

Commissioning Agent

Responsibilities:

Project Oversight:

- Manage and oversee the commissioning process for new construction or renovation projects, ensuring systems meet design specifications and functional requirements.

Documentation:

- Create, review, and maintain detailed commissioning documentation, including test plans, reports, and system manuals.

Testing and Analysis:

- Conduct rigorous testing of building systems, including HVAC, electrical, plumbing, and controls, identifying and resolving issues.

Collaboration:

- Work closely with project stakeholders, engineers, architects, and contractors to ensure seamless integration and functionality of systems.

Troubleshooting:

- Investigate and troubleshoot system performance issues, providing solutions to optimize efficiency and performance.

Training and Support:

- Provide training to maintenance personnel and building operators on system operations and maintenance procedures.

Qualifications:

- 5 years minimum experience in commissioning/project management
- Experience with testing, troubleshooting, and training on building systems like HVAC, electrical, plumbing and controls.
- Extensive HVAC and/or controls (Energy Management or BAS) background
- Strong problem-solving skills to identify and resolve complex system issues
- detail-oriented, technically proficient, flexibility in handling changing project scopes.
- clear communication in both verbal and written forms.
- Must be capable of performing investigation of Energy Management Control Systems/Building Automation Systems (BAS) to recommend and implement advanced control strategies.
- Must be a registered Commissioning Agent.
- Proficient in MS Office (Word – Excel - Outlook), Cx Alloy or similar Cx software, and Bluebeam. Preferences include a working knowledge of AutoCAD and Revit.