing.
- Acts of aggression or violence.
- Being on a cellphone/refusing to put a cellphone away.
- Possession of a weapon – *the Johnston Recreation Department defines a weapon as any object that may cause harm to another or cause another person to fear for his/her safety.*

Failure to Follow the Campers' Code of Conduct

- Summer camp staff will redirect the camper to a more appropriate behavior and the camper will be reminded of the behavior guidelines.
- Staff will document the situation/incident that occurred on a *Camper Disciplinary Referral Form* (this written document will include what the behavior problem was, what provoked the problem, and the corrective action(s) taken by the staff member(s)).
- If the behavior persists, a camper may lose the privilege to participate in a given activity and the group leader/camp administration will discuss the problem with a parent/guardian either in person or via phone call.
- If the problem persists to the point where a second phone call/conversation becomes necessary, the camp administration may ask for the camper to be picked up early from camp.
- If a camper's behavior at any time threatens the immediate safety of him/her, other campers, or staff, the parent/guardian will be notified and then expected to pick-up their child immediately.
- Further actions for continued violations of the *Campers' Code of Conduct* will include suspension for a day, for a period of day, and even expulsion from the camp.

Failure to comply with the *Campers' Code of Conduct* may result in expulsion from the program. There will be NO refunds given for any camper who has been removed from the program due to violations of the *Campers' Code of Conduct*.

We have read and understand these behavioral expectations. Furthermore, we have discussed these expectations and agree to abide by them.

Camper's Name (Printed)

Camper's Signature

Parent/Guardian's Name (Printed)

Parent/Guardian's Signature

Date

****All parents and campers are required to sign a copy of the Campers' Code of Conduct* No camper will be allowed to attend camp without a completed Campers' Code of Conduct on file with the Recreation Department.***

IV. What did you do? (Actions taken by staff member):

V. Actions Taken by Camp Administration:

VI. End Result:

- Incident recorded & filed
- Asked to sit out of a camp activity
- Phone call or in-person conversation with parent/guardian
- Camp Suspension
- Camp Expulsion

Staff Member's Name (Printed)

Staff Member's Position

Staff Member's Signature

Date & Time

Camp Administration – Name (Printed)

Camp Administration Position

Camp Administration – Signature

Date & Time