

# In Person Interview Hints and Tips

1. Say yes to that glass of water. You can use it as a tool to take a moment and help calm nerves, or sooth a dry throat
2. Have plenty of questions ready to show you are interested in the role and company
3. Dress to match the company culture, ask your recruiter for advice
4. Arrive 15 minutes early, minimum. Check traffic
5. Always be honest about your strengths and what areas of the role you would need to develop into
6. Make sure to listen fully first and then answer. Try not to let your nerves rush you to an answer
7. Preparation is key! Research the company and review the job description
8. Go over your CV again. The interviewer will be using this as their point of reference for the discussion
9. Write down 10 key reasons why you would employ you for this role in their position. It's hard to sell yourself and it will help you focus on your positive attributes
10. Relax and be yourself. Take deep breaths. Call your Recruiter or a trusted advisor prior to walking into the company to help you focus on your strength areas



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