

Health and Safety Policy

Bright Path Mediation

PART 1: STATEMENT OF INTENT

Our health and safety policy is to:

- prevent accidents and cases of work-related ill health
- manage health and safety risks in our working environments
- provide clear instructions and information, and adequate training, to ensure staff and volunteers are competent to do their work
- provide personal protective equipment
- consult with our employees on matters affecting their health and safety
- provide and maintain safe plant and equipment
- ensure safe handling and use of substances
- maintain safe and healthy working conditions
- implement emergency procedures, including evacuation in case of fire or other significant incident
- review and revise this policy regularly



Signed____

Date 15th April 2025

Print Name: Emma Whitehouse Review Date: 15th April 2026

PART 2: RESPONSIBILITIES FOR HEALTH AND SAFETY

a. Overall and final responsibility for health and safety:

Emma Whitehouse Position: Director

b. Day-to-day responsibility for ensuring this policy is put into practice:

Emma Whitehouse Position: Director

c. To ensure health and safety standards are maintained/improved, the following people have responsibility in the following areas:

Emma is responsible for undertaking risk assessments; Emma is responsible for the reporting of first aid incidents. Emma is responsible for volunteer health and safety training.

d. All staff and volunteers should:

- Co-operate with supervisors and managers on health and safety matters;
- Take reasonable care of their own health and safety; and
- Report all health and safety concerns to an appropriate person.

PART 3: ARRANGEMENTS FOR HEALTH AND SAFETY

Risk Assessment:

- We will complete relevant risk assessments and take action
- We will review risk assessments when working habits or conditions change.

Training:

- We will give staff and volunteers a health and safety induction and provide appropriate training.
- We will provide personal protective equipment where necessary
- We will make sure suitable arrangements are in place for employees who work remotely.

Consultation:

- We will consult staff and volunteers routinely on health and safety matters as they arise and formally when we review health and safety

Evacuation:

- We will make sure escape route and well signed and kept clear at all times
- Evacuation plans are test from time to time and updated if necessary