LEGAL EQUITY

Date:

Your Legal Name:

Resident/Corporate Address:

Email Address:

Date of Birth: (Y/M/D):

Government Issued ID No.

Immigration Status:

Phone Number (s):

Mobile No. Home No. Work No.

**Type of Service Being Provided**

***Separation Agreement \_\_\_\_ Marriage Contract \_\_\_\_***

***No Fault Divorce \_\_\_\_\_ Joint Divorce \_\_\_\_***

***Family Law Application/Variation \_\_\_\_\_ Courts of Justice Claim \_\_\_\_***

***Parenting Order \_\_\_\_ Parenting Plan \_\_\_\_\_***

***Corporate Agreements \_\_\_\_\_ Business Incorporations \_\_\_\_\_***

***Nuans Search \_\_\_\_\_ Partnership Agreements \_\_\_\_\_***

***Kings Bench Civil Claim­\_\_\_\_ Demand Letter\_\_\_\_***

***Response Documents \_\_\_\_ Court Order \_\_\_\_***

***Affidavit \_\_\_\_ Commissioning \_\_\_\_***

***Emerg Protection Order Restraining Order***

***Peace Bond \_\_\_\_ Power of Attorney \_\_\_\_***

***Process Service\_\_\_\_ Legal Research \_\_\_\_***

***Other \_\_\_\_***

***(Your Statement and information should include your true circumstances and what you are seeking to achieve)***

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*My Signature Statement Date:*

1. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of the city/town of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have agreed to retain the services of **LEGAL EQUITY,** to represent me in the capacity of Agent. Legal Equity may interchangeably be referred to as “the company” or “the firm” whether written or spoken, and I am satisfied that the company is competent and qualified to provide me with the specific services requested on my behalf.
2. I am aware that **LEGAL EQUITY** is a licensed Alberta company within the City of Edmonton to provide consulting services, document preparation, commissioner for oaths and associated services as advertised on the company website. The services are carried out by trained legal professionals namely: paralegals, legal assistants, law students, mediators, wellness coaching etc., who within their respective industries are qualified to carry out their designated duties.
3. I understand that **LEGAL EQUITY** may consult or refer external licensed and registered legal service providers as deemed necessary to assist in the interest of advancing my matter.
4. I understand that **LEGAL EQUITY** will function as Agent on my behalf during the course of this agreement and is receiving my verbal and written submissions in good faith, believing it to be accurate, dependable, provable, and authentic.
5. I understand that at any point and time during business, should a conflict of interest arise or be discovered based on information I have provided to the firm, which may compromise or prejudice the reputation of **LEGAL EQUITY**, its officers, or employees or associates, that services provided to me will immediately cease.
6. I understand that it is at the sole discretion of **LEGAL EQUITY** to determine if I will be reimbursed of any Fees for Service rendered based on the prevailing circumstances surrounding reimbursement. If any such fees are returnable, I acknowledge that it will be the agreed mount less any administration fees incurred and shall be returned in the same manner in which it was paid or by certified funds no later than ten (10) business days from date of termination of services.
7. **LEGAL EQUITY** will not be held accountable for any deliberate misrepresentation made by me and shall be indemnified from any prosecution, potential legal action or sanction that may ensue as a result of my actions which are provable in a court action.
8. I acknowledge that **LEGAL EQUITY** reserves the right to pursue available & lawful remedies to mitigate financial loss or damage caused to itself, its officers, agents, associates, or employees as a direct or indirect result of any misrepresentation made by me.
9. I understand that should there be a deliberate misrepresentation caused by me (written or implied) that I will not be reimbursed any monetary fees for service already rendered and that any outstanding amounts owed to **LEGAL EQUITY** will be paid within 10 (business) days. I further agree that refusal to pay any such amounts may be remedied by the commencement of a court action in the appropriate jurisdiction.
10. I understand and agree that any monies paid to **LEGAL EQUITY** are deemed Fee for Services ONLY and I understand and agree that any disbursements, costs, court fees, registry or applicable service fees will be paid by me to the attention of the entity requiring payment. I understand that filing fees and disbursements are separate from Legal Equity Fees for services being rendered, and I understand the difference.
11. I understand that **LEGAL EQUITY** WILL NOT hold funds IN TRUST on my behalf.
12. I understand that any disbursements paid by **LEGAL EQUITY** on my behalf will be considered “paid out of necessity” and I agree to reimburse **LEGAL EQUITY** those amounts upon presentation of a receipt. I further agree that **LEGAL EQUITY** may hold my matter in abeyance until any outstanding fees, disbursements, or monies are paid in full.
13. I understand that an electronic record of all transactions and Statement of Account will be maintained **LEGAL EQUITY**. An electronic copy will be generated and forwarded to me marked PIF (PAID IN FULL) upon conclusion of our contractual relationship if the retainer agreement is signed under the Budget Plan.
14. I understand that **LEGAL EQUITY** will not render any service to me outside of its lawful scope and purpose and believe that they will act in a fiduciary manner on my behalf.
15. Any documentary evidence/submissions provided to **LEGAL EQUITY** will be upheld with strict Agent/Client Privilege.
16. In the event that any party named in this agreement fails to perform or adhere to the terms and conditions outlined herein, that this Agreement shall be deemed null and void and shall have the same force and effect as if an agreement had never existed.
17. I agree to pay the corresponding fees for the particular service product indicated above by means of one of the below methods and that fees for service are determined by my particular set of circumstances.
18. I understand that work will commence upon payment of the specified retainer fee under **Option A** or first installment under payment **Option B.**
19. Any errors or omissions in this agreement shall not cause this Agreement to become null and void; but shall continue as if any such errors or omissions were remedied or not included.
20. I have read and understood this Agreement and have received satisfactory responses to any and all of questions I may have.

**PAYMENT OPTION: “A”**

* 1. **$ 500.00 - $1500.00 (Courts of Justice Civil Claim) \_\_\_\_\_**
	2. **$ 750.00 (Response Documents) \_\_\_\_\_**
	3. **$ 750.00 - $1000.00 (Demand Letter) \_\_\_\_\_**
	4. **$ 500.00 - $750.00 (Power of Attorney) \_\_\_\_\_**
	5. **$ 1200.00 (EPO / Restraining Order / Peace Bond) \_\_\_\_\_**
	6. **$ 700.00 – Contractual Agreements (up to 15 pages) \_\_\_\_\_**
	7. **$ 1400.00 – Contractual Agreements (over 15 pages) \_\_\_\_\_**
	8. **$ 150.00 (D) $250.00 (N) $500.00 (I) (Process Services) \_\_\_\_\_**
	9. **$ 250.00 - $300.00 (Legal Research) \_\_\_\_\_**
	10. **$ 50.00/Document + $25/Exhibit (Commissioner For Oaths) \_\_\_\_\_**
	11. **(Free Consultation – 1/2 Hour) \_\_\_\_\_**

**payable by e-transfer to** **info@legalequity.ca****. Please note Court filing fees are payable at the time of filing in the amounts as set out by the courts and are not included in our fees for service.**

**PAYMENT OPTION: “B”**

1. ***I agree to enter this agreement under the Budget Retainer Plan because the quoted fee for service exceeds $1000 and I am unable to make the entire payment up front. \_\_\_\_\_***
2. ***I agree to make (2) installments to cover the full balance payable over a period of***
3. ***(30 ) days. \_\_\_\_\_***
4. ***I understand and agree that upon satisfying the full retainer amount, that my documents will be released to me at that time. \_\_\_\_\_***

I hereby place my mark or affix my signature below with a clear mind and conscience, void of coercion, duress, or undue influence by any party or entity. I am of the Age of Majority within the Province of Alberta and have the mental capacity and understanding required by law to enter into this Agreement.

By signing this Agreement I understand my contractual obligations and understand that half of the retainer fee is required and payable upon signing this Agreement and that the balance is due upon delivery of the completed service being provided whether under Option “A” or “B.”

Signed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_this \_\_\_\_\_\_\_\_\_\_day\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_AD.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CLIENT SIGNATURE**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PRINT CLIENT NAME**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PREFERRED CONTACT NUMBER**