

TAMPA BAY MASTERS TEAM REGISTRATION INSTRUCTION SHEET

This is a step-by-step guide to register a team.

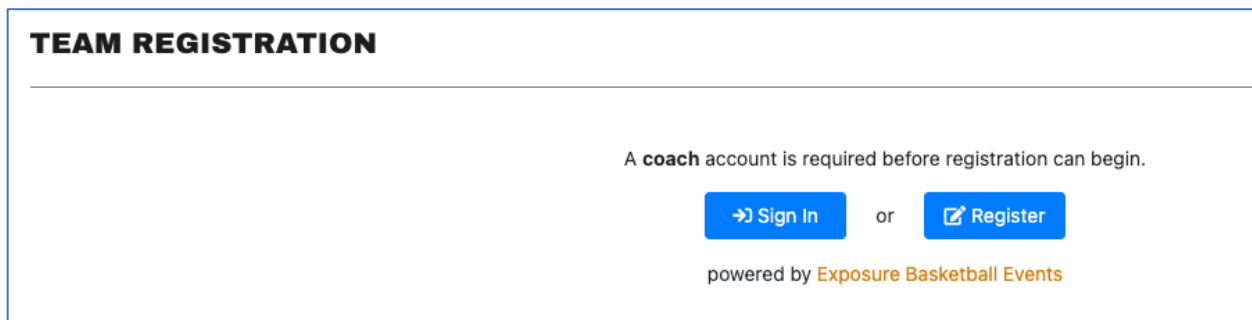
You need the following to continue:

- **Credit Card** for team payment or **Venmo Account information**
- **USE PROMO CODE: 100OFFTBM**

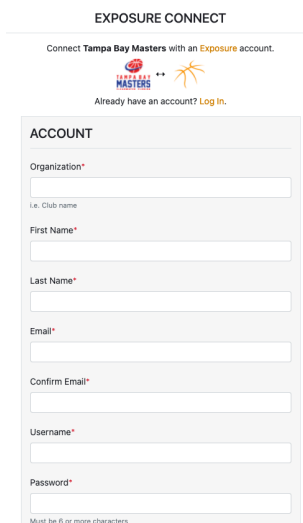
1. Click on TEAM REGISTRATION or click on TEAM INFO from the menu > REGISTRATION



2. Click **Sign In** if you already created an account or **Register** if this is your first time creating a team or account. You also have the option to reset your password if you forgot it. I forgot mine!



3. If you already have an account, you can jump down to **STEP 7**. If you need to set up an account, click register. The system will take you to the Exposure website where you will see this account set-up page.



4. Fill out all necessary information and click **REGISTER**. You should see this screen.

EXPOSURE CONNECT

Connect **Tampa Bay Masters** with an **Exposure** account.



To complete registration please verify your account from the email sent to **dtoddwilliams@gmail.com**.
If an email doesn't arrive make sure to check your spam folder or **reset your password** to resend it.

powered by **Exposure Basketball Events**

5. Go to your email (that you registered with) and verify the confirmation email to activate your account. Check SPAM folder if you don't see it. It might go there.

6. Now go back to Tampa Bay Masters website and click **Sign In** to start the registration. The system may already have you logged in!

TEAM REGISTRATION

A **coach** account is required before registration can begin.

→ Sign In

or

📄 Register

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7. If you already have an account click sign in, it will take you to this screen to login.

EXPOSURE CONNECT

Connect **Tampa Bay Masters** with an **Exposure** account.



Don't have an account? [Sign Up](#).

Username*

dtoddwilliams1@gmail.com

[Forgot Username?](#)

Password*

[Forgot Password?](#)

→ Login

Return to [Tampa Bay Masters](#)

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8. Begin team registration by filling in the fields. The * means it is a required field. Fill in Division.
NOTE: Your division is determined by your youngest player on your team.

TEAM REGISTRATION

You are logged in as dtoddwilliams1@gmail.com! [Account](#) | [Manage Teams](#) | [Logout](#)

DIVISION

Division*

9. Fill in the team information. There are optional fields for team websites, logos, Facebook pages etc., if you want to add that information.

TEAM

Team*

Season Division*

Team Name*

Gender*

City*

State/Region*

Postal Code*

10. Coaches or Captains – You can have up to 2 coaches for your team. Fill in their information here. One of them is most likely you!

COACHES

Enter 1 to 2 **active** coaches which includes the primary contact.

✔ Todd Williams (Primary Contact)

Primary Contact

Active

Role*

First Name*

Last Name*

Email*

11. **OPTIONAL (YOU CAN REGISTER YOUR TEAM NOW AND COME BACK LATER TO FINISH THE ROSTER)** If you already have most of your roster, click on the +Player button to start adding players to your roster. You can login later and make any adjustments as needed all the way up to check in day at the tournament.

ROSTER +

This event offers a player roster between 5 and 12 **active** players.

[+ Player](#)

12. **OPTIONAL RIGHT NOW.** Fill in player information. You can return anytime to update and make changes to your roster.

✔ **Player 1 - TBA**

Active

First Name*

Last Name*

Birthdate* i.e. 1/1/2000

Email*

Mobile Phone* @

Home Phone

Street Address*

Extended Address

City*

State / Region*

Postal Code*

13. Finalize registration by clicking on Accept Terms and Printing your full name, click REGISTER to finish. If it doesn't process, scroll up to see your error message.

Accept Terms* I agree to the Terms and Conditions.

Print Name* Print full name of primary contact.

14. You should receive an email confirmation and your team will instantly appear on the Team Confirmed section.

Any problems, contact Todd.Williams@TampaBayMasters.com

SPECIAL THANKS FROM THE TOURNAMENT COMMITTEE! We really appreciate you coming to our tournament.