



Daily Colors & Wreath Laying

Capt Daniel J. Burrell
HQMC CD



Morning / Evening Colors

LOCATION: Plaza of the Americas (430 Michigan Ave, Chicago, IL 60611)

Alternate location: Navy Pier 600 East Grand Avenue Chicago, IL 60611

MOBILITY PLAN: Walk, Public Transit, Rental, or Rideshare

PARKING: Not available at location

CHECK-IN: At COC prior to departure and upon completion

DATE(S): 10-13 Jul 2025

TIMELINE: 0615: Arrive on site
0630: Morning Colors
0645: Depart
1945: Arrive
2000: Evening Colors
2015: Depart

UNIFORM: Blue Dress "D"

EQUIPMENT: (1) Bugle + MW Chicago Programs

CHOW: N/A (On their own prior to event)

PERSONNEL	UNIT	POC
6 PAX - 3 Flag Raisers, 1 Observer, 2 Ushers (6 ME)	2/24	
1 Bugler	Quantico Band	MSgt Munoz
1 COMMSTRAT	CD	P&E



PERSONNEL

USMC ACTION OFFICER: TBD

ON-SITE USMC GROUP LEAD (if not AO): **Color Sergeant**

EVENT ORGANIZER NAME: John _____

SAFETY PLAN: In the event of injury or other emergency, Marines will conduct self-aid, buddy aid, contact emergency services, and submit voice report to the COC. Proper respect for national colors will be maintained at all times.

COMMUNICATION PLAN: Signal Group, Personal Cell, or Government phone/radio; Ushers will be tasked with reducing distractions and handing out programs before and after colors.

CHOW PLAN: Marines will each chow prior to arrival.

NOTES: Verbal permission to use site received 11 Jun 25, to include full-length signage for Marines 250 on adjacent flagpoles off Michigan Ave. Replace IL flag with USMC flag.

Wreath Laying (Vietnam Veterans Memorial)

LOCATION:

Primary: Vietnam Veteran's Memorial (24 E Wacker Dr, Chicago, IL 60601)

Alternate: Millennium Monument (201 E Randolph St, Chicago, IL 60601)

MOBILITY PLAN: Walk, Public Transit, Rental, or Rideshare

PARKING: No parking available on site

CHECK-IN: At COC 15 min prior to departure and upon return

DATE(S): 11-13 Jul 25 (Opening Ceremony on 10 Jul 25)

TIMELINE:

0745 Departure
0800 Arrival and set up
0815 Rehearsal
0830 Welcome Guests and Gold Star Families upon arrival
0900 Narrator's remarks
0905 Chaplain's Invocation
0910 GOH or CO remarks
0915 Wreath laying & Taps
0920 Narrator's closing remarks
0925-1000 Conclusion, clean up, and return to COC

UNIFORM: Blue Dress "D"

EQUIPMENT: PA System, 2 10x10' Tents, 30 Chairs, Stationary Colors, Wreath, 2 Stands, Red Carpet



# PERSONNEL	UNIT	POC
Gold Star Family	Casualty Branch	SMB_LTAP@usmc.mil or 703-784-9580
GO/DV	COMREL	LtCol Davie
1 Bugler	Quantico Band	MSgt Munoz
10x Marine Formation	2/24	Maj Gomez
1 Wreath Bearer + 2x Ushers	2/24 (Ushers) MBW (Wreath Bearer)	Maj Gomez Sgt Sexton
2x Production; 1 Marketing Rep	Team Revolve	Maria Gullo
Narrator	CD	TBD (Capt Eubelhardt?)

PERSONNEL

USMC ACTION OFFICER: TBD

EVENT ORGANIZER NAME: Capt Daniel Burrell

SAFETY PLAN: In the event of injury or other emergency, Marines will conduct self-aid, buddy aid, contact emergency services, and submit voice report to the COC. Proper respect for national colors will be maintained at all times. Ushers will assist with mitigating disruptions.

COMMUNICATION PLAN: Signal Group, Personal Cell, or Government phone/radio

CHOW PLAN: Marines will each chow prior to arrival daily.

RFI: Pending Gold Star contact lists (requested by 13 Jun 25)

THEMES: Korean War (Fri), Vietnam War (Sat), & OEF/OIR (Sun)

Wreath Laying Ceremony: Vietnam Veterans Memorial (Chicago Riverwalk)

