



Class Policies

Class Cancellations:

In rare instances, a class for which you enrolled may be cancelled for the upcoming or current session, usually due to an insufficient number of registrants (less than four families). If this occurs, you will have the option to switch to another class time (if available) or receive a refund.

Cancellations and Refunds:

You may cancel your enrollment up to 3 days before the first day of class for a full refund. If you must cancel enrollment after classes begin *for circumstances outside of your control*, you will be refunded a prorated amount for any remaining weeks.

Sickness:

Songbird Kids requests that your child stay home if they've had any of the following symptoms within the past 24 hours:

- fever over 100 degrees
- sore throat
- persistent cough
- vomiting/diarrhea

If the teacher is sick, class will be rescheduled if possible – typically for the week after the semester ends. You are also invited to attend another class time that works for your schedule (if another class is offered that session).

Missed Classes:

If you miss your regularly scheduled class due to travel, illness, etc., you may make it up by attending one of the other class times. This option is only available when more than one class is offered.

Music is for EVERYONE:

Songbird Kids welcomes and celebrates kids and families of all abilities, genders, races, and religions. The songs we sing reflect our commitment to learning from other cultures. Join us in harmony as we express our authentic selves within a space of belonging.

Classroom Etiquette:

For the enjoyment of all parents, caregivers, and children, we ask that parents and caregivers follow our terms of classroom etiquette:

1. During class, please turn off cell phone ringers (vibrate is fine) and refrain from texting. Emergencies are exceptions, but kindly step out to answer calls. Feel free to capture a quick photo or video of your little one(s)! Our goal is for everyone to enjoy the magical, musical moments!
2. If someone else's child is safely exploring the environment, please refrain from correcting them. Allow the child's guardian to help them as needed. Our classroom is a judgment-free environment.
3. Talking among parents in between songs is strongly discouraged so that parents can focus on their child(ren). However, chatting with other caregivers is highly encouraged before or after class.
4. Please arrive about five minutes before class begins.

Safety Protocol

1. Parents or attending caregivers should never do anything or have their children do anything that feels unsafe or physically uncomfortable.
2. Parents or attending caregivers must supervise their children at all times or designate a trusted adult to supervise their children in their absence.
3. Parents or attending caregivers are not to leave their child unattended with the teacher for any reason.

Sibling & Guest Policy:

Younger siblings, under 12 months old, can come to class for free. Older siblings or friends are not allowed to attend class unless approved by the teacher.

Food & Drink:

For safety reasons and to preserve the classroom environment, we kindly ask that food & drink (besides water & formula) be kept outside the classroom. Breastfeeding and formula feeding is always welcome in this space! Thank you for understanding.

Personal Belongings:

Neither your teacher nor the facility hosting classes is responsible for your personal belongings.

Weather:

In the event of inclement weather, parents will be notified of any class changes via email, text message, & a social media post.

Change of Information:

To protect the welfare and safety of all children, parents must notify their teacher or business in writing of any change in address, telephone number, medical information, caregiver information, or emergency contact information.

Photo & Video Release:

Parent agrees to allow the teacher to take video or photos of their family and gives permission for these videos or photos to be used for publicity purposes. Names will never be published. If you don't want your child photographed, please inform the teacher on the registration form.

Protection:

If any child or caregiver creates a situation that in the sole discretion of the teacher or the facility creates an unsafe or unprofessional environment, then the teacher or business has the unilateral right to revoke the enrollment of the offending party. Should this extreme situation happen then the offending family will be issued a full refund for the unused portion of their enrollment.

Liability Waiver:

The parent/legal guardian understands that participating in physical activities during music classes, even with proper supervision, may result in serious injury, illness, or even death. The parent/legal guardian hereby relinquishes the teacher of this class, all parties working with him/her, the facility hosting classes, the songwriters and producers, the makers and owners of all equipment and props used herein, and all other participants in these activities, of any liability whatsoever relating to their participation in these activities, and agrees to inform their instructors of any and all factors which may affect their child's ability to participate in these activities, including but not limited to, disabilities, illnesses, or injuries. The enrolling family understands that they participate in these activities at their own risk.

Policies & Terms Agreement:

By registering for this music class, the enrolling family agrees to follow all policies and procedures stated above. Non-compliance with these policies and procedures may result in termination of enrollment. The teacher has the right to update policies at any time.

Name of Child:

Date:

Signature of Parent/Caregiver: