

Forestfield Management Company Limited

c/o stevensdrake, 117-119 High Street, Crawley, West Sussex RH10 1DD

2024

Notice of the annual general meeting of Forestfield Management Company Limited

Dear member,

This is to advise you of the upcoming annual general meeting of the members of Forestfield Management Company Limited. The details of this meeting are as follows:

Date:	Monday 8th July 2024
Time:	7.30pm
Place:	Shrublands Club, 20A Laurel Close, Crawley, West Sussex RH10 6QE

The following documents are available on our facebook and website:

- the agenda for this meeting
- minutes of the last annual general meeting can be found on our website

At the meeting, members will have the opportunity to:

- find out about Forestfield Management Company Limited's operations and finances
- ask questions about the operations and finances of Forestfield Management Company Limited
- speak about any items on the agenda
- vote on any resolutions proposed.

At the meeting, members will be asked to vote to:

- accept the minutes of the last annual general meeting
- accept the annual financial statements – these are available on the Forestfield website but if any resident wants a paper copy please contact the Board
- elect directors

- any other business

The following special topics will be proposed at the annual general meeting:

Long term management of the estate.
Cost of Maintenance costs for 2025 and beyond.

Details of proxy appointment or reference to attached proxy appointment form:

Proxy votes for those unable to attend in person must be in writing and lodged with the company at least 48 hours before the meeting

Kind Regards

Forestfield Management Company Directors.

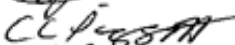
Lindsey Beer



Megan O' Hara



Cathy Piggott



Carolyn Cratchley

