

# Alpine Graphics

Custom Wood Signs - Since 2010 Nevada City, California

#### GENERAL ORDERING INFORMATION

To qualify for wholesale purchases, you must be a valid retail business with a physical storefront. Please complete our online application and include a signed copy of this agreement along with a copy of your State Retail or Sales Tax Exemption Certificate. By placing an order with Alpine Graphics and providing your Federal Tax ID Number, you certify that you are the owner, agent, or representative of a currently valid retail business, and that the purchase is for resale and is tax-exempt.

Please note that selling Alpine Graphics products on third-party websites that you do not own, such as Houzz, Etsy, or Amazon, is not authorized. Additionally, our products cannot be sold at booths, kiosks, fairs, or antique markets. All sales are final.

# WHOLESALE PRICING

Our prices are listed in US dollars and are subject to change without prior notice. As an authorized retailer, you will receive a 50% discount off our currently published full retail price, as listed in our Etsy Shop, plus the cost of shipping (if applicable).

# **ORDER REQUIREMENTS**

Please note that all orders must meet a minimum purchase requirement of \$200. Orders may be cancelled within two (2) business days of the order placement.

# HOW TO PLACE AN ORDER

To place an order, please download the printable order form available on our website. Use our Etsy Shop for reference and provide us with the details of your order, including sizes, quantities, colors, and any personalization instructions.

Once we receive your order, we will provide mock-ups of your entire order and an invoice that includes a shipping estimate (if applicable). We require full payment prior to shipping or delivering your order.

# **DELIVERY AND SHIPPING**

Please allow up to three (3) weeks for us to complete your order. It is important that you verify the accuracy of your shipping address on the invoice. If your shipment is returned to us due to an incorrect address, we will need to charge additional shipping fees to resend your order.

We will provide tracking numbers once your order has been shipped.

# **BLACKOUT PERIOD**

Please note that we are unable to fulfill wholesale orders received from November 1st through December 31st. To ensure timely delivery of your holiday orders, we recommend placing them early. We suggest placing holiday orders in July or August to avoid the blackout period.

#### FREE SHIPPING/ DELIVERY

We offer free shipping on all wholesale orders over \$300, and free local delivery over \$200. Please contact us for more information.

# RETURNS AND EXCHANGES

Please note that we do not accept returns or exchanges on Alpine Graphics' wholesale merchandise.

# TERMS AND CONDITIONS

These Terms and Conditions constitute a Wholesale Agreement between Alpine Graphics and either you or your company.

#### DAMAGE CLAIMS

We ask that you carefully inspect your entire order upon receipt. In the event that your shipment is damaged in transit, defective, or has missing items, please contact us within seven (7) days of delivery. It is important that you save all packaging materials and product.

Please report any damages via email within seven (7) days of receipt, and include a photo of the items and packaging. Once we receive your request, we will put a replacement into production. Please note that Alpine Graphics is not responsible for issues reported after seven (7) days.

#### PRODUCT SPECIFICATIONS

Please note that the natural wood we use may have character differences, such as warping, holes, cracks, raised grains, and knots. These natural variations should be expected and are part of the rustic beauty of our signs.

# COPYRIGHT

All of the designs, products, and content within, as well as any materials made available for purchase, are the sole property of Alpine Graphics. All designs, products, images, and content are protected by copyright and intellectual property law and may not be reproduced in any form without the express written consent of Alpine Graphics.

### **PRIVACY**

At Alpine Graphics, we take your privacy seriously. We only collect, use, and store the information that you affirmatively provide to us when applying for a wholesale account or placing an order. We never share your personally-identifying information with any third party.

BY SIGNING BELOW, YOU AGREE THAT YOU HAVE READ, UNDERSTAND, AND ACCEPT THE TERMS AND CONDITIONS DESCRIBED HEREIN.

Signature:	
Printed Name:	
Title:	Date:

Please include a signed copy of this form along with a copy of your State Retail or Sales Tax Exemption Certificate with your completed online application on our website.