

Project Manager Water / Wastewater

Position Summary:

The Water/Wastewater (W/WW) team epitomizes dynamism and innovation. The right candidate will find themselves immersed in a culture that fosters both mentorship and entrepreneurial spirit. This allows individuals to progressively expand their expertise while receiving guidance from seasoned professionals. Working on collaborative projects related to collection, conveyance, distribution, pumping, and treatment, the candidate will have ample opportunities to contribute to and lead initiatives that shape the future of water and wastewater in their local communities.

Essential Functions and Responsibilities:

- Manages project(s) in accordance with scope, schedule, and budget.
- Collaborates with disciplines and subconsultants to develop a risk adverse project scope and fee.
- Develop project specific project plans, Project Management Plans/quality management plan.
- Create and maintain project schedules.
- Manage subconsultants.
- Monitor and execute project progress, including identifying and mitigate risks, developing extra work order requests and open-end contract task proposals.
- Communicate project status, updates, and issues to internal and external stakeholders.
- Participate in office's project financial status meetings.
- Build relationships with client(s) to understand preferences and requirements to set-up and execute a quality project.
- Prepare progress reports and review invoices.
- Develop and lead in project status and presentations
- Assist Section Heads, Office Leaders, and Practice Leaders with the marketing process including, SMART Go/No Go decisions, proposal development, and interviews.
- Coordinate and guide all technical resources within the project team to ensure delivery of a high-quality outcome.
- Providing coaching and mentoring to the project team through one-on-one check-in meetings and various project debriefs to acknowledge achievements, identify areas for improvement, and share lessons learned.
- Lead and manage team members by providing leadership and continuous performance management (setting expectations, goals, feedback, 1:1 meeting, coaching) that supports the growth and development of team.

Required Experience:

- Bachelor's degree in civil, mechanical, environmental, or chemical engineering or a related field from an ABET accredited engineering program
- Registered Professional Engineer
- 10+ years of experience
- Experience delivering water and wastewater projects from design through construction phase engineering services
- Proficiency in Microsoft Office
- Strong Communication Skills
- Strong Presentation Skills
- Works well in a team environment.

Tech Search Pros is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran, or disability status.

Preferred Experience:

CAPM or PMP

- Experience working with local clients at the county and state level
- Experience with multiple project delivery methods i.e. Design-Bid-Build, Design-Build, P3
- Experience managing multidiscipline project teams.
- Working Conditions

Work is performed within a general office environment 95% of the time. Work is generally sedentary in nature but may require occasional standing and walking. Lighting and temperature are adequate and there are no hazardous or unpleasant conditions caused by noise, dust, etc. within the office environment. Field work is required on occasion where work may be conducted outside in heat/cold, wet/humid, and dry/arid conditions. Some lifting (up to 25 lbs.) may be required as needed.

Benefits:

This clients Employee Stock Ownership Plan (ESOP) is provided at no cost to the employee and provides a beneficial interest in the company. They offer a rich benefits package, including:

- Paid Leave Time
- Paid Holidays
- Affordable & Widely Accepted Health, Dental & Vision Insurance
- Excellent 401K Retirement Plan
- Education Reimbursement Program

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