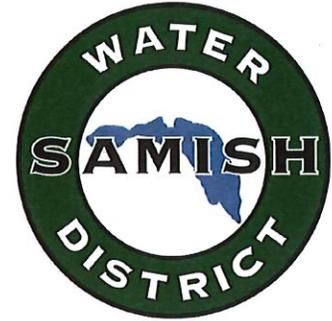


**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 14th, 2020

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Special Budget Meeting of December 9, 2019
Regular Meeting of December 12, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of January Claims, 2020
Approval of December Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) Oath of Office for the Full-Term Election results for Commissioner Art Baddorf.

(g) Resolution No. 01-20: Adopting the 2020 District Board Meeting Dates.
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **February 11th at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of December 12th, 2019

CALL TO ORDER: 2:30 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of November 14, 2019

- II. **(b) CLAIMS AND PAYROLL:**
Approval of December Claims, 2019
Approval of November Payroll, 2019

- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:

- IV. **(d) PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.

- VI. **NEW BUSINESS:**
(f) Oath of Office for the Short-Term Election results for Commissioner Art Baddorf.

(g) Resolution No. 03-19: Adopting the 2020 General Fund and Capital Budget.

(h) Resolution No. 04-19: Establishing the new Office Hours for the District.

- VII. **(i) Manager's Report:**

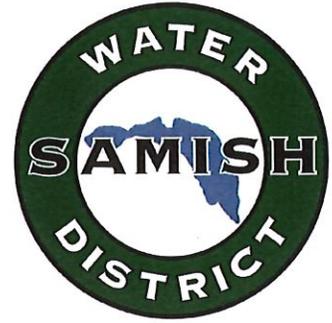
- VIII. **(j) Attorney's Report:**

- IX. **(k) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.

- X. **ADJOURN**

The next regular scheduled meeting will be held on **January 14th, 2020 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

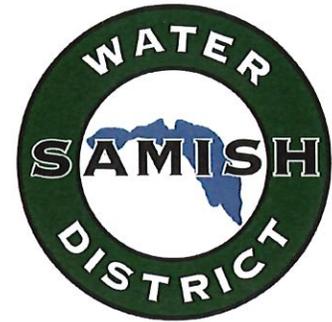


**Special Meeting of December 9th , 2019
CALL TO ORDER: 4:00 PM**

- 1. Items of interest in 2020**
- 2. 2020 Budget, Line item accounts and Capital Projects**
- 3. EXECUTIVE SESSION:** This time is set aside for possible discussions in executive sessions.
- 4. ADJOURN**

The next regular scheduled meeting will be held Thursday, December 12, 2019 at 4:00 PM in the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 14th, 2019

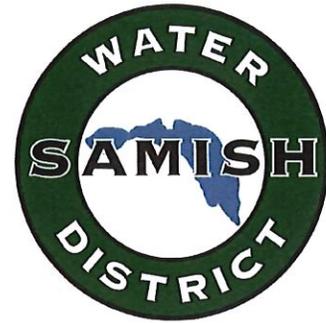
CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of October 10, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of November Claims, 2019
Approval of October Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) None.
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The scheduled Budget meeting will be held on **December 9th, 2019 (time to be determined) at the District Office.**

The next regular scheduled meeting will be held on **December 12th, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



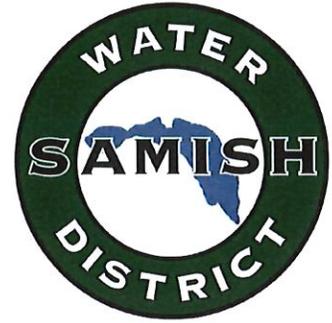
Regular Meeting of October 10th, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of September 10, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of October Claims, 2019
Approval of September Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications: Northwest Ecological Services; Mitigation Monitoring.
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) Project Overview Presentation for the North Lake Samish Force Main Relocation Project- Project Scope, FY2021 SRF Loan Application (WQC-2021-SamiWD-00120), and SEPA Review.
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **November 12th, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of September 10th, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of August 13, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of September Claims, 2019
Approval of August Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) Sewer Service Agreement "Washington Department of Fish and Wildlife".
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on October 10, 2019 at 4:00 P.M. at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of August 13, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of July 11, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of August Claims, 2019
Approval of July Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) None
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **September 12, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of July 11, 2019

CALL TO ORDER: 4:00 P.M.

I. (a) APPROVAL OF THE MINUTES:
Regular Meeting of June 13, 2019

II. (b) CLAIMS AND PAYROLL:
Approval of July Claims, 2019
Approval of June Payroll, 2019

III. (c) COMMUNICATIONS:
District Communications:
Commissioner's Communications:

IV. (d) PUBLIC FORUM: 3-minute limit

V. OLD BUSINESS:
(e) North Lake Samish Force Main Relocation, Wilson Engineering.

VI. NEW BUSINESS:
(f) None

VII. (g) Manager's Report:

VIII. (h) Attorney's Report:

IX. (i) Executive Session: Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.

X. ADJOURN

The next regular scheduled meeting will be held on **August 13, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of June 13, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular Meeting of May 14, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of June Claims, 2019
Approval of May Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioner's Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
 - (e) North Lake Samish Force Main Relocation, Wilson Engineering.
 - (f) Review of the 2011 Rate Study.
- VI. **NEW BUSINESS:**
 - (g) LUE Audit and Evidential Findings to support Back Sewer Charges.
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **July 11, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of May 14, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of March 14, 2019
No April Minutes
- II. **(b) CLAIMS AND PAYROLL:**
Approval of April Claims, 2019
Approval of March Payroll, 2019
Approval of May Claims, 2019
Approval of April Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications: Tom Fryer
Commissioners Communications
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Force Main Relocation, Wilson Engineering.
- VI. **NEW BUSINESS:**
(f) Jerry and Cheryl Altringer; Sewer Service Agreement.
(g) Resolution 03-19; Adding Dispute Resolution to the District Municipal Code.
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **June 13, 2019 at 4:00 P.M. at the District Office.**

*****The April 11, 2019 Board Meeting was canceled*****

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

Regular Meeting of April 11, 2019

CALL TO ORDER: 4:00 P.M.



- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of March 14, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of April Claims, 2019
Approval of March Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) North Lake Samish Report from Wilson Engineering.
- VI. **NEW BUSINESS:**
(f)
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **May 14, 2019 at 4:00 P.M. at the District Office.**

*****The April 11, 2019 Board Meeting was canceled*****

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 14, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of February 14, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of March Claims, 2019
Approval of February Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications: April LSA Meeting Invitation
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
 - (e) South Lake Samish Water System Study Update.
 - (f) North Lake Samish Bridge Report from Wilson Engineering.
 - (g) Discussion of the 2011 Rate Study.
 - (h) Blue Green Algae Testing.
- VI. **NEW BUSINESS:**
 - (i) BP West Coast Products LLC; Sewer Service Agreement.
- VII. **(j) Manager's Report:**
- VIII. **(k) Attorney's Report:**
- IX. **(l) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **April 11, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of February 14, 2019

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of January 10, 2019
- II. **(b) CLAIMS AND PAYROLL:**
Approval of February Claims, 2019
Approval of January Payroll, 2019
- III. **(c) COMMUNICATIONS:**
District Communications: Commissioner Letter of Resignation.
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) South Lake Samish Water System Study Update.
(f) Blue Green Algae Testing.
- VI. **NEW BUSINESS:**
(g) Appointment of Commissioner Position #3.
(h) Oath of Office for Commissioner Position #3.
(i) Issuing a Written Finding of Emergency Repair.
(j) Discussion of the 2011 Rate Study.
(k) North Lake Samish Bridge Report from Wilsons Engineering.
- VII. **(l) Manager's Report:**
- VIII. **(m) Attorney's Report:**
- IX. **(n) Executive Session:** Before convening in executive session, the presiding officer of a governing body shall publicly announce the purpose for excluding the public from the meeting place, and the time when the executive session will be concluded. The executive session may be extended to a stated later time by announcement of the presiding officer. The Board will go into executive session to discuss the performance of a public employee with the District Manager; which is covered under the Washington State Executive law **42.30.110 (g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **March 14, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 10, 2019

CALL TO ORDER: 4:00 P.M.

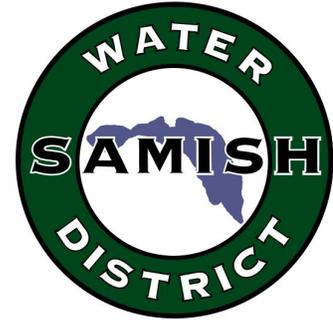
- I. (a) APPROVAL OF THE MINUTES:**
Regular meeting of December 13, 2018
Special Budget meeting of December 10, 2018
Special Budget meeting of December 19, 2018
- II. (b) CLAIMS AND PAYROLL:**
Approval of January Claims, 2019
Approval of December Payroll, 2018
- III. (c) COMMUNICATIONS:**
District Communications: Engie Insight, Skagit County & Department of Ecology.
Commissioners Communications:
- IV. (d) PUBLIC FORUM: 3-minute limit**
- V. OLD BUSINESS:**
(e) South Lake Samish Water System Study Update.
- VI. NEW BUSINESS:**
(f) Resolution No.01-19: Setting the Monthly Meeting & Budget Workshop Dates for 2019.
(g) Interlocal Agreement for Payroll Services with Whatcom County
(h) Washington State Paid Family & Medical Leave District Decision
(i) 2019 Civil Engineering and Surveying Services: General On-Call Agreement: Wilson Engineering.
(j) Resolution No. 02-19: Amending the Managers Employment Agreement.
- VII. (k) Manager's Report:**
- VIII. (l) Attorney's Report:**
- IX. (m) Executive Session:**
- X. ADJOURN**

The next regular scheduled meeting will be held on **February 13, 2019 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

Special Meeting of December 19, 2018

CALL TO ORDER: 4:00 PM



1. **Review of the 2019 Budget:**
2. **2019 Budget, Line item accounts and Capital Projects**
3. **EXECUTIVE SESSION:** This time is set aside for possible discussions in executive sessions.
4. **ADJOURN**

The next regular scheduled meeting will be held Thursday, January 10th, 2019 at 4:00 PM in the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of December 13, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of November 13, 2018
- II. **(b) CLAIMS AND PAYROLL:**
Approval of December Claims, 2018
Approval of November Payroll, 2018
- III. **(c) COMMUNICATIONS:**
District Communications: Washington State Auditor's Report
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) South Lake Samish Water System Study Update.
- VI. **NEW BUSINESS:**
(f) Resolution No.04-18: Adopting the 2019 General Fund and Capital Fund Budgets.
(g) 2019 Meeting Calendar for Review
(h) Resolution No.05-18: Sewer Service Agreement with JR Alton Development LLC.
(i) Resolution No.06-18: Sewer Service Agreement with JR Alton Development LLC.
(j) 2019 Civil Engineering and Surveying Services: General On-Call Agreement: Wilson Engineering.
- VII. **(k) Manager's Report:**
- VIII. **(l) Attorney's Report:**
- IX. **(m) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **January 10, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

Special Meeting of December 10, 2018

CALL TO ORDER: 4:00 PM



1. **Items of interest in 2019**
2. **2019 Budget, Line item accounts and Capital Projects**
3. **EXECUTIVE SESSION:** This time is set aside for possible discussions in executive sessions.
4. **ADJOURN**

The next regular scheduled meeting will be held Thursday, December 13, 2018 at 4:00 PM in the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 13, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of October 11, 2018
- II. **(b) CLAIMS AND PAYROLL:**
Approval of November Claims, 2018
Approval of October Payroll, 2018
- III. **(c) COMMUNICATIONS:**
District Communications: WASWD Dues Increase
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items: Second Survey Letter
- VI. **NEW BUSINESS:**
(f) South Lake Samish Water System Study Update.
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:** The regular meeting will adjourn so the Board can sign documents. The Board will then go into executive session to discuss the contract with the new District Manager; which is covered under the Washington State Executive law **42.30.110 (g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **December 13, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of October 11, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of August 14, 2018 and September 13, 2018
- II. **(b) CLAIMS AND PAYROLL:**
Approval of October Claims, 2018
Approval of September Payroll, 2018
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) South Lake Samish Water System Public Input Survey Response.

(g) Letter authorizing Melanie Mankamyer to represent Samish Water District at the WASWD October 22, Membership Meeting.
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **November 13th, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of September 13, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES:**
Regular meeting of August 14, 2018
Tabled until the October 11th Regular Board Meeting
- II. **(b) CLAIMS AND PAYROLL:**
Approval of September Claims, 2018
Approval of August Payroll, 2018
Tabled until the October 11th Regular Board Meeting
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
Tabled until the October 11th Regular Board Meeting
- VI. **NEW BUSINESS:**
(f)*Tabled until the October 11th Regular Board Meeting*
- VII. **(g) Manager's Report:**
Tabled until the October 11th Regular Board Meeting
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **October 11th, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of August 14, 2018

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of July 12, 2018
- II. (b) **CLAIMS and PAYROLL:**
Approval of August Claims, 2018
Approval of July Payroll, 2018
- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) ARCO AMPM Sewer Service Agreement
(g) Rescheduling of the September Regular Meeting.
(h) Requesting Authorization for a Commissioners Absences.
(i) South Lake Samish Water System Study Update and Letter Review
(j) Zaremba Paxton Certified Public Accountants 2017 Financial Statements
- VII. (k) **Manager's Report:**
- VIII. (l) **Attorney's Report:**
- IX. (m) **Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **September (To Be Determined), 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



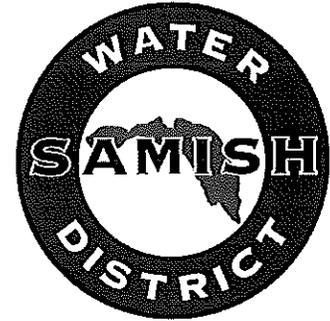
Regular Meeting of July 12, 2018

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of June 12, 2018
- II. (b) **CLAIMS and Payroll:**
Approval of July Claims, 2018
Approval of June Payroll, 2018
- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) Resolution No. 03-18 Designation of Public Records Officer
(g) South Lake Samish Water System Study Update and Letter Review
- VII. (h) **Manager's Report:**
- VIII. (i) **Attorney's Report:**
- IX. (j) **Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, August 9, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



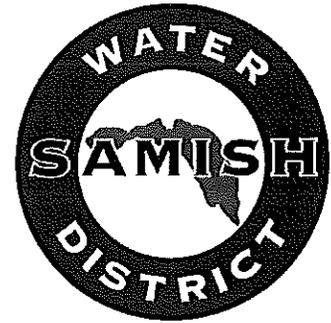
Regular Meeting of June 12, 2018

CALL TO ORDER: 3:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 12, 2018 and May 10, 2018
- II. **(b) CLAIMS:**
Approval of June Claims, 2018
Approval of May Payroll, 2018
- III. **(c) COMMUNICATIONS:**
District Communications: Board Member Dollar Threshold Adjustment
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) Ann Bremer: Question about the Letter of Availability Fee
(g) South Lake Samish Water System Study Update
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, July 12, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of May 10, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 12, 2018
- II. **(b) CLAIMS:**
Approval of May Claims, 2018
Approval of April Payroll, 2018
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) South Lake Samish Water System Update.
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, June 12, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of April 12, 2018

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of March 13, 2018

- II. (b) **CLAIMS:**
Approval of April Claims, 2018
Approval of March Payroll, 2018

- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:

- IV. (d) **PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
(e) Action Items:

- VI. **NEW BUSINESS:**
(f) Requesting Authorization for a Commissioners Absences.
(g) Rescheduling of the September Regular Meeting.
(h) South Lake Samish Water System Update.
(i) Erickson Sewer Extension

- VII. (j) **Manager's Report:**

- VIII. (k) **Attorney's Report:**

- IX. (l) **Executive Session:**

- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, May 10, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 13, 2018

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of February 13, 2018
- II. (b) **CLAIMS:**
Approval of March Claims, 2018
Approval of February Payroll, 2018
- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items:
- VI. **NEW BUSINESS:**
(f) None
- VII. (g) **Manager's Report:**
- VIII. (h) **Attorney's Report:**
- IX. (i) **Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, April 12, 2018 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of February 13, 2018

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of January 11, 2017

- II. (b) **CLAIMS:**
Approval of February Claims, 2018
Approval of January Payroll, 2018

- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:

- IV. (d) **PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
(e) None

- VI. **NEW BUSINESS:**
(f) None

- VII. (g) **Manager's Report:**

- VIII. (h) **Attorney's Report:**

- IX. (i) **Executive Session:**

- X. **ADJOURN**

The next regular scheduled meeting will be held on Tuesday, March 13, 2018 at 4:00 P.M. at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 11, 2018

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of December 14, 2017

- II. **(b) CLAIMS:**
Approval of January Claims, 2018
Approval of Remaining December Claims, 2017
Approval of December Payroll, 2017

- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:

- IV. **(d) PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
(e) Action Items

- VI. **NEW BUSINESS:**
(f) Resolution 01-18: Settling Meeting Dates for 2018
(g) South Lake Samish Public Water System Study Schedule
(h) Resolution 02-18: Amending the Personnel Policy

- VII. **(i) Manager's Report:**

- VIII. **(j) Attorney's Report:**

- IX. **(k) Executive Session:**

- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, February 13, 2018**
at **4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of December 14, 2017

CALL TO ORDER: 4:00 P.M.

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of November 14, 2017
Special Budget meeting of December 11, 2017
- II. **(b) CLAIMS:**
Approval of December Claims, 2017
Approval of November Payroll, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) An email request from Joel Pooley to waive his late fee.
(g) Authorization to Void / Cancel Warrant.
(h) Resolution No.05-17: Adopting the 2018 General Fund and Capital Fund Budgets.
(i) Professional Service Agreement with Byron Gaines and Samish Water District.
(j) Oath of Office for Commissioner Mike Roberts.
(k) Attorney Employment Agreement with Samish Water District.
- VII. **(l) Manager's Report:**
- VIII. **(m) Attorney's Report:**
- IX. **(n) Executive Session:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, January 11, 2018** at 4:00 P.M. at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 14, 2017

CALL TO ORDER: 4:00 P.M.

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of October 12, 2017
- II. (b) **CLAIMS:**
Approval of November Claims, 2017
Approval of October Payroll, 2017
- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request from South Lake Samish Residents to study, finance and build a water distribution system
(g) Resolution No.02-17: Appointing an Investment Officer/Cash Manager
(h) Resolution No.3-17: Authorizing and Appointing an Auditing Officer.
(i) Resolution No.4-17: Clarifying the intent of Resolution No.3-17
- VII. (j) **Manager's Report:**
- VIII. (k) **Attorney's Report:**
- IX. (l) **Executive Session:** The regular meeting will adjourn so the Board can sign documents. The Board will then go into executive session to discuss the new contract with the new District Manager; which is covered under the Washington State Executive law **42.30.110** (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, December 14, 2017 at 4:00 P.M. at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



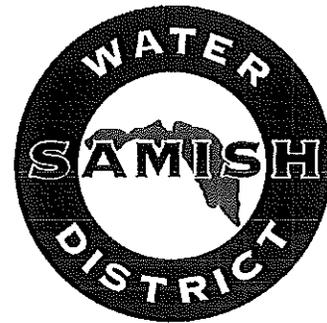
Regular Meeting of October 12, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of September 14, 2017
- II. **(b) CLAIMS:**
Approval of October Claims, 2017
Approval of September Payroll, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request from South Lake Samish Residents to study, finance and build a water distribution system
(g) Request from Calmor Cove regarding reimbursement.
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) Executive Session:** The regular meeting will adjourn so the Board can sign documents. The Board will then go into executive session to discuss the new contract with the new District Manager and the contract with the Retiring Manager as a Financial Consultant; which is covered under the Washington State Executive law **42.30.110** (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, November 14, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

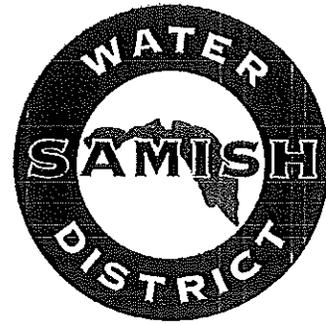


Regular Meeting of September 14, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of August 10, 2017
Special meeting of September 6, 2017
- II. **(b) CLAIMS:**
Approval of Claims September, 2017
Approval of Payroll August, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request from South Lake Samish Residents to study, finance and build a water distribution system
(g) Request from Cristina Nelson for the Board of commissioners to review her current sewer billing cost
(h) Designating Melanie Mankamyer, Wilson Engineering, as the Samish Water District's representative at the 2017 Fall Conference of WASWD
- VII. **(i) Manager's Report:**
- VIII. **(j) Attorney's Report:**
- IX. **(k) Executive Session:** The regular meeting will adjourn so the Board could sign documents. The Board will then go into executive session to discuss the replacement of the District Manager; which is covered under the Washington State Executive law **42.30.110 (g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.
- X. **ADJOURN**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of August 10, 2017

CALL TO ORDER: 4:00 PM

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of July 13, 2017
- II. (b) **CLAIMS:**
Approval of Claims August 10, 2017
Approval of Payroll July, 2017
- III. (c) **COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request from Erin Kayser (450 Fir Lane) to waive existing late fees.
(g) Request from the South Lake Samish Residents for a Water Distribution System.
(h) Environmental Services Contract with Northwest Ecological Services, LLC.
- VII. (i) **Manager's Report:**
- VIII. (j) **Attorney's Report:**
- IX. (k) **EXECUTIVE SESSION:**
The Board of Commissioners will retire for the purpose to consider resumes for the position of District Manager under the Washington State Executive law 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action of hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, September 14, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



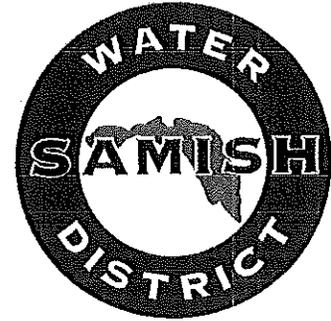
Regular Meeting of July 13, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of July 13, 2017
- II. **(b) CLAIMS:**
Approval of Claims July 13, 2017
Approval of Payroll June, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request from the South Lake Samish Residents for a water distribution system.
(g) Financial review of the District's Financial Statement period ending December 31, 2016.
(h) Environmental Services Contract with Northwest Ecological Services, LLC.
- VII. **(i) Manager's Report:**
- VIII. **(j) Attorney's Report:**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, August 10, 2017** at **4:00 PM** at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of June 13, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of May 11, 2017
- II. **(b) CLAIMS:**
Approval of Claims June, 2017
Approval of Payroll May, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Environmental Services Contract with Northwest Ecological Services, LLC
(g) Purchase of Pump Station #2 property from WSDOT
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, July 13, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



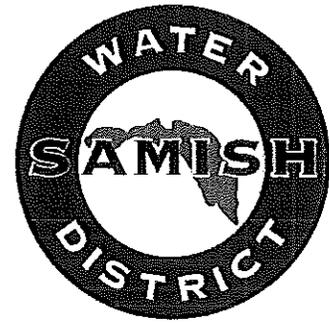
Regular Meeting of May 11, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 13, 2017
- II. **(b) CLAIMS:**
Approval of Claims May, 2017
Approval of Payroll April, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) None
- VII. **(g) Manager's Report:**
- VIII. **(h) Attorney's Report:**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, June 13, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of April 13, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of March 14, 2017
- II. **(b) CLAIMS:**
Approval of Claims April, 2017
Approval of Payroll March, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Whatcom County Bookmobile Request
(g) Designating Melanie Mankamy, Wilson Engineering, as the Samish Water District's representative at the 2017 Spring meeting of the WASWD.
(h) SWD Lagoon Dam O&M and Emergency Action Plan.
(i) SWD Lagoon Feasibility Rehabilitation Study.
(j) Amendment to an Agreement for Professional Engineering Services with Wilson Engineering regarding the Lake Samish Pump Station No. 4 Rebuild Project.
- VII. **(k) Manager's Report:**
- VIII. **(l) Attorney's Report:**
- IX. **(m) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on Thursday, May 11, 2017 at 4:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 14, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of February 14, 2017
- II. **(b) CLAIMS:**
Approval of Claims March, 2017
Approval of Payroll February, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Point and Pay Report
(g) Possible relocation of the sewer line under Lake Samish Bridge
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, April 13, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of February 14, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of January 12, 2017
- II. **(b) CLAIMS:**
Approval of Claims February, 2017
Approval of Payroll January, 2017
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
None
- VII. **(f) Manager's Report:**
- VIII. **(g) Attorney's Report:**
- IX. **(h) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, March 14, 2017 at 4:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 12, 2017

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of December 15, 2016
- II. **(b) CLAIMS:**
Approval of Claims January, 2017
Approval of Payroll December, 2016
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communications:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Election of Board Officers
(g) Resolution 01-17: Board Meeting Dates
- VII. **(h) Manager's Report:**
- VIII. **(i) Attorney's Report:**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Tuesday, February 14, 2017**
at 4:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of December 15, 2016

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of September 9, 2016
Regular meeting of November 14, 2016
- II. **(b) CLAIMS:**
Approval of Claims December, 2016
Approval of Payroll November, 2016
- III. **(c) COMMUNICATIONS:**
District Communications:
Commissioners Communication:
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Authorization to Void/Cancel Warrant
(g) Extension of Wilson Engineering contract for the years 2017 through 2018
(h) Approve the addition of item #17 in the District's Sewer Service Agreement contract.
(i) Approve Resolution 06-16: Adoption of the 2017 General and Capital Fund Budget
- VII. **(j) Manager's Report:**
- VIII. **(k) Attorney's Report:**
- IX. **(l) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, January 12, 2017**
at 7:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 14, 2016*

CALL TO ORDER: 4:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of October 13, 2016
- II. **(b) CLAIMS:**
Approval of Claims November, 2016
Approval of Payroll October, 2016
- III. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution No.05-16: Sewer Connection Financing.
(g) Additional cost for the BNSF Overpass Force Main Project.
(h) Skagit County's loan method for paying connection charges.
- VII. **(i) Manager's Report:**
- VIII. **(j) Attorney's Report:**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, December 13, 2016 at 7:00 PM at the District Office.**

*** This meeting was rescheduled from November 10, 2016**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of October 13, 2016

CALL TO ORDER: 7:00 PM

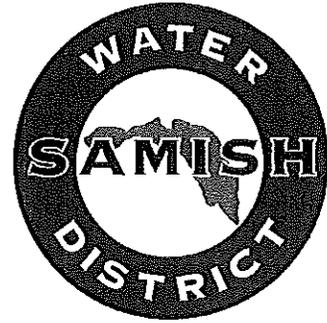
- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of September 9, 2016
- II. **(b) CLAIMS:**
Approval of Claims October, 2016
Approval of Payroll September, 2016
- III. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution No.04-16: Sewer Service Agreement with Nathan Vaughn
(g) Resolution No.03-16: Sewer Service Agreement with Larry S. and Lualene Piedel
(h) Skagit County's loan method for paying connection charges.
- VII. **(i) Manager's Report:**
- VIII. **(j) Attorney's Report:**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, November 10, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

Regular Meeting of September 9, 2016

CALL TO ORDER: 4:30 PM



- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of August 11, 2016

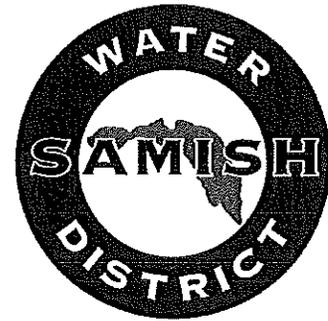
- II. (b) **CLAIMS:**
Approval of Claims September 9, 2016
Approval of Payroll August, 2016

- III. (d) **PUBLIC FORUM: 3-minute limit**

- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, October 13, 2016**
at **7:00 PM** at the **District Office**.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of August 11, 2016

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of July 14, 2016
- II. **(b) CLAIMS:**
Approval of Claims August 11, 2016
Approval of Payroll July, 2016
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Financial review of the District's Financial Statement period ending
December 31, 2015
(g) Resolution No. 02-16: Revising the Sewer General Facilities Charge
(h) BNSF Overpass Force Main Relocation Project Bid Award
- VII. **(i) Manager's Report:**
- VIII. **(j) Attorney's Report:**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, September 15, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of July 14, 2016

CALL TO ORDER: 7:00 PM

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of June 14, 2016
- II. (b) **CLAIMS:**
Approval of Claims July 14, 2016
Approval of Payroll June 14, 2016
- III. (c) **COMMUNICATION:**
District Communication
Commissioners Communication
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) none
- VII. (g) **Manager's Report**
- VIII. (h) **Attorney's Report**
- IX. (i) **EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday August 11, 2016**
at **7:00 PM** at the **District Office**.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



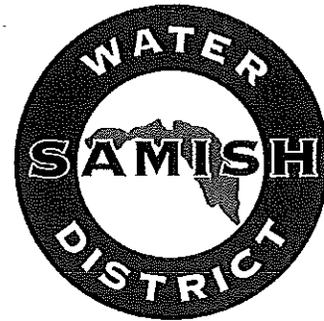
Regular Meeting of June 14, 2016

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of May 12, 2016
- II. **(b) CLAIMS:**
Approval of Claims June 14, 2016
Approval of Payroll May 12, 2016
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Presentation by Vineyard Development
(g) Authorize a temporary easement to Skagit County
(h) Request from the Department of Ecology to locate a stream gaging station on District's property
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday July 14, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



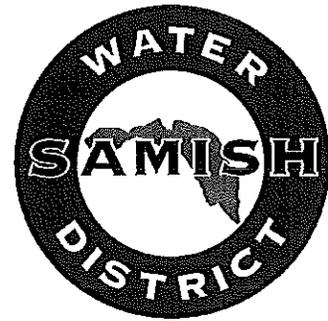
Regular Meeting of May 12, 2016

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 14, 2016
- II. **(b) CLAIMS:**
Approval of Claims May 12, 2016
Approval of Payroll April 14, 2016
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) BNSF Overpass Force Main Relocation Project.
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday June 16, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of April 14, 2016

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of March 10, 2016
 - II. **(b) CLAIMS:**
Approval of Claims April 14, 2016
Approval of Payroll March 10, 2016
 - III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
 - IV. **(d) PUBLIC FORUM: 3-minute limit**
 - V. **OLD BUSINESS:**
(e) Action Items
 - VI. **NEW BUSINESS:**
(f) Authorization to sign documents with WSDOT.
(g) BNSF Overpass Force Main Relocation Project.
 - VII. **(h) Manager's Report**
 - VIII. **(i) Attorney's Report**
 - IX. **(i) EXECUTIVE SESSION:** This time is set aside for the possible discussion under RCW42.30.110 (l). To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
 - X. **ADJOURN**
- The next regular scheduled meeting will be held on **Thursday May 12, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 10, 2016

CALL TO ORDER: 7:00 PM

- I. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of February 11, 2016
- II. **(b) CLAIMS:**
Approval of Claims, March, 2016
Approval of Payroll, February, 2016
- III. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
None
- VII. **(f) Manager's Report**
- VIII. **(g) Attorney's Report**
- IX. **(h) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, April 14, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of February 11, 2016

CALL TO ORDER: 7:00 PM

- I. **Oath of Office**
- II. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of January 14, 2016
- III. **(b) CLAIMS:**
Approval of Claims, February, 2016
Approval of Payroll, January, 2015
- IV. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- V. **(d) PUBLIC FORUM: 3-minute limit**
- VI. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Change Orders #2, #3 and #4 for the lift Station No. 4 Rebuild Project
(g) Creation of a Vice President position.
(h) Department of Ecology's Report concerning the District's Sewage Lagoons.
(i) Resolution No. 01-16: Sewer Service Agreement with Charles M. Wren.
- VII. **(j) Manager's Report**
- VIII. **(k) Attorney's Report**
- IX. **(l) EXECUTIVE SESSION:**
The Board will adjourn into executive session under State Law RCW 42.30.110 (b): To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, March 10, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 14, 2016

CALL TO ORDER: 7:00 PM

- I. **Oath of Office**
- II. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of December 10, 2015
- III. **(b) CLAIMS:**
Approval of Claims January, 2016
Approval of Payroll, December, 2015
- IV. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- V. **(d) PUBLIC FORUM: 3-minute limit**
- VI. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Election of Officers
(g) Interlocal Agreement for Payroll Services with Whatcom County
(h) Quitclaim Deed from WSDOT
(i) Relocation of the District's Force Main
- VII. **(j) Manager's Report**
- VIII. **(k) Attorney's Report**
- IX. **(l) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, February 11, 2016 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of December 10, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of November 12, 2015
Special Board meeting November 24, 2015
- II. **(b) CLAIMS:**
Approval of Claims December, 2015
Approval of Payroll, November, 2015
- III. **(c) COMMUNICATIONS:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution No. 09-15: Sewer Service Agreement with Kristi L. and Joshua D. Hauenstein
(g) Resolution No. 10-15: Adoption of 2016 General Fund and Capital Fund Budget.
- VII. **(h) Manager's Report**
- VIII. **(i) Attorney's Report**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, January 14, 2016**
at **7:00 PM** at the **District Office**.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 12, 2015

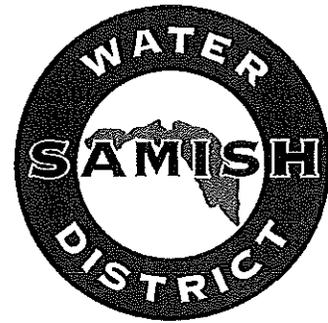
CALL TO ORDER: 7:00 PM

- I. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of October 13, 2015
- II. **(b) CLAIMS:**
Approval of Claims November, 2015
Approval of Payroll, October, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Extension of Wilson Engineering Contract
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

There will be a Budget Workshop meeting on **Tuesday, November 24, 2015 at 6:00 PM.**

The next regular scheduled meeting will be held on the **Thursday, December 10, 2015 at 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of October 13, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) REVIEW OF THE MINUTES OF:**
Regular meeting of September 10, 2015 (formal approval will be on January 13, 2016).
- II. **(b) CLAIMS:**
Approval of Claims October, 2015
Approval of Payroll, September, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Change Order #1: Tiger Construction
(g) Resolution No 7-15: A Sewer Service Agreement with Ki S. Lee.
(h) Resolution No.8-15: A Sewer Service Agreement with William E. Kramer.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday, November 12, 2015 at 7:00 PM in the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of September 10, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of August 13, 2015
- II. **(b) CLAIMS:**
Approval of Claims September, 2015
Approval of Payroll, August, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Evaluation of the District's Wastewater Treatment Lagoons
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on the third **Thursday, October 15, 2015 at 7:00 PM in the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



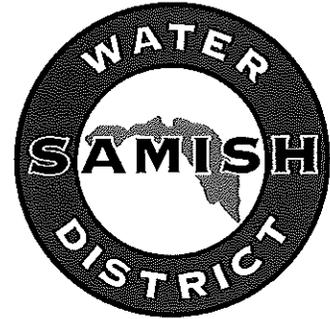
Regular Meeting of August 13, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of July 16, 2015
- II. **(b) CLAIMS:**
Approval of Claims August, 2015
Approval of Payroll, July, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution No. 06-15: Cancellation of Warrants
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on Thursday September 10, 2015 at 7:00 PM in the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



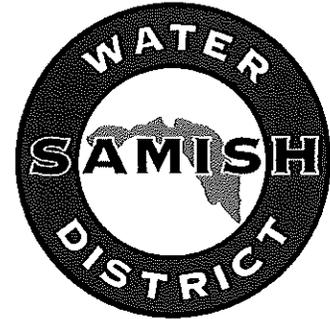
Regular Meeting of July 16, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of June 11, 2015
- II. **(b) CLAIMS:**
Approval of Claims July 16, 2015
Approval of Payroll, June 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution No. 05-15
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday August 13, 2015**
at 7:00 PM in the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of June 11, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 16, 2015
- II. **(b) CLAIMS:**
Approval of Claims June 11, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
**(f) Financial review of the District's Financial Statement ending
December 31, 2014.**
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday July 16, 2015 at 7:00 PM in the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of May 14, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of April 16, 2015
- II. **(b) CLAIMS:**
Approval of Claims May 14, 2015
Approval of Payroll May 14, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Amendment to the District Manager's Contract.
(g) Resolution No. 03-15: Amending Section 9.02 (Overtime) of the Administrative Procedures and Guidelines for the Personnel Rules and Regulations.
(h) Resolution No. 04-15: Authorizing and Appointing an Auditing Officer.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday June 11, 2015 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of April 16, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of March 12, 2015
- II. **(b) CLAIMS:**
Approval of Claims April 16, 2015
Approval of Payroll April 16, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Site Survey work for Lift Stations No. 2 & 3 as proposed by Wilson Engineering.
(g) Whatcom County Finance Department Fee for Payroll/Check Writing.
(h) Bid awards for the Lake Samish Pump Station No. 4 Rebuild Project.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday May 14, 2015 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 12, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of February 12, 2015
- II. **(b) CLAIMS:**
Approval of Claims March 12, 2015
Approval of Payroll March 12, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Bid awards for the Lake Samish Pump Station No. 4 Rebuild Project.
(g) Resolution No. 02-15: Authorizing the District Manager to execute a loan agreement with the State of Washington Department of Ecology.
(h) New payroll check fee from Whatcom County.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday April 16, 2015**
7:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of February 12, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of January 15, 2015
- II. **(b) CLAIMS:**
Approval of Claims February 12, 2015
Approval of Payroll February 12, 2015
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution 01-15
(g) Public Records Destruction
- VII. **(h) Manager's Report**
- VIII. **(i) Attorney's Report**
- IX. **(j) EXECUTIVE SESSION:**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday March 12, 2015**
7:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 15, 2015

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of December 11, 2014

- II. **(b) CLAIMS:**
Approval of Claims January 15, 2015
Approval of Payroll January 15, 2015

- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication

- IV. **(d) PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
(e) Action Items

- VI. **NEW BUSINESS:**
(f) Election of Officers

- VII. **(g) Manager's Report**

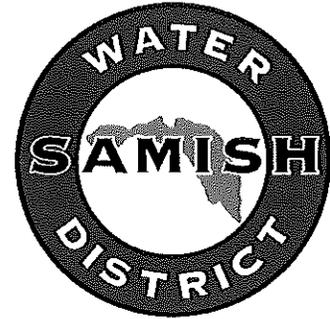
- VIII. **(h) Attorney's Report**

- IX. **(i) EXECUTIVE SESSION:** This time is set aside for the possible discussion under RCW42.30.110 (I). To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in a adverse legal or financial consequence to the agency.

- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday February 12, 2015
7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



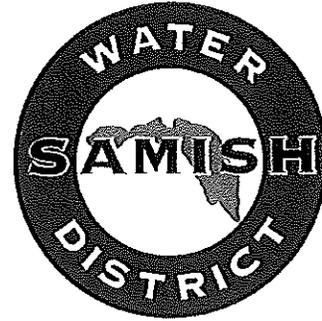
Regular Meeting of December 11, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of November 13, 2014
Special meeting of December 8, 2014
- II. **(b) CLAIMS:**
Approval of Claims December 11, 2014
Approval of Payroll December 11, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
 - (f) Resolution 03-14: Adoption of 2015 General Fund and Capital Fund Budget.
 - (g) Resolution No. 04-14 Setting the regular monthly dates for the Board of Commissioners meeting for the year 2015.
 - (h) Extension of Civil Engineering and Surveying Services for the year 2015 with Wilson Engineering.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION:** This time is set aside for the possible discussion under RCW42.30.110 (l). To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday January 15, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of November 13, 2014

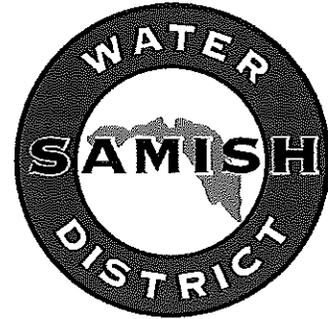
CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of October 9, 2014
- II. **(b) CLAIMS:**
Approval of Claims November 13, 2014
Approval of Payroll November 13, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Bid Award: 2003 Chevy Silverado Truck
(g) Resolution No. 02-14: Commending Bruce Harris for his many years of community service.
(h) GIS mapping of Samish Water District.
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION**
- X. **ADJOURN**

A Special meeting to discuss the Districts 2015 Budget will be held on Monday December 8, 2014 at 6:00 PM at the District Office.

The next regular scheduled meeting will be held on Thursday December 11, 2014, 7:00 PM at the District Office.

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



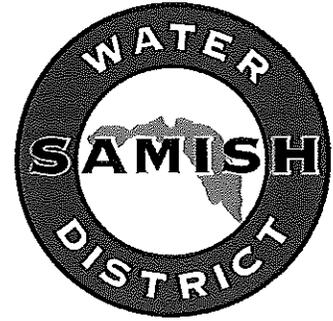
Regular Meeting of October 9, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of September 11, 2014
- II. **(b) CLAIMS:**
Approval of Claims October 9, 2014
Approval of Payroll October 9, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Financial review of the District Financial Statement for December 31, 2013.
(g) Engineering Service Agreement for the Lake Samish Pump Station No. 4 Rebuild.
- VII. **(h) Manager's Report**
- VIII. **(i) Attorney's Report**
- IX. **(j) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday November 13, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of September 11, 2014

CALL TO ORDER: 7:00 PM

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of August 14, 2014
- II. (b) **CLAIMS:**
Approval of Claims September 11, 2014
Approval of Payroll September 11, 2014
- III. (c) **COMMUNICATION:**
District Communication
Commissioners Communication
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Wastewater Rate Update
- VII. (g) **Manager's Report**
- VIII. (h) **Attorney's Report**
- IX. (i) **EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday October 9, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of August 14, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of July 10, 2014
- II. **(b) CLAIMS:**
Approval of Claims August 14, 2014
Approval of Payroll August 14, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) South Lake Samish Water Cost Analysis
(g) Local Marijuana Grower
- VII. **(h) Manager's Report**
- VIII. **(i) Attorney's Report**
- IX. **(j) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday September 11, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



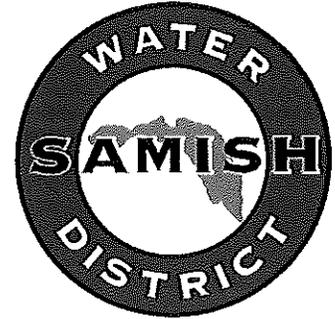
Regular Meeting of July 10, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of June 12, 2014
Special meeting of June 17, 2014
Special meeting of June 19, 2014
- II. **(b) CLAIMS:**
Approval of Claims July 10, 2014
Approval of Payroll July 10, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Resolution 01-14: Contract for Legal Services
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday August 14, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of June 12, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of May 15, 2014
- II. **(b) CLAIMS:**
Approval of Claims June 12, 2014
Approval of Payroll June 12, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Lake Samish Pump Station No.4 Rebuild Project: Revised Engineering Contract.
- VII. **(g) Manager's Report**
- VIII. **(h) Attorney's Report**
- IX. **(i) EXECUTIVE SESSION RCW42.30.110(i)(g)** This time is set aside to discuss RFQ's for legal services received by the District with an estimated discussion time of 30 minutes. No final action will be taken during executive session to hire or retain legal counsel.
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday July 10, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of May 15, 2014

CALL TO ORDER: 7:00 PM

- I. (a) **APPROVAL OF THE MINUTES OF:**
Regular meeting of April 10, 2014
- II. (b) **CLAIMS:**
Approval of Claims May 15, 2014
Approval of Payroll May 15, 2014
- III. (c) **COMMUNICATION:**
District Communication
Commissioners Communication
- IV. (d) **PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) **THIS ITEM HAS BEEN DELETED**
(g) Lake Samish Pump Station No.4 Rebuild Project Update
(h) Request for Qualifications for Legal Counsel
- VII. (i) **Manager's Report**
- VIII. (j) **Attorney's Report**
- IX. (k) **EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday June 12, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of April 10, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of March 13, 2014
- II. **(b) CLAIMS:**
Approval of Claims April 10, 2014
Approval of Payroll April 10, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Record Destruction Authorization
(g) Health insurance and pay adjustment
(h) Request for Qualifications for legal Counsel
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday May 15, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of March 13, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of February 13, 2014
- II. **(b) CLAIMS:**
Approval of Claims March 13, 2014
Approval of Payroll March 13, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Request to dismiss penalty fee from the Fairfield Inn and Suites
(g) Presentation of the new Samish Water District website.
(h) Cancellation of Warrant #932245
- VII. **(i) Manager's Report**
- VIII. **(j) Attorney's Report**
- IX. **(k) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday April 10, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**

Regular Meeting of February, 2014



CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
Regular meeting of January 16, 2014
- II. **(b) CLAIMS:**
Approval of Claims February 13, 2014
Approval of Payroll February 13, 2014
- III. **(c) COMMUNICATION:**
District Communication
Commissioners Communication
- IV. **(d) PUBLIC FORUM: 3-minute limit**
- V. **OLD BUSINESS:**
(e) Action Items
- VI. **NEW BUSINESS:**
(f) Oath of Office: Herb Barker
(g) Record Destruction Authorization
- VII. **(h) Manager's Report**
- VIII. **(i) Attorney's Report**
- IX. **(j) EXECUTIVE SESSION**
- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday March 13, 2014, 7:00 PM at the District Office.**

**SAMISH WATER DISTRICT
BOARD OF COMMISSIONERS**



Regular Meeting of January 16, 2014

CALL TO ORDER: 7:00 PM

- I. **(a) APPROVAL OF THE MINUTES OF:**
 Regular meeting of December 12, 2013

- II. **(b) CLAIMS:**
 Approval of Claims January 16, 2014
 Approval of Payroll January 16, 2014

- III. **(c) COMMUNICATION:**
 District Communication
 Commissioners Communication

- IV. **(d) PUBLIC FORUM: 3-minute limit**

- V. **OLD BUSINESS:**
 (e) Action Items

- VI. **NEW BUSINESS:**
 (f) Election of Board Officers
 (g) Critical Areas Delineation Report

- VII. **(h) Manager's Report**

- VIII. **(i) Attorney's Report**

- IX. **(j) EXECUTIVE SESSION**

- X. **ADJOURN**

The next regular scheduled meeting will be held on **Thursday February 13, 2014, 7:00 PM at the District Office.**