



Committee of the Whole Meeting
November 5th, 2025 7:00pm
Nashwaak Community Office

1. Call to Order

The meeting was called to order at 7:00 pm by Mayor Sweeney.

2. Record of Attendance

Present: Mayor David Sweeney, Councillor Jeff Foster, Councillor Victoria Green, Councillor Mike Mulherin, Deputy Mayor Heather Holt-Logan, Councillor Doug Koch, Councillor Andrew Ferris

Staff: CAO Bethany Ryan, Anouchka Hawkes-O'Hara

3. Approval of Agenda

Motion: *That the agenda for the November 5th 2025 Committee of the Whole meeting be approved as presented.*

Moved by: Councillor Green

Seconded by: Councillor Mulherin

Carried

4. Disclosure of Conflicts of Interest

Members were asked to declare any conflicts of interest. **None declared.**

5. Presentations/Delegations

- Nashwaak Exploration Committee - The Committee provided an update on their recent learning trip to Newfoundland as part of the GMIST ACTivate program. Members led Council through an interactive exercise demonstrating one of the tools acquired during the Newfoundland portion of the training. The Committee also requested \$4,000 in support to help facilitate the next phase of the program's implementation within the community.

6. Discussion Items.

Administration and Governance (By-laws & policies)

Review of Zoning Terms (September COTW)

Subdivision By-laws from other communities

Motion: *To table the discussion items until the January COTW 2026 meeting.*

Moved by: V. Green

Seconded: M. Mulherin

Result: Carried.

Budget Presentation

The CAO presented the draft budget, including projected figures based on current operational needs and trends. Council was informed that several elements of the draft were shaped by feedback and priorities identified through the recent Council survey. Further discussion and refinement will continue as the budget process progresses.

CRSC Trail Connectivity Survey

The survey was completed by council. The information provided reflects current trail assets, connectivity opportunities, and community priorities to support regional planning efforts.

7. Recommendations to Council

- **Procedural By-law – Council Meeting Package Timelines**

The Committee of the Whole recommends that Council consider amending the Procedural By-law to require that the Council meeting package be distributed on the **Friday** prior to a Council meeting, rather than the current practice of distribution on **Monday**. Under this proposed change, Council members would be required to submit any items for inclusion on the agenda by **Wednesday of the preceding week**.

- **By-law Review Schedule**

The Committee of the Whole recommends that Council defer the continuation of the by-law review exercise until the **January Committee of the Whole meeting**, to allow members additional time to complete the review.

- **Preparation Assignments for January Committee of the Whole** (*for information only – not a recommendation to Council*)

The Committee of the Whole identified the following items for member preparation and discussion at the January Committee of the Whole meeting:

- Develop proposed concepts, approaches, or draft language for **Dog/Animal Control** and **Noise & Gatherings** by-laws.
- Review subdivision by-laws from other municipalities.
- Review zoning-related definitions.
- Revisit the previously defeated **Mayor Responsibilities Policy** for discussion.
- Discuss potential frameworks or considerations for a **Municipal Communications/Newsletter Policy**.

8. Adjournment

Motion: *That the Committee of the Whole meeting be adjourned at 8:55pm*

Moved by: Councillor Mulherin

Carried