

Vice President of Membership/Chapter Development

The Vice President of Membership/Chapter Development is elected by the Chapter members at the annual elections and is a member of the Chapter Board of Directors.

Qualifications: Be an active member of the Barbershop Harmony Society. Have demonstrated leadership skills and strong people and organizational skills and one who wants to help their chapter grow.

Duties include the following:

1. Participate in all Chapter Board meetings and in the development of the chapters annual budget and activities.
2. Plan and implement a program of recruitment of new members which may include other committee members to assist in the efforts.
3. Develop plans to welcome guests when they visit chapter meetings.
4. Recruit section leaders in the Lead and Bass sections to serve as: Greeters, Risers/Big Brothers for guests and new members.
5. In cooperation with the Secretary in submitting new membership applications.
6. Develop an orientation procedure for new members as they join the Chapter.
7. In cooperation with the Secretary develop membership and attendance rosters.
8. Follow up with members who have been absent or not renewed their membership.
9. Monitor the chapter membership reports to ensure members contact information is correct and membership status remains current.
10. In cooperation with the music team and other chapter leaders develop a plan to publicize the chapters efforts to generate performances that will attract potential members.
11. Insure at the above performances that a “plan” is followed that will invite any of the audience to visit afterwards and/or attend a regular Chapter meeting.
12. Attend any District sponsored schools, ie., Leadership Academy to learn of new ideas that would help your chapter grow.