

Director: Nathan Halvorson  
 SM: Emma Gregory  
 719.412.2978  
 egregorytheatre@gmail.com

# "Curtains!"

Production Meeting Report: 2



**Wednesday, 6/12/24**

Meeting Summary:	In today's meeting, we addressed (or at the very least spoke about) issues that were making themselves apparent through closer readings of the script, the majority of which are in act two and involve flying people or sandbags in and out. While solutions were not found for all of them, we made good headway in discussing them and starting to troubleshoot how to handle them. The moving stair unit was presented and the construction was altered slightly, but Talia's presentation was wonderful, and she will continue to work on making the unit movable and within budget. By our next meeting, we will hopefully have a more final construction and will be able to start talks with Johnathan about construction. Some props and costumes questions were answered as well, mostly revolving around hay bales, gunpowder barrels, and the saloon ladies' costumes. The majority of this meeting focused on scenery and preliminary discussion about fly rail issues.
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In Attendance:	N. Halvorson, J. Fialko, K. Grossman, J. Rot, T. Lev, L. Illsley
Absences (A) and Tardies (T):	A: S. Autry, M. Turley, E. Joyner, R. Myers, S. McGuffin, M. Ripper T: L. Illsley

Meeting Minutes	
Time	Discussed
11:32am MST	Meeting begins.
11:32am - 11:48am MST	Nathan debrief and discussing the biggest questions, which were most focused around Cioffi "flying in" with a backdrop after being pushed off the catwalk, sandbags swinging and falling on stage, and Sydney's death in act two.
11:48am - 11:58am MST	Discussion about the main constructed unit - the rolling stairs and budget. Small adjustments and notes were given, and the budget of the project was discussed.
11:58am - 12:12pm MST	Gunpowder barrel and hay bale conversations, which revolved mostly around whether they were happening and some preliminary ideas as to where we can acquire them/how we can make them.
12:12pm - 12:35pm MST	Discussing preliminary costumes questions, including whether they will need sailor hats (or costumes at all) for "In The Same Boat" and how the saloon ladies will be dressed. There was also some talk about the upcoming Broadway hit "Hello, I'm Dolly."
12:35pm - 12:41 MST	Scheduling the next meeting, scheduling inventory checks, and discussing some final wrapping up questions.
12:41pm MST	Meeting ends.

Production Notes
<i>General Notes and Reminders</i>
<ul style="list-style-type: none"> <li>- Meeting was originally scheduled for 11:45 MST, so I did not mark anyone who arrived between 11:30 and 11:45 as tardy.</li> <li>- Cast list should be posted by noon on Wednesday after auditions.</li> <li>- <b>The next meeting will be at 10:00am on the 21st.</b></li> </ul>

<i>Direction - N. Halvorson, R. Myers</i>
<ul style="list-style-type: none"> <li>- Sydney's body and the curtain are supposed to be going up and down opposite of each other during his death scene in act two.</li> <li>- The first scene in act two is the only one which feels undefined.</li> <li>- Would like two DIY sheet separator situations, one on either side of the stage perpendicular to the audience.</li> <li>- It would not be rigged to the fly system, and can either be clothing racks or folding screens. Two pillars (booms, something DIY) with a clothes line and a sheet hanging between. Will be scrounged for and more defined at a later date.</li> <li>- Using the alternate scene without a trapdoor for the arrest sequence.</li> <li>- Looking into some solutions for Cioffi flying in. We're all pretty lost on that one.</li> <li>- Connect Jess and Talia to Jonathan about rolling stair/platform unit construction.</li> </ul>

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## *Scenic and Technical Direction - J. Fialko, T. Lev*

- The main curtain in the space opens/closes up and down.
- It is placed all the way downstage almost at the plaster line.
- During the Sydney death moment, we want to use the main curtain and utilize the stairs and the audience for cast staging.
- Using the stair set piece for the catwalk segment.
- Six support points on the DIY sheet separators. Seems attainable.
- Building a separate boat may not be attainable, so we're looking more at decorating the stairs or adding facing of some sort. A magnet/hook facing to put on the staircase to make it into a boat was mentioned.
- Staircase unit is going to be brown.
- Using Titanic railings possibly (these things haunt me in my sleep).
- The staircase looks good but is more expensive than the budget currently allows.
- Making the staircase thinner, and removing the capability to separate the units would make it cheaper.
- Nathan is fine with only one stair breaking away.
- Pins will need to be put into the set upon placing it into its attached position with the standing platform - which will need to be a choreographed actor movement. When the time comes we may want to devote 10-15 minutes to train actors on how to do this.
- There will need to be additional supports on the larger moving unit, and they would be almost directly center of the walkway beneath the platform.
- Splitting the stair unit into two pieces instead of three makes sense, and is a significant cost save.
- It is okay for the breakaway stair to not have a platform, and a detachable railing will be added.
- The entire stair unit does have to move and cannot be screwed into the floor.
- TL;DR on the stairs - it all moves and only one stair unit breaks away by itself.
- A maximum upper limit for the stairs is not set at the moment, and depends on if other things need to be made or purchased. It has been tentatively be set at \$2,000 for both labor and materials which will be roughly an even split. (\$1,000 for materials)
- Complete a constructed design and then cost issues will be resolved at a later date.
- DIY sheets will likely be genuinely DIY; can likely happen for <\$100.
- We have the paint to paint the railings, and we can use the same paint to make the boat. However, it may not need anything other than the Titanic Railings. Will decide if we need facing for the boat at a later date when designs are more finalized.

## *Properties - L. Illsley*

- There are a few things (gunpowder barrels, hay bales) that cross between props and set and still need to be purchased.
- We will need to wait for Nathan to speak to Mary about the gunpowder barrels before making a final decision on if they will be there or not.
- We would like the target to smoke.
- Raffia makes sense for the hay bales. We can wrap acting cubes in raffia.
- We have eight wonderful, gorgeous acting cubes that we love so much. They are, in fact, the favorite children.
- Most of the hay bales are dressing.
- Props and furniture are going to be used to make each space feel more three dimensional.
- We will need oars. In the Same Boat is always in rehearsal, so we may use some sort of rehearsal prop instead of real oars (brooms, dowels, etc). Lindsay will also be checking to see if Liberty has any that we can borrow from their production.
- Korri knows about sourcing sandbags.
- Lindsay's piano will be on gut reserve. John will be going through the school some time next week to check if they have a piano that will work.
- Inventory can be taken anytime next week aside from Wednesday the 19th. But any other day 8:00am-5:00pm would work.

## *Lighting - J. Fialko, T. Lev*

- Shiny costumes are okay and will not affect the lighting.

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*Sound - J. Rot*

- We will have 16 mic packs and 12 of them will be owned by the Conservatory. 4 will be borrowed.
- Colorado College mics will be given to leads to prevent any potential issues with pack switching.
- Since we are buying our own microphones, we will need both regular and latex-free mic tape to be purchased.
- We were looking at 23 mic elements. We will be one short and may need to add another if the additional student auditions.
- Please look for an upright piano that is a piece of junk to gut at the Conservatory.

*Costumes - J. Fialko, K. Grossman*

- Lindsay has red and blue cowboy bandanas.
- We will need more mic belts.
- There is a lot of blood in this play.
- Korri has a recipe for homemade blood which is much more cost effective and easy to wash out.
- Students will be pulled for fittings Monday and Tuesday of the week following auditions.
- There are some sailor hats at the school, but a decision will be made later about whether they're necessary.
- Saloon ladies' costumes will be pretty much the same. They can have personality but they should look like a unit.
- The darker the color (jewel toned, especially) for costumes, the better.
- Costumes can be shiny, will not adversely affect lighting.
- As long as the style and cut of the saloon ladies' costumes remain the same, there can be color variations.
- We are not sure how many saloon ladies there will be, but it will be at least Georgia and eight other girls. Georgia can be special as long as we aren't giving "Hello, Dolly."
- We will need two Robbin' Hood costumes, and we are down with greens and neutral tones to lean into the typical Robin Hood costume.
- We love chaps, at least for Robbin' Hood.
- Inventory can be taken anytime next week aside from Wednesday the 19th. But any other day 8:00am-5:00pm would work.

*Hair and Makeup - J. Fialko, K. Grossman*

- Nothing at this time, thank you!

*Stage Management - E. Gregory*

- Reach out to Katherine about blood tech and the recipe for washable blood (backup).
- Emma will be handling Zoom meeting creation and distribution from now on.

*Miscellaneous (Specialty, etc)*

- Nothing at this time, thank you!

**Report Distribution:**

N. Halvorson, J. Fialko, K. Grossman, L. Illsley, S. Autry, M. Turley, E. Joyner, R. Myers, J. Rot, T. Lev, S. McGuffin, M. Ripper

Thanks, all!  
 Emma Gregory