



**Stress and Trauma Treatment Center, Inc. and City of Carbondale, Illinois
Job Opening Announcement/Job Description
October 14, 2022**

**Title: Youth Advocate – Southern Illinois Resiliency Project
Department/Division: Stress & Trauma Treatment Center and Carbondale Police Department**

Nature of Work: This is a full-time grant funded position with the Stress & Trauma Treatment Center Inc., working at the Carbondale Police Department. The Youth Advocate provides administrative oversight for Crisis Services, and additionally, direct services to individuals who are experiencing a mental health crisis; participates in the delivery of Crisis Services to those individuals; is responsible for providing face-to-face crisis response and assessment to individuals who are experiencing a mental health crisis; provides support and linkage to other area resources with follow-up contact with the individual, and performs other responsibilities as assigned.

Essential Duties:

1. Provide on-scene de-escalation and supports for youth (0-18) that are directly or indirectly involved in victimization including abuse or neglect, witnessing domestic violence, witnessing assault, witnessing illegal activities, witnessing illegal drug abuse or overdose, or other victimization.
2. Conduct formal or informal screening or identification for appropriate inclusion in the project as a youth (0-18) that have experienced multiple types of victimization (or interpersonal adversities) as defined by the Victim of Crime Act, (VOCA).
3. Provide follow up case management which may include but is not limited to phone calls, follow up home visits, and linkage referral to long-term supports, if needed. Also provide consultation to others involved in the life of 0–18-year-old children that have experienced multiple types of victimization and their families.
4. Provide reflective listening and utilization of the (ALGEE), **A:** Assess for risk of suicide or harm. **L:** Listen nonjudgmentally. **G:** Give reassurance and information. **E:** Encourage appropriate professional help. **E:** Encourage self-help and other support strategies., from Youth Mental Health First Aid or other support protocols to youth and family members during and following the victimization or re-victimization.
5. Recruit, train, and coordinate volunteers within the assigned county to support children, families, and the system of care including mentors and community advocates.
6. Provide awareness and consultation for understanding what has happened to a child and family and how to support youth with multiple victimization and their families. Specific targets are law enforcement partners, volunteers, and community partners including those in multiple sectors.
7. Specifically target the community and system of care to be more trauma informed, sensitive and responsive to the target population and especially marginalized populations including cultural, racial, and ethnic minority groups. Coordinate and convene a stakeholder group for collaboration and leveraging for specific community change.
8. Document and submit timely reporting of progress monitoring and outcome management for the project including time tracking for self and volunteers, process objectives of activities of the project, and outcome objectives.
9. **Actively work toward self-sustainability of the role within the three-year project term.**
10. Responds to calls when dispatched or requested by CPD officers, conducts assessments, offers effective and efficient interventions, and coordinates care to enhance CPD services.
11. Adheres to professionally recognized ethical standards of care.
12. Lastly, conduct other duties as assigned related to the advancement of the Stress & Trauma Treatment Center's mission.

Misc. Duties as Assigned:

May be assigned to community consultation and education projects

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to pass a law enforcement background check and obtain a fingerprint clearance card
- Must pass required drug test
- Must have experience in de-escalating clients in crisis situations
- Must be able to work in a fast paced, team environment
- Must understand, formulate and implement all aspects of Crisis Services
- Must be a team oriented worker
- Must demonstrate self-motivation
- Must have excellent communication and listening skills
- Must be supportive
- Must have a working knowledge of individual, group, family, and crisis treatment approaches and their application to clients with emotional, behavioral and/or substance use disorder problems
- Must be able to provide services in the Police Department, mental health center settings, schools, jails, emergency rooms, in the community and client homes. This may necessitate travel within the community.
- Must be able to help others achieve paths to well-being
- Must use professional and mature judgment in problem resolution and formulate appropriate crisis and de-escalation intervention.

Educational Requirements:

- Master's Degree in Human Services related field or Bachelor's Degree with extensive training
- One-year verifiable case management and/or crisis experience
- Associate or independent licensure as an LAC/LPC or LCSW strongly preferred

Work Environment: Work is performed primarily in a community setting and will require the operation of a vehicle during the course of the workday to conduct mental health assessments or attend meetings in a variety of weather conditions and in emergency situations.

Physical Demands:

- Required to verbally and non-verbally communicate
- Required to stand, walk, reach with arms and hands, climb or balance, and to stoop, kneel, crouch or crawl
- Vision abilities required by this job include close vision

Regular, Full-time, Over-time Exempt Position

City of Carbondale Residency Requirement

Salary: \$43,320 – \$49,818 (Salary Commensurate to Experience)

Visit www.stressandtrauma.org to learn more about the organization and position or email questions to Dr. Matt Buckman at dmattbuckman@stressandtrauma.org.

Please Submit a resume to the Stress and Trauma Treatment Center at 1200 Locust St. Eldorado, IL 62930 or email to dmattbuckman@stressandtrauma.org

Position is open until filled, initial application review at 4:00PM on Friday, October 28, 2022. We are an Equal Opportunity Employer.

Tara Brown
Director of Human Resources