

## Job Posting Description

### Senior Project Manager

Greenstone Engineering Ltd. (Greenstone) is an environmental engineering and consulting firm serving private and public sector clients throughout the Northern Ontario Region. We are seeking a Senior Project Manager to join our highly motivated team of specialized professionals in the Sudbury Office. The ideal candidate will have a positive and solutions-oriented attitude, is highly organized and responsive, diplomatic, direct in communications, and will enjoy an energetic and collaborative work setting.

A key duty will include the management and direction of field and design work related to Environmental Site Assessments, soil and groundwater remediation work, landfill design and groundwater attenuation monitoring, excess soil management, and environmental spill response.

### DUTIES

- Demonstrate a commitment to the Health and Safety culture within Greenstone.
- Design, coordinate and implement all aspects of environmental assessments, excess soil related project work and hydrogeological investigations which will include drilling and test pitting programs and the installation of groundwater monitoring wells.
- Support the *Regional Manager – Northeastern Ontario* to oversee growth and ensure internal and external client objectives are met.
- Responsible for project-related budgets, timelines, and technical deliverables.
- Manage environmental field data and laboratory results collected and interpreted by field staff.
- Manage multiple projects with competing deadlines effectively; provide timely and concise feedback to supervisors.
- Review, and on occasion, prepare technical reports documenting procedures, results, conclusions, and recommendations.
- Supervision of subcontractors.
- Complete field work in all seasons, including inclement weather.
- Travel to remote locations for extended durations.
- Occasional work overtime and weekends to meet project requirements.

**SKILLS**

- Understanding of Ontario Regulation (O. Reg.) 153/04, O. Reg. 347, and O. Reg. 406/19.
- Self-directed with a strong attention to detail, time management, and problem-solving.
- Attention to quality assurance and risk management.
- Skilled writer and communicator.
- Proficient in Microsoft (MS) Office Suite and Adobe.
- Management of subcontractors, with a strong focus on health and safety management.
- Ability to promote team effort and collaboration with adaptability.
- Valid G driver's license in Ontario.

**QUALIFICATIONS**

- Bachelor's degree, diploma or equivalent in Applied Science, Engineering, Environmental Science, or Geology from an accredited institution.
- 5 - 10 years of related project management experience.
- Licensed or registration with the Professional Engineers Ontario (PEO) as a **P.Eng.** or **EIT**, Association of Professional Geoscientists of Ontario (APGO) as a **P.Geo.** or **GIT**, Ontario Association of Certified Engineering Technicians and Technologists as a **C. Tech.** or **C.E.T.**, Project Management Institute (PMI) as a **PMP** is not required but would be considered an asset.

**Benefits Summary:** Regular full-time employees will have access to health, dental, and vision plans, as well as a group registered retirement savings plan. The benefits also include life and accidental death & dismemberment (AD&D) insurance, short-term/long-term disability plans, professional membership fee coverage, and paid time off.

**Job Type:** Full-time

**Schedule:** Monday to Friday (40 hours per week)