

Trans Housing Initiative St Louis (THISTL) is a new, trans-led organization committed to tackling systemic injustices in housing, and striving to end homelessness and housing instability for trans and gender expansive adults in the St Louis metro region. We believe in a housing-first approach to homelessness, and that queer liberation can only be achieved through solidarity across movements.

As a young organization, THISTL will depend upon the Program Coordinator, our part-time Executive Director, and our active and dedicated board of directors to establish and grow our vision and establish programs to effectively serve our community.

Major Responsibilities

- Create trans-competency trainings for staff of Continuum of Care (CoC) housing service organizations in our region
- Work with the St Louis City Department of Human Services and CoC organizations to plan and deliver trans-competency trainings to staff
- Develop trans-centered training content for financial literacy community education program
- Plan and deliver, along with partner organizations, financial literacy trainings for trans community members, including coordinating with partner organizations and event venues, recruiting participants, dispersing participant stipends, and keeping clear records
- Create housing resource guides for the St Louis metro area specific to trans-experiences and unique needs
- Plan and execute a rental assistance program for trans community members in need twice per year
- Respond to requests for information and assistance from trans community members
- Serve as an advocate, liaison, and resource for trans community members navigating shelter systems, landlords, and other housing-related challenges
- Build and maintain collaborations and partnerships with other organizations, conduct regular community outreach to publicize THISTL initiatives
- Meet weekly with Executive Director to check in about needs, progress, and shared goals
- Work with Executive Director and board to identify quarterly goals and measurements of success
- Occasionally attend board meetings and work with the board to ensure THISTL's advancement of our mission
- Other duties as assigned

Desired Skills and Experience

- Experience working with the trans community (can include unpaid or lived experience)
- Experience in the housing field and/or in other related and relevant social services areas
- Masters degree in social work or related field and active social work license is desirable
- Excellent written and oral communication skills
- Experience using virtual meeting platforms such as Zoom
- Experience using computers, specifically Google Suite (Docs, Drive, etc.)
- Commitment and ability to promote an empowering, housing-first, anti-racist, anti-misogynist, sex-positive approach in the workplace, and in the implementation of THISTL's mission

Compensation

This position is **full time (40 hours per week)** with an annual salary of **\$65,000 plus health insurance and retirement benefits.**

Work Environment

In order to save on overhead costs, THISTL does not have a dedicated office space. The successful candidate will be provided with a work laptop. There is a possibility to use space as needed in our partners' offices for meetings, but this is primarily a work-from-home position. Candidates are expected to work from and reside in the St Louis metro region. In order to achieve the responsibilities of this position, occasional evening and weekend work may be required.

The physical demands that must be met by an employee to successfully perform the essential functions of this job may include: walking, standing, climbing stairs, stooping, bending, kneeling, reaching, lifting, and carrying. Extended hours in front of a computer or mobile phone screen will be typical. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

TO APPLY: Send cover letter and resume to transhousingstlouis@gmail.com