

NASHWAAK

BY-LAW NO. 2026-01

[Audio Link](#)

A BY-LAW TO AMEND BY-LAW NO. 23-01, A PROCEDURAL BY-LAW FOR THE COUNCIL OF THE NASHWAAK RURAL COMMUNITY

WHEREAS Subsection 10(2)(a) of the *Local Governance Act*, S.N.B. 2017, c.18, authorizes local governments to establish by-laws respecting the procedures at council meetings;

AND WHEREAS Council for the Nashwaak Rural Community adopted By-law No. 23-01, being a Procedural By-law;

AND WHEREAS Council for the Nashwaak Rural Community wishes to amend By-law No. 23-01 to clarify meeting administration procedures, agenda timelines, voting procedures, and related matters;

NOW THEREFORE the Council of the Nashwaak Rural Community enacts as follows:

1. Title

This by-law may be cited as “**A By-law to Amend the Procedural By-law.**”

2. Amendment to Section 4(d) – Agenda Preparation and Distribution

Section 4(d) of By-law No. 23-01 is repealed and replaced with the following:

The Clerk shall be responsible for preparing and circulating the agenda for all meetings of Council.

i. Members of Council shall submit agenda items for a regular Council meeting no later than **Wednesday of the week preceding the meeting.**

ii. Council meeting agenda packages shall be distributed to Members of Council on the **Friday preceding the regular Council meeting**.

iii. The agenda for a regular Council meeting shall be posted on the municipal website on the **Monday preceding the scheduled meeting**.

3. Adjustment for Holidays or Office Closures

The following subsection is added to Section 4:

Where any deadline established in this By-law falls on a statutory holiday or municipal office closure, the deadline shall be adjusted to the preceding or following business day as determined by the Chief Administrative Officer.

4. Amendment to Section 6(a) – Role of the Mayor as Chair

Section 6(a) is amended by adding the following sentence:

When presiding as Chair, the Mayor shall remain impartial and shall vote only in the case of a tie.

5. Amendment to Section 6(g) – Recorded Voting

Section 6(g) of By-law No. 23-01 is repealed and replaced with the following:

All members of Council present shall announce their vote openly and individually when a vote is required.

The Clerk shall record the result of the vote in the minutes.

Where a recorded vote is requested by a member of Council in accordance with the *Local Governance Act*, the Clerk shall record each member's vote individually.

Any member who does not respond when called shall be recorded as voting in the affirmative.

6. Consolidation

Following adoption of this by-law, the Clerk may prepare a consolidated version of By-law No. 23-01 incorporating amendments made by By-law 25-04 and By-law 26-01 for reference purposes.

7. Effective Date

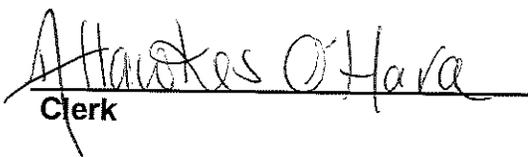
This by-law comes into force on the date of its third reading and final enactment by Council.

READ A FIRST TIME BY TITLE ONLY this 18th day of February, 2026.

READ A SECOND TIME BY TITLE ONLY this 18th day of February, 2026.

READ A THIRD TIME AND ENACTED this 18th day of March, 2026.


Mayor


Clerk

