



CSGC

CLEARVIEW SENIORS GOLF CLUB

Organized 1975

CONSTITUTION & BY-LAWS

REVISED: OCTOBER 2024

Article I – Name

The name of the Club shall be “Clearview Seniors Golf Club.

Article II – Object

The purpose of the Club shall be to provide a friendly competitive environment for the game of golf, build lasting friendships, stimulate good sportsmanship, and enjoy the comradery through various Club events.

Article III – By-Laws Authority

The By-Laws set forth herein shall be the sole written authority to govern this Club. Outside “guides or rules” have no jurisdiction and cannot in any way direct, change or supersede these By-Laws. The Board of Governors, can add, delete or amend any By-Law that will enhance the operation of the Club and pass such changes by a majority vote as long as there are twelve members present. These By-Laws shall be reviewed and revised within three (3) years to coincide with the Club standards of operation. These revision(s) will be voted on by the Board of Governors. After

approval of the revised By-Laws, such proposed changes shall be emailed to each member, fourteen (14) days prior to the next general meeting, to be acted upon by the full membership, at the meeting.

Article IV – Membership

- A. Membership in the Club shall be limited to 100 male persons, who have attained the age of Fifty-Five (55) years at the time of application. There will be a waiting list of applicants. The membership committee will notify each applicant that he is being considered for membership when an opening for active membership becomes available.
- B. Applicants must complete an application form and submit it to the membership committee. The membership committee must consider and render a decision on the preliminary acceptance of the applicant for membership within seven (7) days after the first round of golf. All applicants and sponsors must attend the next Board meeting to

introduce themselves and be approved for membership. One (1) nay vote by the membership committee bars an applicant from membership. An appeal to the Board of Governors to review the application and such an appeal must be made by the sponsor and or applicant. Only the Board of Governors by a majority vote, at the meeting of the Board, may overturn the decision of the membership committee.

- C. Members of the Clearview Seniors Golf Club should attend all Club functions.

Article V – Dues and Assessments

Dues shall be levied and approved by the Board of Governors and be due not later than the last Wednesday of October for the following year. After this date, all delinquent members will be subject to a surcharge as deemed by the Board of Governors. Members refusing to comply will be brought before the Board of Governors for a final solution. Members who still refuse to comply can be dismissed from the Club. Assessments can be levied

and approved by the Board of Governors. Members who refuse to comply with any assessment levied for any reason will not be permitted to play golf until that assessment is paid in full.

Article VI – Meetings

Meetings of the membership and meetings of the Board of Governors shall be set by the President, at times and places specified. Such information shall be posted on the Club website fourteen (14) days prior to such meeting and receive notification by E-Mail. All members should attend general membership meetings. For voting purposes, the quorum shall be 51%.

Article VII – Board of Governors

Members of the Board of Governors shall be elected by the general membership in October. The Board of Governors should include in its membership members as follows: President, Vice President, Secretary and Treasurer, plus twelve (12) members and all past Presidents. All past President's will be lifetime members of the Board of Governors with the right to vote. The

quorum for the Board of Governors shall be 51%. Meetings of the Board of Governors shall be held on the last Tuesday of every month, March to October. All Board members are obliged to attend every meeting. The absence of two (2) unexcused meetings is cause for immediate removal from the Board of Governors. The President shall then appoint a substitute member.

Article VIII – Elections

Elections will be held in October at the last general membership meeting at the time the two (2) year term for elections take place. Newly elected officers begin their term of office, immediately after the election. All officers shall be elected every two (2) years. Fourteen (14) days prior to elections, a listing will be placed on the Club website, showing all offices available for election. Members wanting to run for office shall sign their names to the list under the office they want to run for. Members can only run for one office at a time each year. New members cannot run for office until they have been a member of the Club for at least one (1) full golf season at the time of elections.

Article IX – Vote Counting Procedures

A special committee shall be appointed by the Executive Board each year consisting of four (4) members chosen from the general membership, who are not running for office to count the votes. This committee shall collect all ballots and retire to a private room. Two (2) of the members with tally sheets will be remote from one another and shall mark down the votes next to each candidate's name as he is being called out by the third (3rd) member of the committee. The fourth (4th) member of the committee shall verify the accuracy of such call. Absentee ballots shall be given or sent to the Secretary who will give such ballots to the committee to add to the ballot count. After all the ballots are counted and both recording sheets coincide with each other the results will be recorded on a final sheet and delivered to the President who will examine it along with the Executive Board. The President will announce the results immediately. The Secretary will record all the results. After the election, the ballots shall be turned over to the Secretary, who shall hold them for three (3) months.

Article X – Officers

PRESIDENT

The President shall preside at all meetings of the membership and the Board of Governors. He is a member ex-officio of all committees. He shall execute all contracts in the name of the Club, when authorized to do so by the Board of Governors. He shall appoint the chairman of all committees; the chairman will choose their own committeemen. While holding the office of President, the President cannot at any time become a chairman of a committee. In the absence of the President, the sequence of Executive Officers to carry out the duties of the President shall be: 1) Vice President, 2) Secretary and 3) Treasurer.

Vice President

The Vice President shall act in the absence of the President and assume all duties of the President.

Secretary

The Secretary shall keep the minutes and attendance of all meetings of the membership and the Board of Governors.

He shall issue all notices of the Club and attend to all correspondence thereto.

Treasurer

The Treasurer is the custodian of all the funds of the Club. The President shall direct the Treasurer to pay all the financial obligations of the Club. The Treasurer shall present the financial reports at all monthly Board of Governors meetings and all general membership meetings.

Article XI – Action of Censure

An action of censure can be brought against any official who breaks any of the rules of the Club or commits an act that is questionable or suspect is determined to or goes against the normal just values of the Club. This action must be brought before the Board of Governors at the very next meeting of the Board unless the offense is of a very serious nature where it is deemed by the Board that an emergency meeting of the Board is necessary to expedite and investigate. If the Board, after examining the problem decides by a majority vote that such an action does not have any merit the action shall be dismissed. If the Board decides the

action is valid, the official shall be subject to censure for offenses committed and recorded in the minutes of the meeting. If the same official commits other offenses, and an action of censure was previously brought against him and he is found guilty after a majority vote of the Board, the Board must immediately decide whether to censure him again or bring an action of removal from office, against him according to Article XII.

Article XII – Action of Removal

- A. An action to remove an elected official must be brought to the Board of Governors, in a written petition, signed by a minimum twelve (12) active Club members. The Board of Governors will then review the petition at a meeting to be held thereof and will decide if the petition has merit and deserves further action. If the Board decides against the petition by a majority vote, then no further action may be taken. If the Board decides by a majority vote that the petition is valid, then the elected official shall be removed from office.

- B. An action to remove a member of the Club shall adhere to the above procedures where applicable.

Article XIII – Auditing Committee

The President shall appoint an audit committee, consisting of at least two (2) members to examine the books of the Treasurer just prior to the end of the Clubs fiscal year. Their findings must be reported to the membership at the next general membership meeting.



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