

Western Placer County Fire Chiefs Association



Fire and Rescue Mutual Aid Agreement

Participating Agencies

Auburn Fire Department
Foresthill Fire Protection District
Lincoln Fire Department
Newcastle Fire Protection District
Penryn Fire Protection District
Placer County Fire Department/CAL FIRE
Placer Hills Fire Protection District
Rocklin Fire Department
Roseville Fire Department
South Placer Fire Protection District

Original Adoption Date – May 1, 2023

Statement:

A Fire Districts/Departments primary responsibility is to prevent loss of life and damage or destruction to personnel property and to minimize impacts to cultural, historical, and economic resources and critical infrastructure. To fulfill the mission, each agency must maintain an adequate number of appropriately trained personnel, properly equipped response apparatus, effective communication systems and a strategic deployment plan that ensures a safe, effective, and efficient response.

Purpose:

The purpose of this agreement is to provide a coordinated effort that maximizes resource deployment throughout Western Placer County based on a "closest resource concept."

Administration:

The administration of this plan will be the duty of the Western Placer County Fire Chiefs Association. By signing this agreement, each participating District/Department attests participation in the Western Placer County Fire Chiefs Association Fire and Rescue Mutual Aid Agreement.

Definitions:

- **"Agency Representative"** An Agency Representative (AREP) is an individual assigned to an incident from an assisting or cooperating agency who has delegated authority to make decisions on matters affecting that agency's participation at the incident. Agency Representatives report to the Liaison Officer or to the Incident Commander in the absence of a Liaison Officer
- **"Duty Chief"** is defined as an agency appointed line or staff officer vested with the authority to make decisions on behalf of their agency and provided with a "code 3" capable command vehicle equipped with a multi- channel radio, portable radio, cellular phone, agency maps, and personal protective equipment.
- **"Emergency"** is defined as a potentially life threatening or property damaging event including, but not specifically limited to structure fires, vegetation fires, vehicle fires, medical aid, rescues, and hazardous materials incidents or other intentional acts.
- **"Fire Agency"** a participatory Fire District or Department that is signatory to this agreement.
- **"Initial Response"** are resources initially committed to an incident.

- **"Automatic Aid"** is an agreement between two agencies to dispatch the closest appropriate available resource to an incident without a formal request regardless of jurisdictional boundaries.
- **"Mutual Aid"** is an agreement among emergency responders to lend assistance across jurisdictional boundaries by providing the closest appropriate resource. This may occur due to an emergency response that exceeds local resources, such as a disaster or a multiple-alarm fire.
- **"Move up and cover"** is defined as the practice of reallocating and/or posting response resources to cover emergencies in another agency's response area where resources have been depleted.
- **"Operational Period"** is the period scheduled for execution of a given set of tactical actions or objectives as specified in an Incident Action Plan.
- **"Single Point Ordering"** is when Incident Commander(s) establish single point ordering through a designated dispatch center for incident resources.
- **"Unified Command"** shall have the same definition as in the Fire Service Field Operations Guide (FOG), ICS 420-1, most current edition, as published by FIRESCOPE.

Participation:

All Western Placer County Fire Chiefs Association Fire Agencies are eligible for participation in this Fire and Rescue Mutual Aid Plan. Signatory Fire Chiefs agree to participation. Fire Agency Duty Chiefs will implement and coordinate mutual aid and move up and cover in conjunction with the respective dispatch centers.

Incident Command:

Each participating Fire Agency is responsible for providing qualified Incident Command. The Incident Commander is responsible for the overall management of the incident. On most incidents, a single Incident Commander carries out the command activity. However, Unified Command may be appropriate during multi-jurisdictional incidents. Unified Incident Commanders have the authority to commit resources from their Fire Agency and expend Fire Agency Funds if necessary. When Unified Command is established single point ordering and a single Operations Section Chief shall be utilized.

Operations:

Each participating Fire Agency may request assistance from another Fire Agency. The request shall be from a Fire Chief, Duty Chief, Officer in Charge, or dispatch communication center based on pre-established procedures.

The Fire Agency requesting Mutual Aid shall order the number, type and kind of resources needed resources through the respective dispatch center.

Each Fire Agency shall provide appropriately trained firefighters and equipment in accordance with accepted standards, best practices and approved procedures when requested for the mitigation of an emergency at no cost to the requesting agency.

A Fire Agency providing Mutual Aid may send an AREP at their discretion based on incident complexity.

Appropriate resources shall be identified and assigned based on proximity via a "closest resource concept". According to established procedures, the dispatch center requesting the Mutual Aid resources shall place resource orders through the neighboring districts/departments. The Incident Command System shall be utilized for incident operations and organization.

Battalion Chief Mutual Aid will be provided upon request. If a Battalion Chief is unavailable to respond to an incident within their jurisdiction or will be delayed, the Duty Chief having jurisdiction may request Mutual Aid through the respective dispatch centers. Mutual Aid will be requested/provided utilizing the "closest resource concept."

At no time will a Fire Agency be required to exceed maximum draw down levels.

The Incident Command System shall be used for incident operations and organization.

Initial response mutual aid resources are to be released by the end of the first operational period or as soon as the incident is contained or adequately stabilized.

Adequate logistical support, rehabilitation, decontamination, and equipment replacement shall be provided by the requesting Fire Agency prior to the release from an incident.

Communications:

Incident communications will utilize the designated command channel of the Fire Agency with jurisdictional authority. Responding resources shall switch to the requesting Fire Agency's command frequency once responding or as soon as geographically possible.

Automatic Aid:

Fire Agencies may enter into Automatic Aid agreements. Automatic Aid must be based on a closet resource concept. Through Automatic Aid a Fire Agency has the ability to dispatch another Fire Agency's resource from a single dispatch center or through CAD to CAD. Automatic Aid is reciprocal in nature. It is incumbent on Fire Agencies to enter into Automatic Aid Agreements to fulfill specific response needs. Automatic Aid must be based on closest available resources.

Mutual Aid:

Under this agreement, each participating Fire Agency may request Mutual Aid from other Fire Agencies across jurisdictional boundaries. At no time is a Fire Agency expected to deplete their resources below maximum draw down levels or inhibit their operations in order to provide Mutual Aid. Fire Agencies signatory to this operating plan agree to provide Mutual Aid as resource availability allows.

Move Up and Cover:

Under this agreement, each participating Fire Agency may request station coverage from another Fire Agency. The Fire Agency providing cover will provide a resource of the same type, kind, staffing, and EMS level to the best of their ability.

Recognizing the regional response needs to staff expanding incidents or incidents with significant augmentation of firefighting resources, this agreement shall provide the framework for a “move up and cover” plan. This plan will identify maximum draw down by Agency and stations to be covered during times of regional, system-wide draw down and must be based on a “closest resource concept” identified in **Appendix 1**. It is the responsibility of Fire Agency Duty Chiefs to coordinate and implement this plan in conjunction with the respective dispatch centers.

Exhibits:


Appendix 1 – Maximum Drawdown Plan/Priority Station Cover Plan

Approvals:

IN WITNESS WHEREOF, the parties have executed this agreement on May 1, 2023;



Dave Spencer, Fire Chief
Auburn Fire Department




Jed Matcham, Fire Chief
Foresthill Fire Protection District




Matt Alves, Public Safety Chief
Lincoln Fire Department



Brian Estes, Fire Chief
Placer County Fire Department/CAL FIRE



Ian Gow, Fire Chief
Placer Hills, Newcastle, and Penryn
Fire Protection Districts



Reginald Williams, Fire Chief
Rocklin Fire Department



Rick Bartee, Fire Chief
Roseville Fire Department



Mark Duerr, Fire Chief
South Placer Fire Protection District

Appendix 1:

Placer County Fire Agencies Maximum Draw Down/Priority Cover Plan

Fire Agency	Dispatch Center	Total Staffed Resources	Maximum Draw Down	Priority Cover Stations	ALS/BLS
Auburn Fire Department	Grass Valley ECC	2 ENG	1	Station 2	BLS
Foresthill Fire Protection District	Placer County	2 ENG	1	Station 90	ALS
Lincoln Fire Department	Lincoln Fire	3 ENG	2	Station 34,35	BLS
Newcastle Fire Protection District	Placer County	1 ENG	1	Station 41	BLS
Penryn Fire Protection District	Placer County	1 ENG	1	Station 38	BLS
Placer County Fire Department/CAL FIRE	Grass Valley ECC	8 ENG/2 TRK	3	Stations 30,77,180	ALS/BLS
Placer Hills Fire Protection District	Placer County	2 ENG	1	Station 84	ALS
Rocklin Fire Department	Rocklin Fire	2 ENG/1 TRK	2	Stations 23,25	ALS
Roseville Fire Department	Roseville Fire	8 ENG/2 TRK	3	Stations 1,4,5	ALS
South Placer Fire Protection District	Placer County	4 ENG/1 TRK	2	Stations 18,19	ALS
	Total	38	17		