Mayor Leslie Vaaler
Anthony Muirhead
Mary Ellen O'Shaughnessey
Ann Stott
Greg Scott
City of Yachats
441 N Highway 101, PO BOX 345
Yachats OR 97498

June 23, 2021

Dear Mayor Vaaler and Yachat's Councilors,

I am applying for the City Manager position because it has been a long-time goal of mine to join the Yachats team and I feel more passionate about it now than ever. My comprehensive knowledge of Yachats and Lincoln County community makes me a top candidate for representing The City of Yachats.

I know I am the perfect candidate for this position because of my work in the last ten years in our county. I have made many connections and built strong relationships with like-minded people who are working to make Lincoln County a healthier place to live. I am currently the Executive Director of CASA of Lincoln and Tillamook Counties, where I manage two offices with a staff who recruits, trains, and supervises over 50 volunteers in two counties. I act as a conduit between our board of directors to our staff, volunteers, families we serve and the community at large. It has taken great efforts of conflict resolution on my behalf with our local courts and government agencies to finally be able to collaborate for the best interest of our youth in care. I enjoy working through organizational trauma, restructuring systems, and developing teams to be highly effective.

I have experience and skills for managing big picture as well as day to day business of organizations. My skills include providing sound leadership that supports the organization's mission and develops its employees by building and maintaining relationships, collaborating within and between teams, making sound decisions, developing strategic plans, managing annual budgets, and serving a wide variety of stakeholders.

As a past Waldport City Planning Commissioner, and as a current City Councilor, I have an outstanding knowledge of municipal laws and procedures, city planning, and economic development as well as possess strong concepts of Oregon State and Federal laws and regulations. I believe this would be an asset to Yachats, as I have a different perspective and an understanding of what a council needs to make informed decisions. I realize that I do not have a strong Public Works background, but I do have years of experience managing large projects involving many experts and professionals. My expertise in collaboration is a strength when determining when the schedule or budget of a project that requires adjustment. I also realize the importance of transparency and open communications between the City Manager, government officials and the citizens we serve.

I would love to have the opportunity to be the City of Yachats City Manager. It would be a huge honor to work for south Lincoln County and continue to make Yachats one of the best coastal towns there is! Please feel free to contact me with any questions at [redacted]

Sincerely,
Heide Lambert
Heide Lambert