

# The Tickler



A Monthly Publication of Douglas-Carson Legal Professionals

August 2021

## Inside This Issue

**President's Message** 1

**Meeting Notice** 1

### Education

August Program 2

Did you know? 3

Puzzle 4

### Professional Development

Workplace Conflict 5

### Chapter & NALS News

Birthdays 6

Zoom Instructions 6

NALS Conference 6

New Task Force 7

Member Reclamation 8

**Contact Information** 9

**Company Membership** 10

**Membership Application** 11

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## President's Message



**Happy August!** I hope everyone is staying as cool as they can in this hot summer weather. Due to the fires, the air quality is often unhealthy. DCLP hopes those with respiratory conditions are taking the necessary precautions.

Although we celebrate our nation's independence on July 4th, the Declaration of Independence was not "officially" signed until August 2, 1776. I found an article that details the events surrounding this important event. I hope you enjoy the read on page 3 of this issue.

—Maria Nelson, PLS

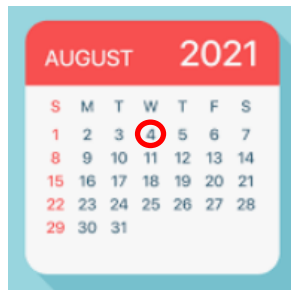
## DCLP LIVE!!

### No Reservation Needed

Via ZOOM August 4 at 12 p.m. No charge for guests.

Zoom Meeting ID: 812-9502-2889

Passcode: 647462



Publicdomainpictures.net



Douglas-Carson Legal Professionals

Welcomes

Mary Baldecchi, Emeritus PP, PLS

Douglas-Carson Legal Professionals



## GRAMMAR GIGGLES

Used with permission from Kathy Sieckman, PP, PLS, ACP

See Mary.

See Mary jump.

See Mary jump for joy.\*\*

Jump, Mary, Jump!



Mary Baldecchi is a charter member of Douglas-Carson Legal Professionals (previously known as Douglas County Legal Secretaries Association) and our very own Grammar Queen. (Who remembers “Which Witch is Which”?) She will provide tips, e.g., the difference between literally and figuratively, and share grammar giggles that will make us laugh or, at the very least, groan.

Mary began working as a legal secretary in Springfield, Illinois, in 1978. In 1983, she moved to Carson City where she worked for Bill Shaw at the firm of Shaw, Heaton, Doescher & Owen. Mr. Shaw later formed the firm of Brooke & Shaw in Minden, and Mary worked there for 13 years. In 1983, she accepted a paralegal position with George Keele, Esq., in Minden, where she stayed for 26 years. When Mr. Keele retired, Mary moved to Heritage Law Group and worked there until her retirement in 2019. Since then, she has been spending time dancing, gardening, quilting, and travelling. Mary has served as all of the chapter officers at least once and has chaired many committees. She has led many certification study groups for the chapter and has pushed and prodded many members to become certified. She also served as secretary, treasurer, president, and handbook chairman for NALS of Nevada. On the national level, Mary has worked on the marketing, education, and membership committees. Mary has presented at the local, state, and national levels—usually on a topic related to grammar. Her love of grammar is exceeded only by her modesty.

\*\*

If you are **literally** jumping for joy, for instance, it means you are leaping in the air because you are very happy. If you are **figuratively** jumping for joy, it means you are so happy that you could jump for joy, but are saving your energy for other matters.”

— Lemony Snicket, [The Bad Beginning](#)

## On this day, the Declaration of Independence is officially signed

By Scott Bomboy

August 2, 1776, is one of the most important but least celebrated days in American history when 56 members of the Second Continental Congress started signing the Declaration of Independence in Philadelphia.

Officially, the Congress declared its freedom from Great Britain on July 2, 1776, when it approved a resolution in a unanimous vote.

After voting on independence on July 2, the group needed to draft a document explaining the move to the public. It had been proposed in draft form by the Committee of Five (John Adams, Roger Sherman, Robert Livingston, Benjamin Franklin and Thomas Jefferson) and it took two days for the Congress to agree on the edits.

Thomas Jefferson was the main author.

Once the Congress approved the actual Declaration of Independence document on July 4, it was sent to a printer named John Dunlap. About 200 copies of the Dunlap Broadside were printed, with John Hancock's name printed at the bottom. Today, 26 copies remain. Then on July 8, 1776, Colonel John Nixon of Philadelphia read a printed Declaration of Independence to the public for the first time on what is now called Independence Square.

Many members of the Continental Congress started to sign an engrossed version of the Declaration on August 2, 1776, in Philadelphia. John Hancock's famous signature was in the middle, because of his status as President of the Congress. The other delegates signed by state delegation, starting in the upper right column, and then proceeding in five columns, arranged from the northernmost state (New Hampshire) to the southernmost (Georgia).

Historian Herbert Friedenwald explained in his 1904 study of the Second Continental Congress that the signers on August 2 weren't necessarily the same delegates at the Congress in early July when the Declaration was proposed and approved.

"Attempting now to determine the names of some of those who were present on the day officially appointed for signing the engrossed document (August 2), we reach the conclusion that a far greater number than has generally been supposed were not in Philadelphia on that day either," said Friedenwald, who determined discrepancies between the delegates perceived to sign the document on July 4 and the actual delegates who started signing the Declaration on August 2.

Friedenwald said there were 49 delegates in Philadelphia on July 4, 1776, but only 45 would have been able to sign the document on that day. Seven delegates were absent. New York's eight-person delegation didn't vote at the time, while it awaited instructions from home, so it could never have signed a document on July 4, he said.

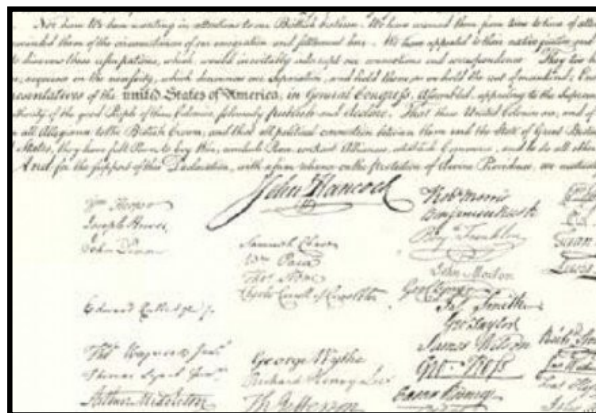
Richard Henry Lee, George Wythe, Elbridge Gerry, Oliver Wolcott, Lewis Morris, Thomas

McKean, and Matthew Thornton signed the document after August 2, 1776, as well as seven new members of Congress added after July 4. Seven other members of the July 4 meeting never signed the document, Friedenwald said.

However, the signers' names weren't released publicly until early 1777, when Congress allowed the printing of an official copy with the names attached. On January 18, 1777 printer Mary Katherine Goddard's version printed in Baltimore indicated the delegates "desired to have the same put on record," and there was a signature from John Hancock authenticating the printing.

Scott Bomboy is the editor in chief of the National Constitution Center.

<https://constitutioncenter.org/blog/on-this-day-the-declaration-of-independence-is-officially-signed>



**DCLP presents  
Cognitive Fitness**



Answer to the July 2021 Puzzle



**August 2021 — Word Search  
Grammar**



Find the words in the list below in the puzzle above. Words may be backwards, forwards, diagonally, top to bottom or bottom to top.

VERB	ANTONYM	CONJUNCTION
SUBJECT	GERUND	APOSTROPHES
SYNTAX	PUNCTUATION	POSSESSIVES
PARTICIPLE	PROOFREAD	NOUN
ADJECTIVE	PERIOD	APPOSITIVE
GRAMMAR	COMMA	MODIFIER
SYNONYM	SEMICOLON	INTERJECTION
HOMONYM	QUOTATION	PREPOSITION

Are you enjoying these puzzles? What kind is your favorite? Please let The Tickler know by emailing: [NALSdclp@gmail.com](mailto:NALSdclp@gmail.com)

Answer to the August puzzle will appear in the next issue.





## DEALING ...

Because we're in Nevada, did casinos pop into your mind when you saw the title of this article? When you think about it, we are all dealers every day. We deal with traffic, long lines at the grocery store, an unhappy spouses or unruly children, and unplanned obstacles. If that's not enough, sometimes we must deal with difficult people at work.

Almost everyone encounters a difficult person now and then in their personal and professional life. The best defense against conflict is to be prepared for interacting and dealing with difficult individuals.

**Be honest and direct.** State your concern from your perspective, e.g., "I have a hard time concentrating when..." or "I can't meet my deadlines if..." or "It's hard for me to be positive when..."

If you're from a large family or have one, you've most likely learned coping skills already, but if not, here are some tips to dealing with workplace conflict:

**Talk with the other person.** Ask them to name a time when it would be convenient to meet. Arrange to meet in a place where you won't be interrupted.

**Avoid blaming.** Focus on the facts. Finding fault can prevent problem solving.

**Stay focused on behavior and events, not on personalities.** Discuss particulars; avoid generalizing. Instead of saying "When you do..." say instead "When this happens..." Avoid getting sidetracked into discussing other problems. Keep bringing the conversation back to the concern you've stated.

**Say less.** After you state the problem, allow silence until the other person responds.

**Listen carefully.** Listen to what the other person is saying instead of getting ready to react. Avoid interrupting them. After the other person finishes speaking, rephrase what was said to make sure you

understand it. Ask questions to clarify your understanding.

**Identify points of agreement and disagreement.** Summarize the areas of agreement and disagreement. Ask the other person if he or she agrees with your assessment. Modify your assessment until both of you agree on the areas of conflict.

**Prioritize the areas of conflict.** Discuss which areas of conflict are most important to each of you to resolve.

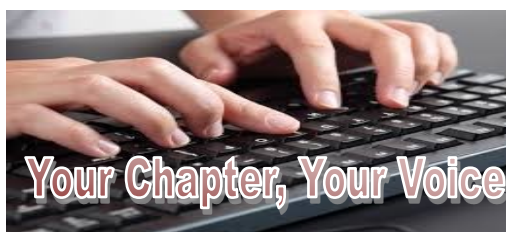
**Develop a plan to work on each conflict.** Start with the most important conflict. Focus on the future. Set up future meeting times to continue your discussions.

**Follow through on your plan.** Stick with the discussions until you've worked through each area of conflict. Maintain a collaborative "let's-work-out-a-solution" attitude.

**Build on your success.** Look for opportunities to point out progress. Compliment the other person's insights and achievements. Congratulate each other when you make progress, even if it's just a small step. Your hard work will pay off when scheduled discussions eventually give way to ongoing, friendly communications.



<https://blink.ucsd.edu/HR/supervising/conflict/interact.html>



August 14 -      Tori Francis

## New to Zoom?

You can join DCLP's April meeting as a participant without creating a Zoom account.

## Windows or Mac

1. Open the **Zoom** desktop client.
2. **Join** a meeting using one of these methods: (a) Click **Join** a **Meeting** if you want to **join without** signing in, or (b) sign in to Zoom and then click **Join**.
3. Enter the **meeting** ID number and your display name. If you're signed in, you can change your display name. If you're not signed in, enter a display name.
4. Select if you would like to connect to audio and/or video and click **join**.

**For other devices, visit:**

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>



The 2021 NALS National Conference will take place from September 16-18, 2021 in Detroit, Michigan, with a virtual conference option to follow on Saturday, October 2. This allows you to attend in person if you choose to do so or to receive your education virtually if you would rather not travel and meet in person. Or you can attend both in Detroit and virtually!

We know how important face-to-face networking is for our members and the legal profession overall. That's why we're happy to be able to hold our first in-person event since the pandemic shut things down.

Registration cost:

REGISTRATION TYPE	EARLY (until Aug 15)			REGULAR (Aug 16 - Sept 12)			ONSITE (Sept 16-18)		
	Members	Non-Members	Student	Members	Non-Members	Student	Members	Non-Members	Student
In-Person	\$349	\$449	\$249	\$399	\$499	\$299	\$459	\$559	\$359
Virtual	\$79	\$129	\$49	\$99	\$149	\$69	NA	NA	NA
In-Person + Virtual	\$389	\$514	\$274	\$449	\$574	\$334	\$509	\$634	\$394

## CANCELLATION POLICY

**In-Person:** Refunds will be given (less a \$50 processing fee) for cancellations received no later than August 15, 2021. No refunds will be granted for requests after that date. Substitutions will gladly be accepted until September 10, 2021. Only one (1) substitution is permitted per original registrant. Must be substituted for this event; no transfers to a future event will be allowed.

**Virtual:** No refunds will be issued for the virtual portion of the conference. **All registrants will receive the session recordings regardless of attendance.**

[REGISTER HERE](#)

# MEMBERSHIP EXPERIENCE COMMITTEE

Get Involved!



## Ambassador Task Force

### Charge

The goal of NALS' Ambassador Task Force is to make new members feel welcome and familiarize them with everything NALS has to offer. The idea is to help members meet other members and get involved, and therefore, get the most out of their membership.

### Composition

All task force members shall be members in good standing of the association. The make-up of the committee should be a diverse representation of the NALS membership. Task force members must act in the best interest of NALS in executing their duties, keeping in mind the needs of NALS members rather than political or personal motivations.

### Benefits

Task force members will benefit from building their professional networks with NALS members and contributing to the betterment and growth of the profession and the association.

### Committee Responsibilities & Tasks

- Call or email new members assigned to you within two weeks of their join date to welcome them to NALS. Track communications on a document provided by NALS staff
- Determine the objectives of the new member.
- Offer suggestions of NALS programs and resources that meet their needs.
- When possible, attend at least one event (virtually or in-person) with the new member and introduce them to other members at the events.

### Staff Responsibilities

- Ensure task force efforts are supportive of NALS' strategic priorities and goals.
- Maintain task force roster.
- Provide support to the task force throughout the year.
- Provide the task force documents, lists and rosters as requested.

### Board Liaison

- None

### Staff Liaison

- Mark Lewis, Membership Director ([mark@nals.org](mailto:mark@nals.org))

Email Mark if you  
are interested in  
joining.

## MEMBER RECLAMATION

### What a deal!

DCLP is launching a campaign to get and retain members. The chapter has decided to pay HALF of the combined national and chapter dues for all former members who want to rejoin.

WOW! This offer is only open until **July 31, 2021**, so you must act quickly.

Now is the time to act. You can contact any Board member for more details.

**THANK YOU TO THOSE MEMBERS  
WHO RENEWED TIMELY!**



If you are unsure of your renewal date visit [nals.org](http://nals.org).

### Upcoming Renewals

August	Caryn Haller, CLP Debra Burns
September	Dionna Negrete, PP, CLP
October	Kelli Radnothy

### NALS Code of Ethics & Professional Responsibility

Members of NALS are bound by the objectives of this association and the standards of conduct required of the legal profession. Every member shall:

- Encourage respect for the law and administration of justice
- Observe rules governing privileged communications and confidential information
- Promote and exemplify high standards of loyalty, cooperation, and courtesy
- Perform all duties of the profession with integrity and competence
- Pursue a high order of professional attainment

Integrity and high standards of conduct are fundamental to the success of our professional association. This Code is promulgated by NALS and accepted by its members to accomplish these ends.

**Canon 1.** Members of this association shall maintain a high degree of competency and integrity through continuing education to better assist the legal profession in fulfilling its duty to provide quality legal services to the public.

**Canon 2.** Members of this association shall maintain a high standard of ethical conduct and shall contribute to the integrity of the association and the legal profession.

**Canon 3.** Members of this association shall avoid a conflict of interest pertaining to a client matter.

**Canon 4.** Members of this association shall preserve and protect the confidences and privileged communications of a client.

**Canon 5.** Members of this association shall exercise care in using independent professional judgment and in determining the extent to which a client may be assisted without the presence of a lawyer and shall not act in matters involving professional legal judgment.

**Canon 6.** Members of this association shall not solicit legal business on behalf of a lawyer.

**Canon 7.** Members of this association, unless permitted by law, shall not perform legal functions except under the direct supervision of a lawyer and shall not advertise or contract with members of the general public for the performance of paralegal functions.

**Canon 8.** Members of this association, unless permitted by law, shall not perform any of the duties restricted to lawyers or do things which lawyers themselves may not do and shall assist in preventing the unauthorized practice of law.

**Canon 9.** Members of this association not licensed to practice law shall not engage in the practice of law as defined by statutes or court decisions.

**Canon 10.** Members of this association shall do all other things incidental, necessary, or expedient to enhance professional responsibility and participation in the administration of justice and public service in cooperation with the legal profession.



## **Douglas-Carson Legal Professionals**

[www.douglascarsonlegalprof.org](http://www.douglascarsonlegalprof.org)

[NALSDclp@gmail.com](mailto:NALSDclp@gmail.com)

Facebook: [NALSDclp](#)

Instagram: [NALS in Nevada](#)



## **DCLP Chapter Officers 2021-2022**

### **President**

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[maria@allisonjoffee.com](mailto:maria@allisonjoffee.com)

### **Vice-President**

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[scoates7515@gmail.com](mailto:scoates7515@gmail.com)

### **Secretary**

Mary Baldecchi, Emeritus PP, PLS, CLA

(775) 742-9362

[marybaldecchi@aol.com](mailto:marybaldecchi@aol.com)

### **Treasurer**

Vicki Van Pelt

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[vanpeltv1@outlook.com](mailto:vanpeltv1@outlook.com)

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(Editorial Manager)

[beardsleydee@gmail.com](mailto:beardsleydee@gmail.com)

Maria Nelson, PLS (Circulation Manager)

(775) 883-3300

[maria@allisonjoffee.com](mailto:maria@allisonjoffee.com)

### **Public Information Officer**

Darci Hayden, PP, AAS

[nalsdclp@gmail.com](mailto:nalsdclp@gmail.com)

## **NALS Headquarters**

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Indianapolis, IN 46268

### **RGI President**

Leslie Murphy, FASAE, CAE

[murphy@raybourn.com](mailto:murphy@raybourn.com)

### **Executive Director**

Amanda S. Bureau, CAE, CVA

Board Support, Strategic Planning,

Staff Leadership

## **Certification and Education Manager**

Natalie Shryock

Certification Growth and

Process Improvement

[natalie@nals.org](mailto:natalie@nals.org)

## **Communications, Publications**

Rachel Daeger, CAE, IOM

Communications and Publications

(918) 582-5188

[rachel@nals.org](mailto:rachel@nals.org)

## **Events/Meeting Planner**

Emilie Perkins, CAE, CMP CMM, PMP

Annual conference planning, future

meeting date selection

[emilie@nals.org](mailto:emilie@nals.org)

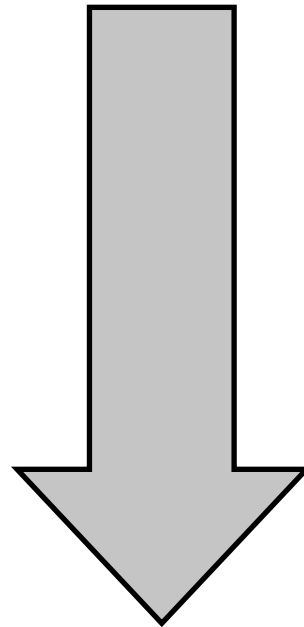
## **Membership Manager**

Mark Lewis

Individual Member and Chapter Support

[mark@nals.org](mailto:mark@nals.org)

**check  
it out**



## **COMPANY MEMBERSHIP**

1. Promotes the NALS mission to engage, inspire, enhance, and promote professionals from all across the legal industry by giving them the opportunity to join as members through their companies.
2. Offers discounts for membership on a per-member basis. This discount is equivalent to 20% of an individual membership, saving money on member fees for each person under the company account.
3. Simplifies the process for companies who wish to sign up multiple employees. Joining under a company membership means that your company receives one invoice and can make a single payment for all members, rather than paying for each individually.



engage  
inspire  
enhance  
promote

## Membership Application

Application Date:

Last Name:  First Name:

Home Address:

City:  State:  Zip:

Employer:

Position Title:

Business Address:

City:  State:  Zip:

Preferred Mailing Address: ☐ Home ☐ Business

Cell Phone:

Business Phone:

Date of Birth:

Email Address:

### Your Specialty Area:

Select an Option

### Years Worked in the Legal Profession:

- ☐ 0-1 ☐ 11-15  
☐ 2-5 ☐ 16-19  
☐ 6-10 ☐ Over 20

### Attorneys in Office:

- ☐ 0-1 ☐ 11-20  
☐ 2-5 ☐ 21-49  
☐ 6-10 ☐ Over 50

### Type of Legal Office:

- ☐ Law Office ☐ Self-Employed  
☐ Corporate Legal Department ☐ Court System  
☐ Government Services ☐ Freelance  
☐ Virtual ☐ LLLT  
☐ Other

### Membership Category:

- ☐ \$140 New Member Membership (National Dues)  
☐ \$95 Associate Membership (educators, judges, attorneys)  
☐ \$49 Student Membership (minimum 9 credit hours required)  
 \$  State Chapter Dues (see drop-down menu)

Select an Option

\$  Local Chapter Dues (see drop-down menu)

Select an Option

Total Due: \$

### Payment Method:

Payment must accompany application. There will be a \$20 charge for returned checks. Make checks payable to NALS.

- Choose one: ☐ Check or Money Order ☐ Visa  
☐ MasterCard ☐ Discover  
☐ American Express

Credit Card Number:

Name on Card:

Expiration Date (month/year):

Security Code:  Billing Zip Code:

### Return this Form and Payment to:

NALS...the association for legal professionals  
 3502 Woodview Trace, Suite 300  
 Indianapolis, IN 46268  
 or Fax to: (918) 582-5907

### Questions?

Call (918) 582-5188 and ask for the member services department.

I agree to be bound by the *Code of Ethics and Professional Responsibility* and the bylaws/standing rules as adopted by NALS.  
 (visit [www.nals.org/ourassociation](http://www.nals.org/ourassociation) for details.)

Applicant's Signature

Membership is nontransferable.

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