



Sisters Signature Notary, LLC

Complete for Service

Date:

Client Name:

Phone Number:

Client Address:

Email:

Document Description: (Birth Certificate, Marriage Certificate, Corporate Document, Background Check, College Diploma, Etc.)

If Your Document is a Vital Record, What County and State was it Issued from?

Document State of Origin:

Is the document notarized?

Date of Notarization:

Does the document(s) require the US Department of State in DC Authentication? (Federal Documents)

Number of Documents?

Destination of Country or Countries:

Translation of Document(s) Required?

What Date do you need your Documents Returned by?

Status Update Preference: (text, email)

Document Return Address:

*I acknowledge that Sisters Signature Notary, LLC is not legally or financially responsible for the loss or damage to your documents that are beyond the control of Sisters Signature Notary, LLC when they are shipped to USPS, UPS, FedEx or DHL.