## 2026 Land O' Lakes Harmony Academy (HA) Class Descriptions

## Office Specific Core Classes - (Saturday 8:30 - 11:30 AM)

<b>President</b> – <b>Jay Althof</b> - A 3-hour class on how to be an effective president for your chapter. In addition to the basics needed for a chapter to function (chapter budget, board meeting structure, yearly planning, etc.), this class includes leadership transition strategies, community engagement, member development and more.
Secretary – Tyler Hall - A 3-hour class on the duties of the chapter secretary, BMI SESAC, ASCAP or SOCAN (Canada) license requirements, show clearance, board meeting minutes, legal files, membership records, access to the Society website. Chapter Secretaries are asked to bring their computer to class as Tyler will walk you through the Member Center website and how to update information for your chapter.
<b>Treasurer</b> – <b>Dan True</b> - A 3-hour class for chapter treasurers. It will cover chapter budgets, IRS tax returns, Society, State & Federal forms and reports. Dan will also cover changes in IRS laws that will affect how funds can be used by our chapters.
Membership/Chapter Development VP – Bob Cox - This 3-hour class will focus on how this position relates to the other chapter leaders' positions and the importance of communications. Bob will also give an overview of Recruiting/Retention/Orientation as this position's primary charge.
Music & Performance VP Panel Discussion – Dave Casperson, Bill Albrecht, & Brent Gerber - A 3-hour class designed to investigate the possible musical aspirations of the local chapter through effective organization and support for the music team/directors. Topics may include performance opportunities in the local community, music selections, director support, quartet organization and recruitment. You'll have the chance to ask, share, dream as well as be encouraged for the musical well-being of your members and chapter.
Chorus Directors & Assistant Directors – Peter Benson - This 3-hour class is for the front-line Directors and Assistant Directors. It will deal with the principles of good directing, motivation, retention and mutual problems in small and large choruses.
Barbershop Smorgasbord – Scott Kvigne/Nate Peplinski- In this 3-hour class, Scott and Nate will share their knowledge of Barbershopping. This class will cover everything you want to know about singing barbershop harmony. Most importantly, they will show you how to have more fun with your hobby. This class is for anyone who is not taking an Office Specific Core Class.

## **Elective Classes -**

Offered Friday & Saturday – (These are all 80-minute classes)

☐ Meeting Chapter Expectations/Development – Bob Cox – In this class, Bob will focus on the importance of setting goals for your chapter. He will also focus on developing vision and mission statements to guide your chapter's path to success.



