

## iHeart Realty & Property Management

HOA/ Condominium Management Proposal

## Flexible Plans - \$\$\$/unit/month

- Services to be provided depending on the community's needs may include:
  - Maintenance
    - Scheduling maintenance services and overseeing contractors
  - Financial Management
    - Assessment collections
    - Vendor payments
    - Insurance and tax returns
    - Budget development
  - Homeowner Communications
    - Rule enforcement and sending violation notices
    - Board meeting agendas
    - Newsletters
    - Support property sales and information requests

## Our Experience and Personal Commitment Make a Difference

With more than 16 years of experience in San Antonio real estate sales and property management, we are personally interested in meeting the needs of every client.

To a community board that has a fiduciary responsibility to its members – that's important.

## **Contact Us Today!**



iHeart Realty & Property Management 14400 Northbrook Dr., Suite 230 San Antonio, TX 78232 www.iHeartRealty.com Office: (210) 365-8024 Contact@iHeartRealty.com