

2025 FUCC Summer Conference Minutes

Submitted by FUCC Secretary Brian J. Dean

Motions Presented and Approved by the Committee at Friday Business Meeting

Motion 1: Changes to FUCC Bylaws – [See final approved changes](#)

Motion Jeanna Dean

Second Mark Atkininstall

Approved unanimously

Motion 2: Approval of sending a letter proposing changes to the language in TTC

Index 102-603. [See Final Submittal email and letter.](#)

Motion Brian Dean

Second Bryan Lantz

Approved Unanimously

Motion 3: Election of Officers

Proposed Slate of Officers

Chairperson – Mark Atkininstall, Burgess & Niple

Vice-Chairperson – Brian Dean, Sunshine 811

Incoming Secretary – Martin Mikhail, FPL

Past Chairperson – Stephen Waidley, Frontier

Treasurer – Jodi Rano, SRD

Historian – Chris McLaughlin

Secretary position nomination was opened to the floor. No nominations presented.

Motion to approve the proposed slate of officers: Chris McLaughlin

Second: Art Gilmore

Passed unanimously

Agenda

[Wednesday, August 6th, 2025](#)

[Morning Session](#)

155 Registered in Constant Contact

7:00am – 11:00am

Breakfast Buffet in Hotel Restaurant – Ticket Required

(2 tickets provided per room at hotel check-in, \$31 +tax without a ticket)

8:00am

Registration Desk Opens

9:00am – 9:30am **FUCC Officers Meeting – Sawgrass Meeting Room***Chaired by Stephen Waidley, Frontier, FUCC Chair*

Attended	Name	Company	Stakeholder Group
X	Stephen Waidley	Frontier	Telecom
X	Mark Atkininstall	Burgess Niple	Design Consultant
X	Brian Dean	Sunshine 811	Utility Notification Center
X	Jodi Rano	Stantec	Design Consultant
	Chris McLaughlin	CFB Surveying/MacDriller	Geospatial Consultant
X	Tara Miller	Duke Energy	Power

Notes:

Meeting started at 9:19

1. \$41,000+ Budgeted by Chair
 - a. Lori sent email for Food & Beverage should be around \$20,000
 - i. Breakfast will be at Hilton Garden Inn due to closure of Hilton kitchen
 - b. \$41,430 in PayPal mostly registrations and a couple of \$800 tables
 - c. \$36,218.80 in the bank
2. Hotel Situation
 - a. Fall 2026 – World Golf Village through 2026 – NO HOTEL FOR 2027
 - b. Spring 2026 – Ocala Hilton – NO HOTEL FOR 2027
 - i. Officers will meet at the Equestrian Center prior to the Spring 2026 meeting to look at the facility and discuss rates.
 - c. Summer 2026 – NO HOTEL FOR 2027
 - i. Discussion
 1. Mark, Brian and Jody will work on getting hotels.
 2. Lori McLaughlin said she would get pricing for the Hilton Marco Island for Summer 2026
 3. Need to get the Summer 2026 meeting set up ASAP
 - d. For future hotels, \$220 Max Room Rate and 15 rooms at government rate.
3. Event Planner?
 - a. Brian Dean and Mark Atkininstall brought up hiring an event planner to at least negotiate hotels and possibly run the registration at meetings.
 - b. Officers will meet to get a proposal together and set up meetings with potential candidates
4. Stephen Waidley– Should be make the Banquet Committee a standing committee. It is done every year.
 - a. Brian Dean- That would require bylaws change. We might also want to consider forming a standing Finance Committee.

9:30am – 10:30am **Steering Subcommittee – Sawgrass Meeting Room***Chaired by Mark Atkininstall, Burgess & Niple, Inc., FUCC Vice-Chair****(Other Subcommittee and Interest Group Chairs should be in attendance)***

Attended	Name	Company	Stakeholder Group
Officers			
X	Stephen Waidley	Frontier	Telecom
X	Mark Atkininstall	Burgess Niple	Design Consultant

X	Brian Dean	Sunshine 811	Utility Notification Center
X	Jodi Rano	Stantec	Design Consultant
	Chris McLaughlin	CFB Surveying/MacDriller	Geospatial Consultant
Steering Committee			
	Vacant		Telecom
X	Art Gilmore	Duke Energy	Power
	Joe Sanchez	FGT	Gas
X	Warren Gilbreath	Hillsborough County Public Utilities	Water
X	Bud Parker	Sarasota County Utilities	Sewer
	Kris Hayes	Lakeland Electric	Governmental Utility
	Vacant		Governmental Non-utility
X	Trisha Miller	ECHO UES	Utility Coordinator Consultant
X	Shane McGlocklin	Badger Daylighting	Contractor
	Vacant		Design Consultant
X	Brian Dean	Sunshine 811	Utility Notification Center

Quorum present

Notes:

Vacant Positions

Design Consultant – None present to fill position

Telecom- None present to fill position

Governmental Non-Utility – None present to fill position

Mark will try to fill the slate of all positions for the steering committee for presentation at the general membership committee meeting.

Changes to Bylaws – [View Proposed Bylaws](#)

Presented proposed bylaw changes to the steering committee.

Approved with two amendments.

1. Change requirement for Yancey Award to 2/3 Supermajority instead of unanimous approval
 - a. Motion by Shane McGlockin
 - b. Second by Bud Parker
 - i. Passed with unanimous approval
 2. Remove requirement for Chair approval for Farkas Award
 - a. Motion Art Gilmore
 - b. Second Shane McGlockin
 - i. Unanimous Approval
 3. Approving changes as amended
 - a. Motion Mark Atkininstall
 - b. Second Trish Miller
 - i. Approved Unanimously
 4. Amended bylaws must be presented to the General Membership for 2/3 approval at the business meeting on Friday
- Secretary Nominee – Martin Mikhail (FPL)
- a. Motion Brian Dean

- b. Second Trich Miller
- c. Approved Unanimously
 - i. Must go to general membership at business meeting for majority approval

10:30am – 11:30am Subcommittee Breakout Meetings

Planning Subcommittee – Sawgrass Meeting Room

Chaired by Mariah Mader, KCI

NOTES: Joint meeting with Memberships & Promotions. See Below

Memberships/Promotions Subcommittee – Dunes 1 & 2 Meeting Room

Chaired by Melonie Schwartz, Bentley Group, Inc.

NOTES: 26 Attendees

1. Self-Introductions
2. Spring 2025 Meeting Re-Cap
3. Organizational Items
 - a. FUCC Logo
 - i. Every 5 years (2025) – No action at this Meeting
 - b. FUCC Standard Templates
 - i. No action at this Meeting
 - c. FUCC Brochure
 - i. Last Published 2023
 - ii. Every 2 years (2025 Publish) – Received no additional changes
 - d. FUCC Website
 - i. No Action at this Meeting; Open to any Improvements or Suggestions
 - e. FUCC Banners
 - i. No Action at this Meeting; New Banner has been made
4. Industry Events for FUCC to Attend
 - a. No update at this meeting
5. Membership Engagement
 - a. Conference Attendance Incentives for Organizations:
 - i. “Check us out” Options:
 1. Let them attend free for one meeting (1 person) – attendance only
 - a. Cost Implications: \$250.00
 2. Offer a discounted rate for one meeting (1 person) – attendance only
 - a. Recommendation: \$125 registration
 - b. Cost Implications: \$125
 - ii. Longstanding Partnerships Options:
 1. Reciprocal Benefits
 2. Attend one (1) meeting and get a table – At no cost
 - a. Recommend Summer Meeting excluded
 3. Requires exact reciprocation for their organization
 4. Cost Implications: \$850
 - a. Meeting Registration: \$250
 - b. Table: \$600
 5. Discount Options
 - a. Attend one (1) meeting annually and get a table at a discount
 - i. Recommend Summer Meeting excluded
 - b. Requires a similar reciprocation for their organization

- c. Recommendation:
 - i. Registration: \$150
 - ii. Table: \$350
 - d. Cost Implications: \$350
 - b. Conference Attendance Incentives for First-Time Attendees:
 - i. “Check us out” Options:
 - 1. Let them attend free for one meeting (1 person) – attendance only
 - a. Cost Implications: \$250.00
 - 2. Offer a discounted rate for one meeting (1 person) – attendance only
 - a. Recommendation: \$125 registration
 - b. Cost Implications: \$125
 - c. Group Discount
 - i. When organizations register more than X number of personnel, offer a discount
 - 1. Offer a discount of \$25/\$50 per registrant for up to X people – attendance only
 - a. Cost Implications: TBD
 - d. Speaker / Preferred Speaker/Exhibitor Rates:
 - i. What is our current methodology for speakers?
 - ii. Offer discounted speaker or exhibitor rates at Conference
 - 1. Recommendation: \$125 registration
 - 2. Cost Implications: \$125
- 6. Engagement of Long-Standing Members
 - a. Identifying and Recognizing Long-Standing Members:
 - i. Establish a system to track member tenure and identifying long-term members (e.g., those with 10, 20, or 30+ years of membership).
 - ii. Publicly acknowledge and celebrate long-standing members through awards, recognition events, or features in newsletters and on the website.
- 7. Incentivizing Long-Standing Member Participation in Enrollment of New Members:
 - a. Legacy Member Ambassador Program: Create a formal program where long-standing members serve as ambassadors to recruit new members.
 - b. Tiered Rewards for Referrals: Offer increasing rewards or recognition for long-standing members who successfully recruit new members (e.g., conference passes (full or partial), etc.).
 - c. Matching Program: Match new members with long-standing members in a mentorship or networking program to improve new member retention.
 - d. Engaging Long-Standing Members in Leadership and Mentorship Roles:
 - i. Invite long-standing members to serve on committees, advisory boards, or as mentors to newer members.
 - ii. Recognize long-standing members as subject matter experts and invite them to speak at events.
 - e. Gathering Insights and Feedback from Long-Standing Members:
 - i. Conduct surveys with long-standing members to gather their insights on how to improve the organization and attract new members.
 - ii. Involve long-standing members in the development of new committees and conference offerings to ensure they meet the evolving needs of the industry.
- 8. Promotions
 - a. No Action at this Meeting
- 9. Other

- a. Open Discussion

Banquet Planning & Utility Coordination Education Subcommittees

Sandcastle 1 & 2 Meeting Room

Co-Chaired by Jeanna Dean & Heather Johnson, Harbor Coordination Solutions

NOTES: No Report Submitted

11:30am – 12:45pm Lunch on Your Own

Afternoon Session

1:00pm – 1:15pm Opening Comments from the FUCC Chair – Sea Oats Meeting Room

FUCC Chair Stephen Waidley, Frontier

NOTES:

1. Introduction of officers
2. Restaurant and Bar were closed but now are opened due to health inspection.
 - a. Get breakfast tickets from Lori
 - b. Drink tickets will be handed out tonight.
3. Banquet tomorrow – Under the Big Top
 - a. See Jeanna Dean if you want to help decorate the room.
4. Thank you to our sponsors – [See Sponsor Poster](#)
 - a. Emeritus Sponsors
 - i. Ayers and Associates
 - ii. GeoPoint
 - iii. Harbor Coordination Solutions
 - iv. WGI
 - b. Platinum Sponsors
 - i. Utility Lines Construction Services
 - ii. KCI
 - iii. Ardurra
 - iv. ECHO Utility Engineering and Survey
 - v. George F. Young
 - vi. Pike
 - vii. Bentley
 - viii. Sunshine 811
 - c. Gold Sponsors
 - i. MacDriller
 - ii. Colliers Engineering and Design
 - d. Bronze Level Sponsor
 - i. Gresham Smith
 - ii. Infrastructure Consulting and Engineering
 - iii. M.G. Vera & Associates
 - iv. FLUG – Florida Local Users Group
5. Need vacancies filled for Steering Committee
6. Bylaws changes. Available at registration table.
 - a. Does not include changes voted on at steering committee.
 - b. Election will be at the General Membership Business meeting on Friday

1:15pm – 2:15pm **Sunshine 811 Essentials – Sea Oats Meeting Room**

Brian Dean, Sunshine 811

NOTES: [See attached presentation slides](#)

1. 2025 Ticket volume is at record level with 5 months left in the year
2. New excavator training is now available
 - a. Follow this link to access the training, [Training Marketing](#)
3. Damage Prevention Councils are ongoing
 - a. Open discussion with all stakeholders invited to attend
 - i. <https://sunshine811.com/dpc>
4. Legislative Update
 - a. The Sunshine 811 Board of Directors is not proposing any legislative changes in the 2026 session
 - i. Will continue to monitor for other agency actions
5. Large Project Tickets
 - a. Sunshine 811 is seeking feedback on possible legislation/policies for large project tickets
 - b. Pilot project in Port St. Lucie - Not a Sunshine 811 initiative
 - i. Operates under the current law
 - ii. Drainage, Water Main and Force Main Installation – 8 Member Operators
 - iii. Weekly look ahead meetings
 - iv. Locates are coordinated by group text
 - v. Some locators are using the 8-Ongoing Project response
 - vi. Issues Noted
 1. Abandoned Facilities – I know it is OSIP
 2. Other projects and subcontractors in the same easement/ROW
 - a. New infrastructure is being installed during the project
 - b. Could be handled in permitting process
 3. Relatively small scale
 - c. Going Forward – Looking for other projects
 - i. Additional pilot studies – Working on a West Region Project
 1. FDOT Roadway Project?
 2. Fiber Install?
 3. Power Storm Hardening?
 - ii. Sunshine 811 Liaisons will be involved but not as an official 811 study
 - iii. Need to see what works and doesn't based on area
 - iv. Need to identify what parameters identify a large project
 - v. Need to identify any required legislative changes
 - vi. Need to identify any changes needed to Exactix and Utilisphere
6. 811 Essentials Presentation
 - a. See presentation slides

2:15pm – 3:15pm **Utility Interest Group Meetings**

Telecom/Underground Interest Group – Sawgrass Meeting Room

Underground Chaired by Garth Thompson, MG Vera, and

Telecom Co-Chaired by Livia de Mattos-Siech, Crown Castle, & Josue Ocando, ATT

NOTES: Minutes provided by Brian dean

- 1) Livia was not present. Meeting let by Garth Thompson.
- 2) Need Chairs for Telecom and Underground Interest Groups
 - a) Must lead meetings, provide minutes and attendance

- b) Must arrange a 1-hour education session
 - i) Telecom – April
 - ii) Underground – November
 - iii) Power – August
- 3) Underground Discussion
 - a) Trish Miller – Contractor Issues
 - i) On CEI team with a contractor that has multiple gas and telecom strikes
 - ii) Contractor wants to blow and go without regard to damage
 - iii) How can they be stopped?
 - (1) Aren't they graded? This is a FDOT project so there is grading the can impact future work.
 - (a) Document issues with the project owner
 - (b) Contact Central FDOT office
 - (2) Contact law enforcement
 - (a) Even if marks are present, if they aren't following tolerance zone requirements, they can be cited.
 - (b) FHP may be a good choice for enforcement since they have authority on FDOT roadways.
 - (c) Utility could get local law enforcement involved
 - (i) Especially if they are having to control traffic
 - (ii) Orlando said local PD cannot enforce without local code
 - 1. I had heard that it was for code enforcement
 - (3) Get OSHA involved before a worker gets injured or killed
- 4) Telecom Discussion
 - a) Zayo has purchased Crown Castle except for large towers
 - b) Joint use Opportunities
 - i) Garth is working on a JU relocation for Venetian Causeway in south Florida
 - (1) 12 bridges with subaqueous crossing
 - (2) Working with a contractor to handle coordination
 - (a) Would need separate permits for each utility
 - ii) Telecom Bill encourages joint use for telecoms
 - (1) Takes effect October 1
 - (2) More to come
 - c) Permit Closing
 - i) Get your as-built drawings in to close permit
 - (1) Utility staff do not need to sign/seal
 - (a) Can redline and submit permit drawings if no changes
 - (2) If plans were signed/sealed by a EOR or other outside the utility, the as-builts must be submitted
 - d) City of Orlando – Olivia
 - i) An MOT permit is separate from ROW inspection, and the ROW inspection must be requested
 - (1) They look after the ROW requirements
 - (a) Depth, cover, rehab...
 - e) Election of Chairperson
 - i) Chris Plank – Comcast
 - ii) Bill Deal - Underground

Power Interest Group – Sea Oats Meeting Room

Chaired by Martin Mikhail, FPL

NOTES: Minutes provided by Martin Mikhail

Meeting Date: 8/6/2025

Meeting Start 2:15pm: 52 Attendees

Went straight to round table discussion. No formal presentation given.

Topics Discussed:

- 1) Transmission Pole Holds: Discussion revolved around why transmission pole holds are not performed or common. It is the position of the utilities that transmission pole holds are not feasible and alternative designs/construction methods and all possible diligence pursued to avoid this conflict. Excavation distances are to be determined by the utility on a case-by-case basis and stability to be ensured by contractor.
- 2) RGB Details: Discussion revolved around level of details requested of green lines as it pertains to underground conduit runs (i.e. # of conduits, depths, material etc.). It was determined that indication of facilities as well as voltages meets the requirement under UAM 5.1 and that level A SUE work by the FDOT engineer can make those determinations. As plans progress further details (i.e. record drawings), can be provided should it be determined and agreed upon by the UAO that a conflict exists.
 - a) It was also encouraged that publicly available permit drawings be researched to help in their discovery.
- 3) UWS's and New Permit: Lengthy discussion on already executed work schedules and new UAO permits coming into the department that may possibly do the following:
 - a) May cause the UAO to relocate newly installed facilities that are or would be in conflict on a project within the 5-year plan
 - b) Cause additional conflicts not otherwise noted post UWS certification.
- 4) Actionable items: If another department within the UAO's organization submits a permit for work within a FDOT ROW that falls within their 5 year plan, it should be assumed that no due diligence is performed unless otherwise noted somewhere on the UAO permit drawing, and should be sent back to applicant for awareness of upcoming project and to discuss with UAO personnel handling the relocation coordination of said ROW for further review.
- 5) Elections: Chris Buonanni elected chairman of Power Interest for the 25/26 session and Eugene Khashper is the elected co-chair.

Meeting Adjourned: Time 3:05pm

3:15pm – 4:15pm Subcommittee Breakout Meetings

Joint-Use Subcommittee – Sawgrass Meeting Room

Chaired by Bill Deal, ICE

NOTES: Minutes Provided by Bill Deal

Joint-Use Subcommittee

Cocoa Beach, Florida

August 6, 2025

Agenda/Notes

- 1) Opening Remarks
- 2) Self-Introductions: 29 Attendees
- 3) Old items
 - a) SB818, SB567, SB462
 - i) Discussed how this legislation might affect joint-use in the future.
 - ii) There was a short summary, pending a more comprehensive explanation in tomorrow's presentation.
 - iii) It was said that maybe, by the UAOs being reimbursed, they would have more incentive to comply

with removing their attachments.

- 4) New Items of Interest
 - a) For discussion:
 - i) Question: If you have two spans of abandoned fiber, attached to three poles (pending removal), that no UAO will claim, what can you do?
 - (1) Contact the pole owner
 - (2) Contact the FDOT district for permitting history
 - (3) Have the contractor remove it, since it is out of service
 - ii) Question: Has anyone used AI with utility mapping?
- 5) How could this affect joint-use in the future?
- 6) Pending future discussion
- 7) Nomination for New Joint-Use Chairperson:
 - a) Carolyn Greenwell, Greenwell Professional Services, was nominated by Bill Deal and seconded by Bruce Herrington. She was voted in unanimously
 - i) Greg Plemmons agreed to be Co-Chair

Permitting Subcommittee – Sea Oats Meeting Room

Chaired by Kathy Mader-Brown, KCI

NOTES: Minutes Provided by Kathy Mader-Brown

1. The Permitting Sub-Committee held in the Sea Oats Room at the Cocoa Beach Hilton at 3:15pm had 30 people in attendance.
2. The new Permitting Sub-Committee Co-Chair, who was nominated by Mariah Mader and seconded by Trish Miller was Natalie Ogden with Pike. Her email is Nogden@Pike.com
3. The presentation today was: What the Construction Crew would like the Permitting Team to know. Attached is the PowerPoint. [See Attached Slides](#)

TTC/MOT Subcommittee – Dunes 1 & 2 Meeting Room

Chaired by Robb Brown, Duke Energy

NOTES: Minutes provided by Robb Brown

37 members in attendance

Proposed Change to FDOT 102-600

The FDOT 102-600 series indexes are not required to be approved through the rule making process. They are updated annually, and we have been working closely over the years to allow the utility industry to review and comments on proposed TTC index plan changes. One area that is of concern that would benefit the utility industry is a proposed update to the notes on index 102-603 (sheet 1 of 3 – below). It was agreed to ask the FUCC members for approval to allow the committee chair (Robb Brown) to send a memo to Patrick Overton requesting these changes on behalf of the members of the FUCC.

Current Language:

Use temporary raised rumble strips when the existing posted speed is 55 mph or greater and the work duration is greater than 60 minutes. If temporary raised rumble strips are not used, omit "Rumble Strips Ahead" signs (MOT-18-10) and associated work zone sign spacing

Proposed additional:

Use temporary raised rumble strips when the existing posted speed is 55 mph or greater and the work duration is greater than 60 minutes. For short duration work greater than 60 min and less than 8 hours within short temporary work zones the use of law enforcement at each end of the work zone can be used in lieu of rumble strips. If temporary raised rumble strips are not used, omit "Rumble Strips Ahead" signs (MOT-18-10) and associated work zone sign spacing

Robb A. Brown



Manager of Construction Management
Distribution Governmental Liaison
(352)-459-4671
Robb.brown@duke-energy.com

4:15pm – 5:30pm **Banquet Preparation (Optional) Meeting – Sandcastle 1 & 2 Meeting Room**
Co-Chaired by Jeanna Dean & Heather Johnson, Harbor Coordination Solutions

5:30pm – 7:30pm **Networking Event – Horizons Meeting Room & Outside Private Deck**
Hors D'oeuvres will be provided and 2 complimentary drink tickets/Cash Bar
****NO OUTSIDE FOOD OR DRINKS ALLOWED PER OUR CONTRACT WITH HOTEL**

Thursday, August 7th, 2025
All sessions held in the Grand Ballroom

Morning Session

7:00am – 11:00am **Breakfast Buffet in Hotel Restaurant – Ticket Required**
(2 tickets provided per room at hotel check-in, \$31 +tax without a ticket)

8:00am **Registration Desk opens**

9:00am – 9:15am **2025 Summer Meeting Opening Comments & Introductions**
FUCC Chair Stephen Waidley, Frontier

NOTES:

Self-Introductions

1. Polos are available for purchase Jody Rano
 - a. Tee shirts may be ordered for the future
2. Call for secretary nominations at the business meeting on Friday
 - a. Rob Brown ran through the requirements for the secretary position
 - b. Must be a utility representative to meet Bylaw requirements
3. Thank you to our sponsors
 - a. See List from Wednesday afternoon opening session
4. Proposed bylaws changes will be presented for vote at the Friday Business Meeting.

5. Looking to fill vacancies on the Steering Committee
 - a. See Mark Atkininstall, Vice Chair, for information

9:15am – 10:00am *Design Build Subcommittee Meeting*

Chaired by Hank Humbert, WGI

NOTES: [See attached FHWA Flier](#)

FHWA Introduction to Progressive Design Build – See attached flier

1. 3 or 4 attendees are working on progressive design builds
 - a. It takes longer and starts earlier
 - i. Unlike traditional DB where plans are at 30-60%
 - ii. Design and Contractor are contracted with an agreed upon maximum price
 - iii. Design starts earlier by contracted design team
 - iv. Pricing can be adjusted as design proceeds
 - v. Can be put on hold if price exceeds estimates
 1. Goes to open build
 - vi. Advance clearing and grubbing
 - vii. ROW acquisition
 - b. Moving Florida Forward has some: Progressive DB projects
 - c. Some are being done in the country.
 - d. Likely to be Large \$500M projects
 - e. Bryan Lantz – Are there incentives for completion ahead of schedule?
 - i. Yes, they can be built in
 - ii. Since the plans aren't final there can be savings found
 - iii. Utilities get undue pressure since incentives are built in.
 - iv. Work schedules may be fluid
 - f. Shawn Lewis
 - i. The utility can be paid to move up relocation
 1. Not very likely but can be done
 - g. Patrick Comments
 - i. Pluses and Minuses
 1. Don't know the total price at the beginning
 - h. Mark Atkininstall – City of St. Pete is doing one with sewer and roadway
2. Robb Brown
 - a. Chair of Transportation Advisory Committee
 - b. Florida Electric Generating Committee
 - c. F.S. 377 modifications started the need for the Committee
 - i. 337 Allows municipalities and counties to Develop rules for the ROW
 1. UAM is developed by 337
 - d. FTBA wants to modify 337 – Tried in 2023
 - i. Will impact utilities
 1. No forgiveness
 2. Must Move NOW
 3. Storm deployment would not give any room for delays
 4. Utilities fought it and prevented adoption
 - e. New FTBA Chair has a power background a legislation was not pushed
 - f. Utility Working Group Meetings
 - i. Started prior to Covid
 1. FTBA brought a proposal that modifies the UAM
 2. ROB- Electric is not in favor of opening UAM
 - a. Latest 2017 UAM is much more concise than past UAMs

- b. 2017 UAM took 7 years to get adopted
 - c. Would be a full-time job
 - i. If there isn't a dire need to open the UAM
 - ii. Is there any need to open the UAM – to the group
 - 1. Consensus of attendees is NO
 - 3. Rob – Will continue to work with FTBA regarding legislation
 - 4. BRYAN LANTZ – Everyone here should open the UAM to read it!!!
 - ii. How do I get a copy of UAM
 - 1. Google FDOT Utilities and follow to UAM 2017 version
 - g. Sarasota County is adopting UAM and changes to UAM will impact them
 - i. City County adoption is good for consistency and benefits all
 - ii. BRYAN LANTZ encouraged City/county to adopt so they don't need to know multiple rules and regulations
 - h. Robb – UAM was designed for high-speed high-volume roadway. The UAM is still a good guideline for all roads.

10:00am – 11:30am FDOT Forum – DUE/DUA & FDOT Personnel

Lead by Patrick Overton, PE, FDOT State Construction/Utilities Engineer

NOTES:

Patrick Overton

- 1. HB 703 or Law 2025-122
 - a. Effective October 1, 2025
 - b. FDOT has a plan but needs work
 - i. Patrick will send implementation plan to FUCC leadership
 - ii. Set up a Teams Meeting for Discussion
 - c. Potential Impacts
 - i. Telecoms paid for relocation
 - 1. Local governments have access to a grant program for utility relocation
 - a. \$50M Grant
 - b. Locals can apply for a grant through the department of commerce
 - 2. Department Side
 - a. Anything 7 years or newer would get 50% reimbursement 100% of the time.
 - b. Timelines would impact the utilities
 - ii. Will not open UAM
 - d. Bryan Lantz with FTBA
 - i. Originally only PSC utilities were impacted by the FTBA bill
 - ii. Telecom wanted to get in on that
 - 1. Telecoms did their own bill resulting in HB 703
 - e. FDOT does not anticipate opening 337
- 2. BABA – Buy America Buy America Act
 - a. On August 19 there will be another 2-hour training course on BABA
 - i. Let Patrick or Cynthia know if you would like to attend
 - b. Update
 - i. One exemption/waiver was submitted for approval
 - 1. Surge Protectors for signals
 - a. No USA made surge protectors are available
 - b. Why just surge protectors? Bryan Lantz
 - i. Patrick – They probably not approve a general waiver
 - ii. Surge Protector was an easy write up.

2. How long will that take remain effect?
 - a. Maybe 7 years
 3. Robb Brown: Is the waiver tied to applying utility or the manufacturer?
 - a. Patrick – APO would approve for the manufacturer
 - ii. Categories
 1. Partial – Surge Pictures
 - a. 10 total manufacturers but only 3 are domestic
 - i. Would create a massive demand for the 3 domestics
 - ii. Cause cost increases
 - iii. FHWA would currently say no
 1. Domestic only
 2. Plenty Domestic Available
 - a. No waivers
 - iii. Contact Patrick or Cynthia to get on email list
 1. Go to Utility Website – Search FDOT Utilities
 - a. Click on email and send request to appropriate email
 - b. Ask any questions
3. Robb Brown: What does FDOT Utilities and Construction have to do with Moving Florida Forward?
 - a. Only as needed for construction
 - b. Only a few calls on utilities
 - c. ROBB project lead – Need up front input on BABA and working in ROW
 - i. ROBB Suggest that they get some consistency
 1. IVAN in charge of Moving Florida Forward
 - a. Working to get utility section going on I-4
 - b. Hopefully he can present at the Fall FUCC Meeting
 - d. D5 DUA Stacey Nester
 - i. Going through 3 districts
 1. Go through the one that you are comfortable with and do what you have always done.
 4. Bryain Lantz to Patrick - Brightline Expansion Do you have any input?
 - a. No
 5. D4 – Update
 - a. Progressive DB is in early work
 - i. Lots of utility impact
 - ii. UWHACA
 - b. Local Agency programs – Federal money through FDOT
 - i. Several projects and LAP projects
 - ii. Assisting with design
 - iii. Different coordinators
 - c. Eugene Keith – Would you be interested in a local district liaison meeting?
 - i. Garth and others – Have conversation at a later time
 6. D5 Stacey Nester
 - a. EORs Utilities Coordinators for separate training in October
 - i. Get with Stacey
 - ii. D1 and D7 do similar training
 7. D6 Xenia Rodriguez/Johanna Hernandez
 - a. Utility workshop in April
 - b. SUE protocol developed and submitted for implementation
 - i. Bryan Lantz – what does it mean finalizing SUE protocol?

1. Trying to get similar and complete submittals
 2. Will Patrick look at that for proper implementation in all districts?
- c. Finalizing large project on Melbourne Beach
8. Turnpike – Joe Bitar
 - a. Thank you, Robb Brown, Bryan Lantz and Joe Snachez, for help moving projects forward
9. Cynthia Snelling Brown
 - a. Let's all work together to get these projects moving
10. Shawn Lewis
 - a. No Comments
11. How many use one stop permitting?
 - a. Update coming
 - b. If you get an RAI from Nick Petronius – Request for Additional Information
 - i. Do not submit until complete
 - c. New program will be much better.

OPEN ROUNDTABLE DISCUSSION

1. Eugene for Keith
 - a. Utility Permits for ongoing projects
 - i. Who is getting permit for installed utilities by contractor? Is it the utility or the contractor?
 1. Shawn Permit for relocation or utility to be placed in construction?
 - a. Utility applies for permit
 - i. If in design, they need a UWS
 - ii. If in construction, they need a UWS
 - iii. Must not impact contractor
 1. FDOT can review
 2. If there is a conflict with construction or MOT, FDOT may delay until a particular date.
 3. This is for a permit not associated with a construction project.
 2. Robb Brown – FDOT has been great in working with contractors
 - a. Sometimes they can't wait too long
2. Mast Arms
 - a. Why can't mast arms be moved to open areas if they are available?
 - i. Many mast arms go in the most congested intersections
 - ii. Mark Atkinstall – Longer arms have limitations
 1. May not work
 - iii. Shawn – May not be able to get ROW
 1. Can take 1 to 2 years to get ROW
3. UAM allows UWS to be used for permit
 - a. Shawn – they have done that before on a temporary basis
 - i. UWS does not give you right to be in ROW
 - ii. Need a permit to occupy ROW
 - b. Jeremy – The UAM is the permit – No the UWS is not a permit – You need a permit
 - i. Can be after the fact
 - c. Bryan Lantz – UAM says may get a permit
 - i. Cynthia UWS is a work agreement not a permit
 - ii. In UAM allows it but does not implement
 - d. How about the permit being the UWS

- i. Retaining 120 rights is vital
 - e. SEE UAM 212
 - i. FDOT may allow a UAM to be used as a permit
- 4. Recent conflicts with shared use paths
 - a. What is the definition of a shared use path?
 - i. It is defined in the UPM
 - ii. It is not in UAM
 - iii. If you are pushing poles out of the ROW to install a shared youth path that forces huge changes. UAM only has roadways or sidewalks.
 - 1. Would require opening the UAM – not likely to happen
 - iv. FDM 222.1 Note 2 Widths can be reduced to 6 feet
 - b. Hard to get easement for poles
 - c. Storm drains are also an issue
 - i. All approved and now the poles in conflicts
 - 1. Would like input on design and construction
 - d. Bryan Lantz: Greenbook says the utilities must be addressed
 - i. That is for cities and counties only – best practice
 - e. Jodi Rano
 - i. They do make comments during ROW meetings to not squeeze utilities out of ROW.
 - f. This is more for cities and county projects
- 5. Robb Brown
 - a. FAQ work schedule question is answered?
- 6. Steve Waidley
 - a. Can a contractor pull up flags be pulled when done?
 - i. Brian Dean – There could be other tickets in the area
 - 1. There is nothing that requires removal of marks
 - 2. It is a misdemeanor to remove valid marks
 - 3. There has been discussion to require in 556 that contractors remove flags
 - a. That doesn't help with paint that is almost impossible to remove

11:30am – 1:15pm *Lunch on Your Own*

Afternoon Session

1:30pm – 1:45pm *FUCC Announcements*
FUCC Chair Stephen Waidley, Frontier

NOTES:

Thank you to the Trainwreck Band for entertaining us at the Wednesday night networking event.
 If you want to join the band, just show up at the next meeting.

1:45pm – 2:45pm *Visualizing the Subsurface with AI: Eliminating Utility Surprises in Capital Projects – Sea Oats Meeting Room*
Presented by Jacob Bortz, Exodigo and Jason Childs

NOTES: Slides not provided

- 1. Utility Mapping Technology Presentation
 - a. Exodigo's Approach
 - i. Remove human bias
 - 1. Scan high resolution images
 - 2. Research all available records

- a. Enter site coordinates and review all available data
 - b. Look for signs of additional work completed using multi-sensor on-site scanning
 - i. All gathered into collected file
 - ii. Metal detector
 - iii. Electro Magnetic
 - iv. Magnetic
 - v. Multi-channel GPR
 - 3. Data Fusion with Trained AI Model
 - a. Allows 5.5 GB per Acre of data to be consolidated
 - 4. Create utility mapping
 - a. 3D
 - b. 2-D Stamped and Sealed
 - 5. Platforms for various terrains
 - a. Vehicle mounted, drones, railroad tracking, Standard GPR
 - b. Backpack mounted sensor
 - c. Crews trained on use but they do not need training to read data in real time.
 - d. Manholes are mapped with lidar to provide 3D imaging
 - b. Florida Project
 - i. 1-95 and Gateway Interchange
 - 1. Created 3-D model of all utilities
 - c. Automated Utility Structure Surveying
 - i. Lidar scan – iPhone on a stick with powerful sensor
 - ii. 3-D mapping
 - d. Findings compared to traditional SUE
 - i. 36 new line segments identified
 - ii. 12 utility locations updated and refined
 - iii. Depth for 98% of Utilities
 - e. Find utilities up to 30 feet if conductive with 2-foot variance of depth
 - f. Horizontal one foot accuracy at and 30-foot depth
 - g. 18th Street Bridge Replacement Project - Kansas
 - i. Sewer found 30 feet underground that horizontally was 9 foot off from KDOT's design.
 - 1. Saved \$9M from if they had bid the project and found issue during construction
 - h. See Precision Capabilities
 - i. Good at depth
 - i. Utility Relocations Cost Estimation Dashboard using AI
 - i. Developing costs based on many resources
 - ii. Editable and can try different parameters
 - j. Sound Transit Project
 - i. ID areas for on-site based on records research.
 - k. Next Steps – Geotechnical Scanning
 - i. We were able to do a 3D model of building basement to see if a proposed tunnel would impact the structure
2. Q&A
 - a. Shawn Purvis – Cost and Time
 - i. Depends on area and needs
 - 1. A little more expensive than traditional

- 2. Quality is better
 - ii. Mapping is pretty quick
 - 1. Data processing is as it is done
- b. Jeanna Dean How does water impact the sensors they are using?
 - i. They do have some work arounds
 - 1. Using multiple sensor types allows for different
- c. How do you know the accuracy is there
 - i. Clients have done Quality Level A to verify
 - ii. They do some test holes to verify
 - iii. Horizontally 3-6 inches
 - iv. Depth 1 to 2 feet
 - v. They do give electronic depths
- d. Eugene
 - i. Our project on Gateway – We did SUE as well
 - 1. Have you compared test holes with the data they provided
 - a. Most test holes were 3-4 inches
 - i. Smaller utilities were 7-8 inches
 - b. Soil conditions were good

2:45pm – 3:00pm

Break

3:00pm – 4:00pm

Power Interest Group: Educational Workshop

“Improving service reliability through cutting-edge technologies”

Presented Heath McLemore Sr. Manager Smart Grid & Innovation at FPL

NOTES: Slides not provided

FPL 100 Year Anniversary

1925 Line survey started with horses and visual inspection

1950s to 2015 – Walking surveys – dangerous terrain and traffic hazards

2015 – Initial drone survey

2025 – large drone fleet

FPLAIR

FPLAIRONE

NEXT VISION

NEXT COLLECT – larger drones

FPLAir Command Center – Real cool drone operations center

Pilots sit in center and operate drones across the state

2019 – 5,800 flights

2024 – 148,000 flights 99% drone survey

- 1. Q&A
 - a. Bryan Lantz – How fast do drones fly? 15 to 25 knots
 - i. The plane can hit 70 knots
- 2. Any issue with bird strikes?
 - a. No really an issue.
- 3. Are there any partnering opportunities you could provide data to outside agencies?
 - a. They have worked with a couple agencies to stream data to them
 - b. Secret service in Palm Beach is worked with
 - c. Let PD or SO see the drones
- 4. They have reported issues noted to FDOT

- a. Where there was a collapse concern?
- 5. Byron Sample - How is all the data compiled?
 - a. Getting better everyday
 - b. There was no way to work with all the visual data, so they brought it in house to analyze the pictures.
 - c. Eugene Kashper- How do you maintain the drones?
 - i. They follow the same maintenance requirements of the FAA as if they were a Cessna plane.
- 6. Are there any markings to show it is an FPL drone?
 - a. No – there is a drone tail marking for FAA
 - b. Digitally they must meet FAA requirements
 - c. Early on they discussed IDing the drones as FPL
 - i. That could make them a target
- 7. Can you track the drones with Flight 24 or Flight Tracker
 - a. Not currently but maybe in the future
 - i. Need to think about security of drone pilot
 - b. President has pushed for Rule 108 to address out of line-of-site flights.
- 8. Is the data used to update location data
 - a. Yes, there is a statewide review of all lines annually
 - b. Maps are updated using the LIDAR data
- 9. Lantz – As the data get better, can that be used in future to layer over GIS maps for design and as-built?
 - a. Yes. That time is approaching.
- 10. For damage assessment how is the drone imagery used
 - a. Mostly manually. There is a team of retired engineers that review and prepare reports
 - i. They are trying to get out of picture looking business.
- 11. Eugene
 - a. Can Joint users leverage the data?
 - i. Equipment is different from utility to utility
 - ii. They can share models
 - iii. Joint users have not been a big focus
 - 1. Some for-post storm recovery
 - 2. They do look at attachments for storm assessment.

4:00pm – 6:00pm Banquet Setup / Sponsorship Table Breakdown

6:00pm FUCC Under the Big Top – Annual Dinner & Awards Banquet
Grand Ballroom
Costume Theme: Circus under the Big Top
Come dressed as your favorite circus attraction, sideshow, or animal!

Friday, August 8th, 2025

All sessions held in the Grand Ballroom

8:30am – 9:00am Networking

9:00am – 11:00am Opening Comments and FUCC Business Updates

Opening – Stephen Waidley, Frontier, FUCC Chair

Invocation & Tribute to Flag – Mark Atkinstall, Burgess & Niple,

FUCC Vice-Chair

*Secretary Reading of The Minutes – Brian Dean, Sunshine 811, FUCC Secretary
Reading waived Motion Mark Atkininstall, Second Tara Miller, Approved
Historian's Report – Chris McLaughlin, CFB Surveying/MacDriller, FUCC Historian*

Treasurer's Report – Jodi Rano, SRD Engineers, FUCC Treasurer

NOTES: [See attached financial report](#)

Total Checking and Savings \$80,316.46

Hotel has offered to cover the costs for breakfasts due to closure of restaurant and beverage sales. That should save approximately \$6,700 for this meeting.

Utility Notification Center Report

Brian Dean, Sunshine 811

NOTES:

No report beyond report provided on Wednesday

FDOT Central Office Report

Patrick Overton, PE, FDOT State Construction/Utilities Engineer

NOTES:

*August 19 BABA Training – get with Patrick or Cynthia
One waiver submitted for signal surge protectors
Telecom Bill passed takes effect October 1
He will get with us when details are worked out.*

Subcommittee and Interest Group Reports

Standing Subcommittees

Steering Subcommittee – Mark Atkininstall, Burgess & Niple, Inc., FUCC Vice-Chair Approved Motions for Membership Vote – If a vote is required, in accordance with the by-laws, only the following Steering Subcommittee members are allowed to vote:

Power – Art Gilmore, Duke Energy Telecom – VACANT

Gas – Joe Sanchez, FGT

Water – Warren Gilbreath, Hillsborough County Water Resources Sewer – Jeremy Parker, Sarasota County Utilities

Governmental-Utility – Kris Hayes, Lakeland Electric Governmental Non-Utility – VACANT

Contractor – Shayne McGlocklin, Badger Design Consultant – VACANT

Coordinator Consultant – Trish Miller, ECHO

Utility Notification Center – Brian Dean, Sunshine 811

Geospatial Consultant – Chris McLaughlin, CFB Surveying/ MacDriller Inc.

NOTES: See Bylaws Changes [PPT](#), [Redlined Changes](#), [Final Changes](#)

BYLAWS PRESENTATION AND VOTE

Motion Jeanna Dean

Second Mark Atkininstall

Approved Unanimously

Awards/Nominations Subcommittee – Tara Miller, Duke Energy, FUCC Past-Chair Programs

Subcommittee – Stephen Waidley, Frontier, FUCC Chair

NOTES:

The awards/nomination subcommittee will try to set up a protocol for nominating and voting for the

Farkas and Yancey awards. Right now, there is no process, and it is left up to the past chair. Forms were created to gather enough information to make a decision. Now there is a need to develop a process to conduct the voting process.

Conference Planning Subcommittee – Lori McLaughlin, GFY, & Mariah Mader, KCI

NOTES:

Lori – FALL COVERED THROUGH 2026

Hotel Registration is open

Spring in Ocala Hilton

Looking at World Equestrian Center for 2027

Looking at Hilton Marco Island for Summer Meetings

She does look at hotel suggestions, but the rates are often too high.

Room rate may be good but high food and beverages are high

Jeanna Dean requested that multiple employees be registered in Constant Contact.

Brian Dean will do that for the November meeting.

Memberships/Promotions Subcommittee – Melonie Schwartz, Bentley Group, Inc.

See the minutes of the Memberships/Promotions Subcommittee. They discussed several promotions and ideas to boost membership and encourage participation.

Membership Mentor

Will bring request to steering committee in Fall

Tee Shirt logo contest by Steve Waidley will be coming.

Travis Emmerson suggested coins or pins for give aways.

Lapel Pins

Ball Markers

Banquet Planning Subcommittee – Heather Johnson, Harbor Coordination Solutions

NOTES: Jeanna Dean, Harbor Coordination Solutions gave the report.

Everyone had a good time.

Utility Interest Groups

Power Interest Group – Martin Mikhail, FPL

NOTES: Minutes Submitted

Great presentation on FPL drone technology

Telecom Interest Group – Livia de Mattos-Siech, Crown Castle, & Josue Ocando, ATT

NOTES: Garth Thompson ran the joint meeting - No Report. See minutes for the combined underground and telecommunications meeting.

Underground Interest Group – Garth Thompson, MG Vera

NOTES: Garth Thompson ran the joint meeting - No Report. See minutes for the combined underground and telecommunications meeting.

Non-Standing Subcommittees

Bylaws Review Subcommittee – Brian Dean, Sunshine 811, & Chris McLaughlin, CFB

Surveying/MacDriller Inc.

NOTES: Bylaws changes approved during steering committee discussion. No further changes are

anticipated.

Design Build Subcommittee – Hank Humbert, WGI

NOTES: Nothing to add. Let Hank know if you have ideas for discussion.

E-Business/Web Page Subcommittee – Lori McLaughlin, GFY & Stephen Waidley, Frontier, FUCC Chair

NOTES: Let Stephen or Lori know of any changes needed

Facebook Page Subcommittee – Robb Brown, Duke Energy

NOTES: Current Facebook Page is in Robbs personal account. May want to setup an FUCC email and use that for the Facebook account.

Joint-Use Subcommittee – Bill Deal, ICE

NOTES: 49 Attendees Fiber left on pole, and no one would take ownership.

NexGen Subcommittee – Melonie Schwartz, Bentley Group, Inc., and Shaun Purvis, Brindley Pieters and Associates, Inc.

NOTES: Talked to Patrick and Shawn about drainage structures drawings on plans. New person in Engineering CAD position at FDOT. He is willing work with the utilities and the FUCC.

Permitting Subcommittee – Kathy Mader-Brown, KCI

NOTES: Nothing further to report. See minutes from meeting.

TTC/MOT Subcommittee – Robb Brown, Duke Energy

NOTES: TTC/MOT Requests a Motion to send letter presented by Bryan Lantz to the FDOT.

Allows law enforcement traffic control in lieu of rumble strips.

The FDOT 102-600 series indexes are not required to be approved through the rule making process. They are updated annually, and we have been working closely over the years to allow the utility industry to review and comments on proposed TTC index plan changes. One area that is of concern that would benefit the utility industry is a proposed update to the notes on index 102-603 (sheet 1 of 3 – below). It was agreed to ask the FUCC members for approval to allow the committee chair (Robb Brown) to send a memo to Patrick Overton requesting these changes on behalf of the members of the FUCC.

Current Language:

Use temporary raised rumble strips when the existing posted speed is 55 mph or greater and the work duration is greater than 60 minutes. If temporary raised rumble strips are not used, omit "Rumble Strips Ahead" signs (MOT-18-10) and associated work zone sign spacing

Proposed additional:

Use temporary raised rumble strips when the existing posted speed is 55 mph or greater and the work duration is greater than 60 minutes. For short duration work greater than 60 min and less than 8 hours within short temporary work zones the use of law enforcement at each end of the work zone can be used in lieu of rumble strips. If temporary raised rumble strips are not used, omit "Rumble Strips Ahead" signs (MOT-18-10) and associated work zone sign spacing.

Robb A. Brown



Manager of Construction Management
Distribution Governmental Liaison
(352)-459-4671

Motion to approve the sending of the letter to FDOT with the support of the FUCC.

Motion Brian Dean

Second Bryan Lantz

Approved Unanimously

UAM Review Subcommittee– Bryan Lantz, FPL

No report – Will track legislation and attempts to open UAM for impact.

UC Education Subcommittee – Jeanna Dean, Harbor Coordination Solutions

NOTES: Let Jeanna know if you have any ideas.

New Business/Old Business

ELECTION OF OFFICERS

Proposed Slate of Officers

Chairperson – Mark Atkinstall, Burgess & Niple

Vice-Chairperson – Brian Dean, Sunshine 811

Incoming Secretary – Martin Mikhail, FPL

Past Chairperson – Stephen Waidley, Frontier

Treasurer – Jodi Rano, SRD

Historian – Chris McLaughlin

Secretary position nomination was opened to the floor. No nominations presented.

Motion to approve the proposed slate of officers: Chris McLaughlin

Second: Art Gilmore

Passed unanimously

11:30am

Adjournment – Drive home safe and see you in the Spring!!

Motion Jeanna Dean

Second Jodi Rano

For the most current updates, registration, and information please visit us at:

Website: www.fucc.org

Facebook: www.facebook.com/FUCC.org

LinkedIn: Florida Utilities Coordinating Committee FUCC

Summer 2025 Sponsors

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Sunshine 811 Update



Sunshine811[®] UPDATE

Brian Dean
brian.dean@sunshine811.com

MAKING THE 811 SYSTEM MORE EFFICIENT

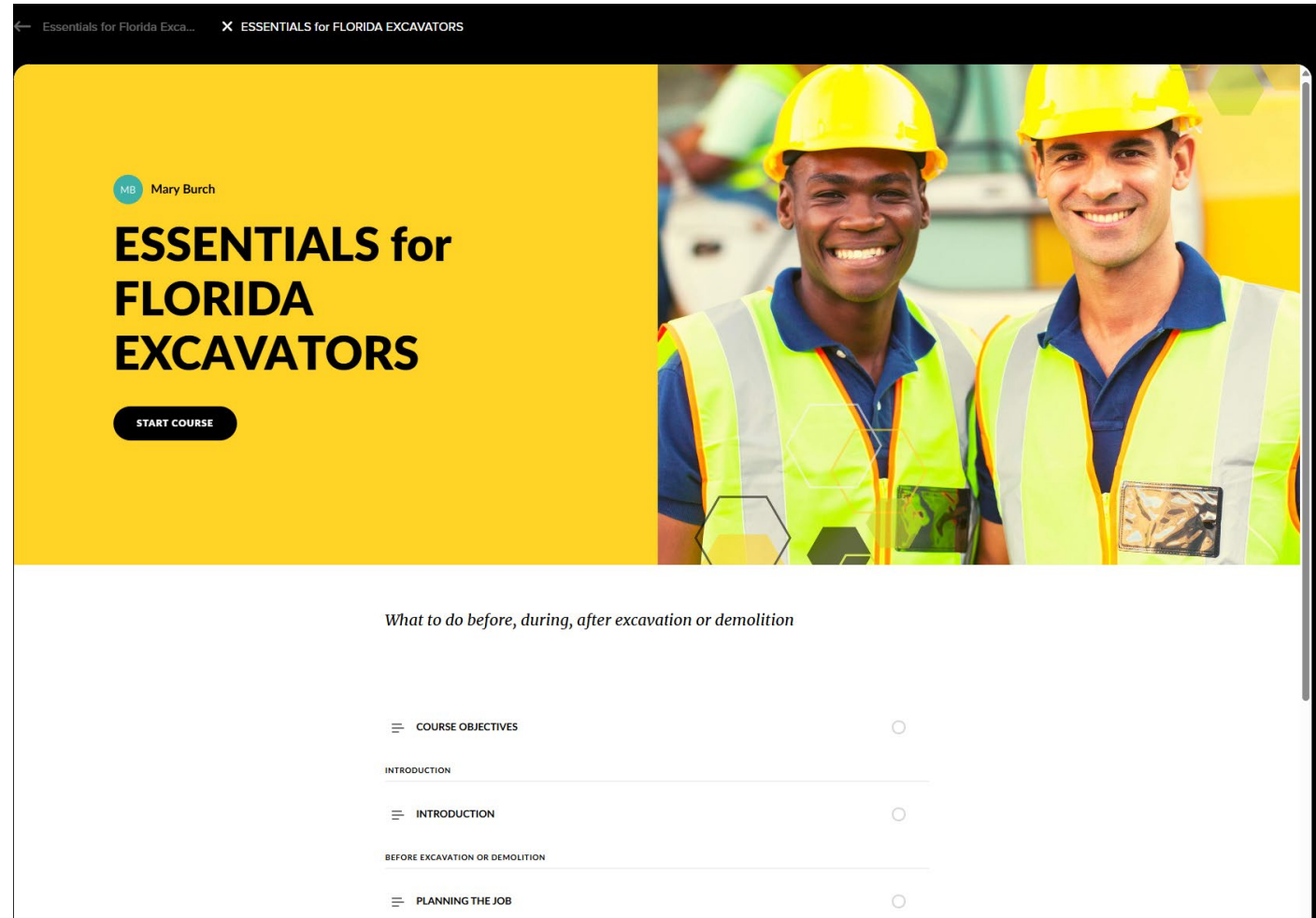
2025 Ticket Volume Up

Comparative Ticket Volume for Tickets created during 2022 - 2025							
Month	2022	2023	2022 - 2023	2024	2023 - 2024	2025	2024 - 2025
January	235,003	278,533	18.52%	232,084	-16.68%	244,492	5.35%
February	224,591	249,121	10.92%	218,260	-12.39%	232,773	6.65%
March	263,329	274,339	4.18%	232,458	-15.27%	252,142	8.47%
April	248,530	236,923	-4.67%	249,892	5.47%	267,201	6.93%
May	251,228	266,711	6.16%	245,670	-7.89%	259,775	5.74%
June	260,766	224,166	-14.04%	224,314	0.07%	252,663	12.64%
July	236,736	209,905	-11.33%	238,814	13.77%	268,272	12.34%
August	257,675	234,748	-8.90%	232,313	-1.04%	YTD	7.64%
September	217,544	215,429	-0.97%	214,936	-0.23%		
October	221,516	228,806	3.29%	226,958	-0.81%		
November	208,303	205,763	-1.22%	207,667	0.93%		
December	215,757	184,394	-14.54%	208,558	13.10%		
Annual Totals	2,840,978	2,808,838	-1.13%	2,731,924	-2.74%		
Jan--July Total	1,720,183	1,739,698		1,641,492		1,777,318	
2025 % Jan-July	3.21%	2.12%		7.64%			

New Excavator Training

What to do before, during and after excavation

- Accurately prepare your work site for the locator.
- Request locate tickets anyone can understand.
- Know when white lining is required.
- Check utility responses and understand what they mean.
- Understand and respect the tolerance zone.
- Act responsibly when an underground facility is contacted or damaged.
- Learn about the citable violations and how you can operate within the law.



Available in Coursettra



**IT'S NOT JUST
SUNSHINE 811**

MAKING THE 811 SYSTEM MORE EFFICIENT

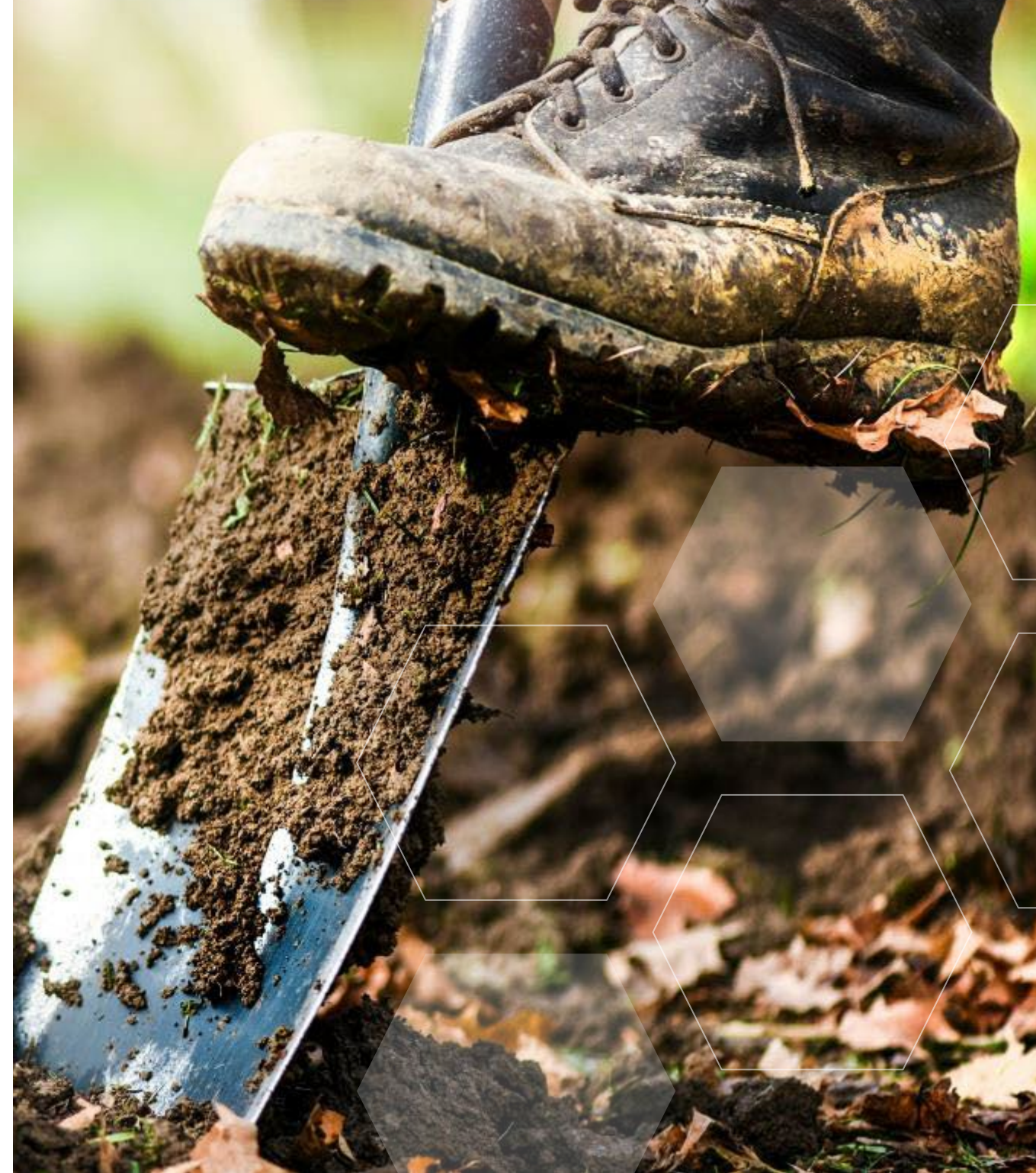


MAKING THE 811 SYSTEM MORE EFFICIENT



Damage Prevention Councils

Sunshine811.com/dpc



MAKING THE 811 SYSTEM MORE EFFICIENT

DPC Landing Page – Sunshine811.com/DPC

- Sign up for invitations
- Upcoming meetings
- Takeaways
- Next SW FL DPC
 - August 20
 - Bonita Springs Utilities
- Next Tampa Bay DPC
 - September 3, 2025
 - Columbia Ybor



Mission

The Damage Prevention utility owners and operators. By fostering open dialog solutions that enhance safety.

DPC Structure

The DPC of Florida is organized into regional councils focus on local issues for safer excavation practice necessary.

Chair: Conducts the regional meetings works with the 811 safety council.

Vice Chair: Assists the chair.

Secretary: Assists the liaison, the meeting, and takes photos of the meetings or designates someone else to take photos. The secretary also manages the attendance sheet.



ail of

AL DPC
NCILS

Address to

AME

criptions

ple lists.

Legislative Update

- Sunshine 811 will not propose any legislation for 2026
 - Will monitor legislation from other agencies
- Looking at 2027 Legislative Session
 - Large Project Tickets
 - State Agency for Enforcement
 - Marine Excavation
 - Revise HPSI to include any utility type
 - Possibly Other Changes

Large Project Tickets

- Pilot Project in Port St. Lucie – Sunshine 811 is not officially involved
 - Operates under the current law
 - Drainage, Water Main and Force Main Installation – 8 Member Operators
 - Weekly look ahead meetings
 - Locates are coordinated by group text
 - Some locators are using the 8-Ongoing Project response
 - Issues Noted
 - Abandoned Facilities – I know it is OSIP
 - Other projects and subcontractors in the same easement/ROW
 - New infrastructure is being installed during the project
 - Could be handled in permitting process
 - Relatively small scale

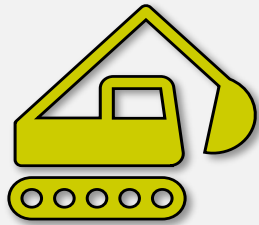
Large Project Tickets

- Going Forward
 - Additional pilot studies – Working on a West Region Project
 - FDOT Roadway Project?
 - Fiber Install?
 - Power Storm Hardening?
 - Sunshine 811 Liaisons will be involved but not as an official 811 study
 - Need to see what works and doesn't based on area
 - Need to identify what parameters identify a large project
 - Need to identify any required legislative changes
 - Need to identify any changes needed to Exactix and Utilisphere

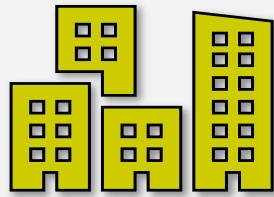


**MAKING THE 811 SYSTEM
MORE EFFICIENT**

811 BASICS



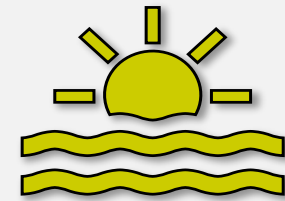
Excavators
are required
to notify prior
to excavation
& verify
responses



Members are
underground
facility
owners/
operators



Member
operators are
required to
locate and
respond



Chapter 556
created
Sunshine 811
Not for Profit

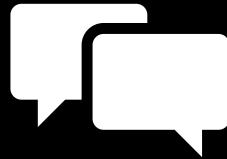
**WHAT
WE
DON'T
DO**



Enforce the law



Locate and mark underground facilities



Provide legal advice



Determine liability



**IT'S NOT JUST
SUNSHINE 811**



EXCAVATORS



UTILITIES



DESIGNERS



ENFORCEMENT



SURVEYORS



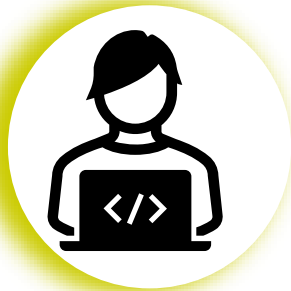
LOCATORS

811 PROCESS



PREPARE

White lining
matches
locate
description



NOTIFY

Detailed
descriptions;
remarks “need
to know”



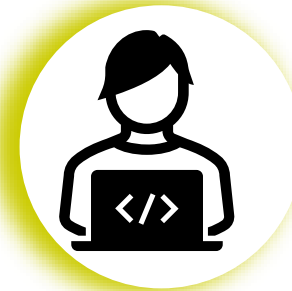
WAIT

2 or 10 full
business days



VERIFY

Positive
Response;
HPSI
notification



PROTECT

Save the marks

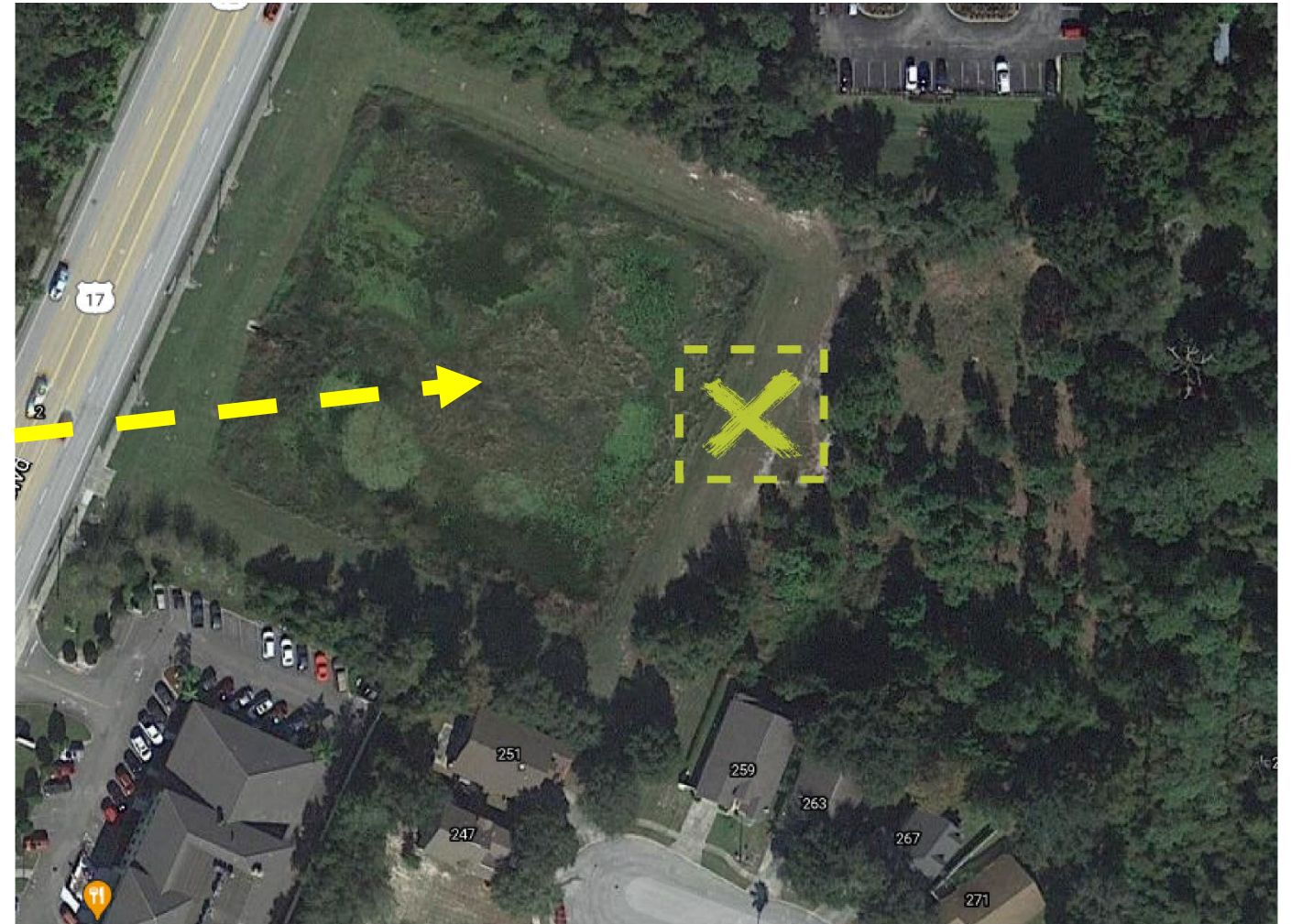


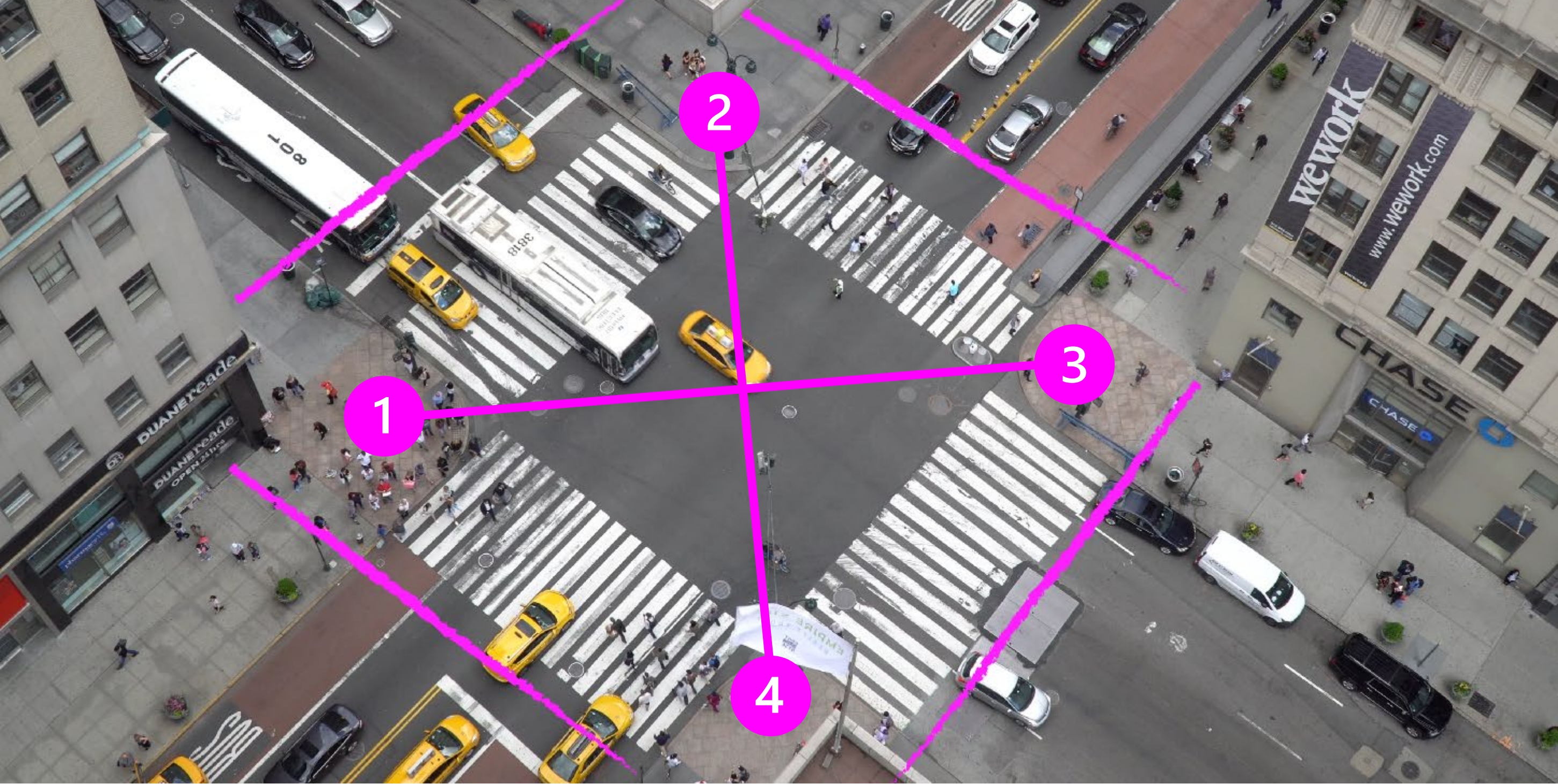
DIG SAFELY

Tolerance zones

PREPARE

CLEARLY DEFINE PROPOSED DIG SITE









NOTIFY 811



CALL 811

Mon thru Fri 7 am - 5 pm



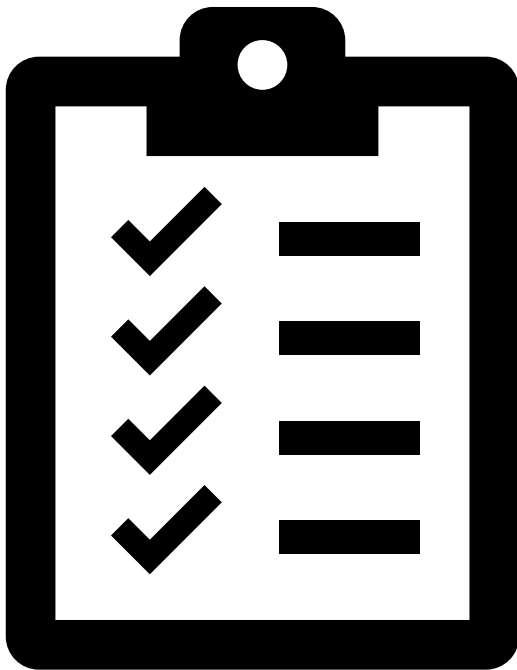
Use Exactix

my.sunshine811.com

**GET A
TICKET**

SUNSHINE811.COM

TICKETS: BEFORE YOU SEND



Will work start or continue excavation in the next 30 calendar days?

Is the field contact someone who can accept calls from or answer a locator's question?

Is the locate description specific?

WAIT

2 FULL BUSINESS DAYS

Weekends and holidays do not count as day 1

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				GET TICKET	Day 1	Weekend
Weekend	Holiday	Day 2	OK to DIG			

**VERIFY POSITIVE
RESPONSES**



**Compare positive
responses to dig site
every day at
my.sunhine811.com**

EVERY DAY. EVERY MORNING.

LOOK FOR WARNING SIGNS

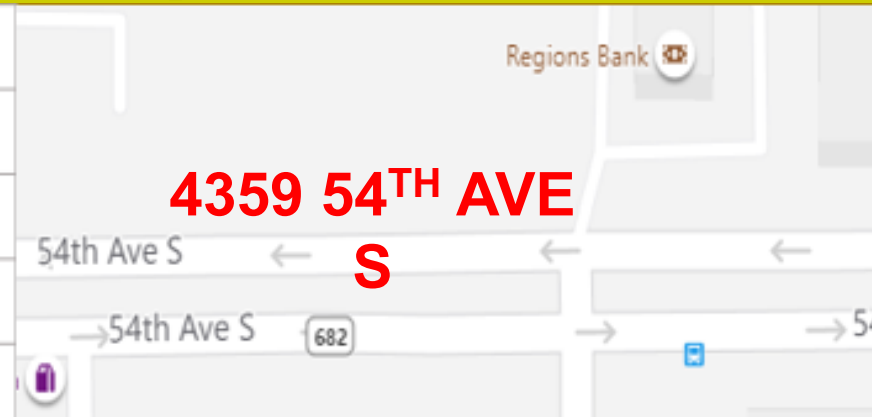
- Address on ticket is not where you are digging.
- Utility says marked, but there are no marks.
- Utility says clear but there are permanent markers nearby.
- You see evidence of permanent markers (especially gas) and they were not notified of your dig.



CHECK YOUR KNOWLEDGE

Verify Positive Responses

Member Operator	Response
Little Boom Gas Company	Marked
Big Bill Telecom	Unmarked
Zap Ya Electric	Marked
Wash Away Water	No Conflict

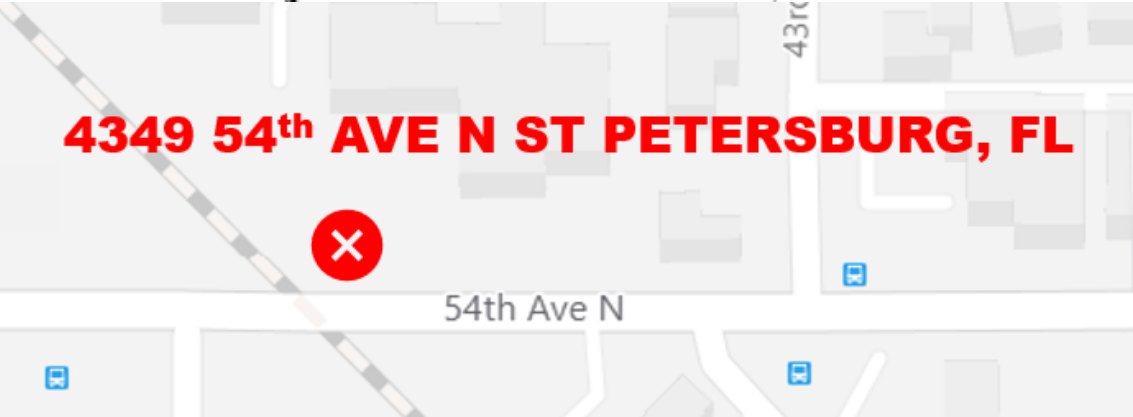




CHECK YOUR KNOWLEDGE

Compare Site to Responses

Member Operator	Response
Little Boom Gas Company	Marked
Big Bill Telecom	Unmarked
Zap Ya Electric	Marked
Wash Away Water	No Conflict



4349 54th AVE N ST PETERSBURG, FL

Compare responses to photo. What do you notice?

Member Operator	Code	Response
Little Boom Gas	1	Marked
Sun City Water	1	Marked
Big Bill Telecom	5	No Conflict
Zap-Ya Electric	4	Clear



**Telecom says clear/
no conflict but pole
tells us something
different.**

Member Operator	Code	Response
Little Boom Gas	1	Marked
Sun City Water	1	Marked
Big Bill Telecom	5	No Conflict
Zap-Ya Electric	4	Clear





RESPECT MARKS

RESPECT MARKS

To keep marks visible throughout your project, here are some suggestions:



Keep spoil piles, building materials off marks.



Try not to drive over marks. Offset marks can help.



Sweep pavement often so marks remain visible.



If marks are no longer visible, contact 811 for a new ticket.

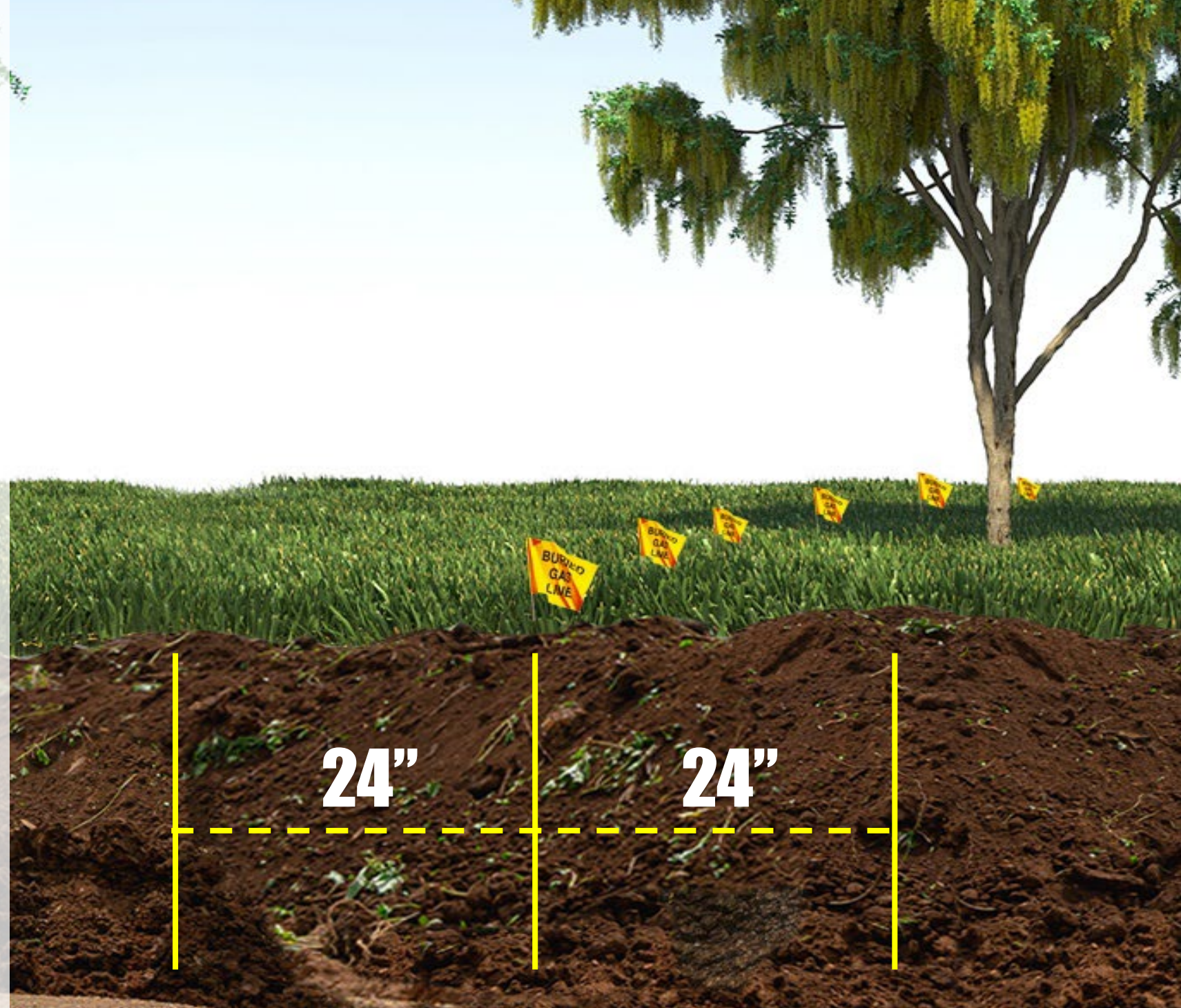


DIG SAFELY

KNOW & FOLLOW TOLERANCE ZONE RULES

Before digging, find and expose the underground facilities using:

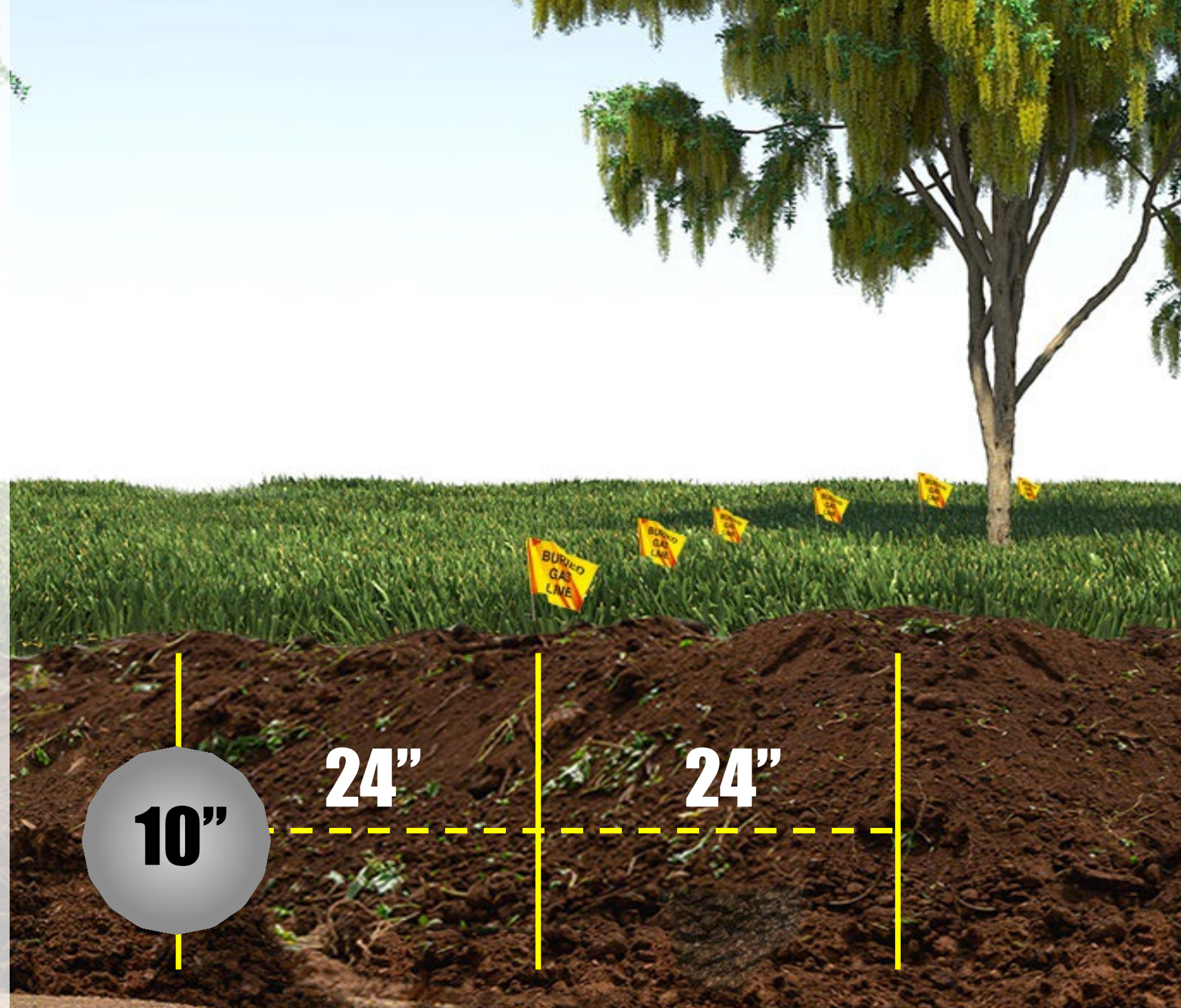
- Hand digging
- Pot holing
- Soft digging
- Vacuum excavation
- Other similar procedures



KNOW & FOLLOW TOLERANCE ZONE RULES

Before digging, find and expose the underground facilities using:

- Hand digging
- Pot holing
- Soft digging
- Vacuum excavation
- Other similar procedures



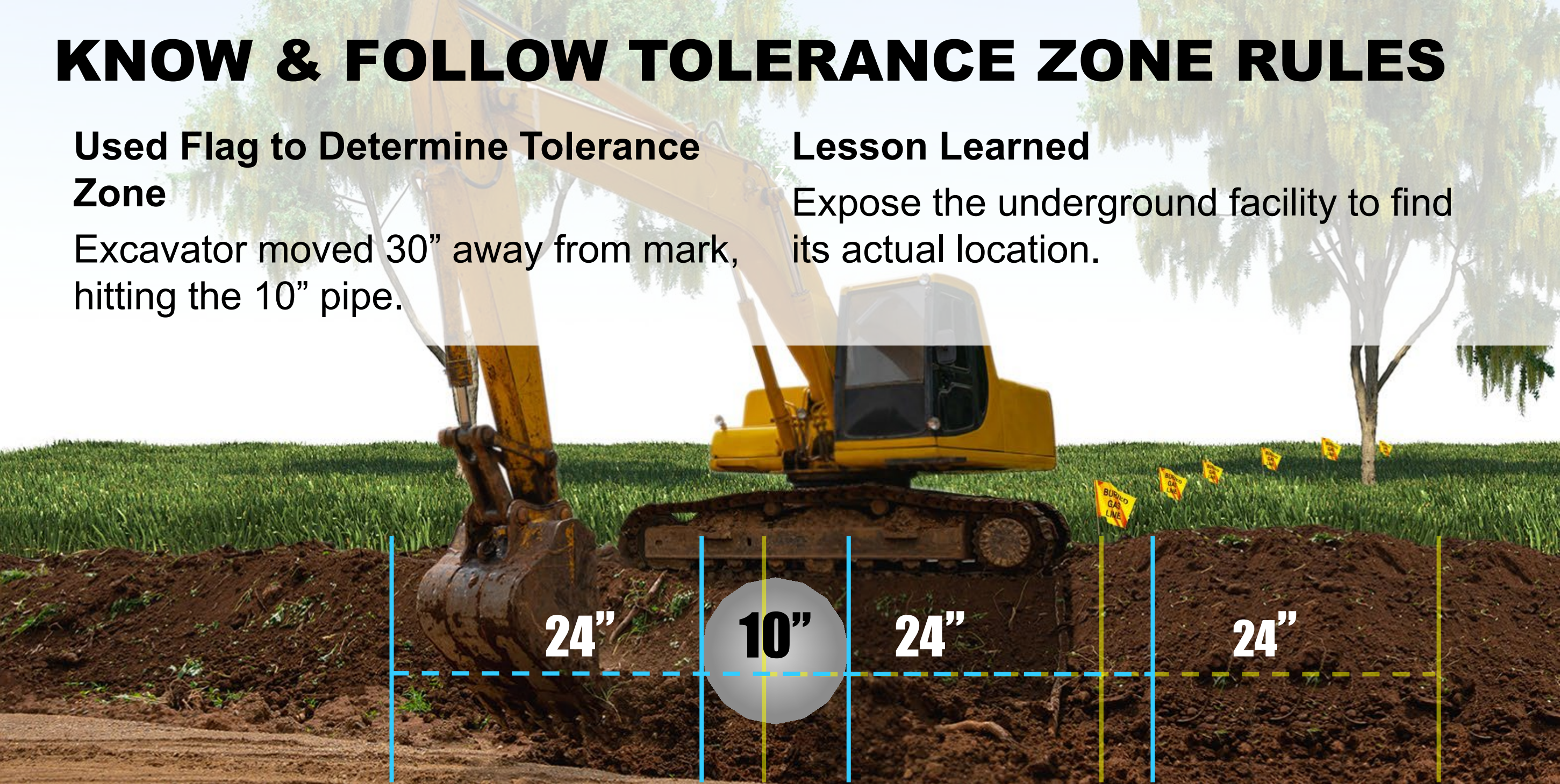
KNOW & FOLLOW TOLERANCE ZONE RULES

Used Flag to Determine Tolerance Zone

Excavator moved 30" away from mark, hitting the 10" pipe.

Lesson Learned

Expose the underground facility to find its actual location.



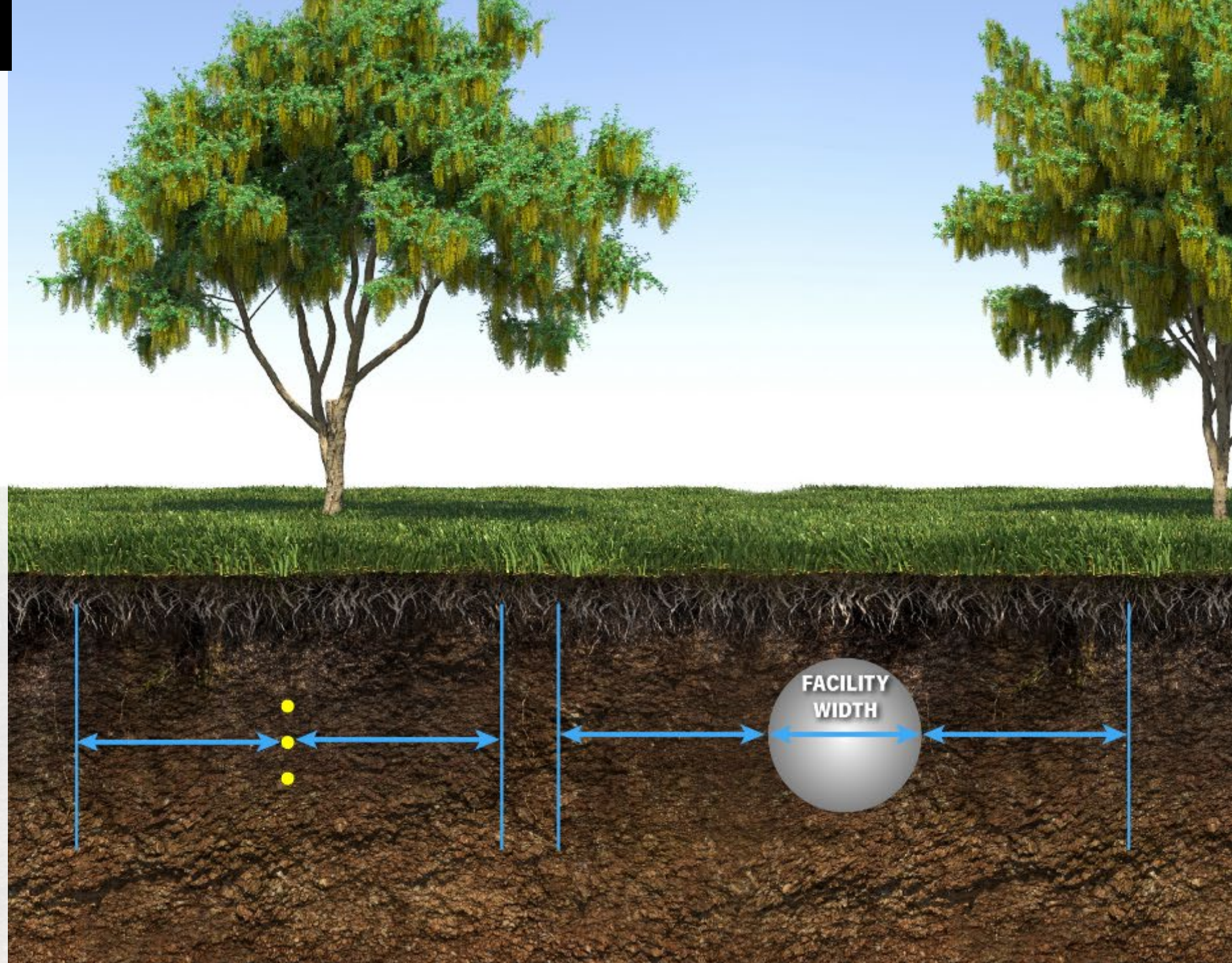
The tolerance zone is _____ inches from outer edge of either side of exterior surface of marked underground facility:

18"

24"

48"

36"



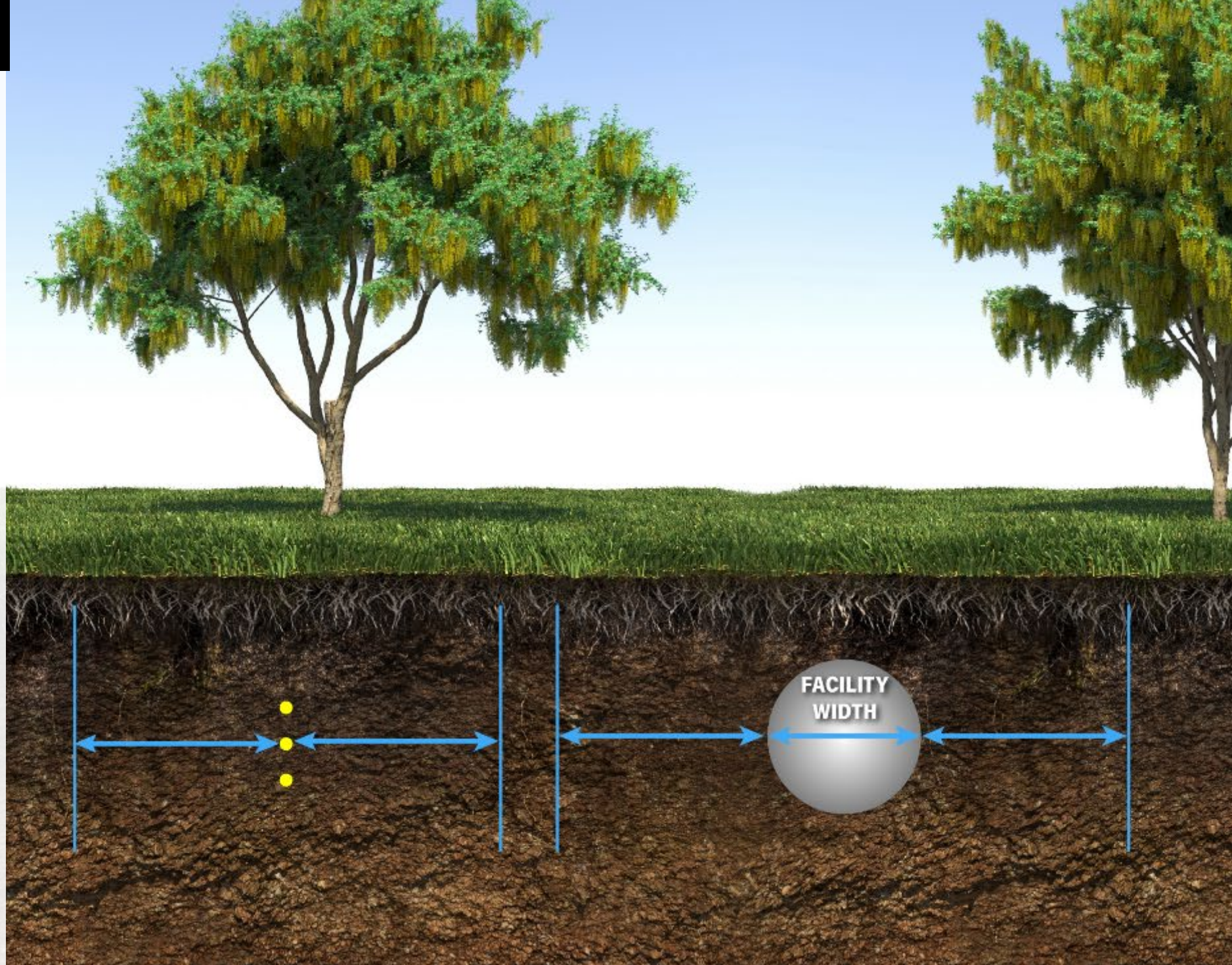
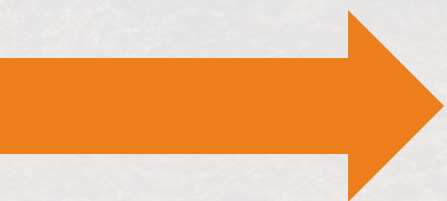
The tolerance zone is _____ inches from outer edge of either side of exterior surface of marked underground facility:

18"

24"

48"

36"





DESIGNATE AN OBSERVER

Designate a worker (observer) to watch excavation activity in tolerance zone to ensure utility is not damaged.

The background is a dark, charcoal grey color with a fine, repeating dot pattern, creating a halftone or stippled effect. In the center of the image, there is a faint, light grey silhouette of the African continent. The text "AFTER THE CALL" is superimposed over the lower half of the image, centered horizontally.

AFTER THE CALL

RENEW TICKETS WHEN...

- Digging will continue beyond the 30-day ticket life.
- Ticket has expired and you still have work to do. Wait 2 full business days.
- Physical paint markings, flags, or stakes are destroyed.

DO NOT renew the ticket while project is on hold. **RENEW** 2 full business days before you resume digging.

Digging near HPSIs

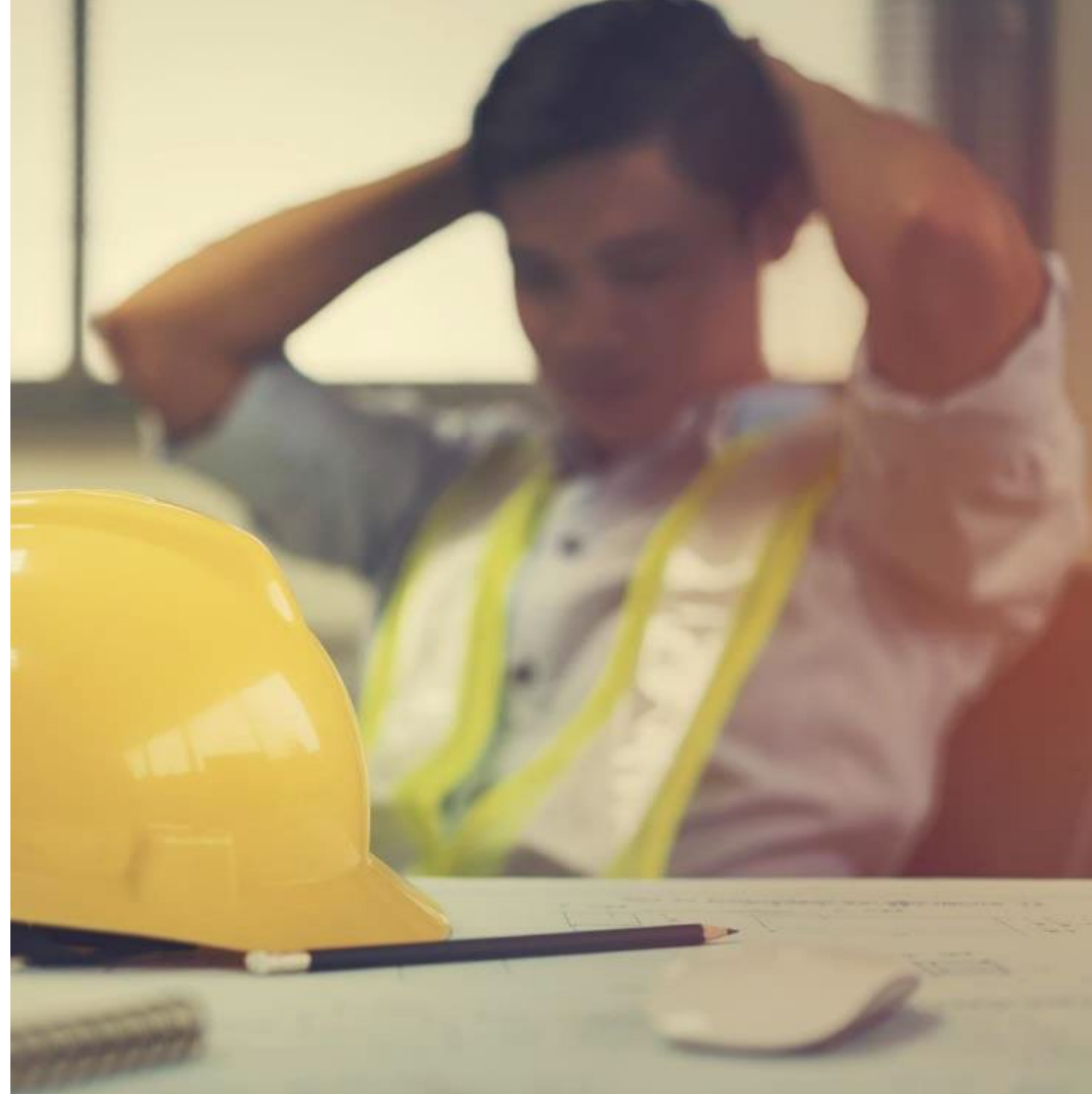
1. 2C Marked with Exceptions:
HPSI in conflict
2. **The law requires you provide date and time. Contact the facility owner to develop a plan for working around the gas facility.**
3. Communicate with the gas company for specific instructions.



HEAVY COSTS OF IGNORING 2C

Digging without notifying the gas company when and where can result in:

- **Death**
- **Serious bodily injury**
- **Property damage**
- **Fines up to \$50,000**



WHEN DAMAGE HAPPENS

- Stop all excavation.
- Contact facility owner.
- If hazardous material is escaping, evacuate area, call 911 and contact the pipeline operator.





OTHER EXCAVATOR RESPONSIBILITIES

Know the safe-digging law.

Follow OSHA's Standard Number 29 Part 1926.651 excavation requirements.

<https://www.ecfr.gov/current/title-29/subtitle-B/chapter-XVII/part-1926>

Follow 49 CFR part 196, PHMSA excavation standards.

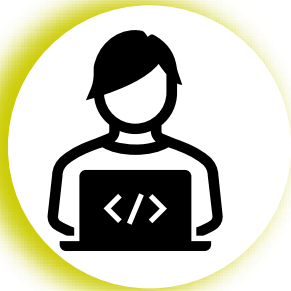
<https://www.phmsa.dot.gov/regulations/title49/part/196>

811 PROCESS



PREPARE

White lining
matches
locate
description



NOTIFY

Detailed
descriptions;
remarks “need
to know”



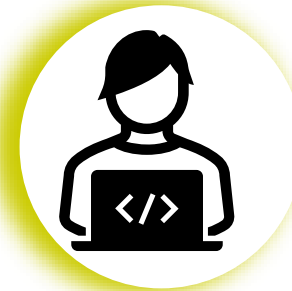
WAIT

2 or 10 full
business days



VERIFY

Positive
Response;
HPSI
notification



PROTECT

Save the marks



DIG SAFELY

Tolerance zones

RESOURCES



- FREE Education (in person, online)
- ITE Online Training
- Online Store
- Learning Center
- Email Lists
- YouTube Video Tutorials
/Sunshine811

REGIONAL DPCs

A collaborative forum for stakeholders to work solutions to common issues around the 811 System

sunshine811.com/dpc



SAFETY EDUCATION LIAISONS

sunshine811.com/education



Brian Dean
West Region

Brian.dean@sunshine811.com



Brad Martin
North Region

Brad.martin@sunshine811.com



Elliot Patterson
Central Region

Elliot.Patterson@sunshine811.com



John Segovia
South Region

John.Segovia@sunshine811.com

THANK YOU!

**SAFETY IS IN YOUR HANDS.
EVERY DIG. EVERY TIME.**



Permitting – What the Crew Wants to Know

What Construction Crews Wish the Permitting Team Knew

Bridging the Gap Between Field and Office for Better Project Outcomes

- Objective:** To bridge the gap between construction crews and permitting teams by highlighting field-based insights, reducing project delays, and improving communication, coordination, and trust..
- Why This Matters:** Improves Project Efficiency; Builds Mutual Respect & Trust, Reduces Permit-Related Mistakes; Supports Client Satisfaction & Cost Control and Strengthens Internal Collaboration

Presented by: Kathy Mader-Brown / KCI Technologies Inc
Kathy.MaderBrown@KCI.com
FUCC Cocoa Beach: Permitting SubCommittee
August 6th 2025 – 3:15 – 4:15pm

2 **Presentation Objective**

Objective:

To bridge the gap between construction crews and permitting teams by highlighting field-based insights, reducing project delays, and improving communication, coordination, and trust.

Why It Matters

Improves Project Efficiency

Understanding what crews need prevents rework, avoids idle time, and keeps projects moving.

Builds Mutual Respect & Trust

Recognizing on-the-ground realities shows crews the permitting team is a partner—not just a gatekeeper

Reduces Permit-Related Mistakes

Clearer plans, better visuals, and field-informed decisions reduce compliance risks and misinterpretations.

Strengthens Internal Collaboration

Promotes a team culture where both office and field teams support each other with shared goals.

Supports Client Satisfaction & Cost Control

Fewer delays and clearer communication lead to faster completions and lower costs—which benefits everyone, including the client.

4 Permit Timing Directly Impacts Project Schedules

Crews plan weeks ahead. If a permit is delayed, the whole schedule is disrupted, causing idle time or resource conflicts.

Permitting delays can stall entire projects. Crews wish permitting teams understood how even small delays can cascade into major scheduling issues.

Seasonal/weather constraints mean some work can only be done during specific windows.

Field Conditions Rarely Match Plans

Unexpected issues (roots, utilities, easements) often arise. Crews need flexibility or a clear change request path.

Permits often assume ideal conditions, but crews deal with:

- Unexpected underground utilities

- Soil instability

- Traffic and pedestrian safety concerns

Permit Conditions Can Be Confusing or Unrealistic

Crews may struggle with vague notes. They appreciate clear, actionable language and realistic work-hour constraints.

7 **Agency Coordination Can Be a Headache**

FDOT, cities, counties, and utility owners often overlap. Crews want the permitting team to streamline communication.

Define who controls what!

Photos, Maps, and Marked Plans Are Invaluable

Visuals help crews understand the scope and avoid errors. Include aerials, site photos, and markups.

Wetlands, tree zones, and erosion control rules should be clearly explained—with emphasis on what is allowed and who monitors compliance.

Safety & Compliance

Permits should reflect **realistic safety practices**, not just regulatory checkboxes.

Crews appreciate when permitting teams understand **OSHA standards** and field safety realities.

10 **They Need a Quick Point of Contact**

Delays happen when field questions go unanswered.

Crews need a reachable permitting contact for fast responses.

11 Night and Weekend Work Needs Planning

Counties often restrict off-hour work.
Crews appreciate when permitting
accounts for non-standard schedules.

Railroad & Transmission Work

Railroad Work

Coordination is complex: Railroad companies have strict safety protocols and scheduling constraints. Crews often wait weeks or months for flaggers or access approvals.

Permit lead times are long: Railroad permits can take significantly longer than standard utility permits—crews need permitting teams to plan accordingly.

Safety is paramount: Crews must follow railroad-specific safety training and procedures, which can delay mobilization if not anticipated.

Access limitations: Work near tracks often requires night shifts or limited windows, which should be reflected in permit timelines.

Transmission Work

Environmental and landowner concerns: Transmission lines often cross sensitive areas or private property, requiring extensive coordination.

Heavy equipment and logistics: Permits should account for the need to move large machinery and materials, sometimes through remote or difficult terrain.

Clearances and easements: Crews need permitting teams to ensure all legal access and right-of-way issues are resolved before work begins.

Inter-agency coordination: Transmission work often involves multiple jurisdictions—crews appreciate when permitting teams help streamline these interactions.

ACE Work

ACE (Army Corps of Engineers) Work

Extensive environmental review: ACE permits often involve wetlands, navigable waters, or protected habitats. Crews need permitting teams to anticipate long review periods and complex documentation.

Strict compliance standards: Crews must follow detailed mitigation plans, erosion controls, and restoration requirements. Permits should clearly outline these expectations to avoid field confusion.

Coordination with other agencies: ACE work often overlaps with FDEP, local governments, and federal entities. Crews appreciate when permitting teams help streamline multi-agency approvals.

Permit modifications are slow: If field conditions change, modifying an ACE permit can take weeks or months. Crews need permitting teams to build flexibility into initial applications when possible.

SFWMD Work

SFWMD (South Florida Water Management District) Work

Water resource protection is central: Permits often involve stormwater management, canal crossings, or floodplain impacts. Crews need clear guidance on how to meet these requirements in the field.

Detailed engineering plans required: SFWMD permits often require precise modeling and documentation. Crews benefit when permitting teams provide simplified summaries or visuals to guide field execution.

Seasonal and weather constraints: Work may be restricted during rainy seasons or high water events. Permitting teams should factor this into scheduling and permit conditions.

Inspections and reporting: SFWMD projects often require ongoing monitoring and reporting. Crews appreciate when permitting teams help manage these requirements and avoid compliance issues.

FDEP WORK

FDEP (Florida Department of Environmental Protection) Work

Environmental compliance is strict: Crews must follow detailed erosion control, wetland protection, and water quality measures. Permits should clearly outline these expectations.

Documentation overload: FDEP permits often require extensive reporting—crews benefit when permitting teams help simplify or centralize documentation.

Timing restrictions: Certain activities may be seasonally restricted (e.g., turtle nesting season, rainy season impacts), which should be factored into permit planning.

Inspections and approvals: FDEP work often involves multiple inspection phases—crews need permitting teams to help coordinate and avoid delays.

Local Knowledge Matters

Crews value when permitting teams understand local traffic patterns, community concerns, and infrastructure quirks.

17 **Change Orders Affect Permits**

Scope changes often need permit revisions.

Include permitting early in design change discussions.

18

Crews Respect When Permit Teams Advocate for Them

Flagging issues early and pushing back on unreasonable demands builds trust and supports project success.

Standing up to agencies or flagging problems before they hit the field builds trust. They value transparency, communication, and support.

Questions to ask ourselves

- Are we accounting for weather, seasonality, or local field constraints in our permit timelines?
- Do we always understand how a delay in our queue affects downstream construction crews?
- How often do we check if our permit language is field-friendly and actionable?
- Are we proactive about coordination with overlapping agencies before a crew mobilizes?
- Do we provide enough visuals, access instructions, or field notes in our packages?
- Do we provide enough visuals, access instructions, or field notes in our packages?

Questions to ask ourselves

Understanding the Field Perspective

- Have you ever gone to a job site and seen how your permit was used in the field?
- What's one thing you've heard field teams say about permits—good or bad?
- Which permit condition do you think causes the most confusion or rework?

Reflective Questions

- Where in our process can we build in more flexibility without risking compliance?
- Are we getting involved early enough in design changes to prevent downstream impacts?
- Do we include too much, too little, or just the right amount of info in our permit notes?

Problem-Solving Questions

- What's one thing we could do differently to make permits more field-friendly?
- Should we create a checklist or quick review template for permit clarity before release?
- Would a standard communication protocol between permitting and field crews help?

Conclusion

- ❖ Understanding the realities of fieldwork is essential for a smoother, safer, and more efficient construction process. When utility permitting teams take into account the practical challenges crews face—such as unpredictable site conditions, tight timelines, and the need for flexibility—they help foster better collaboration, reduce delays, and improve project outcomes.
- ❖ **Permitting isn't just a paper process—it's a frontline factor in construction success.** When permitting teams understand the challenges crews face, they can deliver clearer, more practical, and more responsive support. By strengthening the connection between the field and the office, we improve not just project timelines, but team morale, collaboration, and overall performance.



FHWA Flier



U.S. Department of Transportation
Federal Highway Administration

shutterstock_2035061450

shutterstock_1079249879

FHWA's Introduction to Progressive Design-Build



What is it?

Progressive Design-Build (PDB) is one of several Alternative Contracting Methods (ACMs) available for improving project delivery for use on Federal-aid construction contracts. PDB uses a two-phased qualification-based selection process, requiring the owner agency and PDB Team to progress the design together, toward a final scope, schedule, and budget (GMP or TMP). The method is best used for complex construction projects.



Target Training

The target audience for this training is FHWA Division offices, State DOTs, Local Agencies who are interested in learning about ACM options, specifically PDB, for use on Federal-aid construction projects.



What are the benefits?

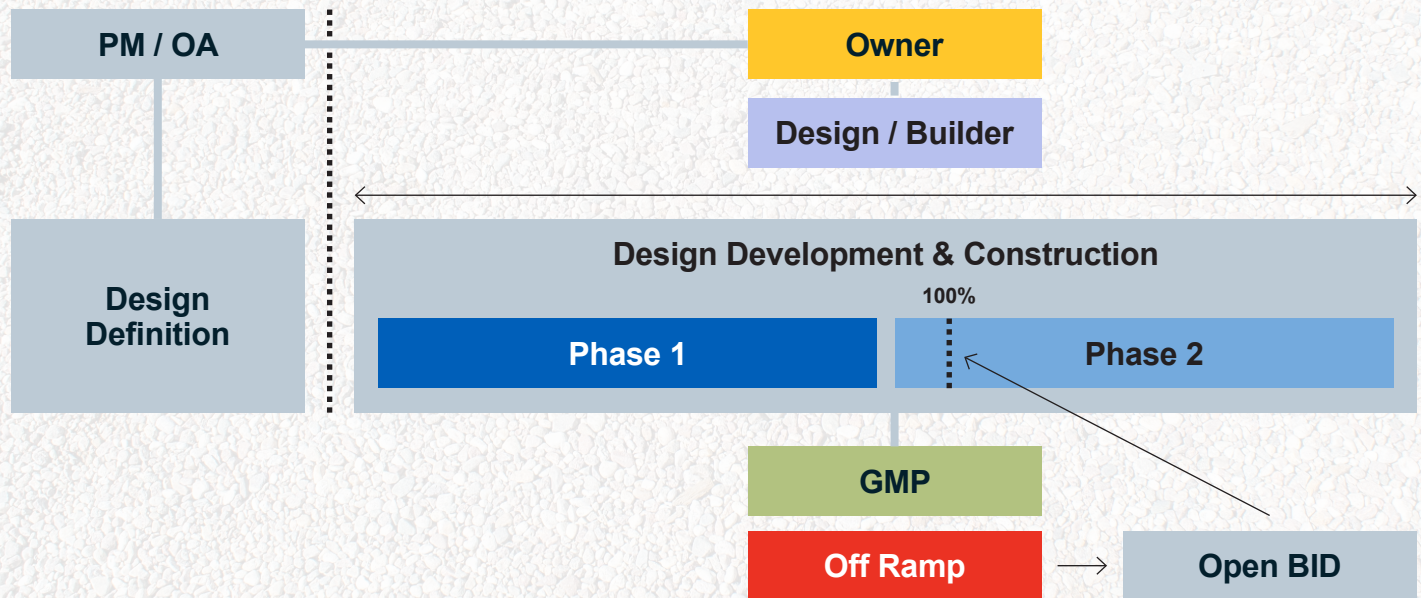
PDB is a hybrid delivery method that combines the early contractor involvement benefits of construction manager/ general contractor (CM/GC) with the all-inclusive responsibilities of design-build. Unlike CM/GC, with PDB, the owner has one contract with the PDB Team for the entire project completion. The owner is better able to influence the design and the PDB Team is able to provide constructability and cost feedback to the owner agency as the design develops. This contracting method enables an open dialog and iterative process between the Owner Agency and the PDB Team to refine and decide on the final scope, schedule, and costs of the contract deliverables.



Other PDB Benefits

- Streamlines procurement with a single point of responsibility.
- Refines scope, schedule, and budget as part of the contractual agreement.
- Incorporates owner's desired details.
- Provides transparency of costs to design and construct project.
- Enables the use of early work packages.
- Off-Ramp option available to Owner Agency.

How Does Progressive Design-Build Work?



Design Development & Construction

Phase 1 During Phase 1, the PDB contract is awarded very early in the life of the project, typically before the development of any design elements. Selection is primarily, and often exclusively, based on qualifications. The scope of work includes budget-level design, preconstruction services, preliminary engineering; and scope, schedule, budget refinement, and negotiations. Early work packages may be executed as the Phase 1 work and GMP/TMP negotiations progress. The guaranteed maximum price (GMP)/ targeted maximum price (TMP) negotiations occur at predetermined points in the design process (i.e., 30, 50, 70, 90 percent designs).

Phase 2 Once an agreement is reached, execution of the Phase 2 contract is executed for the agreed upon scope, schedule, and cost, inclusive of any early work packages. If the parties cannot reach agreement on Phase 2 terms, the owner agency may elect to “off-ramp,” similar to the CM/GC process.



Use of the PDB alternative contracting method is permitted under 23CFR Part 636-Design Build Contracting. PDB procurement process which deviate from the requirements of 23CFR Part 636 may require a Special Experimental Project number 14 (SEP-14) work plan and approval. An example where SEP-14 approval may be needed is when the National Environmental Policy Act (NEPA) process has been completed for any portion of the project prior to Phase 1 execution.



Contact Us To Learn More

Kathryn Weisner, P.E., NRAEMT, FHWA, Office of Innovation Implementation
Resource Center, Construction & Project Management Team
kathryn.weisner@dot.gov / (202) 823-2267



Summer 2025 Financial Report

1:31 PM

07/07/25

Accrual Basis

Florida Utilities Coordinating Committee, Inc

Balance Sheet

As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
Bank Of America	56,959.64
PayPal	23,236.82
Petty Cash	120.00
Total Checking/Savings	80,316.46
Total Current Assets	80,316.46
Fixed Assets	
Accumulated Depreciation	-1,236.00
Furniture and Equipment	2,181.90
Total Fixed Assets	945.90
TOTAL ASSETS	81,262.36
LIABILITIES & EQUITY	
Equity	
Retained Earnings	51,456.57
Net Income	29,805.79
Total Equity	81,262.36
TOTAL LIABILITIES & EQUITY	81,262.36

1:30 PM

07/07/25

Accrual Basis

Florida Utilities Coordinating Committee, Inc

Profit & Loss

January through June 2025

	Jan - Jun 25
Ordinary Income/Expense	
Income	
Meeting Registrations	63,210.00
Other Types of Income	
BOA Credit Card Cash Rewards	163.37
Total Other Types of Income	163.37
Sponsorships	12,000.00
Total Income	75,373.37
Gross Profit	75,373.37
Expense	
Bank Service Charges	
PayPal Fees	2,363.88
Square Fee	55.00
Total Bank Service Charges	2,418.88
Business Expenses	
Business Registration Fees	61.25
Total Business Expenses	61.25
Contract Services	
Accounting Fees	750.00
Total Contract Services	750.00
Operations	
Books, Subscriptions, Reference	269.50
Printing and Copying	566.29
Supplies	268.14
Website	38.28
Total Operations	1,142.21
Other Types of Expenses	
Flowers and Gifts	127.33
Insurance - Liability, D and O	621.42
Total Other Types of Expenses	748.75
Travel and Meetings	
Annual Dinner	493.52
Hospitality	42.34
Hotel Fees	39,910.63
Total Travel and Meetings	40,446.49
Total Expense	45,567.58
Net Ordinary Income	29,805.79
Net Income	29,805.79

Bylaw Changes PPT

FUCC

August 8, 2025

Bylaws Revision

Brian J. Dean
Chris McLaughlin
Bylaws Co-Chairs

FLORIDA UTILITIES EST. 1932 COORDINATING COMMITTEE



BYLAWS

LANGUAGE CHANGE

CHAIRPERSON DUTIES

PAGE 6

SECTION VII: DUTIES OF OFFICERS

- 1) The Chairperson shall have the following responsibilities:
 - a) General supervision and jurisdiction over the affairs of the Committee,
 - b) Preside at all Committee Meetings,
 - c) Establish or abolish the non-standing subcommittees as necessary, and appoint a chairperson to the established subcommittees,
 - d) Conduct Business Meetings of the Committee,
 - e) Be a standing member of each subcommittee or taskforce,
 - f) At least 1 month prior to each Committee Meeting, develop and submit that meeting's budget to the Treasurer for their review.



BYLAWS

LANGUAGE CHANGE

VICE CHAIR DUTIES

PAGE 6

SECTION VII: DUTIES OF OFFICERS

- 2) The Vice-Chairperson shall have the following responsibilities:
 - a) Assist the Chairperson as desired in the performance of their duties,
 - b) In the absence of the Chairperson or the inability to serve, shall act in the stead of the Chairperson,
 - c) Preside as Chairperson over all meetings and functions of the Steering Subcommittee and convene such meetings as needed with the approval of the Chairperson,
 - d) Act as Parliamentarian, correlating the parliamentary procedures of the Committee with established rules of order,
 - e) Report to the Committee at each of the Business Meetings the activities of the Steering Subcommittee,
 - f) ~~Perform Treasurer's Audit once every six months.~~ Conduct a review of the treasure's report and records annually,
 - g) Preside over the Combined Interest Group Meeting,
 - h) Be in charge of various subcommittees as required by the Chairperson.



BYLAWS

LANGUAGE CHANGE

TREASURER DUTIES

PAGE 7

SECTION VII: DUTIES OF OFFICERS

- 1) The Treasurer will have the following responsibilities:
 - a) Collect all fees and donations from Committee activities,
 - b) Coordinate with conference planning and make payment of all costs associated with meetings and mailings,
 - c) Maintain accurate accounting records of the Committee's expenses and revenues,
 - d) Manage the Committee's bookkeeping system, accounts, and financial affairs,
 - e) Assist and cooperate with ~~occasional external audits as well as the biannual~~ annual internal treasure's report and records review ~~audits~~ performed by the Vice-Chairperson,
 - f) Submit reports to the Internal Revenue Service and Florida Department of State, or as required, to maintain the Committee's not-for-profit status,
 - g) Prepare and provide Treasurer's report at the Business Meeting,
 - h) Review Committee Meeting budgets and approve if adequate funds are available.
 - i) Following each Committee Meeting, provide a report to the Officers comparing actual expenses to the approved budget. This report shall be shared with the Steering Subcommittee for review prior to the next Committee Meeting.



BYLAWS

LANGUAGE CHANGE

STANDING SUBCOMMITTEES

SIMPLE EDIT

PAGE 7

Standing Subcommittees:

1. Steering Subcommittee: The Steering Subcommittee shall be established. This Subcommittee shall be chaired by the Committee Vice-Chairperson and shall consist ~~of~~of one Member from each of the Member Organizations listed in Section IV. That Member will represent that Member Organization.



BYLAWS

LANGUAGE CHANGE

AWARDS/ NOMINATIONS

VOTING MEMBERS

PAGE 8

2. Awards/Nominations Subcommittee: An Awards/Nominations Subcommittee shall be established. This Subcommittee shall consist of previous winners of the Malcolm Yancey and the John J. Farkas Liaison Person of the Year award winners that have attended at least one meeting in the past two calendar years. The most recent past Committee Chairperson shall preside over this subcommittee. The Subcommittee will keep formal minutes of each meeting, and a copy will be sent to the Secretary.



BYLAWS

LANGUAGE CHANGE

AWARDS/ NOMINATIONS

MALCOM YANCEY AWARD VOTING

PAGE 8

- i. Malcolm Yancey Award: This is the most prestigious award presented by the Florida Utilities Coordinating Committee, and is subject to the following:
 - a) The recipient must receive ~~the~~ unanimous a two-thirds majority approval of the participating voters of the Awards/Nominations Subcommittee.

Two-thirds change was added at the Steering committee meeting.



BYLAWS

LANGUAGE CHANGE

AWARDS/ NOMINATIONS

JOHN J. FARKAS AWARD VOTING

PAGE 8

i. John J. Farkas Liaison Person of the Year Award: This award is presented to a Member who demonstrates commitment to the betterment of utility coordination through actions and leadership.

a) The recipient of this award must receive approval by a majority vote of the participating voters of the Awards/Nominations Subcommittee. Where there are multiple nominations, the winner shall be the nominee that receives the most votes.

b) ~~The recipient must also receive the approval of the~~ Committee ~~Chairperson.~~

Removal of approval by the Committee Chair was added at the Steering Committee meeting.



BYLAWS

**LANGUAGE
CHANGE**

**AWARDS/
NOMINATIONS**

BUDGET

b) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.



BYLAWS

**LANGUAGE
CHANGE**

**CONFERENCE
PLANNING**

BUDGET

f) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.



BYLAWS

LANGUAGE CHANGE

PROGRAMS

BUDGET

f) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.



BYLAWS

**LANGUAGE
CHANGE**

**MEMBERSHIPS/
PROMOTIONS**

BUDGET

e) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.



BYLAWS

LANGUAGE CHANGE

UTILITY INTEREST GROUPS

5. Each Interest Group will be responsible for developing one educational session annually in rotation.

~~5. Each Interest Group will be responsible for developing one educational session annually in rotation.~~





QUESTIONS

2025-08 Bylaws Changes Redlined

FLORIDA UTILITIES COORDINATING COMMITTEE

BYLAWS

FLORIDA UTILITIES EST. 1932 COORDINATING COMMITTEE



*Adopted and approved by the Florida Utilities Coordinating Committee at Fort Lauderdale, Florida on **May 8, 1998***

Revised at Howie-in-the-Hills, Florida on October 31, 2007

Revised at Marco Island, Florida on August 10, 2012

Revised at Howie-in-the-Hills, Florida on November 9, 2012

Revised at Ocala, Florida on February 7, 2014

Revised at Howey-in-the-Hills on October 16, 2014

Revised at Ocala, Florida on February 5, 2015

Revised at Ocala, Florida on April 5, 2019

*Revised at Ocala, Florida on **April 14, 2023***

Revised at Cocoa Beach, Florida on August 8, 2025

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BYLAWS OF THE FLORIDA UTILITIES COORDINATING COMMITTEE

SECTION I: NAME

The name of this Committee shall be the FLORIDA UTILITIES COORDINATING COMMITTEE, hereinafter referred to as the Committee.

SECTION II: MISSION STATEMENT

To promote coordination and cooperation for co-habitation of utility facilities and travel ways within public rights-of-ways, for the mutual benefit of all users.

SECTION III: PURPOSE

- 1) The Committee was formed in 1932 to act as the liaison between Utility Owner Agencies and the federal, state, and municipal stewards of the public's rights-of-way.
- 2) The purpose of the Committee shall be to promote the effective and equitable coexistence of utilities to create a successful working relationship among and between utilities, and other entities, through coordination, cooperation and communication. It is the intent of this Committee to achieve this purpose through frank and impartial consideration of all matters referred to it with full recognition of the respective rights and obligations of the organizations concerned. It is the further intent of the Committee to act as a liaison between the utility industry and government entities in reviewing, meeting, and providing comments when rules, practices, and policies are being developed that may affect utility work.
- 3) The Committee shall support and give aid to district and local utility coordinating groups by providing a forum for local and district groups to coordinate on a statewide level. The Committee shall strive to provide a benefit to the local coordinating groups by actively providing educational update programs, provide communiqué in the form of newsletters, notices, and minutes that are distributed through the local groups.
- 4) The Committee shall establish a liaison with national and statewide organizations that can impact utilities or reach other entities involved in the utility industry.
- 5) Information, decisions, policies, procedures and instructions from the Committee to the utilities and other entities will be disseminated through the minutes of Committee Meetings via mailing or other electronic communication.

SECTION IV: MEMBERSHIP

- 1) MEMBER: –Membership is considered voluntary and is comprised of individual representatives of stakeholders interested in promoting a free exchange of information within the utility, transportation and construction industries and to promote cooperation between these industries to the overall good of the Members and public in general throughout the state of Florida.

- 2) A Member is defined as an individual who is part of the General Membership who has attended a minimum of two (2) state-wide meetings of the Organization.
- 3) Member Organization: Members shall be divided into Member Organizations that represent the type of stakeholder group the Member is employed by or represents. The following table lists the Member Organizations of the Committee.

Member Organizations	
Telephone/CATV/Data Provider	Governmental Non-Utility
Power	Design Consultant
Gas	Utility Notification Center
Water	Geospatial Consultant
Sewer	Consultant Utility Coordinator
Governmental Utility	
Contractor	

SECTION V: FEES & SPONSORSHIPS

- 1) A registration fee will be charged to every person attending each Committee Meeting. Persons having received the Malcom Yancey Award (Section VIII, 2.a.ii) shall not be required to pay any registration fees.
- 2) All fees will be established as approved by two-thirds majority vote of the Steering Subcommittee.
- 3) Sponsorships help to offset Committee Meeting costs and allow the Committee to increase the value of attendance to its Members. Sponsorships also provide tangible benefits to the Sponsor in the form of advertising and special recognition in print and during these meetings. The fees and specific benefits pertinent to each Sponsorship Level will be established as approved by two-thirds majority vote of the Steering Subcommittee as defined in Section VIII.
 - a) Sponsorship Levels
 - i) Member Emeritus
 - ii) Platinum
 - iii) Gold
 - iv) Silver
 - v) Bronze
 - b) Special Contributions – organizations may sponsor specific activities (e.g. refreshments, meeting rooms, demonstrations) associated with Committee Meetings.
 - c) In-Kind Sponsors – organizations may share their resources in the form of goods and/or services to help offset costs to the Committee (e.g. website hosting, bank

fees, computer and audio/visual (AV) equipment). The Steering Subcommittee will determine the organization's In-Kind sponsorship level attained by establishing a value to these goods and/or services.

- d) Sponsorship Levels and Sponsorship Amounts shall be reviewed and renewed annually at the Annual Meeting.

SECTION VI: OFFICERS

- 1) The Officers of the Committee shall be the Chairperson, Vice-Chairperson, Secretary, Treasurer, and Historian who will be selected from among the Membership as defined in Section IV of these Bylaws. The terms of office for the Chairperson, Vice-Chairperson, and Secretary shall be for one year and shall begin with their elections during the Annual Meeting. The Treasurer and Historian term of office will be three years, and each may be reelected to serve multiple terms.
- 2) The offices of Chairperson, Vice-Chairperson and Secretary shall be so distributed that no type of Member Organization will be represented in more than one office at any given time. It is preferred that no one type Member Organization shall be represented in the office of Chairperson, Vice-Chairperson, or Secretary for a continuous period longer than one year.
- 3) Vacancies created by the expiration of the one-year terms of the Chairperson, Vice-Chairperson, and Secretary will be accomplished in the following manner. The outgoing Secretary will automatically become the nominee for incoming Vice-Chairperson and the outgoing Vice-Chairperson will become the nominee for incoming Chairperson. An incoming Secretary will be nominated by the Steering Subcommittee as defined in Section VIII. Additional nominations from the floor may be received for any of the above offices.
- 4) Vacancies created during any organizational year shall be filled by advancement of the remaining Officers in accordance with Paragraph 2 above. Vacancies remaining after such advancement shall be filled by persons appointed by the Chairperson. Such appointments shall conform to the rules set forth in Paragraphs 1 and 2 above and will be presented for ratification at the next Committee Meeting.
- 5) Any Officer may be removed from office before their term has expired by majority vote of the Steering Subcommittee if ratified by a two-thirds vote of the Membership.
- 6) Nomination for vacancies and election of the Historian and Treasurer will be made by the Steering Subcommittee once every three years and/or as the position becomes open.

SECTION VII: DUTIES OF OFFICERS

1) The Chairperson shall have the following responsibilities:

- a) General supervision and jurisdiction over the affairs of the Committee,
- b) Preside at all Committee Meetings,
- c) Establish or abolish the non-standing subcommittees as necessary, and appoint a chairperson to the established subcommittees,
- d) Conduct Business Meetings of the Committee,
- e) Be a standing member of each subcommittee or taskforce.
- e)f) At least 1 month prior to each Committee Meeting, develop and submit that meeting's budget to the Treasurer for their review.

2) The Vice-Chairperson shall have the following responsibilities:

- a) Assist the Chairperson as desired in the performance of their duties,
- b) In the absence of the Chairperson or the inability to serve, shall act in the stead of the Chairperson,
- c) Preside as Chairperson over all meetings and functions of the Steering Subcommittee and convene such meetings as needed with the approval of the Chairperson,
- d) Act as Parliamentarian, correlating the parliamentary procedures of the Committee with established rules of order,
- e) Report to the Committee at each of the Business Meetings the activities of the Steering Subcommittee,
- f) ~~Perform Treasurer's audit once every six months~~ Conduct a review of the treasure's report and records annually,
- g) Preside over the Combined Interest Group Meeting,
- h) Be in charge of various subcommittees as required by the Chairperson.

3) The Secretary shall have the following responsibilities:

- a) Prepare minutes of all meetings and send copies to all Members and Associate Members,
- b) Prepare correspondence as directed by the Chairperson,
- c) In the absence of the Chairperson and the Vice-Chairperson or their inability to serve, shall act in their stead,
- d) Oversee or conduct the oversight of the Committee Meeting notices, program booklets, newsletter, web-page, and other correspondence required by the Committee,
- e) Prepare minutes of the Steering Subcommittee meeting and distribute with the minutes of the Business Meeting,
- f) At the end of the term in office, the Secretary will turn all records over to the Historian.

4) The Treasurer will have the following responsibilities:

- a) Collect all fees and donations from Committee activities,
- b) Coordinate with conference planning and make payment of all costs associated with meetings and mailings,
- c) Maintain accurate accounting records of the Committee's expenses and revenues,
- d) Manage the Committee's bookkeeping system, accounts, and financial affairs,
- e) Assist and cooperate with ~~occasional external audits as well as the bi-annual~~ annual internal treasurer's report and records review audits performed by the Vice-Chairperson,
- f) Submit reports to the Internal Revenue Service and Florida Department of State, or as required, to maintain the Committee's not-for-profit status.-
- g) Prepare and provide Treasurer's report at the Business Meeting.
- h) Review Committee Meeting budgets and approve if adequate funds are available.
- g)i) Following each Committee Meeting, provide a report to the Officers comparing actual expenses to the approved budget. This report shall be shared with the Steering Subcommittee for review prior to the next Committee Meeting.-

5) The Historian will have the following responsibilities:

- a) Maintain all the past records from 1932 to present,
- b) Accept the records turned over by the Secretary and keep them in chronological order,
- c) Provide copies of past records as requested by any of the other Officers,
- d) At the end of the term in office, all records will be turned over to the successor,
- e) Prepare and present the historian's report during the Business Meeting.

SECTION VIII: SUBCOMMITTEES

A Standing Subcommittee is that which is a permanent subcommittee and is not dissolved by an action of the Chairperson. Any other subcommittee is non-standing and may be assembled and disbanded by the Chairperson.

Standing Subcommittees:

- 1) Steering Subcommittee: The Steering Subcommittee shall be established. This Subcommittee shall be chaired by the Committee Vice-Chairperson and shall consist ~~or of~~ one Member from each of the Member Organizations listed in Section IV. That Member will represent that Member Organization.
 - a) Members of the Steering Subcommittee will be appointed by the Committee Chairperson and ratified by a majority vote of the Membership at the Annual Meeting and will serve a one-year term. If there are no representatives present from a particular Member Organization, the Steering Subcommittee Chairperson may appoint a person from that Member Organization in ~~the~~ absentia to serve as a member of the Steering Subcommittee. Such appointee will be approved by the majority vote of those present at the current Steering Subcommittee Meeting.

- b) Members of the Steering Subcommittee shall represent their respective Member Organizations and shall assist the Chairperson as requested.
 - c) The power of the Steering Subcommittee shall be limited to:
 - i) Making recommendations for the formation of other Subcommittees,
 - ii) Gathering of information,
 - iii) Establishing the registration fees, sponsorship annual contribution amounts, and sponsorship benefits,
 - iv) Preparation of studies necessary to formulate recommendations to the Chairperson,
 - v) Nomination of the incoming secretary, based on the recommendation of the Awards/Nominations Committee, at the Annual Meeting,
 - vi) In case of emergency when prompt action is mandatory this Subcommittee may act for the entire Committee.
 - d) Recommendations presented by the Steering Subcommittee will be governed by a majority vote of the members of the Steering Sub- committee. All Officers and Members will have a vote.
- 2) Awards/Nominations Subcommittee: An Awards/Nominations Subcommittee shall be established. This Subcommittee shall consist of previous winners of the Malcolm Yancey and the John J. Farkas Liaison Person of the Year award winners that have attended at least one meeting in the past two calendar years. The most recent past Committee Chairperson shall preside over this subcommittee. The Subcommittee will keep formal minutes of each meeting, and a copy will be sent to the Secretary.
- a) The Awards/Nominations Subcommittee will develop a list and verify the availability of potential candidates for the incoming Secretary, Historian and Treasurer. This Subcommittee shall make recommendations for the following awards based on ~~this~~ these standards:
 - i. Malcolm Yancey Award: This is the most prestigious award presented by the Florida Utilities Coordinating Committee, and is subject to the following:
 - a) The recipient must receive ~~the-unanimous~~ a minimum two-thirds majority approval of the participating voters of the Awards/Nominations Subcommittee.

Commented [BD1]: As approved at the 4/6/2025 Steering Subcommittee.

- b) The recipient must have been an active Member of the Florida Utilities Coordinating Committee for at least five years.
 - c) Must have provided outstanding leadership during the previous years and the year under consideration.
 - d) This award may not be awarded more than once during a two-year period.
- ii. Chairperson Recognition Award: This award is intended to be given to the outgoing Chairperson for recognition of their outstanding leadership. This award shall be considered by the Awards/Nomination Subcommittee only upon recommendation by the Vice-Chairperson and must receive a majority approval of the Awards/Nominations Subcommittee.
- iii. John J. Farkas Liaison Person of the Year Award: This award is presented to a Member who demonstrates commitment to the betterment of utility coordination through actions and leadership.
 - a) The recipient of this award must receive approval by a majority vote of the participating voters of the Awards/Nominations Subcommittee. Where there are multiple nominations, the winner shall be the nominee that receives the most votes.
 - ~~b) The recipient must also receive the approval of the Chairperson.~~
- b) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.
- 3) Programs Subcommittee: This subcommittee is formed to assist the Chairperson and Vice-Chairperson with the contents of the Business Meeting and Combined Interest Group Meetings. The Programs Subcommittee will be responsible for at least the following:
 - a) Assembling a database of programs and speakers for meetings.
 - b) Arranging programs, speakers and the general content of the Business Meeting and Combined Interest Group Meeting in coordination with the Chairperson and Vice-Chairperson, respectively,
 - c) Acting as host to the speakers, arranging all audio/visual equipment and other speaker requirements,

Commented [BD2]: As amended at the 4/6/2025 Steering Committee Meeting.

d) Establishing and organizing the Interest Group Education Session for each meeting,

i) The Interest Group Chairpersons shall rotate responsibility for developing the content and arranging for a 1-hour education session at each meeting.

e) Coordinating with the Secretary for program promotions and with the conference planner for speaker requirements,

f) Keeping formal minutes of each meeting with a copy sent to the Secretary along with an agenda for the next meeting.

g) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.

4) Conference Planning Subcommittee: This subcommittee is formed to assist the Chairperson in handling the logistics of the Committee Meetings. The Vice-Chairperson and Secretary shall serve on this subcommittee. The Conference Planning Subcommittee will be responsible for at least the following:

a) Creating defined bidding documents and soliciting bids from qualified conference planner contractor/subcontractor,

b) Presenting bids and recommendations to the Steering Subcommittee for final vote and acceptance,

c) Assisting the Chairperson in executing contracts for the conference planner contractor/subcontractor,

d) Providing direction, overseeing, and evaluating the conference planner contractor/subcontractors.

e) Keeping formal minutes of each meeting with a copy sent to the secretary along with an agenda for next meeting.

e)f) At least 2 months prior to each Committee Meeting, prepare a budget line item of any costs for Chair to include in the Committee Meeting budget

5) Memberships/Promotions Subcommittee: This subcommittee is formed to assist the Chairperson in developing new membership and exposure of the Committee throughout the State. The Memberships/Promotions Subcommittee will be responsible for at least the following:

a) Promoting the participation of all utilities in the Committee and its subcommittees,

b) Seeking out new members by developing and distributing promotional materials,

- c) Making recommendations to the Steering Subcommittee for advertising, promotions or other membership building or publicity related activities,
- d) Keeping formal minutes of each meeting with a copy sent to the Secretary along with an agenda for next meeting.
- ~~d)e)~~ At least 2 months prior to each Committee Meeting, prepare a budget line item of any costs for Chair to include in the Committee Meeting budget

Other Subcommittees:

- 6) The Chairperson may appoint such other subcommittees as deemed necessary. The personnel of such subcommittees need not be confined to the Membership of the Committee. The Chairperson of each subcommittee will attend the meetings of the Steering Subcommittee as long as their subcommittee is active.
 - a) Each subcommittee will keep formal minutes of each meeting and send a copy to the Secretary and agenda for next meeting.

SECTION IX: UTILITY INTEREST GROUPS

- 1. The purpose of the Interest Groups is to provide a forum for like utilities to discuss issues, problems and concerns. The Interest Groups may develop solutions or present other recommendations to the Steering Subcommittee.
- 2. There shall be three individual Utility Interest Groups: Power, Telecommunication, and Underground.
- 3. Each Interest Group Chairperson shall be elected from the attending members of each interest group at the Annual Meeting and will serve a one-year term.
- 4. The groups will be responsible for discussing, resolving, and making recommendations to the Steering Subcommittee on their Interest Group problems and issues.
- 5. Each Interest Group will be responsible for developing one educational session annually in rotation.
- ~~5. Each Interest Group will be responsible for participating in developing their component of an annual educational seminar. The purpose of the educational seminar is to disseminate information that will aid committee members in their coordination and develop working relationship with other Interest Groups. The educational seminar will be scheduled for the Annual Meeting.~~

6. Each Interest Group Chairperson will attend and participate in the Steering Subcommittee meeting. Each Chairperson will be responsible for providing minutes of their meeting to the Secretary along with an agenda for future meetings.

SECTION X: MEETINGS

1. Regular meetings of the Committee shall be held at least twice annually and will be called "Committee Meetings". One of these Committee Meetings will be designated as the Annual Meeting. If holding an in-person meeting is deemed impractical by the Steering Subcommittee, virtual meetings and their associated registration fees, if any, may be arranged on a case-by-case basis.
2. The Committee Meetings will consist of the Educational Workshop, Utility Interest Group Meetings, Combined Interest Group Meeting, and the Business Meeting.
3. The Chairperson may call a special meeting of the Committee, by notification to all Members, at any time with adequate notification. Calls for special meetings shall be accompanied by a statement of the matter or matters to be considered.
4. If requested by at least a majority of Member Organizations, the Chairperson must call a special meeting of the Committee. The matter or matters to be considered must be clearly stated in notification of the meeting.

SECTION XI: CODE OF CONDUCT

1. When communicating publicly on matters that involve Committee business, Members must not presume to speak for the Committee on any topic, unless they are certain that the views they express are those of the Committee, and it is the Committee Chairperson's desire that such views be publicly disseminated.
2. The Committee and its Members must, at all times, comply with all applicable laws and regulations. The Committee will not condone the activities of Members who achieve results through violation of the law or unethical business dealings. This includes any payments for illegal acts, indirect contributions, rebates, and bribery. The Committee does not permit any activity that fails to stand the closest possible public scrutiny.
3. The Committee expects its Members to conduct themselves in a businesslike manner. Intoxication, gambling, fighting, harassment, and similar unprofessional activities are strictly prohibited at any scheduled Committee event.

SECTION XII: ACTION BY THE COMMITTEE

1. A voting quorum shall consist of any three of the five Officers (Chairperson, Vice-Chairperson, Secretary, Treasurer, or Historian) along with representatives of at least

six (6) Member Organizations and shall have the power to transact business and make decisions that shall be binding upon the Committee.

2. If any vote is contested, each Member Organization will be entitled to a single vote. In the case of a contested vote, the representative vote of each Member Organization cannot be a member of the Steering Subcommittee. The Chairperson may choose to table the vote until the Steering Subcommittee can reconvene at the next meeting.
3. Recommendations and amendments to these By-Laws shall be presented to the Steering Subcommittee and the General Membership for review and comment. Final action by the Committee on recommendations and amendments to these By-Laws shall be taken by two-thirds consent of the Members present at the Business Meeting.
4. Elections of Officers shall be decided by a simple majority vote of the Members present at the Annual Meeting.

2025-08 Bylaws Clean – Approved

FLORIDA UTILITIES COORDINATING COMMITTEE

BYLAWS

FLORIDA UTILITIES EST. 1932 COORDINATING COMMITTEE



*Adopted and approved by the Florida Utilities Coordinating Committee at Fort Lauderdale, Florida on **May 8, 1998***

Revised at Howie-in-the-Hills, Florida on October 31, 2007

Revised at Marco Island, Florida on August 10, 2012

Revised at Howie-in-the-Hills, Florida on November 9, 2012

Revised at Ocala, Florida on February 7, 2014

Revised at Howey-in-the-Hills on October 16, 2014

Revised at Ocala, Florida on February 5, 2015

Revised at Ocala, Florida on April 5, 2019

*Revised at Ocala, Florida on **April 14, 2023***

Revised at Cocoa Beach, Florida on August 8, 2025

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BYLAWS OF THE FLORIDA UTILITIES COORDINATING COMMITTEE

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The name of this Committee shall be the FLORIDA UTILITIES COORDINATING COMMITTEE, hereinafter referred to as the Committee.

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To promote coordination and cooperation for co-habitation of utility facilities and travel ways within public rights-of-way, for the mutual benefit of all users.

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- 3) Vacancies created by the expiration of the one-year terms of the Chairperson, Vice-Chairperson, and Secretary will be accomplished in the following manner. The outgoing Secretary will automatically become the nominee for incoming Vice-Chairperson and the outgoing Vice-Chairperson will become the nominee for incoming Chairperson. An incoming Secretary will be nominated by the Steering Subcommittee as defined in Section VIII. Additional nominations from the floor may be received for any of the above offices.
- 4) Vacancies created during any organizational year shall be filled by advancement of the remaining Officers in accordance with Paragraph 2 above. Vacancies remaining after such advancement shall be filled by persons appointed by the Chairperson. Such appointments shall conform to the rules set forth in Paragraphs 1 and 2 above and will be presented for ratification at the next Committee Meeting.
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- a) General supervision and jurisdiction over the affairs of the Committee,
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- c) Establish or abolish the non-standing subcommittees as necessary, and appoint a chairperson to the established subcommittees,
- d) Conduct Business Meetings of the Committee,
- e) Be a standing member of each subcommittee or taskforce,
- f) At least 1 month prior to each Committee Meeting, develop and submit that meeting's budget to the Treasurer for their review.

2) The Vice-Chairperson shall have the following responsibilities:

- a) Assist the Chairperson as desired in the performance of their duties,
- b) In the absence of the Chairperson or the inability to serve, shall act in the stead of the Chairperson,
- c) Preside as Chairperson over all meetings and functions of the Steering Subcommittee and convene such meetings as needed with the approval of the Chairperson,
- d) Act as Parliamentarian, correlating the parliamentary procedures of the Committee with established rules of order,
- e) Report to the Committee at each of the Business Meetings the activities of the Steering Subcommittee,
- f) Conduct a review of the treasure's report and records annually,
- g) Preside over the Combined Interest Group Meeting,
- h) Be in charge of various subcommittees as required by the Chairperson.

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- a) Prepare minutes of all meetings and send copies to all Members and Associate Members,
- b) Prepare correspondence as directed by the Chairperson,
- c) In the absence of the Chairperson and the Vice-Chairperson or their inability to serve, shall act in their stead,
- d) Oversee or conduct the oversight of the Committee Meeting notices, program booklets, newsletter, web-page, and other correspondence required by the Committee,
- e) Prepare minutes of the Steering Subcommittee meeting and distribute with the minutes of the Business Meeting,
- f) At the end of the term in office, the Secretary will turn all records over to the Historian.

4) The Treasurer will have the following responsibilities:

- a) Collect all fees and donations from Committee activities,

- b) Coordinate with conference planning and make payment of all costs associated with meetings and mailings,
- c) Maintain accurate accounting records of the Committee's expenses and revenues,
- d) Manage the Committee's bookkeeping system, accounts, and financial affairs,
- e) Assist and cooperate with annual internal treasurer's report and records review performed by the Vice-Chairperson,
- f) Submit reports to the Internal Revenue Service and Florida Department of State, or as required, to maintain the Committee's not-for-profit status,
- g) Prepare and provide Treasurer's report at the Business Meeting,
- h) Review Committee Meeting budgets and approve if adequate funds are available,
- i) Following each Committee Meeting, provide a report to the Officers comparing actual expenses to the approved budget. This report shall be shared with the Steering Subcommittee for review prior to the next Committee Meeting.

5) The Historian will have the following responsibilities:

- a) Maintain all the past records from 1932 to present,
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- c) Provide copies of past records as requested by any of the other Officers,
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 - b) Members of the Steering Subcommittee shall represent their respective Member Organizations and shall assist the Chairperson as requested.

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 - i) Making recommendations for the formation of other Subcommittees,
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 - iii) Establishing the registration fees, sponsorship annual contribution amounts, and sponsorship benefits,
 - iv) Preparation of studies necessary to formulate recommendations to the Chairperson,
 - v) Nomination of the incoming secretary, based on the recommendation of the Awards/Nominations Committee, at the Annual Meeting,
 - vi) In case of emergency when prompt action is mandatory this Subcommittee may act for the entire Committee.
 - d) Recommendations presented by the Steering Subcommittee will be governed by a majority vote of the members of the Steering Sub- committee. All Officers and Members will have a vote.
- 2) Awards/Nominations Subcommittee: An Awards/Nominations Subcommittee shall be established. This Subcommittee shall consist of previous winners of the Malcolm Yancey and the John J. Farkas Liaison Person of the Year award winners that have attended at least one meeting in the past two calendar years. The most recent past Committee Chairperson shall preside over this subcommittee. The Subcommittee will keep formal minutes of each meeting, and a copy will be sent to the Secretary.
- a) The Awards/Nominations Subcommittee will develop a list and verify the availability of potential candidates for the incoming Secretary, Historian and Treasurer. This Subcommittee shall make recommendations for the following awards based on these standards:
 - i. Malcolm Yancey Award: This is the most prestigious award presented by the Florida Utilities Coordinating Committee, and is subject to the following:
 - a) The recipient must receive a minimum two-thirds majority approval of the participating voters of the Awards/Nominations Subcommittee.
 - b) The recipient must have been an active Member of the Florida Utilities Coordinating Committee for at least five years.

- c) Must have provided outstanding leadership during the previous years and the year under consideration.
 - d) This award may not be awarded more than once during a two-year period.
- ii. Chairperson Recognition Award: This award is intended to be given to the outgoing Chairperson for recognition of their outstanding leadership. This award shall be considered by the Awards/Nomination Subcommittee only upon recommendation by the Vice-Chairperson and must receive a majority approval of the Awards/Nominations Subcommittee.
- iii. John J. Farkas Liaison Person of the Year Award: This award is presented to a Member who demonstrates commitment to the betterment of utility coordination through actions and leadership.
 - a) The recipient of this award must receive approval by a majority vote of the participating voters of the Awards/Nominations Subcommittee. Where there are multiple nominations, the winner shall be the nominee that receives the most votes.
- b) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.
- 3) Programs Subcommittee: This subcommittee is formed to assist the Chairperson and Vice-Chairperson with the contents of the Business Meeting and Combined Interest Group Meetings. The Programs Subcommittee will be responsible for at least the following:
 - a) Assembling a database of programs and speakers for meetings.
 - b) Arranging programs, speakers and the general content of the Business Meeting and Combined Interest Group Meeting in coordination with the Chairperson and Vice-Chairperson, respectively,
 - c) Acting as host to the speakers, arranging all audio/visual equipment and other speaker requirements,
 - d) Establishing and organizing the Interest Group Education Session for each meeting,
 - i) The Interest Group Chairpersons shall rotate responsibility for developing the content and arranging for a 1-hour education session at each meeting.

- e) Coordinating with the Secretary for program promotions and with the conference planner for speaker requirements,
 - f) Keeping formal minutes of each meeting with a copy sent to the Secretary along with an agenda for the next meeting.
 - g) At least 2 months prior to the Annual Meeting, prepare a budget line-item for the costs of awards for the Chair to include in the Committee Meeting budget.
- 4) Conference Planning Subcommittee: This subcommittee is formed to assist the Chairperson in handling the logistics of the Committee Meetings. The Vice-Chairperson and Secretary shall serve on this subcommittee. The Conference Planning Subcommittee will be responsible for at least the following:
- a) Creating defined bidding documents and soliciting bids from qualified conference planner contractor/subcontractor,
 - b) Presenting bids and recommendations to the Steering Subcommittee for final vote and acceptance,
 - c) Assisting the Chairperson in executing contracts for the conference planner contractor/subcontractor,
 - d) Providing direction, overseeing, and evaluating the conference planner contractor/subcontractors.
 - e) Keeping formal minutes of each meeting with a copy sent to the secretary along with an agenda for next meeting.
 - f) At least 2 months prior to each Committee Meeting, prepare a budget line item of any costs for Chair to include in the Committee Meeting budget
- 5) Memberships/Promotions Subcommittee: This subcommittee is formed to assist the Chairperson in developing new membership and exposure of the Committee throughout the State. The Memberships/Promotions Subcommittee will be responsible for at least the following:
- a) Promoting the participation of all utilities in the Committee and its subcommittees,
 - b) Seeking out new members by developing and distributing promotional materials,
 - c) Making recommendations to the Steering Subcommittee for advertising, promotions or other membership building or publicity related activities,
 - d) Keeping formal minutes of each meeting with a copy sent to the Secretary along with an agenda for next meeting.

- e) At least 2 months prior to each Committee Meeting, prepare a budget line item of any costs for Chair to include in the Committee Meeting budget

Other Subcommittees:

- 6) The Chairperson may appoint such other subcommittees as deemed necessary. The personnel of such subcommittees need not be confined to the Membership of the Committee. The Chairperson of each subcommittee will attend the meetings of the Steering Subcommittee as long as their subcommittee is active.
 - a) Each subcommittee will keep formal minutes of each meeting and send a copy to the Secretary and agenda for next meeting.

SECTION IX: UTILITY INTEREST GROUPS

- 1. The purpose of the Interest Groups is to provide a forum for like utilities to discuss issues, problems and concerns. The Interest Groups may develop solutions or present other recommendations to the Steering Subcommittee.
- 2. There shall be three individual Utility Interest Groups: Power, Telecommunication, and Underground.
- 3. Each Interest Group Chairperson shall be elected from the attending members of each interest group at the Annual Meeting and will serve a one-year term.
- 4. The groups will be responsible for discussing, resolving, and making recommendations to the Steering Subcommittee on their Interest Group problems and issues.
- 5. Each Interest Group will be responsible for developing one educational session annually in rotation.
- 6. Each Interest Group Chairperson will attend and participate in the Steering Subcommittee meeting. Each Chairperson will be responsible for providing minutes of their meeting to the Secretary along with an agenda for future meetings.

SECTION X: MEETINGS

- 1. Regular meetings of the Committee shall be held at least twice annually and will be called "Committee Meetings". One of these Committee Meetings will be designated as the Annual Meeting. If holding an in-person meeting is deemed impractical by the Steering Subcommittee, virtual meetings and their associated registration fees, if any, may be arranged on a case-by-case basis.

2. The Committee Meetings will consist of the Educational Workshop, Utility Interest Group Meetings, Combined Interest Group Meeting, and the Business Meeting.
3. The Chairperson may call a special meeting of the Committee, by notification to all Members, at any time with adequate notification. Calls for special meetings shall be accompanied by a statement of the matter or matters to be considered.
4. If requested by at least a majority of Member Organizations, the Chairperson must call a special meeting of the Committee. The matter or matters to be considered must be clearly stated in notification of the meeting.

SECTION XI: CODE OF CONDUCT

1. When communicating publicly on matters that involve Committee business, Members must not presume to speak for the Committee on any topic, unless they are certain that the views they express are those of the Committee, and it is the Committee Chairperson's desire that such views be publicly disseminated.
2. The Committee and its Members must, at all times, comply with all applicable laws and regulations. The Committee will not condone the activities of Members who achieve results through violation of the law or unethical business dealings. This includes any payments for illegal acts, indirect contributions, rebates, and bribery. The Committee does not permit any activity that fails to stand the closest possible public scrutiny.
3. The Committee expects its Members to conduct themselves in a businesslike manner. Intoxication, gambling, fighting, harassment, and similar unprofessional activities are strictly prohibited at any scheduled Committee event.

SECTION XII: ACTION BY THE COMMITTEE

1. A voting quorum shall consist of any three of the five Officers (Chairperson, Vice-Chairperson, Secretary, Treasurer, or Historian) along with representatives of at least six (6) Member Organizations and shall have the power to transact business and make decisions that shall be binding upon the Committee.
2. If any vote is contested, each Member Organization will be entitled to a single vote. In the case of a contested vote, the representative vote of each Member Organization cannot be a member of the Steering Subcommittee. The Chairperson may choose to table the vote until the Steering Subcommittee can reconvene at the next meeting.
3. Recommendations and amendments to these By-Laws shall be presented to the Steering Subcommittee and the General Membership for review and comment. Final action by the Committee on recommendations and amendments to these By-Laws shall be taken by two-thirds consent of the Members present at the Business Meeting.

4. Elections of Officers shall be decided by a simple majority vote of the Members present at the Annual Meeting.

MOT/TTC Letter to FDOT

Brian Dean

From: Brown, Robb A <Robb.Brown@duke-energy.com>
Sent: Wednesday, August 13, 2025 9:02 AM
To: Overton, Patrick
Cc: Brian Dean; Mark Atkininstall
Subject: FUCC - MOT/TTC Subcommittee Proposed Change to FDOT Index 102-603
Attachments: MOT TTC FDOT 102 603.docx

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Patrick,

I hope you're doing well. Please find attached the proposed language for the modification to TTC Index 102-603. This was unanimously approved by the FUCC members.

Looking forward to your feedback.

Best regards,

Robb A. Brown – FUCC MOT/TTC Subcommittee Chair



Manager of Construction Management
Distribution Governmental Liaison
(352)-459-4671
Robb.brown@duke-energy.com

NCE Construction Management Mission Statement:

“Receive quality from our vendors to ensure reliable service to our customers!”

“Tell me and I’ll forget. Teach me and I’ll remember. Involve me and I’ll learn.”
Benjamin Franklin



To: Patric Overton FDOT State Construction and Utility Engineer

From: Robb A. Brown – FUCC MOT/TTC Subcommittee Chair

Date: August 13, 2025

Subject: Proposed Additions to 102-603 (sheet 1 of 3)

First, we should use temporary raised rumble strips when the posted speed limit is 55 mph or greater, and the work duration exceeds 60 minutes. These rumble strips will help alert drivers to the work zone ahead, thereby improving safety for both our workers and the drivers passing through.

For short-duration work that lasts more than 60 minutes but less than 8 hours within short temporary work zones, we could use law enforcement at each end of the work zone instead of the rumble strips. This alternative will ensure traffic control and safety without the need for setting up rumble strips for such a short period.

Lastly, if we decide not to use temporary raised rumble strips, we should omit the "Rumble Strips Ahead" signs (MOT-18-10) and the associated work zone sign spacing. This will prevent any confusion for drivers and maintain the clarity of our signage.

I look forward to your feedback and any additional ideas you might have on these proposals.

C:

Mark Atkinstall – FUCC Chairman

Brian Dean – FUCC Vice Chairman